

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**August 13th, 2019**

**Call to Order**

Heather Humienney called the meeting to order at 3:00 p.m. Present were Board Members, Tom Gillette, Betty Zubrzycki, Ruth Demshick. Also in attendance were Dr. Charles Bonner (Chief Executive Officer), Peter Hackney (Dean of Students), Leigh Ann Bonk (Omnivest) and Keisha McMillan (Omnivest). Board members Dan DiLorenzo, and Mike Wolverton were absent.

**PLEDGE of ALLEGIANCE**

**APPROVAL of MINUTES**

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **July 23<sup>rd</sup>, 2019.***

Tom Gillette moved Motions A under minutes. This was seconded by Betty Zubrzycki. The motions were approved with a 4-0 voice vote.

**CEO REPORT**

Dr. Bonner presented the following CEO report.

The SIG Grant was submitted in e-grants by Mr. Hackney. News on when funding starts will be forthcoming. However, we have gotten word to begin purchasing materials.

A core team of SIG members will meet on August 22nd, 9:30 A.M. concerning the Check and Connect program at CSL. This meeting will include Mr. Hackney, Ms. Ostrich, Mr. Lill, Mrs. Cartolaro and Dr. Bonner.

We are in the process of setting up trainings and purchasing materials for the following programs. These programs have been chosen to reinforce our graduation rate, in an effort to keep students in their graduation cohort -

- Check and Connect
- Carnegie Mathia Program
- Achieve 3000
- Remind
- Go Guardian

Mrs. Bernhart resigned on 8/12/19. She has had the good fortune of taking an administrative position at the Pathways School. We wish her the best in this transition!

Barbacane Thornton will conduct our annual audit during 9/3-5 and 9/9-13.

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CSL has moved to OmniVest as our new Erate provider.

We have hired a new Cleaning company. They have already begun and have done quite a good job.

## **BUSINESS**

*Motion A: Move that the Board of Trustees approve the recurring bill pay list as provided by Omnivest in the financial packet provided on **August 10<sup>th</sup>, 2019**.*

*Motion B: Move that the Board of Trustees approve the following financial statements: account receivable aging summary, Wells Fargo check register, Fulton Bank check register, PLGIT check register, and cash balance report as provided by Omnivest in the financial packet provided on **August 10<sup>th</sup>, 2019**.*

*Motion C: Move that all the bills on the accounts payable transmittal listing on **July 16<sup>th</sup>, 2019, and July 30<sup>th</sup>, 2019** be approved for payment.*

*Motion D: Move that the board approve payment to McKenna Snyder LLC for matter # 67302 in the amount of \$3,785.00.*

*Motion E: Move that the board approve payment to Schiller and Hersh Associates, Inc. for invoice # 1955A-1 in the amount of \$2,500.*

## **FINANCIALS**

Leigh Ann Bonk (Omnivest) and Keisha McMillan (Omnivest) presented the monthly financials report

Following the presentation of the financials Tom Gillette moved Motions A through E under business. This was seconded by Betty Zubrzycki. The motions were approved with a 4-0 voice vote.

## **EXECUTIVE SESSION**

At 3:50 p.m. Betty Zubrzycki move that the board go into executive session to discuss personnel. Ruth Demshick seconded this motion.

## **PUBLIC COMMENT**

There was no public present at this school board meeting.

## **NEW BUSINESS**

There was no new business discussion or motions.

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**PERSONNEL**

*Motion A: Move that the Board of Trustees accept the resignation of special education teacher Rita Bernhart as of **August 12, 2019**.*

**ADJOURNMENT**

Tom Gillette moved to end the executive session and adjourn the meeting. This was seconded by Betty Zubrzcki. The motion was approved with a 4-0 voice vote.

The meeting was adjourned at 4:26 p.m.