

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
November 22nd, 2019

Call to Order

Heather Humienney called the meeting to order at 4:46 p.m. Present were Board Members, Mike Wolverton, Tom Gillette, Betty Zubrzycki, and Ruth Demshick. Board member Dan DiLorenzo and was not present. Also in attendance were Dr. Charles Bonner (Chief Executive Officer), Peter Hackney (Dean of Students), Leigh Ann Bonck (Omnivest) and Keisha McMillan (Omnivest).

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **October 22nd, 2019.***

Tom Gillette moved Motion A under minutes. This was seconded by Betty Zubrzycki. The motion was approved with a 5-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report:

The Pennsylvania Public School Code, the 2018-19 Annual Financial Report (AFR) is due by October 31, 2019. This information is to be submitted online in the Consolidated Financial Reporting System (CFRS). Note that section 2552.1 of the School Code provides for an automatic 30-day grace period to this deadline, which permits filing without penalty as late as November 30. Edmund from Barbacane Thornton assures us that the AFR will be submitted by the Nov 30 deadline.

We met with Susan Ostrich, our School Improvement Grant liaison from PDE, to go over our Quarterly Benchmarks. With the help of Susan and our hard-working staff we have reached all of our first quarter benchmarks.

Looking forward toward the rest of the year, our intervention teams will continue to meet consistently providing ongoing peer support as well as monitoring the implementation of each intervention. Training on the interventions is continuing. The Remind program is now being utilized by the entire staff. Parents are responding positively to being informed about their child's assignments and tests via the text messages. Our At Risk students have been designated through the Early Warning System and they are beginning to receive additional differentiated supports. Interventions have begun to be implemented. The implementation of the SIG plan is moving forward positively. Our next Benchmark meeting will be in December.

We completed our Charter Management Organization and Education Management Organization Required Report. PDE was requesting insight into the extent and scope of relationships between Charter Management Organizations (CMO) and Education Management

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Organizations (EMO) with charter schools. The data requested is necessary for oversight and accountability for federal funding allocated to charter schools that work with organizations which assist in directly managing and overseeing the schools, as well as federal funding awarded to management organizations through Replication and Expansion grants. Even if our charter school does NOT work with a management organization, we had to respond to the required report.

Lifetouch School Photography came to CSL on 10/30 for student and staff picture day. Thanks to Mrs. Cartolaro for organizing this event.

On our Professional Development day (10/28) we had our Alice Training. ALICE training is for any and all types of organizations. ALICE stands for (Alert, Lock down, Inform, Counter and Evacuate) In the past it was taught that if an active shooter situation evolved in your organization you are to turn off the lights and hide in the corner. The second half of the day will be a Stop the Bleed program which consists of some classroom time (approximately 15 minutes) and hands on training showing individuals how to properly stop the bleeding of a possible life-threatening wound.

FINANCIALS

Robin Eglin and Keisha McMillian presented CSL financials. Following the presentation of the financials both Leigh Ann Bonck and Kiesha McMillan left the meeting.

BUSINESS

Motion A: *Move that the Board of Trustees approve the recurring bill pay list as provided by Omnivest in the financial packet provided on*
November 4th, 2019.

Motion B: Move that the Board of Trustees approve the following financial statements: account receivable aging summary, Wells Fargo check register, Fulton Bank check register, PLGIT check register, and cash balance report as provided by Omnivest in the financial packet provided on November 4th, 2019.

Motion C: Move that all the bills on the accounts payable transmittal listing on October 16th, 2019, October 23rd, 2019 and October 31st, 2019 be approved for payment.

Motion D: Move that the board approve payment to McKenna Snyder LLC for Invoice # 381 in the amount of \$925.

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Motion E: Move that the board approve payment to McKenna Snyder LLC for
Invoice # 382 in the amount of \$1408.80.

Motion F: Move that the board approve payment to McKenna Snyder LLC for
Invoice # 383 in the amount of \$2430.00

Motion G: Move that the board approve payment to McKenna Snyder LLC for
Invoice # 384 in the amount of \$615.00

Tom Gillette moved Motions A through F under business. This was seconded by Betty Zubrzycki. The motions were approved with a 5-0 voice vote.

PERSONNEL

EXECUTIVE SESSION

PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

ADJOURNMENT

Tom Gillette moved to adjourn the meeting. This was seconded by Betty Zubrzycki. The motion was approved with a 5-0 voice vote.

The meeting was adjourned at 5:21 p.m.