

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
August 11th, 2020

Call to Order

Due to the government mandated school building closure for the balance of the 2019-2020 school year, this meeting was held via Zoom video conferencing. Board President, Heather Humienney called the meeting to order at 10:30 a.m. Other Board members present were Betty Zubrzycki, Tom Gillette, and Dan DiLorenzo. Board member Ruth Demshick and Mike Wolverton were not in attendance. Dr. Charles Bonner (Chief Executive Officer of CSL) and Keisha McMillan (Omnivest) were also in attendance.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **July 14th, 2020.***

Motion A under minutes was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a vote of 4-0.

CEO REPORT

Dr. Bonner verbally presented the following CEO report.

CSL will be receiving a \$1,920 reimbursement on the broken air handler we recently had replaced. The cost for the air handler was \$2,920. There was a \$1,000 deductible.

We have turned in our Health and Safety Plan to PDE and to Pennsbury SD. We are planning to follow suit with PSD and open fully online until October. We have rearranged a PD day, moving it to Oct 16th. We have a scheduled PD day on the 19th. This would allow teachers time to gear up should guidelines allow us to reopen the building and provide in person services.

We have brought in Siemens and CTI (our IT company) to fix the “comm error” our new security system was experiencing. The systems now work, as it was tested by way of the recent storms. The electric went out and we were called by Stanley monitoring systems to alert us.

We can now bring CM3 back in to complete their training on how to use the new system.

Our past nurse is taking time off due to the COVID-19 pandemic. She will complete the SHARRs reporting before she leaves though! Thanks Shauna.

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We do have a new nurse replacing Shauna. Her name is Robin Bernstein and she will start off coming in two days a week to get situated and organized all student information.

So far, we have begun the development of 3 PD workshops. Tracey Day and Robin Bernstein are putting together a COVID-19 information session. This will provide teachers with information on how to deal with sick students, procedure for reporting staff and students who are sick and associated safety practices. We have also met with Jamie Lill our BCIU liaison. He is working on a presentation for student and staff mental health during the pandemic. Lastly, we are working with teachers to develop improvements in our online presence.

These PD days were going to be in person, however now we will develop a new format to present the information. As of yesterday, I have postponed the Nurse's presentation till we are closer to returning to the building.

We will have Barbacane Thornton & Company begin our audit, scheduled for 8/31 - 9/4. They are currently performing most of the audit remotely, but they will touch base before then to determine what format the audit will take. OmniVest is aware of the dates and I will keep them updated on my next contact with Edmund.

We are working with OmniVest to complete our SAM and PCCD paperwork. Kim checked on PCCD yesterday and they are still in review. She has reached out to the reviewers and stated how the school is eager to receive the funding since the school year is quickly approaching and they have stated that they were approved by fiscal and program but now they are awaiting management approval.

We have also completed our first order for COVID – 19 supplies. The PCCD grant is a reimbursable grant so we can purchase items and then submit the invoicing to PCCD. We have ordered roughly \$21,000 worth of materials – thermometers, face masks, gowns, germicidal cleaners, germicidal disinfectant wipes, face shields, plexiglass dividers, etc.

We have also gotten word that our 70 computers ordered in May with the CARES money should be here hopefully next week. There obviously is a very large backlog. We are also seeing this delay with medical supplies.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve the Phased School Reopening Health and Safety Plan as attached.

Motion B: Move that the Board of Trustees approve the attached bill to be paid to Doc Network in the amount of \$9172.02.

Motion A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a vote of 4-0.

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PERSONNEL

BUSINESS

Motion A: Move that the Board of Trustees approve the financial packet for the month ending **July 31st, 2020**, which includes the income statement, balance sheet, accounts receivable aging summary, check register, accounts payable aging and bill payment schedule.

Motion B: *Move that all bills on the accounts payable transmittal listing, as provided in the financial packet, dated **July 31st, 2020**, be approved.*

Motion C: *Move that the board approve payment to McKenna Snyder LLC for Invoice # 4146 in the amount of \$5,954.30*

Motions A through C under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a vote of 4-0.

PUBLIC COMMENT

There was no public present at this school board meeting. A request for access to the Zoom session was posted on our school door and on our school website for any citizen who wanted to attend the school board meeting.

ADJOURNMENT

Tom Gillette move to adjourn the meeting at 11:00 a.m. and this was seconded by Dan DiLorenzo. This was approved with a 4-0 voice vote. The Board President, Heather Humienney, adjourned the meeting at 11:00 a.m.