

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 11th, 2021

Call to Order

This CSL School Board meeting was held via Zoom video conferencing. Board President, Heather Humienny, called the meeting to order at 4:45 p.m. Other Board members present were Betty Zubrzycki, Ruth Demshick, Mike Wolverton, and Dan DiLorenzo. Board Member Tom Gillette was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Leigh Ann Bonck (Omnivest) and Keisha McMillan (Omnivest) were also in attendance.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on April 13th, 2021.

Motion A under minutes was moved by Dan DiLorenzo and seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

CEO REPORT

Dr. Bonner verbally presented the following CEO report:

CSL – SCSC (SIG, SIP) April 19 (PH CC CB Staff) along with Mrs. Frost (parent)

Ronald McDonald Care Mobile Dental Program coming in on April 21st. Nurse Shauna thinks the Mobile unit could be back 2 or 3 more times. They are scheduled Wednesday May 12, 26 and June 2

On May 12, we have Dr Ruppertsberger doing physical exams at CSL.

The Charter School Annual Report will open the first week of May. The report will be in the FRCPP section of the PDE MySuite page. No information as to how to navigate the site has been sent out at this point. The CSAR has been placed under the supervision of the PDE Charter School Office.

Parent Teacher Conferences Thursday, April 22

Our Form 990 has been successfully e-filed with the IRS on 4/14/21 according to Mr. Kowalczyk from Barbacane, Thornton and Company.

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Happy Mental Health Awareness Month. In honor of Mental Health Awareness Month our guidance department have started a new mental health awareness after school club. Thanks Ms. Rinaldo and Mrs. Kellett!

Webinars: What Administrators Need to Know About Family Engagement (CC CB)

- Myths and Misunderstandings about the COVID-19 vaccine (CB)
- District Special Ed. Directors Meeting (CC CB)
- Charter School Continuity of Education Meeting (CB)
- Engaging Stakeholders (CC)
- Data Wise Learning Series: Awareness Session for Charter Schools and Cyber Charter Schools with CSI Designation
- CSI Attendance Collaborative 4 - Unpacking Strategies to Enhance
- COVID-19 and Compensatory Services - A Practical Framework (CC)
- Link Up for Leadership
- Youth Depression & Suicide: Identifying the Warning Signs

PUBLIC COMMENT

There was no public present at this school board meeting. A request for access to the Zoom session was posted on our school door and on our school website for any citizen who wanted to attend the school board meeting.

BUSINESS

Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending **April 30th, 2021**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

Motion B: *Move that all the bills on the accounts payable transmittal listing on **April 15th, 2021, April 21st, 2021 and April 29th, 2021**, be approved for payment.*

Motion C: *Move that the board approve the attached The Center for Student Learning Charter School Benefit Proposal submitted by BMC Benefit Services.*

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Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #6857 in the amount of \$2,087.50.

Motion E: Move that the board approve the attached 2021-2022 school year calendar for The Center for Student Learning Charter School.

Motion F: Move that the board approve the attached 2021-2022 CSL Board of Trustees School Board Meeting Dates.

Motion G: Move that the board approve Financial Literacy as a graduation requirement for CSL students beginning with the class of 2025.

Motions A through G under business were moved by Dan DiLorenzo and seconded by Mike Wolverton. The motions were approved by a 5-0 voice vote.

NEW BUSINESS

Motion A: Move that the board approve the attached Federal Fiscal Compliance Policy.

Motion B: Move that the board approve the attached Staff and Hiring Policy.

Motion A and B under new business were moved by Dan DiLorenzo and seconded by Mike Wolverton. Discussion was held on the policies and the original motion was amended by Dan DiLorenzo and seconded by Mike Wolverton to only move motion B. Motion A was tabled. Motion B was approved by a 5-0 voice vote.

EXECUTIVE SESSION

Motion A: Move that the Board of Trustees go into executive session at 5:20 p.m. to discuss personnel.

Motion A under executive session was moved by Dan DiLorenzo and seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

Motion B: Move that the Board of Trustees end executive session at 5:28 p.m.

Motion B under executive session was moved by Dan DiLorenzo and seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

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Motion C: Move that the Board of Trustees agree to the personnel salary increases and their motions that were discussed in executive session.

Motion C under executive session was moved by Dan DiLorenzo and seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

PERSONNEL

Motion A: Move that the Board of Trustees approve a two percent raise for all professional staff, excluding administrative staff and hourly employees, for the 2021-2022 school year.

Motion B: Move that the Board of Trustees approve a two percent raise for all administrative staff for the 2021-2022 school year.

Motion C: Move that the Board of Trustees approve a pay raise to \$20 per hour for Patricia James beginning the 2021-2022 school year.

Motion D: Move that the Board of Trustees approve a two percent raise for paraprofessionals and custodial employees for the 2021-2022 school year.

Motions A through D under personnel were moved by Dan DiLorenzo and seconded by Mike Wolverton during executive session. The motions were approved by a 5-0 voice vote.

ADJOURNMENT

At 5:39 p.m. Dan DiLorenzo moved that the board adjourn. Mike Wolverton seconded the motion. The board agreed to adjourn with a 5-0 voice vote. Heather Humienny adjourned the meeting at 5:39 p.m.