

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
June 8th, 2021

Call to Order

This CSL School Board meeting was held via Zoom video conferencing. Board President, Heather Humienny, called the meeting to order at 4:45 p.m. Other Board members present were Betty Zubrzycki, Tom Gillette, Mike Wolverton, and Dan DiLorenzo. Board Member Ruth Demshick was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Leigh Ann Bonck (Omnivest) and Keisha McMillan (Omnivest) were also in attendance.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on June 8th, 2021.

Motion A under minutes was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

CEO REPORT

Dr. Bonner verbally presented the following CEO report:

- We have begun the Annual Charter School report. It is in a slightly different format, and it is now located in the FRPCC area of the MyPDESuite.
- We are working with Andrea to complete the ESSER II and APR ESSER grants.
- We are meeting with a candidate to fulfill the IT duties.
- Keystone and PSSA testing has been completed. Many thanks to Mrs. Lambert and Miss. Carlson for the great work organizing the testing. Thanks to all the proctoring teachers for their help with the smooth running of the testing.
- Teacher offer letters will be completed and sent out to teachers.
- We met with Fred Schneider Sr. Account Executive and his team from Diversified to discuss the possible replacement of our lighting with their LED lights which have a sanitizing component.
- We have started to organize our final two PD days on June 17 and 18. We are focusing on revising our curriculum and addressing some Equity/Inclusions updates.
- We will also attempt to clean out the container from the back of the building, bring in the contents and having the container taken away.
- Given the Governors end on mitigation regulation we will be ending the service of our daily cleaner.
- We are also looking to hire another cleaning service as soon as our current contract ends.

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- Mr. Hackney will be sending out another round of marketing post cards. He will choose the areas to hit in the next week or so.
- Mr. Hackney has sent out Enrollment notices to families so we can get a handle on next year's enrollment numbers and also to get an idea of those student still requesting online and those requesting in school classes.
- Next Gen Personal Finance (NGPF), a non-profit committed to ensuring that ALL students leave high school with the skills needed to thrive in an increasingly complex financial world, created the Gold Standard Challenge. The NGPF Gold Standard Challenge rewards and recognizes high schools that commit to ensuring that all students receive a one semester personal finance course before crossing the graduation stage. We received \$2500.
- Mrs. Cartolaro has developed a list of students that meet the criteria for Covid Compensatory Services. We only have 1 student that has showed interest. We will be using the BCIU's program.
- Graduation planning is underway. Plans are set and invitations have been sent out. We are looking at having 18 graduates walking in the ceremony. All board members are cordially invited to attend CSL's Class of 2021 Graduation ceremony. Our graduation ceremony will take place on Wednesday, June 16th, 2021, at 5:00 P.M. The event will be held outdoors at CSL.

Summer programs –

- CSL will offer credit recovery to all high school students. We are actively enrolling students who may have fallen behind in credits during the pandemic era. We have about 15 course we are offering that will be monitored by CSL teachers.
- We are also offering a "jump start" program for our 8th grade student moving into the 9th grade. The goal is to have the new 9th grade class ahead of the game with some credit as the begin high school.

PUBLIC COMMENT

There was no public present at this school board meeting. A request for access to the Zoom session was posted on our school door and on our school website for any citizen who wanted to attend the school board meeting.

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BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statement for the month ending **May 31st, 2021**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal listing on **May 6th, 2021, May 12st, 2021, May 20th, 2021, and June 1st, 2021**, be approved for payment.*

Motion C: Move that the board approve the proposed draft budget for school year 2021- 2022 per attached.

Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #7080 in the amount of \$1,127.95.

Motions A, B and D under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

Motion C under business was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 roll call voice vote.

NEW BUSINESS

Motion A: Move that the board approve the attached Discipline of Student Convicted/Adjudicated of Sexual Assault Policy.

Motion A under new business was moved by Tom Gillette and seconded by Dan DiLorenzo. Motion A was approved by a 5-0 voice vote.

PERSONNEL

Motion A: Move that the board approve tuition reimbursement in the amount of \$1000 for Ms. Mohapp for the course titled Instructional Design in Special Education, at Holy Family University.

Motion A under personnel was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

ADJOURNMENT

At 5:14 p.m. Tom Gillette moved that the board adjourn. Mike Wolverton seconded the motion. The board agreed to adjourn with a 5-0 voice vote. Heather Humienny adjourned the meeting at 5:15 p.m.