

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**August 10<sup>th</sup>, 2021**

**CALL to ORDER**

This CSL School Board meeting was held via Zoom video conferencing. Board President, Heather Humienny, called the meeting to order at 4:45 p.m. Other Board members present were Mike Wolverton, Tom Gillette, Dan DiLorenzo, Betty Zubrzycki and Ruth Demshick. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance.

**PLEDGE of ALLEGIANCE**

**APPROVAL of MINUTES**

*Motion A: Move that the Board of Trustees approve the minutes from  
the previous Board of Trustees meeting held  
on July 13th, 2021.*

Motion A under minutes was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 6-0 voice vote.

**CEO REPORT**

Dr. Bonner verbally presented the following CEO report:

- Transcend Cleaners will do their deep cleaning starting on 8/9. This will include all hallways, classrooms, and offices.
- Amour Electric Company is slated to begin work on the LED lighting on 8/16.
  
- We are holding off on the Painter for the moment. He is flexible and thinks he can get in on Holidays and PD days. Dates will be determined.
  
- C&S Blacktop Company will be painting parking areas the week of 8/9.
  
- The Annual Report for Center for Student Learning CS at Pennsbury was successfully submitted. We have received a notification of acknowledgment from the PDE.
  
- Storm Drain Update - at the last Borough Council meeting 7/27/21, council approved the Borough Engineering firm Gilmore Associates to proceed with repairs. They will

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have to do drawings and prepare a bidding process. They don't expect that process to be completed until after 8/25/21. Once the Contractor bidding is complete and Council has approved funding the repair will be done. For now, the barricade's will remain in place and our public work Foreman will continue to monitor the site for any changes.

- We are moving to our 3rd set of advisors helping us with our CSI process. The state has now designated that we work with BCIU. We have been in contact with Rachel Holler from the IU as our starting contact person. We will have a meeting with her later in August. She is still waiting for instructions as to moving forward.
- We are working with Kevin Snakard from Assured Insurance to update the school's insurance policy. Mrs. Huminenny and I have met with them once and will be meeting again to finalize.
- DG Net Solutions IT has begun its work with our IT system. They are also working with our insurance company to make sure we have proper coverage around Cyber Security.
- We are working to provide the most updated information regarding the opening of school and COVID-19 requirements and guidelines. Currently, the Federal Transportation (busing) requirements, are requiring masks for all students this fall when they ride the school bus regardless of vaccination status and age. This past week, the Centers for Disease Control and Prevention (CDC) provided new recommendations for our country. The new guidance recommends that all students and staff wear masks indoors regardless of their vaccination status when the community has substantial or high rates of transmission of Covid-19. This information can change rapidly. We are providing the most recent information we have.
- We bid farewell to Bridget Kellett, Natashja Rinaldo (guidance department), as well as Ashley Carlson (Middle School Science). They will be greatly missed! We wish them well in their future endeavors!

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**PUBLIC COMMENT**

There was no public present at this school board meeting. A request for access to the Zoom session was posted on our school door and on our school website for any citizen who wanted to attend the school board meeting.

**NEW BUSINESS**

*Motion A: Move that the board approve the attached proposal from Armour and Sons Electric, Inc. for the amount of \$34,320.*

*Motion B: Move that the board approve CSL's revised Health and Safety Plan as attached.*

Motions A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 6-0 voice vote.

**PERSONNEL**

*Motion A: Move that the board accept the resignation of Ashley Carlson effective August 20th, 2021.*

*Motion B: Move that the board approve the hiring of Julie Donahue as a full time middle school science teacher for the 2021-2022 school year at salary of \$42,224.*

*Motion C: Move that the board approve the hiring of Eman Saleha as a school counselor for the 2021-2022 school year at salary of \$45,000.*

*Motion D: Move that the board approve the hiring of Alla Fedosenko as a school counselor for the 2021-2022 school year at salary of \$45,000.*

*Motion E: Move that the board approve tuition reimbursement in the amount of \$1000 to Camille Rylak for earning a grad of "A" in Special Education Systems at Holy Family University.*

Motions A through E under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 6-0 voice vote.

**BUSINESS**

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending July 31<sup>st</sup>, 2021, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register*

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*for Univest Operating, and accounts payable aging as provided by  
OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal  
listing be approved for payment. on **July 1<sup>st</sup>, 2021, July**  
**15<sup>th</sup>, 2021, July 22<sup>nd</sup>, 2021, and** **July 29<sup>th</sup>, 2021.***

*Motion C: Move that the board approve payment to McKenna Snyder  
LLC for invoice #7956 in the amount of \$985.*

*Motion D: Move that the board approve payment to McKenna Snyder  
LLC for invoice #7696 in the amount of \$475.*

Motions A through D under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 6-0 voice vote.

## **ADJOURNMENT**

At 5:15 p.m. Mike Wolverton moved that the board adjourn. Dan DiLorenzo seconded the motion. The board agreed to adjourn with a 6-0 voice vote. Heather Humienny adjourned the meeting at 5:15 p.m.