

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 8th, 2022

Call to Order

This CSL School Board meeting was held at CSL and virtually via Zoom. Board President, Heather Humienny, called the meeting to order at 4:49 p.m. Other Board members present were Betty Zubrzycki, Ruth Demshick, Dan DiLorenzo (via zoom), and Mike Wolverton (via zoom). Tom Gillette was not present. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) and Ian Croggon (Omnivest) were also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on February 8th, 2022.

Motions A was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 5-0 voice vote.

CEO REPORT

The following CEO report was presented by Dr. Bonner:

- We have completed the survey and registration process in the System for Award Management (SAM) keep doing business with the federal government and receiving federal subgrants through the Department of Education, including LEAs. We have changed to a Unique Entity Identifier (UEI) instead of a Data Universal Numbering System (DUNS number). All entities that enter into a grant agreement or contract with federal government have been required to have a DUNS number, which is used by the federal government to track how federal money is allocated. The commonwealth must report an entity's UEI number to meet the reporting requirements established by the Federal Funding Accountability and Transparency Act (FFATA).
- We have met with Chad Evans and Jamie Lill (BCIU) to help move our process regarding preparation for the upcoming FRCPP Comprehensive Plan.
- We resubmitted our Annual Charter School Report due to it being assigned Philadelphia School District as our Authorizer.
- Educator Effectiveness Annual Report for Center for Student Learning CS at Pennsbury, submitted within the Future Ready Comprehensive Planning Portal, is accepted by the Pennsylvania Department of Education.

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- We met with Maria and Joshua to clarify some of the requests from Pennsbury School District regarding our Charter Renewal.
- We met with Udi and Kim regarding E-rate. We will be switching to Comcast this year. Comcast will absorb all construction fees for the switch.
- We worked with Keisha to prepare all 21-22 IDEA 611 paperwork for CSL. Keisha submitted the 21-22 LEA Risk Assessment Survey, Use of Funds Agreement, 21-22 IDEA ARP Supplemental Budget Forms and 21-22 IDEA 611 Budget Forms for The Center for Student Learning Charter School at Pennsbury to the BCIU.
- Suicide Prevention Staff Training on Friday, February 18 during our Professional Development Day. Ms. Melissa McElwaine came in did a very good presentation for the staff. Ms. Saleh organized the presentation. Great Job Ms. Saleh!! Ms. Saleh also presented on mental health issues and how to deal with them in the school setting.
- Litwin Heating was in on Monday 21st to address some issues with the Mitsubishi systems.
- Amour and Sons was in to finish some small pieces of work with lighting.
- Stanley Security was here to address some issues with the security system. One of the motion detectors needed to be replaced.
- Ms. Fedosenko had a zoom presentation from Jean Madeline Aveda Institute on 2/24/22. Six students attend. The presentation was informative, and the students were interested.
- District Special Ed. Directors Meeting, Friday, February 25 CC CB
- News from BMC. We will be receiving a 4% rate reduction on our Delta Dental coverage as of May 1.

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- Our eGrants Application for American Rescue Plan - Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) has been submitted. The signed ARP-ESSER agreement has been sent to OmniVest. We will receive \$239,811.00. Mr. Hackney worked very hard completing the paperwork and budget required to receive this money.

Update from Nurse Donna

December

During the two and a half weeks we were here in December the nurse's office had 256 student visits. The Ronald McDonald dental mobile was here a second time and they examined and treated six students. Yearly screenings are at a crawl because of COVID and keeping up with the contact tracing in school. I arranged Dr Ruppertsberger, our district physician to perform physicals here at school, date to be determined.

January

During the two weeks in January the nurse's office had 152 student visits. Continuous monitoring and contacting students who are out of school due to covid. Assembling records of students who need the State Mandated Physicals and scoliosis examinations, which are 6th and 7th grades, and ninth grade needing physicals. Phone calls to all the parents of students who require this for their records will be ongoing until the day of the physicals which is Feb 16.

February Mid-month report

Dr Ruppertsberger was here, and he examined forty-three students! The program was open to all grades and Cindy email blasted to parents twice, and text blasted parents up until last week with information and permission slips. Phone calls were made to parents who had not turned in a permission slip, but wanted their child seen, or if they did not have any examinations on file. Email permissions were ongoing while the doctor was here. Everyone who expressed an interest, was seen.

Concentration starting next week is to finish 9-12th grade mandated yearly screenings. Many students stopped in the office after the doctor left, asking when they would have their turn for a physical. I had to inform them, sadly, that their parents did not submit a permission slip to be seen.

February monthly report

On our return to in person learning in Mid-January, I hoped to resume the yearly mandated screenings in February. However, these took a backseat to lingering issues such as students and staff out with covid, and verifying the illnesses with parents, calling each with return dates, and continuous monitoring and updating each situation, along with prep work for upcoming physical exams and scoliosis screenings, all the while seeing the students who come to the office.

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- The nursing office logged **320** student visits for illness or injury in February.
- Dr Ruppertsberger and his team were here at CSL on Wed, Feb 16, and performed **forty-three** physical and scoliosis examinations. This included, blood pressure, heart rate, heart and lung auscultation (assessment with stethoscope) and head to toe examinations. They also encouraged students to express their concerns about their health, home environment, and to ask questions about their bodies. It was wonderful to be able to offer this to our students who may otherwise not see a doctor.

PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

Motion A: Move that the board approve the attached Parent & Family Engagement Policy 2021-2022 LEA.

Motion B: Move that the board approve the attached Parent & Family Engagement Policy 2021-2022 School Level.

Motions A and B under new business were moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motions were approved by a 5-0 voice vote.

PERSONNEL

Motion A: Move that the board approve the attached tuition reimbursement request from Camille Rylak for earning a grade of "A" in the course Positive Management Strategies in Special Education at Holy Family University.

Motions A under personnel was moved by Dan DiLorenzo and seconded by Betty Mike Wolverton. The motion was approved by a 5-0 voice vote.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **February 28th, 2022**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

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*Motion B: Move that all the bills on the accounts payable transmittal listing on **February 3rd, 2022, February 10th, 2022, February 17th, 2022, and February 24th, 2022**, be approved for payment.*

Motion C: Move that the board approve the attached revised CSL Employee Handbook for school year 21-22.

Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #10017 in the amount of \$2908.00.

Motion E: Move that the board approve and update to CSL's School Health & Safety Plan to make masking optional.

Motions A through C under business were moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motions were approved by a 5-0 voice vote.

Motions D was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 5-0 voice vote.

Motions E was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 5-0 voice vote.

ADJOURNMENT

Heather Humienny adjourned the meeting at 5:20 p.m.