

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
April 12th, 2022

Call to Order

This CSL School Board meeting was held at CSL and virtually via Zoom. Board President, Heather Humienny, called the meeting to order at 4:45 p.m. Other Board members present were Betty Zubrzycki, Ruth Demshick, Dan DiLorenzo, and Tom Gillette (via zoom). Mike Wolverton was not present. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) and Ian Croggon (Omnivest) were also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on March 8th, 2022.

Motions A was moved by Dan DiLorenzo and seconded by Ruth Demshick. The motion was approved by a 5-0 voice vote.

CEO REPORT

The following CEO report was presented by Dr. Bonner:

- Our ESSER (ARP) III Grant Application was submitted on March 1st, 2022 and is currently under review.
- Stanley fire systems test, Tuesday, March 8. All went well, we passed the inspection.
- Senior Pictures, April 8th and 9th. Thanks, Christen, for arranging.
- Monthly Meetings for School Leaders and IU SIFs, Wednesday, March 9
- CSL Steering Committee Meeting, Thursday, March 10
- Parent & Family Engagement Plan, Thursday, March 10
- Title 1 & School- Parent-Student Compact, Thursday, March 10
- Parent & Family Engagement Plan 2021-22 Title 1 & School- Parent-Student Compact Thursday, March 10
- CSL Equity Plan, Thursday, March 10 Invitation to the community Title meetings
- Daylight Saving Time starts, Sunday, March 13
- Federal Programs - Non pub consultation, Tuesday, March 15
- Student Support and Academic Enrichment / Title 4 March 15
- Comcast Project Call Center For Student Learning Charter School, Tuesday, March 15
- 2021-2022 Professional Development / Title 2 March 15
- CSL - Academic Assurances, Tuesday, March 15
- The Bucks County Suicide Prevention Task Force is confirmed for March 14th and 15th for QPR (**Question, Persuade, Refer**) training for High School students. There will be 4 trainers, one per class.
QPR for suicide prevention consists of three skills: **Question** ... a person about suicide **Persuade**someone to get help and **Refer**... someone to the appropriate resource. QPR training aims to teach individuals to recognize the warning signs, clues, and suicidal communication of the people in trouble, and gain skills to act

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vigorously to prevent a possible tragedy. CSL staff and high school students were trained on 3/14/22 & 3/15/22 and are now certified in QPR. Thanks Ms. Saleh!!

- Technology and Curriculum March 16 Invitation to the community Title meetings
- Student Data March 16 Invitation to the community Title meetings
- CC C&C Meeting, Wednesday, March 16
- Transition Coordinator Meeting, Thursday, March 17 CC
- 21-22 Technology and Curriculum 2021-2022 Student Data, Wednesday, March 16

College week 3/21 – 3/25

Monday- March 21-

- Penn State
- Holy Family University
- La Salle University

Tuesday-March 22:

- Financial Aid presentation during ISL.
- Wear college gear

Wednesday, March 23-

- Drexel
- Cairn University
- Lafayette

Thursday, March 24:

CSL College Alumni panel-

- Destiny Brophy
- Joseph Alvares
- Michael Are
- Josh Marks

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Friday, March 25

- Manor College lunch tour, classroom experience, multiple presentations & lunch 10AM-12:30PM
- CC C&C Meeting, Wednesday, March 23
- School Nutrition Program ADMINISTRATIVE REVIEW, Tuesday, March 29
- Begin Part II: Set – Complete a Needs Assessment in the FRCPP, Friday, April 1
- Spring Break, April 14 – 18

- Comcast Project Update - Urban Cable completed our site survey. The survey package was returned and has moved over to the fiber design team. They are due to complete their portion by mid-April.

- From the Pennsylvania Department of Education (PDE), Division of Federal Programs.
Regarding the annual Maintenance of Effort (MOE). According to your LEAs Annual Financial Report, aggregate expenditures from state and local sources were within the allowable reduction rate of 10%, and your LEA has maintained fiscal effort when comparing the fiscal year ending June 30, 2018 to the fiscal year ending June 30, 2019.

Update from the nursing office -

1. All in person student yearly screenings are complete, with letters mailed to parents. PHEW!
2. Letters and emails were mailed to our fifteen online students who need screenings. We heard from 2, and they were both no shows.
3. All immunization information is complete for all students.
4. The nursing office had 507 student office visits
5. Covid continued with two staff members and one student positive. Contact traced 14 additional students in the teacher's classroom, and close contact with the infected student
6. Bayada sent the Certified nurse starting last week to put in the required hours for the Sharrs Report, to ensure our funding continues for next year. She will be here every Tuesday. All the work was done prior to her arrival, so we are going to learn the Sharrs and SILR report together, as she is new in her role.
7. We were audited by the DOH because I failed to file the School Immunization Law Report (SILR) in December. I was not aware it needed to be done, so the DOH took the opportunity, came to our school, and showed me what to do for next year. It was not punitive, rather a teaching opportunity.
8. I committed to another year with CSL through Bayada, so I will be returning.

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PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

Motion A: Move that the board approve the attached Conflict of Interest policy.

Motion B: Move that the board approve the attached compulsory school attendance, unlawful absences, and school attendance improvement conferences policy.

Motions A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

PERSONNEL

There were no motions moved under personnel during this meeting.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **March 31st 2022**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal listing on **March 7th, 2022, March 10th, 2022, March 18th, 2022, and March 30th, 2022**, be approved for payment.*

Motion C: Move that the board approve payment to McKenna Snyder LLC for invoice #10583 in the amount of \$403.87.

Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #10585 in the amount of \$1018.50.

Motions A was under business was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 5-0 voice vote.

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Motions B under business was moved by Dan DiLorenzo and seconded by Tom Gillette. The motion was approved by a 5-0 voice vote.

Motions C under business was moved by Betty Zubrzycki and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

Motions D under business was moved by Betty Zubrzycki and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

EXECUTIVE SESSION

Tom Gillette made a motion to go into executive session at 5:15 p.m. This motion was seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

ADJOURNMENT

Tom Gillette made a motion to end the executive session and adjourn the board meeting at 6:16 p.m. This motion was seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

Heather Humienny adjourned the meeting at 6:16 p.m.