

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
October 11th, 2022

Call to Order

This CSL School Board meeting was held at CSL and virtually via Zoom. Board President Heather Humienny called the meeting to order at 4:46 p.m. Other Board members present were Tom Gillette, , Dan DiLorenzo, and Mike Wolverton. Board member Betty Zubrzycki joined the meeting a few minutes after it started. Board member Ruth Demshick was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) and Ian Croggon (Omnivest) were also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on September 13th, 2022.

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 4-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report.

We have hired a new counselor and replaced a Special Education teacher we didn't replace roughly 2 years ago. We are currently at 75 SpEd students, so we could use another SpEd teacher. Jillian Downing will be our new counselor. She has experience as a counselor at Maple Point MS. Krista Tvarok will come on board as our new Special Education teacher. She comes to us from the Valley Day School. We look for to both working with our team.

Our School Mental Health and Safety and Security Grant has been submitted to the Pennsylvania Commission on Crime and Delinquency (PCCD). The grant has been accepted.

The van has returned from Maryland to Bob Fisher Chevrolet. We picked it up on 9/30. So far it is working well.

St. Chris Dental Mobile had to cancel our first date due to lack of interest. However, St. Chris has been gracious enough to give us 2 more dates, May 8 and 10 in 2023! We will need a minimum of 25 students to attend in order for them to come out.

We are beginning to review new phones systems with DG IT.

We are looking to get some painting done to the outside of the building. So far, we have one estimate by CertaPro

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We received word from the Pennsylvania Department of Education. CSL meets the requirements of Part B of the IDEA. We have also met the requirements of Maintenance of Effort. We have met these requirements for 10 years for our Special Ed students.

Ms. Saleh has been running the suicide prevention awareness advisory for all students. Information was present regarding recognizing signs of suicide, prevention, and resources for our students.

Ms. Saleh scheduled a visit from the US Army. They will be visiting during ISL. Twenty-four students have signed up.

Christen and I attended the IDEA-B Fiscal Training on 10/04/2022 at PaTTAN – East. This is a mandatory meeting. Representatives from OmniVest will also be in attendance.

Tullytown Fire Department will be here to assess our fire drill procedures on Thursday, October 13

PDE ESSER Monitoring Questionnaire

The Pennsylvania

Department of Education (PDE) has required us to complete a questionnaire in accordance with the Title 2 Code of the Federal Regulations (CFR) Part 200, Subpart D, which will provide their Monitoring Team with key information and oversight of our organization's programmatic and financial administration of the ESSER I, ESSER II, and ARP ESSER grants. A big thanks to Leigh Ann for handling most of the work required.

We will have a visit from Robert Cruz, Sr. Security Consultant North America at Stanley CSS / Sonitrol, our security systems provider. He will review our set and see if we need any upgrades. His son attends our school!

We will have C&C roofing here on Tuesday 11th to get an estimate on capping the soffits, flashing and fascia.

On 10/7 Ms. Niwinski took students to the Grounds for Sculpture in Hamilton, NJ. Students and three other staff enjoyed a day wandering around the beautiful 42-acre space and exploring all of the sculptures and surprises around each corner. The students had a great time and cannot wait for another trip! Maybe the Zoo or the Philadelphia Art Museum next time!

NEW BUSINESS

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PERSONNEL

- Motion A: *Move that the board approve the hiring of Jillian Downing for the 2022 - 2023 school year as a school counselor at step 1 of the CSL salary grid at a prorated salary of \$51,000 to be effective October 13th, 2022.*
- Motion B: *Move that the board approve the hiring of Krista Tvarok for the 2022 - 2023 school year as a special education teacher at step 7 of the CSL salary grid at a prorated salary of \$59,144 to be effective October 17th, 2022.*

Motion A and B under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

BUSINESS

- Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending **September 30th 2022**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*
- Motion B: *Move that all the bills on the accounts payable transmittal listings on **September 1st, 2022, September 8th, 2022, September 15th, September 22nd, 2022 and September 29th, 2022** be approved for payment.*
- Motion C: *Move that the board approve payment to McKenna Snyder LLC for invoice #12472 in the amount of \$928.50.*

Motions A through C under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

ADJOURNMENT

At 5:16 p.m. Tom Gillette moved that the board adjourn. The motion was seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

Heather Humienney adjourned the meeting at 5:16 p.m.