

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**December 13<sup>th</sup>, 2022**

**Call to Order**

This CSL School Board meeting was held virtually via Zoom. Board President Heather Humienny called the meeting to order at 4:45 p.m. Other Board members present were Tom Gillette, Dan DiLorenzo, Betty Zubrzycki, and Mike Wolverton. Board member Ruth Demshick was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest), Edmund Fosu-Laryea (Barbacane) and Alex Frank (Barbacane) were also in attendance via zoom.

**PLEDGE of ALLEGIANCE**

**APPROVAL of MINUTES**

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on November 8<sup>th</sup>, 2022.*

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

**CEO REPORT**

Dr. Bonner presented the following CEO report.

From the guidance department:

Ms. Saleh has reached out to Temple University, Thaddeus Stevens, Airforce (3rd time) and the Marines to set up a presentation at CSL. She has also contacted Pennco Tech regarding a tour in January. Lastly, she has contacted Dr. Mac, her professor at HFU who teaches addictions class and is also a clinical psychologist to come out to talk to the students. Excellent Ms. Saleh!

- FAFSA - 11/17/22 @5:30pm. Parent Night

Career Pathways Day 1

- Community Service Presentation 11/21/22 - (seniors)
- FAFSA presentation- 11/21/22 (seniors/juniors)
- Dual enrollment BCCC presentation by Dr. Patty Smallacombe from BCCC. 11/28/22 (high schooler). We have two students interested in pursuing dual enrollment.
- ATC tour 12/14/22 (seniors/juniors)
- Airforce - Pending (high school)
- Pennco Tech Tour- (high school) pending

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**December 13<sup>th</sup>, 2022**

We had our Security and Safety Lock Down on 11/17. It was successful. Tullytown Police were present to observe. This required event will be entered in the PDE website.

We received our PVASS scores:

- In Keystone Alg we scored Meets growth indicators, showing Evidence that the district met the growth standard. We just missed Above growth indicator, indicating Moderate evidence that the School exceeded the growth standard.
- In Keystone Bio we were slightly Below, showing Moderate evidence that the School did not meet the growth standard.
- In Keystone Literature we scored Meets growth indicators, showing Evidence that the school met the growth standard
- In PSSA Math 6-8, we scored Meets growth indicator, showing evidence that the School met the growth standard.
- In PSSA English Language Arts 6-8 we scored Meets growth indicator, showing evidence that the School met the growth standard.
- In PSSA Science 8<sup>th</sup> we scored Exceeds, Moderate evidence that the district exceeded the growth standard

For the First marking period we had 32 students on the Honor roll and 21 students on the High honor roll!! Great jobs!!

We have engaged Stofan Construction to cap all the wooded soffits and fascia and to also cap and point the chimney. They will start Monday 11/28 and should finish in approximately two weeks, depending on the weather conditions. Except for some weather delays, work is moving forward.

CSL had The Turkey Bowl on 11/22. There were 3 student teams and 1 staff team competing against each other. Teacher WIN!!!

The 2021-22 AFR is due no later than November 30, 2022. Alex has input all the AFR information and cleared all the validations.

We passed our Workers' Compensation Audit. Cindy Johnson, Premium Auditor, GDD Associates, Inc. conducted our audit.

CSL participated in the Federal Programs Consolidated Review for the 2021-22 school year. The monitoring provides a reasonable basis for our opinion on compliance for each major federal program. All documents uploaded to Fedmonitor

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**December 13<sup>th</sup>, 2022**

have been reviewed and no further action is required. The 2021-22 Consolidated Monitoring is now closed. There are no issues that need to be addressed on the current assessment.

Mr. Whelan completed and uploaded our Civil Knowledge Survey (Act 13). Thanks Mr. Whelan!

We have completed and signed 2022 – 2027 Charter Renewal document with Pennsbury SD.

Mr. Hackney, Ms. Saleh, Mrs. Downing and all the homeroom teachers completed the yearly Safe2Say training for our students. Thanks everyone!!

**NEW BUSINESS**

Motion A: *Move that the Board of Trustees approve the attached Dual Enrollment Agreements with Institutions of Higher Education policy.*

Motion B: *Move that the Board of Trustees approve the attached bid from Stofan Construction LLC for siding and soffit replacement.*

Motions A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

**PERSONNEL**

There were no personnel matters discussed at this meeting.

**BUSINESS**

Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending **November 30<sup>th</sup>, 2022** , which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

Motion B: *Move that all the bills on the accounts payable transmittal listings on **November 3<sup>rd</sup>, 2022, November 17<sup>th</sup>, and November 29<sup>th</sup>, 2022** , be approved for payment.*

Motion C: *Move that the board approve payment to McKenna Snyder LLC for invoice #13138 in the amount of \$2108.00.*

Motion D: *Move that the board approve payment to McKenna Snyder LLC for invoice #131341 in the amount of \$220.00.*

**Center for Student Learning Charter School at Pennsbury**  
**MEETING MINUTES from**  
**December 13<sup>th</sup>, 2022**

Motion E:     *Move that the board approve payment to McKenna Snyder LLC for invoice #13139 in the amount of \$110.00.*

Motion F:     *Move that the board approve payment to McKenna Snyder LLC for invoice #13140 in the amount of \$838.49.*

Motions A through F under business were moved by Tom Gillette and seconded by Mike Wolverton. The motions were approved by a 5-0 voice vote.

- Edmund Fosu-Laryea (Barbacane) and Alex Frank (Barbacane) reviewed CSL's financial audit.

**ADJOURNMENT**

At 5:28 p.m. Tom Gillette moved that the board adjourn. The motion was seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

Heather Humienney adjourned the meeting at 5:28 p.m.