

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
June 12th, 2023

Call to Order

This CSL School Board meeting was held via Zoom. Board President Heather Humienny called the meeting to order at 4:46 p.m. Other Board members present were Dan DiLorenzo, Betty Zubrzycki, Ruth Demshick and Tom Gillette. Board member Mike Wolverton was not present. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **May 9th, 2023**.*

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report.

- Reminder! Graduation has been moved to June 13th. Graduation will take place between 5 pm and 6:30 at Pennsbury High School East.
- David Fialko, Internationally Certified Prevention Specialist, Nationally Certified Tobacco Treatment Specialist from The Council of Southeast Pennsylvania, Inc., has enthusiastically accepted our presentation of the CSL Community Service Award.

Summer Learning Opportunities 2023 at CSL. CSL has opportunities for Summer Enrichment and Credit Recovery. This program is 100% asynchronous. There will be a CSL teacher available for one live Google Meeting per week for 8 weeks. There are educational opportunities in all the classes and grade levels.

Senior Events -

- Trip to Six Flags and Senior Dinner 5/19/23
- Prom at Uptown Hall, 831 Avenue D, Langhorne 6/2/23
- Senior picnic 6/5/23
- Senior Breakfast 6/12/23

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- Graduation at Pennsbury High School East 6/13/23 @ 5 pm – 6:30 pm

Mandell construction was in on 6/3/2023 to take final measurements for the development of blueprint for the front entrance safety upgrades.

Bayada Nursing Services agreement was renewed on 5/24/2023.

Cyclical Monitoring update from Alyse Watson at PDE. In preparation for the Special Education cyclical monitoring that will take place during the 2023-2024 school year, PDE will be conducting a pre-CMCI meeting to give an initial overview of the process along with some important dates. Our meeting is scheduled for June 7th, 2023.

Thanks to Sgt. Bunda for updating and signing our MOU with Tullytown Police.

In an effort to help us better understand our significant disproportionality concerns, we attended the Identifying Vulnerable Decision Points and Using Neutralizing Routines to Support Relationships presentation. I have included some of the websites and information from the presentation:

Understanding Disproportionality Padlet : <https://pattan.padlet.org/ctelleen1/understanding-disproportionality-c1dn8lx5hckxncy1>

Equity, Inclusion & Belonging

<https://www.education.pa.gov/Documents/K-12/Safe%20Schools/EquityInclusion/Equity%20Inclusion%20Belonging.pdf>

Padlet:

<https://pattan.padlet.org/ayancy1/identifying-vulnerable-decision-points-and-using-neutralizin-51yielkknpy5jbsf>

Equitable Practices Hub:

<https://www.education.pa.gov/Schools/safeschools/equityandinclusion/EPH/Pages/default.aspx>

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Using Discipline Data... https://assets-global.website-files.com/5d3725188825e071f1670246/5d71988c7d90db7045afd4cc_pbis_disproportionality_data_guidebook.pdf

Examples of Engaging Instruction... https://assets-global.website-files.com/5d3725188825e071f1670246/5d783633c6d7bd148876cc03_engaging%20instruction%20to%20increase%20equity%20in%20education-2.pdf

Here is some information that might help your understanding of different identities that we use to describe ourselves:

- Your Age: Are you Gen X, Gen Y, Gen Z?
- Your Ability: Do you identify as having a disability that may cause prejudice?
- Ethnicity: Do you identify as belonging to a historical group with common ancestry?
- Your Race: Do you identify as belonging to a genetic grouping based on the physical origins of your ancestors?
- Your Gender: Do you identify as male, female, trans, or other?
- Your Sexual Orientation: Do you identify as having a romantic attraction to a particular sex? (If you're young, you may want to skip this one until you're an adult!).
- Your Socioeconomic Status: Do you identify as being working-class, middle-class, or upper-class, or a bit of a mix of these?
- Your Religion: Do you identify as belonging to a group of people who have a shared belief in a God?

BUSINESS

Motion C: Move that the board approve the attached budget for The Center for Student Learning Charter School for the 2023-2024 school year.

Motion C under business was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

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NEW BUSINESS

Motion A: Move that the Board of Trustees approve payment of the attached invoice from DG Network for the cost of a server in the amount of \$10,530 that will be partially funded with E-rate Category 2 funding.

Motion B: Move that the Board of Trustees approve payment of the attached invoice from DG Network for the cost of labor for CSL's technology infrastructure upgrades in the amount of \$15,000 that will be partially funded with E-rate Category 2 funding.

Motions A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

PERSONNEL

Motion A: Move that the board approve the hire of the attached list of employees for the 2023-2024 school year.

Motion B: Move that the board approve the salary of Charles Bonner from July 1st, 2023 through June 30th, 2024 at \$179,209.76.

Motion C: Move that the board approve the salary of Peter Hackney from July 1st, 2023 through June 30th, 2024 at \$140,000.00.

Motion D: Move that the board approve the salary of Cindy Rogers from July 1st, 2023 through June 30th, 2024 at \$59,234.09.

Motion A through D under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **May 31st, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

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*Motion B: Move that all the bills on the accounts payable transmittal listings on **May 11th, 2023 and May 18th, 2023**, be approved for payment.*

Motion C: Move that the board approve the attached budget for The Center for Student Learning Charter School for the 2023-2024 school year. (Moved over and passed earlier in the meeting.)

Motion D: Move that the Board of Trustees approve the attached 2023-2024 school year calendar.

Motion E: Move that the Board of Trustees approve the attached CSL Board of Trustees Meeting Dates for the 2023-2024 school year.

Motion F: Move that the board approve payment to McKenna Snyder LLC for invoice #15551 in the amount of \$137.50.

Motion G: Move that the board approve payment to McKenna Snyder LLC for invoice #15552 in the amount of \$632.50.

Motion H: Move that the board approve payment to McKenna Snyder LLC for invoice #1553 in the amount of \$597.00.

Motion I: Move that the board approve payment to McKenna Snyder LLC for invoice #15554 in the amount of \$60.50.

Motion J: Move that the board approve payment to McKenna Snyder LLC for invoice #15218 in the amount of \$116.15.

Motion K: Move that the board approve payment to McKenna Snyder LLC for invoice #15219 in the amount of \$302.00.

Motion L: Move that the board approve payment to McKenna Snyder LLC for invoice #15219 in the amount of \$220.00.

Motion M: Move that the board accept the benefits proposal presented by BMC benefit services for group medical for school year 2023-2024.

Motions A and B and D through M under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

ADJOURNMENT

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At 5:16 p.m. Tom Gillette moved to adjourn the meeting, and this was seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

Heather Humienny adjourned the meeting at 5:16 p.m.