

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
August 8th, 2023

Call to Order

This CSL School Board meeting was held at CSL and virtually via Zoom. Board President, Heather Humienny, called the meeting to order at 4:45 p.m. Other Board members present were Tom Gillette, Betty Zubrzycki, Ruth Demshick, Dan DiLorenzo, and Mike Wolverton. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on July 11th, 2023.

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 6-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report:

Buchanon Audit will begin on 9/11. They are booked in the Admissions room for that week.

I met with Mandrel on 8/1. The front door safety entrance is coming along. They are still waiting for the construction of the bullet resistant outer door and some bullet resistant glass. Vinnie was here on 8/2 to begin painting.

The Annual Charter School report was submitted on August 2, 2023

Omega Security finished their installation of Camera's, Panic buttons and new wiring on 8/3/23. They are now in the process of updating FOBs.

Omega Security and our IT group, D&G Net Solutions, have worked well together getting both projects on track.

Mr. Whelan has been extremely helpful this summer. A short list of his accomplishments:

- All classrooms have a full set of updated, wiped, and sanitized Chromebooks.
- Rooms 109, 110, and 111 all have the new Lenovo Chromebooks. He set them up for the new wi-fi and had to update them.
- Our current "Stock" is as follows...
 - 22- HP G8
 - 4-HP Touch
 - 5- Asus
- USB-C Chargers
 - 10 old
 - 48 New
- He has placed a set of 18 Lenovo Chromebooks in 103, 104, and 105.
- Once the 2nd order from Lenovo comes in, we will have 85 computers that can be given to students to take home or kept as spare.

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Thank you Mr. Whelan!

The CSL Annual Board Meeting will be held on September 12th at 4:45
St Christopher Hospital Dental Mobile will be at Center for Student Learning on Monday 9/11/23 and Wednesday, 9/13/23. **This is a free service for our students. Students must sign up after July 1st. and before August 20th. Thanks Nurse Donna!**

PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve the attached Record Retention & Destruction Policy.

Motion A under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 6-0 voice vote.

PERSONNEL

Motion A: Move that the Board of Trustees approve the resignation of paraprofessional Gail McMaster.

Motion B: Move that the Board of Trustees approve the resignation of Biology Teacher Zachary Ferraro.

Motions A and B under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 6-0 voice vote.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **July 31st, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal listings on **July 13th, 2023, and July 27th**, be approved for payment.*

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Motion C: *Move that the Board of Trustees approve the attached updated School Health & Safety plan for the 2023-2024 school year.*

Motions A through C under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 6-0 voice vote.

ADJOURNMENT

Tom Gillette made a motion to adjourn the board meeting at 5:22 p.m. Dan DiLorenzo seconded this motion. The motion was approved by a 5-0 voice vote.

Heather Humienny adjourned the meeting at 5:22 p.m.