

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
September 12th, 2023

Tom Gillette moved motion D under election of secretary. This was seconded by Dan DiLorenzo. This motion was approved with a 5-0 voice vote.

ELECTION OF TREASURER

Motion E: **Move that Dan DiLorenzo be elected Treasurer of the Center for Student Learning for a term to expire at the annual meeting in September 2024.**

Tom Gillette moved motion E under election of treasurer. This was seconded by Betty Zubrzycki. This motion was approved with a 5-0 voice vote.

ELECTION OF TRUSTEES

Motion A: *Move that Betty Zubrzycki be elected to the position of Trustee with a term of office to expire at the annual meeting in September of 2026.*

Motion B: *Move that Ruth Demshick be elected to the position of Trustee with a term of office to expire at the annual meeting in September of 2026.*

Motion C: *Move that Tom Gillette be elected to the position of Trustee with a term of office to expire at the annual meeting in September of 2026.*

Tom Gillette moved motions A, B, and C under election of trustees. This was seconded by Dan DiLorenzo. This motion was approved with a 5-0 voice vote.

APPROVAL of MINUTES

Motion A: *Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on August 8th, 2023.*

Tom Gillette moved motion A under approval of minutes. This was seconded by Betty Zubrzycki. This motion was approved with a 5-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report:

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MEETING MINUTES from
September 12th, 2023

We have accepted the proposal of Fioravanto, Inc., Civil Engineers, and Land Surveyors, to render professional services for the preparation of a subdivision feasibility analysis of CSL. The proposal will supply us with a sketch plan that will show potential development yield for our parcel in accordance with the current Zoning Codes of Tullytown Borough.

We have become members, once again, of the Pennsylvania Coalition of Public Charter Schools for the 2023-2024 school year.

The eGrants Application for ESSER Final Expenditure Report has been Submitted.

The following grant applications have been submitted on eGrants for CSL for the Grant Year: 2023-2024.

A big thanks to Bryan Boyes for his help completing this task!

- Program Name: Consolidated Application
- Program Name: Title IV, Part A - Student Support and Academic Enrichment
- Program Name: Title II, Part A - Supporting Effective Instruction
- Program Name: Title I, Part A - Improving Basic Programs

Elyse Turner was hired for our Biology position. She will be replacing Zack Ferraro.

Jacquelyn Kovack was hired for our Special Ed position. She will be replacing Christian Jordan.

Richard Scheatzle was hired to replace Gail McMaster.

As has been mentioned, CSL has been upgraded from Comprehensive Support and Improvement (CSI) and moved to Additional Targeted Support and Improvement (A-TSI). CSL ATSI planning with Chad Evans and Jamie Lill was on Thursday, September 7.

Barbacane will begin the Annual Audit on 9/11.

Counselor Presentations for the start of the school year.

Sept 12th - Safe2Say HS presentation

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Sept 13th BCCC In School Youth 11th-12th. *BCCC will take about 15-20 of our students one afternoon a week and teach the basics about trades and give them opportunities to get certifications they can use after they graduate. It's like a pre apprenticeship program.*

Sept 14th Safe2Say MS presentation

Sept 21st BCCC presentation

Sept 27th ATC Presentation 9th- 12th grades

Back to School Night – 9/20/23

School closed 9/25/23 Yom Kippur

Mrs. Cartolaro will attend ACCESS training at Pattan on 9/27/23.

We will be attending IDEA-B Fiscal Training 2023-2024, at PaTTAN - EAST
333 Technology Drive on 9/28/2023.

There will be a Bucks IU District Director Meeting

Friday, September 29 at BCIU

The transaction window for Mrs. James' desk window was shipped on 9/6/23. It should arrive tomorrow or Monday.
Larry will schedule installation for next week after school.

The door and exterior window do not have a ship date yet.

PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
September 12th, 2023

PERSONNEL

- Motion A: *Move that the board approve Athena Kondos Step six (masters degree) on the CSL salary grid with a salary amount of 57,702 due to earning her masters degree in general education.*
- Motion B: *Move that the board approve Angelo Monterosso Step five (masters degree) on the CSL salary grid with a salary amount of 56,294 due to earning her masters degree in general education.*
- Motion C: *Move that the board approve the hiring of Elyse Turner for the 2023-2024 school year for the position of high school biology teacher at a salary of 56,294 (step five of the CSL teacher salary grid).*
- Motion D: *Move that the board approve the hiring of Jacquelyn Kovack for the 2023-2024 school year for the position of special education teacher at a salary of \$48,568 (step three of the CSL teacher salary grid).*
- Motion E: *Move that the board approve the hiring of David Scheatzle for the 2023-2024 school year for the position of high school English teacher at a salary of \$44,000 (step one of the CSL teacher salary grid).*

Motions A through E under personnel were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

BUSINESS

- Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending **August 31st, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*
- Motion B: *Move that all the bills on the accounts payable transmittal listings on **August 10th, 2023, August 17th, 2023, August 24th, 2023, and August 31st, 2023**, be approved for payment.*
- Motion C: *Move that the board approve the attached signed resolution for e-signatures document.*
- Motion D: *Move that the board approve payment to McKenna Snyder LLC for invoice #1679 in the amount of \$355.98.*
- Motion E: *Move that the board approve payment to McKenna Snyder LLC for invoice #16798 in the amount of \$165.00.*

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
September 12th, 2023

Motion F: *Move that the board approve payment to McKenna Snyder LLC for invoice #16797 in the amount of \$742.50.*

Motion G: *Move that the board approve payment to McKenna Snyder LLC for invoice #16800 in the amount of \$536.00.*

Motions A through G under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

ADJOURNMENT

Tom Gillette made a motion to adjourn the board meeting at 5:15 p.m. Dan DiLorenzo seconded this motion. The motion was approved by a 5-0 voice vote.

Heather Humienny adjourned the meeting at 5:15 p.m.