

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
November 14th, 2023

Call to Order

This CSL School Board meeting was held at CSL and via Zoom. Board President, Heather Humienny, called the meeting to order at 4:44 p.m. Other Board members present were Ruth Demshick, Tom Gillette, Mike Wolverton, and Dan DiLorenzo. Board members Betty Zubrzycki and was not present. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance via zoom. Alex Frank from Barbacane Thorton Company was also in attendance.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on October 14th, 2023.

Tom Gillette moved motion A under approval of minutes. This was seconded by Dan DiLorenzo. This motion was approved with a 5-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report:

Required LEA McKinney-Vento Monitoring for the Center for Student Learning Charter School at Pennsbury has had to be rescheduled due to technical difficulties. We are now slated to meet on 11/9/23.

We are planning to attend the Pennsylvania Association Federal Programs Coordinators meeting on 11/16/23 from 8:30 – 12:30 at Pattan Malvern. The Division of Federal Programs will bring federal program coordinators to in-person Fall Regional Workshops for Charter Schools. They will be providing attendees up-to-date information on the following topics:

- Introductions & Program
- ESSER Monitoring
- Fiscal Updates
- Reporting
- ESSA/ESSER Program Updates
- ESSA Monitoring highlights

Our attendance counts towards the requirement to attend a Division of Federal Programs sponsored event and will keep us from earning risk assessment points.

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The Pennsylvania Commission on Crime and Delinquency is working to make the mandated Act 55 training for PA public school employees more readily available. One online module, (Behavioral Health Awareness) is currently available on the [K12 School Safety and Security Training](#) webpage. The next two new online modules (Behaviors of Concern and Situational Awareness) will become available by the first full week in November. The remaining online modules will follow through in December 2023. Act 55 of 2022 mandated school safety-related training for all Pennsylvania public school employees. This requires that all school entities provide employees with a minimum of two hours of mandatory training annually on any combination of one or more of the following topics: Situational awareness, Trauma-informed approaches, Behavioral health awareness (*C-STAG), Suicide and Bullying awareness, Substance use awareness. CSL faculty have been assigned the three modules mentioned above.

Ms. Mohapp has begun our Annual Canned Food Drive. Donated cans of food will be collected by Homeroom for the month of November. The contents will be weighed, the Homeroom with the most food wins a Hot Chocolate and Doughnut party. The final weigh-in will be on 11/30/23.

Mrs. Seigle has reached out to the American heart Association about bring in what used to be known as the Jump Rope for heart challenge. However, it is now known as the American Heart Challenge. The purpose of this new event is to get kids moving for an hour or more to promote good heart health. They have the choice to donate or not and the choice to win prizes or not.

Every dollar that is raised goes to the American Heart Association to fund more research and education for heart health and healthy communities.

The event that we will use to get our students moving is the Turkey Bowl! The students are super excited about this and have even asked questions about heart health and how they can be healthy.

Mrs. Seigle is busy organizing our Annual Turkey Bowl. Shirts have been ordered and are due this Friday. We will see if the Faculty (Ancient Mariners) will keep their winning streak alive.

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Change of CSL Graduation Date

- CSL 6/12 - CSL last day 6/13
- Radnor 6/12.
- PHS (Tentative) Jun. 11

Mrs. Downing will be bringing in the Navy for our students on Nov 17 during ISL.

The Bucks County Department of Health completed their School Inspection. The CSL facility was approved.

PUBLIC COMMENT

There was no public present at this school board meeting.

NEW BUSINESS

PERSONNEL

Motion A: *Move that the board approve the hiring of Nicole Rachau for the 2023-2024 school year for the position of special education teacher at a pro-rated salary of \$46,228 (step three of the CSL teacher salary grid).*

Motion A under personnel was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

BUSINESS

Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending **October 30th, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

Motion B: *Move that all the bills on the accounts payable transmittal listings on **October 12th, 2023, and October 19th, 2023, October 26th, 2023**, be approved for payment.*

Motion C: *Move that the board of trustees approve the attached audit for the 2022-2023 school year.*

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Motions A through C under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

EXECUTIVE SESSION

At 5:05 Tom Gillette made a motion to go into executive session. Betty Zubrzycki seconded this motion. Heather Humienny called the board into executive session at 5:05 p.m. to discuss personnel.

ADJOURNMENT

Tom Gillette made a motion to come out of executive session and adjourn the board meeting at 5:09 p.m. Mike Wolverton seconded this motion. The motion was approved by a 5-0 voice vote.

Heather Humienny adjourned the meeting at 5:09 p.m.