Name:_____ Score: _____

Research Process Rubric: Grades 9-12

	1--Beginner	2--Developing	3--Proficient	4--Exemplary	Comments
Focus • **Topic** • **Research Questions** • **Thesis**	Student selects a topic that is too broad or narrow. No evidence of a working thesis.	Student selects a topic that is focused, yet limited. Working thesis is limited.	Student selects a thoughtful topic that has wide-ranging potential. Final thesis limits the scope of the the project.	Student creates a thoughtful, creative topic that requires challenging research. Final thesis directs the scope of the project.	
Organization • **Topic/Subtopic** • **Outline/Graphic Organizer**	Student illogically or ineffectively organizes paper/project.	Student selects an appropriate organization method to present information for the paper/project.	Student selects a logical and appropriate organization method for the paper/project that shows good connections among ideas.	Student selects a logical, appropriate and creative organization for the paper/project that uses smooth transitions.	
Sources • **Significant** • **Varied** • **Print or Digital**	Student collects evidence yet it lacks relevance, quality and depth.	Student collects evidence from a limited range of sources and displays minimal effort when selecting sources.	Student collects evidence that is pertinent to the assignment and from relevant and reliable sources.	Student collects evidence that is pertinent to the assignment and from relevant and reliable sources that add depth to the project.	
Note Taking • **Selecting Information** • **Paraphrasing** • **Summarizing**	Student fails to collect notes properly. Student generates notes that do not address topic. Student fails to include worthwhile information.Student clearly cuts and pastes and/or copies exact wording of sources.	Student collects some notes in his/her own words, yet some are copied. Student generates notes that mildly address topic. Student usually includes worthwhile information.	Student collects specific notes in his/her own words that address topic. Student generates specific notes that address the topic and include some key words and phrases. Student includes worthwhile information. Evidence of paraphrasing and summarizing.	Student creates detailed and specific notes that strongly address topic. Notes use a wide variety of key words and phrases.	
Documenting Sources • **Works Cited/Bibliography** • **Citation**	Student fails to acknowledge sources properly. Student fails to include a Works Cited page.	Works Cited page may contain errors. Parenthetical citations may lack correct format.	Student documents most sources properly within project and on Works Cited page.	MLA Works Cited page has virtually no errors. Parenthetical citations are precise, accurate, and relevant.	
Time Management • **Deadlines** • **Goals** • **Time On Task**	Time is used poorly. Work not completed by deadline.	Student requires extensive teacher direction to complete the project.	Student achieves goals with little direction from teacher.	Student successfully works independently.	