

Member Benefits Online System (MBOS)

LEARN MORE ABOUT YOUR PENSION BENEFITS!

As a New Jersey-Administered Pension member, you may now access the Member Benefits Online Systems (MBOS).

MBOS is a set of Internet based applications that allow registered members quick and easy access to their pension and, if applicable, health benefits account information.

Available Online Resources Include

- ❖ Personalized Member Account Information
- ❖ Pension Loans – Estimates and easy to use Online Loan Application
- ❖ Online Application for the Purchase of Service Credit
- ❖ Retirement Estimate Calculator and the Online Retirement Application
- ❖ Retirement Application status (for pending retirees)
- ❖ Designation of Beneficiary
- ❖ Payroll Certifications
- ❖ State Health Benefits Program account information (if applicable)
- ❖ SACT Plan information (if applicable)
- ❖ State Deferred Compensation Plan link (if applicable)
- ❖ Application for Withdrawal
- ❖ Access to other Pension links and Forms

Before you can begin using the system, you must be registered with MBOS.

See the registration instructions below

If you encounter difficulty with the registration process or use of MBOS, please call the MBOS help desk, at (609) 777-0534.

HOW TO ACCESS YOUR PENSION ACCOUNT ONLINE THROUGH MBOS

REGISTRATION FOR FIRST TIME USERS

BECAUSE REGISTRATION REQUIRES SEVERAL STEPS, PLEASE READ AND FOLLOW THESE INSTRUCTIONS CAREFULLY!

REGISTRATION FOR MBOS IS FREE

STEP ONE

Register for a MyNewJersey account at: www.state.nj.us

NOTE: *If you already have a MyNewJersey account, use your existing account.*

1. Click on the “Register” button and complete the registration information (*Choose your own login ID and password*);
2. Create a Logon ID;
 - a. Logon ID you chose: _____
3. Create a Password;
 - a. Password you chose: _____
4. This will open your personal MyNewJersey online account.

STEP TWO

Have an **Authorization Code** e-mailed to you by registering for **MBOS** at:
www.state.nj.us/treasury/pensions/mbosregister.htm

1. CLICK THE “BEGIN **MBOS** REGISTRATION” BUTTON AT THE BOTTOM OF THE WEB PAGE AND COMPLETE THE ONLINE **MBOS** REGISTRATION FORM.
2. WHEN REGISTERING, YOU WILL NEED YOUR PENSION MEMBER ID NUMBER. YOUR MEMBER CAN BE RETRIEVED BY CALLING THE DIVISION’S AUTOMATED INFORMATION SYSTEM AT (609) 777-1777. (WHEN PROMPTED, ENTER YOUR SOCIAL SECURITY NUMBER AND SELECT OPTION NUMBER 2 FOR PENSION INFORMATION. YOU WILL THEN HEAR YOUR MEMBER ID.)
3. AFTER YOU COMPLETE THE **MBOS** REGISTRATION YOU WILL RECEIVE AND E-MAIL WITH THE AUTHORIZATION CODE.

STEP THREE

1. LOGON TO YOUR “MYNEWJERSEY” ACCOUNT AND THEN CLICK “ENTER AUTHORIZATION CODE”
2. ON THE PAGE THAT OPEN, ENTER YOUR **MBOS** AUTHORIZATION CODE AND CLICK THE “FINISHED” BUTTON.
3. DELETE THE E-MAIL WITH YOUR **AUTHORIZATION CODE**: **IT CAN ONLY BE USED ONCE**.

STEP FOUR

LOG BACK ONTO YOUR “MYNEWJERSEY” ACCOUNT AND YOU WILL SEE THE PENSION AND BENEFITS LINKS ALONG THE LEFT SIDE.

CLICK THE “LOGON” LINK TO GO TO **MBOS** AND YOUR ACCOUNT INFORMATION.

IF YOU NEED HELP, CALL THE **MBOS** HELP DESK AT: (609) 777-0534