

**RECORD OF BOARD PROCEEDINGS**  
(MINUTES)

**Fulton, KY September 17, 2024**

The **Fulton Independent** Board of Education met at **Fulton High School** at **5:30** o'clock  
**P. M.** on the **20th** day of **September 2024** with the following members present:

- (1) **Mrs. Carol Bransford, Chair** (2) **Mrs. Debbie Vaughn, Vice-Chair** (3) **Mrs. Christy Pettigrew**  
(4) **Mrs. Rea Jones** (5) **Dr. Austin Ferrell**

**REGULAR MONTHLY MEETING OF  
FULTON INDEPENDENT BOARD OF EDUCATION**

**CALL TO ORDER**

1. Chair Bransford called the Regular Monthly Meeting of Fulton Independent Board of Education to order at 5:30 p.m.

**OPENING PRAYER**

2. Chris Morris, CFO, led the opening prayer.

**PLEDGE OF ALLEGIANCE**

3. The Pledge of Allegiance was led by Board Secretary, Betty Bartimus and recited by those in attendance.

**READING OF THE MISSION STATEMENT**

4. As read by Mr. Sullivan, At Fulton Independent School District, we guide students to success by providing rigorous learning experiences in a safe school climate supported by a partnership with students, parents, community members, staff and administrators.

**AGENDA APPROVAL**

5. With the recommendation of the Superintendent, a motion by Mrs. Vaughn and second by Dr. Ferrell, the Board approved the agenda of the August 20<sup>th</sup> meeting as presented.

Request to change the location of future meeting to the BoE office located at 304 West State Line Fulton, KY 42041 approved by vote. Motion by Mrs. Jones and second by Mrs. Vaughn.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell

**ROLL CALL**

6. Mrs. Bransford, Mrs. Debbie Vaughn, Mrs. Christy Pettigrew, Dr. Ferrell and Mrs. Jones were present for roll call.

**SUPERINTENDENT ATTENDANCE**

7. Superintendent Sullivan was present for the September meeting.

**APPROVAL OF MINUTES**

8. With a motion by Mrs. Pettigrew and second by Mrs. Jones, the Board approved the amended minutes of the September 2024 meeting as presented by the Board Secretary.

Members voting yes: Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**APPROVAL OF COMMUNICATIONS/CONSENT AGENDA ITEMS**

**Board members received all Communication/Consent Item information to review in advance of the meeting.**

**9.** With a motion by Mrs. Vaughn and a second by Dr. Ferrell, the Board accepted the reports and approved items listed in the communications/consent agenda as follows:

**A. TOP BANANA RECOGNITION**

The Carr Elementary School Top Banana was Indie Gilkey. Indie's teachers said that she is a positive person who is always giving 110 percent and inspires everyone around her to be their best.

The Fulton Middle School Top Banana was Evan Pettigrew. Pettigrew's teachers described him as patient, dependable and persistent, and said that he does not get enough recognition for all that he does for the school.

The Fulton High School Top Banana was Rio Lang. Her teachers describe her as a quiet and observant, excellent student. She was praised as a good example for other students in her school, and she's an excellent volleyball player.

The Classified Staff Top Banana was Ashley Kendall, who serves as the school nurse. Sullivan applauded Kendall, saying she cares very much about the students and coworkers. She is constantly putting the students first and herself second.

The Top Banana of teachers was Melissa Martin, who had to leave before the meeting had begun, but would be honored at the school. She was praised for being very helpful to children. She has a structured and positive classroom environment and she assists both teachers and students.

The final award for the Top Banana of the community went to Fulton city manager Mike Gunn. Sullivan said Gunn does so much for the city and the school. He had no problem in choosing Gunn. "Mr. Banana" himself.

**B. ASAP**

Carr Elementary Dean of Students Matthew Moxley gave an update on recent activity at his school. Noting, they hosted the school's grandparents' event and had a successful turnout. He thanked the members of the board for showing up to support the school, but also for being a grandparent who supports the school's activities. Really thankful for the staff that helped put that together. Served over 90 some extra individuals for that event.

He said they began their first PBIS positive behavior intervention competition for this month, called going bananas for good behavior to recognize the banana festival. He said they have put a poster up where cafeteria monitors are monitoring the behavior and giving bananas to promote positive behavior.

He said that Carr Elementary nurse Ashley Kendall and food services director Ashley Teasley were recently recognized as Carr being one of America's healthiest schools. They are one of 800 schools recognized for overall wellness.

Moxley also praised the students for turning in some amazing artwork for the Banana Festival and said that they will post those pieces after the festival is completed.

FHS principal Heath Cartwright was happy to report they have finished the diagnostic testing. He recognized FMS teacher Melissa Martin, who had been working with middle school students in an RTI class, outside of their regular math class. He said she works with each student to meet their math needs and to help catch them up. She uses the extra time to build the relationships with the students by showing how much she cares about helping them catch up. He said the high school students will take

their first diagnostic test in the next week. The diagnostic test is called Mastery Prep and mimics the ACT test. He said they will use those results to target the specific weaknesses for each student and work with them. He said the test is provided free through a West Kentucky Education Co-Op Europe grant. Cartwright reported that the teachers have been great, working through the challenges of adding new classes after the start of the school year, but said everyone has been flexible and positive.

Cartwright said some of the senior class had attended Murray State College Day recently and wanted to especially thank Giles, who drove the bus and reported that everyone seemed to have a good time. He said that Summer Ellegood attended counselor trainings for three days recently and Kirk Paitzel took part in a five-day training on Apple computers, which will provide the schools with ten free Apple computers, which are valued at around \$10,000.

Cartwright said the volleyball teams have been competing well and everyone is so proud of them. He also reported that to encourage student attendance and participation, they have allowed them to come in free and they keep a list of which students attend home volleyball games. Then the following morning, those names go into a hat and they draw for several prizes to encourage them to come. He said behavior has been great. And they tell the students all the time that it's all about trust. He said they are told until they show them there will be a problem; they trust them.

### **C. FRYSC Activities Update**

Ms. Tracy Pulley, Family Resource /Youth Services Center Coordinator, submitted a report to Board Members detailing the activities and services she provided during September 2024.

### **D. Food Service Report**

Mrs. Ashley Teasley, Food Service Director, submitted the Monthly Food Service Report, outlining Food Service Department activity through September 2024.

### **E. Medication Policy – OTC**

The board was presented with an updated Over-the-Counter Medication Disbursement to Students policy. Sullivan explained that this policy update states that no over-the-counter medications will be distributed to students at school. He explained that giving students medications at school, such as Tylenol or Ibuprofen, is a liability issue, but more than that, could create an overdosing or conflicting medications situation.

When it is necessary for a child to take medication at school, it is the responsibility of the parent or guardian to provide the medication. The parent or guardian must complete and sign a medication authorization/permission form. This also is only valid for the current school year. OTC medications can only be given according to label instructions and medication must be provided in the original bottle with the label intact or it will not be accepted.

### **F. Fundraising Activity Requests**

All Fundraising requests were approved by the Board.

### **G. College Visit Form**

Superintendent Sullivan presented an updated College Visit Form. The form stipulates that a parent or guardian must submit an excuse to the FHS secretary prior to the day of the visit. The student must have the college representative sign the visitation form or bring in a signed letter from the college verifying that the student visited the school and submit a photo for posting to the District website.

## **PUBLIC COMMENTS**

9. No public comments.

**PERSONNEL REPORT**

**11.** Superintendent Sullivan informed the Board of the following personnel actions:

*Appointments:* Amber Kinney, Supervisor of Instruction  
Connie “Michele” Stephens

*Transfers:*

*Resignations/Terminations:*

*Retirements:* None

The board approved the superintendent travel report, which included Sullivan going to Lexington on Sept. 11, where he took part in ESSER Construction/Truman training. He also traveled to Frankfort on Sept. 11-12, where he took part in Superintendents Cohort 3 training.

As a state requirement, Sullivan submitted his professional growth plan to the board. All Superintendents in their first year at a location are required to submit their plans for the future Fisd.

**FINANCIAL REPORT AND ORDERS OF THE TREASURER**

**12.** With a motion by Mrs. Jones and a second by Mrs. Pettigrew, the board approved to accept the Monthly Financial Reports and Orders of the Treasurer as presented by Mr. Morris, Chief Financial Officer.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**FY 2025 WORKING BUDGET**

**13.** With a motion by Mrs. Jones and a second by Dr. Ferrell, the Board voted to approve the FY 25 working budget.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**FOUR RIVERS MOA**

**14.** With a motion by Mrs. Vaughn and a second Dr. Ferrell, the board approved a memorandum of agreement with the Four Rivers Foundation. Sullivan said the agreement is signed every year to provide dual credit programs for students.

Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**EXTRA DUTY SCHEDULE CHANGES**

**15.** With a motion by Mrs. Jones and a second by Dr. Ferrell, the board approved the following changes to the Extra Duty Schedule.

Change Interim Principal to Principal (Cartwright).  
Add stipend for Supervisor of Instruction (\$7,500.00)  
Add stipend for Spanish Speaking Instructional Aides (\$500.00/year)

Members voting yes: Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**REVISED FY25 EMERGENCY OPERATING PLAN**

**16.** With a motion by Mrs. Pettigrew and second by Mrs. Vaughn, the Board meeting approved the FY25 Emergency operating Plan with revisions of Employee Names to account for those employees that are no longer employed by Fisd.

Members voting yes: Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

**ADJOURNMENT**

**17.** With a motion by Mrs. Pettigrew and second by Mrs. Jones, the Board meeting was adjourned at 6:02 p.m.

Members voting yes: Members voting yes: Mrs. Bransford, Mrs. Pettigrew, Mrs. Vaughn, Mrs. Jones and Dr. Ferrell.

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Chair

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Secretary