

**MERCED CITY SCHOOL DISTRICT
DISTRICT TECHNOLOGY COV CAI LOS TXHAWB NQAA QHIA THIAB KAWM**

DAIM NTAWV SIV COG LUS POM ZOO THIAB TSO CAI NTAWM DISTRICT LOS NTAWM LIABILITY

Ntawm Merced City Elementary School District tso cai rau tsoom tub ntshais xyum xeeb los siv district technology raws li cov cuab yeej cuab tam (tools) los txhawb kev qhia thiab kawm, uas yog sam xeeb tso cai los ntawm district's kev txiav txim thiab yeej tsaug (subject) rau ntawm cov conditions thiab restrictions teem muaj siv tau ntawm Board cov policies, cov kev cai ntawm tsoom neeg ua hauj lwm, thiab ntawm Daim Ntawv Siv Cog Lus Nod (Acceptable Use Agreement). Lub district muaj cai ntug ntoos los mus tswj saib xyuas ntawm meej mom, kev tsuaj ntseg thiab kev nyab xeeb ntawm tsoom tub ntshais xyum xeeb thiab district data txhua lub sijhawm, tsi tag hais qhia paub, rau txhua qhov reason xwm txheeb.

Lub district yeej tseev kom tag nrho tsoom tub ntshais xyum xeeb siv technology raug raug tsaug kev cai es thiaj li tsi muaj teeb meem thiab tsis poob nyiaj poob txiaj. Lub district yeej tau ceev cov reasonable restrictions rau ntawm cov tsevkawmntawv, cov khoom (material), thiab/lossis information uas tsoom tub ntshais xyum xeeb yuav nkag tau nyob hauv ntawm lub system.

Txhua txhua tus tub ntshais xyum xeeb uas yog muaj cai los siv district technology thiab nws niamtxiv/tus tsum kwm yuav tsum tau xee kos npe ntawm Daim Ntawv Siv Cog Lus Pom Zoo (Acceptable Use Agreement) nod raws ntsaim li ib qho peev tsheej hais tias lawv tau nyeem thiab to taub ntawm kev sib cog lus pom zoo.

Raws li kev pom zoo yuav ntawm district technology equipment koj pom zoo los ua raws ntsaim li ntawm cov kev cai thiab cov cai tswj xam nrog nyob hauv qhov kev sib cog lus nod tsis hais txog ntawm lossis hauv ib qib (lieu) ntawm ib qho kos xee npe (signature).

Tshais Li Cas

District technology muaj xws li, tiamsis tsi txwv rau, cov computers, lub district's computer network muaj cov servers thiab wireless computer networking technology (Wi-Fi), ntawm Internet, email, cov USB drives, cov tablet computers, cov Chromebooks, cov smartphones, thiab cov smart devices, cov telephones, cov cellular telephones, cov personal digital assistants, cov pagers, cov MP3 players, hnav tau (wearable) technology, wireless communication device xam nrog rau cov emergency radios, thiab/lossis cov future technological innovations, txawm yog nkag tau rau losyog off-site lossis yog district-yog tus tswv los yus yog tus tswv ntawm yam khoom equipment losyog cov devices.

Tub Ntshais Xyum Xeeb Technology

Tub ntshais xyum xeeb cov devices tej zaum kuj yog cov Chromebooks, cov iPads, thiab cov Wi-Fi hotspots. Tag nrho cov devices teev rau tsoom tub ntshais xyum xeeb tej zaum ruas yog siv mus raws ntsaim li ntawm daim ntawv siv cog lus pom zoo nod (Acceptable Use Agreement). Merced City School District yeej yog tus tswv rau tag nrho ntawm cov devices thiab cov chargers. Lub district yeej inventory saib xyuas raws li suav tag nrho txhua yam uas yog links txhua txhua tus tub ntshais kawm ntawv mus rau ntawm tus serial number rau ntawm menyua kawm ntawv lub device uas yog qev rau nws tau siv.

Muab Technology Rau Tub Ntshais Xyum Xeeb:

- Tsoom tub ntshais xyum xeeb hauv PreK-1 los yeej muaj muab iPads. Cov devices no yuav cia nyob rau hauv ntawm tsevkawmntawv txhua txhua lub sijhawm.
- Tsoom tub ntshais xyum xeeb hauv qib 2-5 los yeej muaj muab ib lub Chromebook rau siv uas yuav cia nyob rau hauv ntawm tsevkawmntawv. Tej zaum cov naiskhu kuj yuav assign

muab cov projects uas yog yuav siv lub device nqa coj mus tsev thiab nqa rov qab tuaj ib hnuv ua ntu zug (each day).

- Tsoom tub ntxhais xyum xeeb hauv cov qib 6-8 los yeej muaj muab ib lub Chromebook rau tau siv uas yog lawv tes hauj lwm yuav tsum pab saib xyuas khaws cia zoo zoo. Tus tub ntxhais xyum xeeb yuav tsum nqa lub Chromebook ntawd tuaj thiab ntawm tsevkawmntawv mus tsev txhua txhua hnuv, charged puv puv, thiab npaj txhij yuav siv nyob hauv chav kawm ntawv.
- Pib grade 6th, tsoom tub ntxhais kawm ntawv yeej siv tib lub device qub mus txog ncuu lawv xyoo kawm grade 8th uas yog kawm hauv MCS.
- Cov tub ntxhais kawm ntawv uas yog tawm ntawv (leave) losyog graduate ntawm Merced City School District yuav tsum tau xa rov qab ntawm lub device, lub charger, thiab lub hotspot (yog applicable raug cai). Yog hais tias tsis xa rov qab, niamtxiv thiab tub ntxhais kawm ntawv yeej responsible rau ntawm tus nqi los mus hloov tshiab ib lub device thiab charger (replacement device and charger). Txhua txhua lub device yeej muab tua (deactivate) thiab muab tso tseg siv tsi tau (rendered unusable) lawm.
- Tub ntxhais kawm ntawv uas yog yeej raug cai pom zoo (approved) los siv ib lub district device rau lub cai summer no yuav tsum tau muab xa rov qab tuaj ntawm nws lub assigned device thiab charger rov tuaj ua ntej losyog tsi pub dhau ntawm thawj thawj hnuv ntawm lub xyoo kawm ntawv tshiab no. Yog hais tias tsis xa rov qab, niamtxiv thiab tub ntxhais kawm ntawv yeej responsible rau ntawm tus nqi los mus hloov dua tshiab ib lub device thiab charger (replacement device and charger). Lub device yeej muab tua (deactivate) thiab muab tso tseg siv tsi tau (rendered unusable) lawm.

General Device Guidelines Cov Cai Taw Qhia:

- Tag nrho ntawm cov devices Merced City School District yeej yog tus tswv.
 - Qho nod xam rau lub device, lub device battery, thiab txhua yam power cord lossis txoj hlua fais adaptor.
- Ruas yog siv ib daim ntaub qhuav huv si los so tu ntawm lub device daim screen (tsi pub siv chemicals).
- Tsi txhob nias yuam ntiv saum top ntawm lub device thaum kaw (close).
- Tsi txhob tshem cov yuam sij losyog lwm yam parts nyob ntawm lub mobile device losyog modify hloov lub keyboard los lwm yam hardware nyob ntawm lub device.
- Tsi txhob kaw ntawm lub device rau ib tus pencils/pens vim yog nws yuav damage taug daim screen losyog qhov keyboard.
- Tsi txhob tsoo ntawm lub device rau cov rooj losyog rau cov phab ntsa (walls).
- Ua zoo saib thaum es lub device nyob rau hauv ib lub hnab aub (backpack).
- Lub device yuav tsum free tsi pub lu ib yam stickers dabtsi losyog sau ntawv rau lub device uas tsi yog los ntawm district.
- Leej tseev koom ntawm lub devices zoo zoo yuav tsum tau xav rov qab zoo ib yam nkaus le taum uas tau txais los.

Tub Ntxhais Xyum Xeeb Cov Luag Haujlwm Feem Xyuam thiab Tes Haujlwm Ntiag Tus

Yeej teev kom cov tub ntxhais xyum xeeb yuav tsum siv district technology safely zoo zoo, responsibly, thiab siv rau kev kawm ntaub kawm ntawv xwb. Lub district yeej tsom kwm suav muaj ib lub inventory system uas links rau txhua txhua tus tub ntxhais kawm ntawv rau tus serial number ntawm lub device uas yog qev muab rau tus tub menyuam. Ntawm tus tub ntxhais xyum xeeb hauv nws lub npe uas district technology yog muab rau lawm yuav tsum leeg nws tes hauj lwm rau kev siv kom yog yog thiab zoo zoo raws kev cai ntawm txhua lub sijhawm. Cov tub ntxhais xyum xeeb yuav tsum tsi pub sib qhia lawv tus online services account

information, cov passwords, losyog lwm yam information siv rau kev identification thiab authorization nkaus xwb, thiab ruas siv lub system nkaus xwb hauv qab tus account uas yog muab kiag rau lawv.

Cov tub ntxhais xyum xeeb yeej txwv ntawm kev siv district technology rau cov hauj lwm uas tsis raug kev cai, xam nrog rau, tiamsis tsi txwv rau, siv ntawm district technology rau:

1. Nkag tau, post, display, lossis lwm yam khoom siv uas ntub ntxaug, kev rhuav, kev puas koob npe, qias neeg, poj niam txiv neej kev coj ncaj nraim tsis zoo, losyog kev cuam tshuam dabtsi
2. Thab plaub, ua phem rau, hais lus saib tsi taus, los hawv hem yuav ua phem rau lwm tus tub ntxhais xyum xeeb, naiskhu neeg ua hauj lwm, los lwm tus tib neeg ("cyberbullying")
3. Ncha nthuav tawm, siv, los faib tawm tib neeg qhov identification information (xws li npe, chaw nyob, xov tooj nab npawb, Social Security nab npawb, los lwm yam personal information) ntawm lwm tus tub ntxhais xyum xeeb, tub koom xeeb naiskhu neeg ua hauj lwm, losyog lwm tus neeg nrog rau kev txhob twm hawv hem ua phem, hawv hem kom ntshai, thab plaub, los luag thuam saib tsis taus tus neeg ntawd
4. Hla ntawm copyright, license, trademark, patent, los lwm yam cai intellectual property rights
5. Txhob txwm cuam tshuam losyog ua phem rau district technology los lwm yam district cov khoom ua hauj lwm (xws li tsoo district equipment, tso virus rau hauv district cov computers, ntiv los tshem tawm tej program uas yog tsi tau kev tso cai los ntawm ib tus naiskhu losyog lwm tus neeg ntawm district personnel, hloov cov settings ntawm cov shared computers)
6. Install software uas tsi tau kev tso cai kiag
7. "Hack" nkag mus rau ntawm lub system mus plom sij (manipulate) data ntawm lub district los lwm cov tib neeg users
8. Nkag mus rau hauv losyog thuav tawm tej yam kev xyaum uas yog tsi tsaug kev cai los txaum kev cai lossis Board policy, txaum txoj cai kev coj tswj, losyog district kev xyaum

Txoj Kev Li Feem Xyuam Losyog Yam Uas Tsis Yog Tsi Pub Rau Lwm Tus Neeg Paub

Vim yog qhov siv ntawm district technology yog txhob txim tsim rau cov hom phiaj kev kawm ntaub kawm ntawv, tsoom tub ntxhais xyum xeeb yuav tsum tsi muaj ntawm txoj kev los yog yam uas tsis yog lawm tus neeg li feem xyum nyob hauv kev siv ntawm district technology.

Lub district muaj cai los mus saib xyuas tsom kwm thiab kaw tag nrho kev siv ntawm district technology, xam nrog rau, tiam sis tsi txwv rau, kev nkag rau ntawm Internet losyog social media, cov kev sibtham mus mus los los uas xa losyog txais los ntawm district technology, los lwm yam cov kev siv. Tej yam tsom kwm saib xyuas/kaw cia tej zaum kuj muaj txhua lub sijhawm ua ntej uas yog hais paub rau txhua yam legal plaub ntug xam nrog rau, tiam sis tsi txwv rau, kaw cia kev ceev tseg thiab faib tawm thiab/losyog kev soj qab taug lw tshuaj xyuas ntawm qhov ua tsi raug kev cai, txhum plaub, losyog txwv tsi pub ua dabtsi.

Tsoom tub ntxhais xyum xeeb yuav tsum paub txog hais tias, feem ntau, lawv qhov kev siv ntawm district technology (xws li web searches thiab cov emails) yeej lwv tsi tau losyog rho tshem tawm tsi tau pov tseg li.

Tag nrho cov passwords tsim rau losyog siv rau txhua qhov ntawm district technology yeej puav leej property teej tus rau lub district. Qhov tsim losyog siv ntawm ib qho password los ntawm ib tus tub ntxhais xyum xeeb

rau district technology yeej tsi tsm ib qho txheej txheem kev uas yog yuav tsum tau muaj ntawm txoj kev los yog yam uas tsis yog lwm tus neeg li feem xyuas (privacy).

COPPA Kev Ua Raws Cai

Lub District yeej zoo siab los offer individualized kev qhia rau cov tub ntxhais kawm ntawv los ntawm ntau cov technological resources. Piv txwv li tej qho, lub District yeej offer cov educational websites los cov applications kws siv personal information ntawm cov tub ntxhais kawm ntawv, xws li npe, screen npe, user npe, etc., es thiaj le muaj qhov qhia tau ib tus zuj zug. Ib qho list xws li websites thiab cov applications thiab cov links rau lawv cov terms thiab cov conditions tej zaum nrhiav tau nyob rau ntawm District lub website. Ib qho ntiv, lub District sim avoid cov websites thiab cov applications kws market los muag tub ntxhais kawm ntawv personal information. Yog ib qho website los application muab siv rau kev kawm ntaub kawm ntawv, yeej yuav identified rau ntawm District lub website thiab niamtxiv yeej muaj txujci los mus las tawm ntawm tub ntxhais kawm ntawv siv le cov websites thiab cov applications.

Fi Xov Qhia

Yog hais tias ib tus tub ntxhais xyum xeeb twg ho pib paub txog ib yam teeb meem security dabtsi (xws li ib yam uas cuam tshuam ntawm kev confidentiality ntawm ib qho login losyog account information) losyog siv tsi thwj ntawm district technology, ceev ceev yuav tsum tau fi xov qhia kiag tej yam information zoo li ntawd rau naikhu losyog lwm tus neeg district personnel.

Ntiag Tus Them Nyiaj

Thaum lub assigned technology tau ploj los puas nroog uas yeej siv tsi tau ntiv lawm, yuav tsum tau assigned muab dhua ib lub hloov tshiab ceev ceev los mus hloov rau. Li cas los xij, tus tub ntxhais kawm ntawv thiab niamtxiv/tus tsm kwm ntiag tus rau tus nqi ntawm qhov kho los rua ntawm lub device's tus nqi fair market value rau hnuv uas ploj los puas nroog. Qhov no xam nrog rau cov devices uas yog tsi nqa rov qaab tuaj thaum ib tus tub ntxhais kawm ntawv twg khiav losyog graduates ntawm lub district lawm.

Ntawm cov teeb meem thajkhu muaj qhov final say hauv kev txiav txim los hloov hab kho. Yog muab ua zoo piav qhia rau tus thaajkhu hais tias tus tub ntxhais kawm ntawv yeej ua li qhov ua tau los tiv thaiv qhov technology uas muab rau, tus thaajkhu tej zaum yuav xam tsi pub siv nyiaj them los kho.

Cov Txim rau Kev Hla Txhaum

Cov kev hla txhaum ntawm txoj cai, Board policy, losyog qhov kev pom zoo tej zaum poob mus rau qhov muab tshem tawm ntawm ib tus tub ntxhais xyum xeeb kev siv tau ntawm district technology thiab/losyog rau kev qhuab qhia, mus txog thiab xam nrog li lub txim muab ncuab nyob tsev (suspension) losyog raug ncaws tawm (expulsion). Ntiv tuaj mus, cov kev ua txhum ntawm txoj cai, Board policy, los qhov kev cog lus pom zoo nod tej zaum yuav tau hais qhia ceeb toom rau tub ceev xwm agencies raws li txoj cai lijchoj.

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**MERCED CITY SCHOOL DISTRICT
DISTRICT TECHNOLOGY TOOLS TO SUPPORT TEACHING AND LEARNING**

**DLAIM NTAWV PUM ZOO COG LUG SIV HAB TSO LUG NTAWM DISTRICT LIABILITY
Namtxiv los Tug Tsaug Kev Tsaug Cai Tsom Kwm Leeg Paub Txug**

Yog tug tub ntxhais kawm ntawv lub nub nyoog yeej tsi tau puv 18 xyoo, ib tug namtxiv/tsom kwm yuav tsum tau nyeem hab xee npe ntawm dclaim ntawv cog lug.

Raws le yog namtxiv/tug tsom kwm ntawm tub ntxhais kawm ntawv lub huv qaab nua, kuv tau nyeem, to taub, hab pum zoo tas kuv tug mivnyuas yuav tau ua raws nrug ntawm cov terms ntawm Dclaim Ntawv Pum Zoo Cog Lug Siv.

Raws le xee ntawm Dclaim Ntawv Cog Lug, kuv tso cai rua kuv tug mivnyuas lug moog siv district technology hab/losyog lug nkaag ntawm tsevkawmntawv lub computer network hab lub Internet. Kuv to taub tas txawm yog lub district's siv zug ua zoo heev npaum le caag los, yeej impossible rua lub tsevkawmntawv lug moog restrict kev nkaag rua taagnrho offensive hab controversial cov khoom. Kuv pum zoo lug moog tso cai ntawm liability, indemnify, hab tsi ua plaub ntug rua lub tsevkawmntawv, hab district personnel rua taagnrho cov claims, damages, hab nqe kws tej zag tshwm sim tawm lug ntawm kuv tug mivnyuas siv ntawm district technology los ntawm kev tiv thaiv tsi tau ntawm txhua yaam technology protection measures kws siv lug ntawm lub district. Ntxiv tuaj moog, kuv leeg txais puv leeg paub rua kev saib xyuas ntawm kuv tug mivnyuas siv ntawm nwg kev nkaag tug account yog has tas hab thaum muaj tej yaam kev nkaag tau ho tsi nyob rua ntawm tsevkawmntawv qhov setting.

Minyuast Npe: _____ ID: _____ Gr: _____
(Sau ua tsaj ntawv)

Namtxiv/Tug Tsom Kwm Npe: _____ Nub: _____
(Sau ua tsaj ntawv)

Namtxiv/Tug Tsom Kwm Xee Npe: _____

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MERCED CITY SCHOOL DISTRICT
Tub Ntxhais Kawm Ntawv Technology Dlain Ntawv Cog Lug Pum Zoo Siv

Kuv pum zoo lug:

- Siv ntawm lub device rua tsevkawmntawv haujlwm hab lug kawm seb thaum twg kuv tug naikhu hab namtxiv has tas OK
- Qha kev saib taug rua taagnrho hardware hab software kws kuv siv
- Tsi nyiaj ib yaam dlaabtsi lug ntawm internet los xaa ib yaam dlaabtsi huv internet kws yog tug tswv yog lwm leej lwm tug
- Has qha rua kuv tug naikhu paub yog tas kuv paub has tas leej twg yuam cai tsi ua raws le nua

Kuv yeej:

- Siv coj xeeb ceem zoo
- Paub cai txhua lub sijhawm ntawm lub computer
- Tsi qha ib leej tug twg kuv lub npe taag taag, kuv qhov chaw nyob, los xuv tooj naab npawb
- Tsi saib ib leej tug twg cov files kws yog tsi tau paub kev tso cai
- Tsuas yog siv email yog yog hab tsuas yog rua tsevkawmntawv cov assignments
- Sign in raw le kuv tug kheej xwb hab yeej tsi siv lwm qhov login information
- Tsi share kuv qhov login information nrug lwm tug
- Siv kuv lub district assigned device xwb

Kuv yeej show kev saib taug raws le:

- Tsi laam emailing co lug phem, cov lug has mob mob, los tej dluab kws tsi zoo rua ib leej tug twg
- Tsi laam searching rua cov sites los cov lug kws tsi tau kev tsi cai lug ntawm kuv tug naikhu los namtxiv
- Tsi dha ua laag luam rua huv internet, los posting advertisements rua commercial los lwm yaam noncommercial activities
- Tu taagnrho ntawm lub device hab lub charger es sub txhaj le nyob rua qhov condition zoo le qub kws kuv tau txais lug

Yog tas kuv nyob huv grade 6, 7, los 8:

- Kuv yeej khaws tu ntawm kuv lub assigned chromebook vim kuv yeej siv lub chromebook qub rua taagnrho grades 6 - 8, xaam nrug rua cov summers ua ntej graduating ntawm MCSD

Kuv to taub cov kev cai nua hab cog lug lug ua raws le ntawd. Yog kuv tsi ua raws le cov kev cai ntawd, kuv paub tas kuv yeej yuav siv tsi tau lub computer nyob ntawm tsevkawmntawv.

KUV COG LUG LUG MOOG SAIB TAUG TECHNOLOGY.

Tsevkawmntawv: _____ Xuv Tooj: _____

Minyuas Npe: _____ ID: _____ Gr: _____
(thov sau ua tsaj ntawv)

Mivnyuas Xee Npe: _____ Nub ntawm Cov Qha: _____