MINUTES OF
THE WILSON COUNTY BOARD OF EDUCATION
SPECIAL MEETING
May 13, 2024

The Wilson County Board of Education held a Special Meeting on Monday, May 13, 2024, at 5:00 p.m. in the Administrative Offices, 113 N. Tarboro Street. Chairman Dr. Christine L. Fitch called the meeting to order at 5:00 p.m. with the following members present:

Dr. Christine L. Fitch, Chairman
Henry E. Mercer, Vice-Chairman
Velma Barnes
Beverly Boyette
Blake Boykin
Rhyan Breen
Debora Powell
Dr. Lane B. Mills, Secretary

Others present were Assistant Superintendent Robin May, Assistant Superintendent Dr. Ben Williams, Executive Director of Facility Services Greg Woodard, Director of Public Relations Amber Lynch, Board Clerk Linda Horrison and Board Attorney Katie Cornetto. Also present was *The Wilson Times* Reporter Olivia Neeley.

After calling the meeting to order, Dr. Fitch asked for approval of the agenda. Ms. Powell made the motion, seconded by Mr. Mercer, that the agenda be approved. The motion passed unanimously, 7-0.

Dr. Fitch led the Pledge of Allegiance, followed by a moment of silence.

The purpose of the meeting was to conduct interviews for Facility Condition Assessment and Deferred Maintenance Planning services for Wilson County Schools (WCS).

Under Facility Condition Assessment and Deferred Maintenance Planning Interviews – Request for Qualifications – WCS sought qualification proposals from skilled, experienced firms for a Comprehensive Facility Condition Assessment (FCA); Deferred Maintenance Planning; and Tagging and Identifying all Assets. Requests for Qualifications (RFQs) were publicly let and closed on March 25. The Administration received RFQs from the following firms: ISES Corporation, Roth IAMS LLC, Axias, Dewberry Engineers Inc., Moseley Architects and Bureau Veritas. The Administration recommended the Board interview the firms that submitted RFQs. The Board requested the firms be interviewed during a Special Board meeting. The firms were given 15 minutes to present their proposal to the Board, followed by 10 minutes of questions from the Board, the Administration and the Board's attorney. At a future Regular Board meeting, the Administration will ask the Board to select a firm to provide these services.

The firms were scheduled to present to the Board at the following times:

- 5:05 P.M. – ISES Corporation
- 5:30 P.M. – Roth IAMS LLC
- 5:55 P.M. – Axias
- 6:20 P.M. – Dewberry Engineers Inc.

- 6:45 P.M. – Moseley Architects
- 7:10 P.M. – Bureau Veritas

In advance of the interviews, each firm submitted references to Mr. Woodard for at least three different school districts and/or governmental entities for whom their firm had performed similar work. Dr. Williams will share this information with the Board members.

At 6:37 p.m., it was the Board's consensus to take a recess. The meeting reconvened at 6:43 p.m.

At 7:21 p.m., Ms. Barnes made the motion, seconded by Mr. Breen, that the Wilson County Board of Education go into closed session to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in N.C.G.S. 143-318.11(a)(3). The motion passed unanimously, 7-0.

At 7:36 p.m., Ms. Barnes made the motion to reconvene to Open Session. The motion, seconded by Mr. Boykin, passed unanimously, 7-0.

Mr. Breen made the motion, seconded by Ms. Boyette, that of the six applicants, the firm of Axias be removed from consideration. The motion passed unanimously, 7-0.

Mr. Breen made the motion, seconded by Ms. Powell, that the firm of Roth IAMS LLC be removed from consideration. The motion passed unanimously, 7-0.

Mr. Breen made the motion, seconded by Mr. Mercer, that the firm of Bureau Veritas be removed from consideration. The motion passed 6:1, with Dr. Fitch casting the dissenting vote.

There being no further business at 7:49 p.m., Mr. Breen made the motion, seconded by Mr. Mercer, to adjourn the meeting. The motion passed unanimously, 7-0.

Christine L. Fitch
Dr. Christine L. Fitch, Chairman

Dr. Lane B. Mills, Secretary