

**SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
MONDAY, NOVEMBER 4, 2024, 10:00 AM
REMOTE MEETING**

Present Via Zoom– School Committee: Brian Waterson, Scott Jamison

Present Via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent

Per the governor's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Policy Subcommittee Meeting

Time: Nov 4, 2024 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/83303135787?pwd=x3Ytrozy7Eao5bZHNTcJukQ6EBueZ8.1>

Meeting ID: 833 0313 5787

Passcode: 025635

I. Call to Order

The meeting was called to order at 10:00 AM.

I. Approval of Meeting Minutes

A motion was made by Mr. Waterson to approve the minutes of the Policy Subcommittee meeting from 10.23.24. The motion was seconded by Mr. Jamison and the minutes were approved.

II. Current CPS Policies for Review 2024-2025

- F3 Facility Naming - After review of the policy it was determined that the recommendation will be to reaffirm the policy with no changes.
- G1 Domestic Violence Leave - Superintendent O’Shea will research if there is language in the CTA contract or the staff handbook regarding domestic violence leave. The recommendation will be to reaffirm the policy with no changes.
- G2 Drug and Alcohol Free Workplace - It was noted that language in this policy is vague. There will be additional research done and the policy will be revisited at a future meeting.
- I4 Field Trips - The word guardian will be added to the first bullet to mirror the MASC policy. The recommendation will be to revise the policy.
- I7 Library Materials Selection Policy - There was discussion regarding time and effort put into the last revision of the policy. The policy as written has been successfully used. The subcommittee will recommend the policy be reaffirmed with no changes.
- I9 Volunteers - The last line of policy will be updated to reflect that volunteers are required to sign off on both a Criminal Offender Record Inquiry (CORI) and a Sex Offender Registry Information (SORI) form. The recommendation will be to revise the policy.
- I10 Accommodations for Religious and Cultural Observances - There was a brief discussion surrounding the background of adoption of this policy after it was brought to the CSC Policy Subcommittee by a parent. The recommendation will be to reaffirm the policy with no changes.

- J4 Drug, Alcohol, Tobacco and Nicotine Use by Students - There was a suggestion to change the wording in line one from any drug to controlled substance as well as add marijuana and THC. The recommendation will be to revise the policy.

II. Review of MASC Updated Policies

Review of MASC updated policies will be done at a future meeting.

III. Public Comments

There were no public comments.

IV. Adjourn Meeting

The next meeting of the subcommittee is scheduled for Wednesday, November 20th at 10:00 AM. A motion was made and the meeting was adjourned at 10:55 AM.

Respectfully submitted,
Mary O'Regan
Assistant to the Superintendent
November 4, 2024

List of Documents Viewed or Reviewed:

CPS Policy F3 Facility Naming
MASC Policy FF - NAMING NEW FACILITIES
CPS Policy G1 Domestic Violence Leave
MASC Policy GBGE - DOMESTIC VIOLENCE LEAVE POLICY
CPS Policy G2 Drug and Alcohol Free Workplace
MASC Policy GBEC - DRUG-FREE WORKPLACE POLICY
CPS Policy I4 Field Trips
MASC Policy IJOA - FIELD TRIPS
CPS Policy I7 Library Materials Selection Policy
MASC Policy IJL - LIBRARY MATERIALS SELECTION AND ADOPTION
CPS Policy I9 Volunteers
MASC Policy IJOC - SCHOOL VOLUNTEERS
CPS Policy I10 Accommodations for Religious and Cultural Observances
MASC Policy IMD - SCHOOL CEREMONIES AND OBSERVANCES
MASC Policy JH - STUDENT ABSENCES AND EXCUSES
J4 Drug, Alcohol, Tobacco and Nicotine Use by Students
MASC Policy JICH - ALCOHOL, TOBACCO, AND DRUG USE BY STUDENTS PROHIBITED