



# IMPACT PROGRAM APPLICATION

**Improving Motivation, Performance, and  
Achievement through Computer Technology**



**IMPACT Program**  
**(Improving Motivation, Performance, and**  
**Achievement Through Computer Technology)**

**Eligible Students:**

Students will be admitted to the program by the following procedures:

- An administrator, a school counselor, the Dropout Prevention Supervisor, or the Transition Coach will identify the student as a potential candidate for the program at the base school. One of the above school officials will submit an application packet (IMPACT Referral Packet).
- Expelled students from a BCBE high school who are recommended for the IMPACT program may only apply for the IMPACT program at the completion of the Alternative program or at the conclusion of their expulsion period determined by their base school and/or C.F. Taylor administration.
- Enrolled students in a Baldwin County high school, who due to life events are unable to complete graduation requirements in a traditional high school setting, are eligible to apply for the IMPACT program. Students qualifying as “exceptional children” under applicable state and federal law may be eligible for educational services until the age of twenty-one years.
- While enrolled in IMPACT, C.F. Taylor staff will conduct a monthly review of each IMPACT student’s academic progress and attendance to determine eligibility to continue in the IMPACT program.

**Procedures:**

- The IMPACT Program Admission Committee will review each student’s transcript, attendance report, and discipline record to determine whether the student meets eligibility criteria to participate in the IMPACT Program.
- If eligibility criteria are met, C.F. Taylor administration will hold an intake conference with the student and his/her parent/guardian to explain the program, to review the student’s academic record, and to obtain approval by the parent/guardian for placement in the program. In addition, the IMPACT program guidelines, expectations, and rules will be covered in detail.
- The student and parent/guardian will sign the IMPACT Program Contract if accepted into the program. The student will then be placed into the program or on a waiting list. Students are admitted in the order in which referrals are submitted, processed, and approved. A student’s extenuating circumstances may be considered for admission.

### Enrollment:

- Parents of students interested in enrolling in the IMPACT program should complete the IMPACT Application for Enrollment and submit it to the student's base school. The base school will then submit the application to the C.F. Taylor administration and counselor via email. Following a review of the Application for Enrollment, C.F. Taylor administration will schedule an intake conference with the applicant and his/her parent/guardian to discuss details of the program.
- Students admitted to the IMPACT program will also be notified of the date, time, and location of the intake meeting they are required to attend. Both the student and parent/guardian must attend the intake meeting. Failure of both the student and parent/guardian's attendance at the intake meeting may result in the student not being enrolled into the IMPACT program.
- 11<sup>th</sup> grade students can begin the IMPACT Program anytime during the regular school year through March 1<sup>st</sup>. 12<sup>th</sup> grade students can begin the IMPACT program at any time. However, seniors entering the program after March 1<sup>st</sup> require prior approval from Assistant Superintendent. Under special situations, 9<sup>th</sup> and 10<sup>th</sup> grade students can be accepted into the IMPACT program after gaining Assistant Superintendent approval.

### Location, Schedule, and Attendance:

- Location: C. F. Taylor Alternative School, Robertsdale.
- Schedule: IMPACT students will follow the BCBE school calendar.
- **Attendance:** Students are **required** to attend class virtually or in-person as determined by the C. F. Taylor Principal. Students who do not attend IMPACT as required will be marked *absent* in accordance with the Baldwin County Public School System's attendance policies. Students who have an *excused absence* from IMPACT should provide a written excuse to C.F. Taylor within three school days of the absence. *Unexcused absences* will be recorded in the student's attendance record and will be reported to attendance officers. Students who (1) accumulate ten *unexcused absences*, (2) who appear on the inactivity report for 5 consecutive days, and/or (3) who are withdrawn from their ACCESS classes due to inactivity may immediately be removed from the IMPACT program and returned to their base school. If a student is removed from the IMPACT program, the Drop Out Prevention Supervisor will be notified in order to re-enroll the student at the base school.

### **Length of Stay:**

- Students enrolled into the IMPACT program will be required to attend class on a regular school day schedule (7:50am-2:00pm). IMPACT students may participate in ACCESS/VIRTUAL courses for one-half of the school day if they have been accepted into a Baldwin Preparatory Academy program and in good standing (on track to graduate) with their base school. A student's acceptance into Baldwin Preparatory Academy programs will be approved on a case-to-case basis.
- IMPACT seniors, who are on track to graduate and making adequate progress toward graduation, and who attend the IMPACT program regularly, will be eligible to leave campus after 12:00 p.m. In order to leave campus after 12:00 p.m., the IMPACT senior will be required to have a parent/guardian signed waiver form on file and must be on track to graduate. Students that are approved to leave at 12:00 will be required to complete 12 daily assignments that are verified by the IMPACT teacher prior to releasing the student for the day.
- IMPACT students who have recovered their credits and are deemed on track to graduate may return to their base school at the conclusion of a fall semester or spring semester.

### **Curriculum, Instruction, and Assessment:**

- The IMPACT program utilizes ACCESS online curriculum, Schoology and Virtual courses through the Baldwin County Virtual School (BCVS). These classes are aligned with the Alabama State Department of Education Courses of Study, and the students will also have access to Highly Qualified teachers on the C.F. Taylor campus.
- **All students' assessments** in an ACCESS, Schoology and/or Virtual course(s) must be taken **on campus** in the presence of the IMPACT teacher. Students are **required** to complete the assessment log for each test taken. A zero will be assigned to any test taken outside of the parameters of the procedures.
- Students are required to participate in all state assessments given on the base school campus. Students are required to adhere to the assessment schedule as communicated by the base school.
- ACCESS will only be used in the event the course requested is not available through BCVS. The Virtual Learning is utilized to provide all students enrolled in the IMPACT Program with equal access to high quality instruction and coursework. Through students' participation, the following is achieved:
  - Access to advanced diploma courses if available
  - Access to additional course offerings
  - Access to Advanced Placement and dual enrollment/dual credit courses

- Access to remediation and supplemental resources
- Additional multimedia and tools for teachers, which enhances instruction

**Technology:**

- IMPACT students will participate in the one-to-one technology program. Laptops (Chromebooks) will be issued by the base school for the IMPACT program.

**Program Management and Support Services:**

- The IMPACT teacher will provide support services to students participating in the program. The IMPACT teacher, along with the guidance counselor at C. F. Taylor, will manage the student enrollment process and ACCESS registration. The IMPACT teacher will monitor student performance, provide tutoring, proctor exams, and complete all other tasks associated with program implementation. The IMPACT teacher will also regularly communicate with the C.F. Taylor Administration, the counselor, the student and parent/guardian regarding the student's progress and performance. Student progress will be communicated regularly between the IMPACT teacher and the student's parent/guardian. The C.F. Taylor administration will develop and update a spreadsheet (1) listing each IMPACT student's name by school and (2) the progress the student is making. The base school administrator will be able to access this spreadsheet at any time.

**Academic Intervention:**

- In order to be successful in the IMPACT program, students must maintain adequate course progress and passing grades. Should a student fall behind in course progress and/or grades, he/she will be placed on Academic Intervention to ensure that he/she receives the assistance needed to earn a high school diploma.

**Transportation:**

- Bus transportation will be provided by the BCBE from the student's base school to C.F. Taylor. With principal permission, students are permitted to drive on the base school campus, but the student must adhere to all school system and campus transportation/vehicle use procedures and regulations. Students who drive to the C.F. Taylor campus will be required to report by 8:00 a.m. and follow all CF Taylor rules and procedures.

**Extracurricular Activities and Athletics:**

- Students approved to participate in the IMPACT program may be eligible to participate in any base school on-campus and/or off-campus extracurricular sports, school organizations, and/or programs with the permission of the base school administration and if the student meets AHSAA eligibility requirements.
- Courses completed in the IMPACT program may not qualify for Alabama High School

Athletic Association and/or NCAA approval (i.e., Credit Recovery courses through ACCESS).

### **Transcript:**

- All student records and grades assigned during the program will be reviewed by the C.F. Taylor administration and staff. The grades will be compiled and sent to the base school grade-level counselor and registrar to review and then to be placed on the student's official transcript by the base school registrar.

### **Diploma and Graduation:**

- Students who complete all requirements for graduation will be awarded a high school diploma from their base school. The graduation date on the diploma will be consistent with the date that the final credit required for a diploma is posted on the IMPACT student's transcript unless the student completes all diploma requirements at the same time as traditional seniors. In that case, the graduation date on the IMPACT student's diploma will be the same as the date on the diplomas of traditional seniors.
- Students in good standing and graduating through the IMPACT program may be permitted to participate in their base school's graduation ceremony. It is the student's responsibility to contact the school to order graduation regalia. Students are responsible for meeting all deadlines and fees associated with ordering graduation regalia. It is the student's responsibility to notify the base school principal by March 1<sup>st</sup> of his/her intention to participate in the graduation ceremony. IMPACT students that have successfully earned all high school graduation credits and requirements prior to the IMPACT graduation celebration will be invited to attend the IMPACT graduation ceremony as well.

### **Early Exit**

\*The student may elect to exit high school early if the following criteria are met:

1. The High School Early Exit application form must be completed and on file at the student's base school. The student must complete Section I of the form by the end of the semester prior to graduation and return it to their counselor. Application forms are available from high school counselors or online at [www.bcbe.org](http://www.bcbe.org).
2. The student must meet all graduation requirements, including meeting a College and Career Ready indicator.
3. The student must have completed all coursework through one or a combination of the following methods:
  1. Dual enrollment with Coastal Alabama Community College, or any other institution with whom the Board of Education has a dual enrollment agreement
  2. Courses on the high school campus during the regular school day.
4. The student must provide to the counselor one of the following documents before exiting high school:

1. Letter of acceptance to a postsecondary institution,
2. Letter of acceptance to the military, or
3. Letter from employer verifying employment in the workplace.

The following guidelines should be considered as students and parents consider the High School Early Exit opportunity.

5. Following the completion of Section IV of the High School Early Exit application form, the student will be considered an alumnus, and therefore, will not be permitted to participate in any extracurricular activities, with the following exceptions: prom, senior honors program, and graduation ceremonies. Early Exit students who change their mind about exiting early after the first 10 days of the school year, will have to petition a school-based committee for approval to remain through May. Early Exit students may not re-enroll in high school.
6. Students who exit early will not be eligible for the distinction endorsement diplomas. In addition, no high school master schedules will be adjusted to accommodate a student who wishes to exit early. **Therefore, an Alabama High School Diploma may be the only option for early exit students.**

\*Every child between the ages of seven (7) and seventeen (17) years shall be required to enroll in school and to attend for the entire length of each scholastic year.

**Withdrawal from IMPACT Program:**

- Regular attendance, course progression, and proper behavior will be expected throughout the term of the program. Students are required to be actively engaged throughout the school day. Sleeping, disobedience, disrespect, and failing to complete assignments in a timely manner could result in immediate termination. In addition, (1) failure to follow the policies and procedures outlined in the BCBE Student Code of Conduct Handbook and/or (2) failure adhere to the ACCESS/VIRTUAL guidelines may result in immediate removal from the program.

**IMPACT: (Improving Motivation, Performance, and Achievement Through Computer Technology) Application for Enrollment**

**Part A (To Be Completed by Applicant)**

Base School \_\_\_\_\_

Student Name (Last First MI) \_\_\_\_\_

DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_                      Age \_\_\_\_

Post-Graduation Goal \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Please explain why you would like to enroll in the IMPACT program:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_ and \_\_\_\_\_

**Student**

**Parent/Guardian**

understand my responsibilities in completing requirements for graduation through the IMPACT program and agree to abide by all rules, regulations, policies and procedures of IMPACT, the Baldwin County Board of Education, and the Alabama State Department of Education. I agree to make a personal commitment to become invested in completion of the outlined graduation plan.

\_\_\_\_\_  
**Student Signature/Date**

\_\_\_\_\_  
**Parent/Guardian Signature/Date**

**Part B (To Be Completed by Base School)**

Base School Counselor Name \_\_\_\_\_ Extension \_\_\_\_\_

Student Name (Last First MI) \_\_\_\_\_

Diploma Type \_\_\_\_\_ Total Credits Earned to Date \_\_\_\_\_

Student's Cohort Year \_\_\_\_\_ Graduation Target Date \_\_\_\_\_

Special Services  YES  NO

IEP Case Manager Notified and Signature: \_\_\_\_\_

504  YES  NO

ELL  YES  NO

RTI  YES  NO

CCRI  YES  NO If Yes, Please List Which One \_\_\_\_\_

McKinney-Vento  YES  NO If Yes, Please copy [LRHall@bcbe.org](mailto:LRHall@bcbe.org) when sending.

Please include any additional information you would like us to consider for this applicant below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Principal Signature/Date** , **Counselor Signature/Date**

Forward a copy of the completed Application for Enrollment to C.F. Taylor Administration/Counselor at [CDarby@bcbe.org](mailto:CDarby@bcbe.org) and [MDombrowski@bcbe.org](mailto:MDombrowski@bcbe.org).

# IMPACT STUDENT TRANSCRIPT AUDIT

Baldwin County Board of Education  
Prevention and Support Services, 2024

Name: \_\_\_\_\_ Base School: \_\_\_\_\_ Class of: \_\_\_\_\_

ENGLISH (4 CR)		MATHEMATICS (4 CR)		SOCIAL STUDIES (4 CR)		SCIENCE (4 CR)	
English 9		Geometry		World History		Biology	
English 10		Algebra 1		US History 1		Physical or Chemistry	
English 11		Algebra II		US History 2			
English 12				US Government (0.5 Cr)			
*AWF can count as A2 as long as it was taken by 21-22 SY				Economics (0.5 Cr)		*Marine Science is only counted as a science if taken through BCVS or Base School *Forensics can be Sci or CTE *AP Comp Sci can be MATH, SCI, or CTE	

ELECTIVES							
PHYSICAL ED (1 CR)		CTE/FA/FL (3 CR)			ADDITIONAL ELECTIVES		
Beginning Kinesiology							
HEALTH (1/2 CR)							
Health							
CAREER PREPAREDNESS (Meets Online Experience Requirement)		GENERAL ELECTIVES (2.5 CR)					
Career Prep – A							
Career Prep – B							
<b>Notes:</b>							

## Courses Needed from IMPACT

Please note portion needed (i.e., English 12 Full, Biology Half 2, etc.)

<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

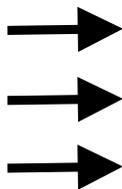


STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



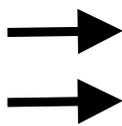
Eric G. Mackey, Ed.D.  
State Superintendent of Education

FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) NON-PARTICIPATION WAIVER  
GRADUATING CLASS OF 2024

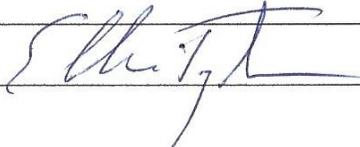


School District Name:		Baldwin County Public Schools			
School Name:					
Student First Name:					
Student Middle Name:					
Student Last Name:					
Parent/Legal Guardian Name:					
Date of Birth:					
Home Address:					
City:		State:		ZIP:	
Telephone:		Email Address:			

I have read the information on page 2 and understand that requesting a non-participation waiver does not prohibit my student from completing and submitting the Free Application for Federal Student Aid (FAFSA) at any time in the future. I certify that I am the parent or legal guardian of the student listed above, or I am the student listed above and I am at least 18 years of age, or I am a legally emancipated minor.



Signature:	
Printed Name:	Date:

School Principal:
School Counselor:
LEA Superintendent: 

*Notes for base school Administrators*

- 1. Contact Eric Smith when an 11<sup>th</sup> or 12<sup>th</sup> grade student is at risk of dropping out because of a lack of credits, life challenges, etc. 10<sup>th</sup> grade students at risk of dropping out will be considered on a case-by-case basis with Assistant Superintendent approval.*
- 2. The base school administrator must decide if they will allow the IMPACT student to park on their campus or if they must drive to C.F. Taylor.*
- 3. C.F. Taylor Staff will schedule intake meeting.*
- 4. After intake meeting occurs with student and parent, the contract is signed by student, parent, C.F. Taylor Principal or designee and C.F. Taylor counselor.*
- 5. Base school administrator or designee has access to the IMPACT progress spreadsheet and checks regularly.*
- 6. If student does not meet expected progress, the student will be placed on probation for 10 school days. If the student has not made-up missing work and is not currently making progress, then the student may be returned to the base school.*
- 7. If the student makes good progress and catches up with the credits they are missing, they may return to the base school if that is their desire.*
- 8. IMPACT students that complete the program will be allowed to participate in the base school graduation ceremony if there are no issues to consider.*