

# BUS DISCIPLINARY REFERRAL

BALDWIN COUNTY SCHOOLS

DATE	TIME	BUS NUMBER	BUS DRIVER
			1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>
STUDENT'S NAME	SCHOOL		OFFENSE

**Your child has been reported to the school office for a disciplinary incident on the school bus. This behavior cannot continue. Your cooperation is appreciated.**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>— Violation of Safety Procedures</li> <li>— Disrespectful/Ins</li> <li>— Fighting/Pushing/Tripping</li> <li>— Harassment</li> <li>— Threatening and Intimidating</li> <li>— Possession of Inappropriate Articles</li> <li>— Violation of School Dress Code</li> <li>— Refusing to Obey Bus Driver</li> <li>— Throwing Objects</li> <li>— Spitting/Biting/Scratching</li> <li>— Inappropriate Language</li> </ul> | <ul style="list-style-type: none"> <li>— Offensive Touching</li> <li>— Theft</li> <li>— Destruction of Property</li> <li>— Making Loud Unnecessary Noises</li> <li>— Littering On the Bus</li> <li>— Hanging Head/Arms Out of Window</li> <li>— Refusal to Remain Seated</li> <li>— Rude/Discourteous/ Annoying</li> <li>— Public Display of Affection</li> <li>— Eating/Drinking on the Bus</li> <li>— Other (Be Specific)</li> </ul> |
|---|--|

**(Written explanation of incident must be provided below.)**

BUS DRIVER SIGNATURE: \_\_\_\_\_

ACTION TAKEN BY THE ADMINISTRATION: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Warning Issued                     
  **1<sup>st</sup> Referral**                     
  **2<sup>nd</sup> Referral**                     
  **3<sup>rd</sup> Referral**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>—Conference~ With Student</li> <li>—Telephoned Parent</li> <li>—Parent Conference</li> <li>—Previous Referral Sent Home</li> <li>—Future referral for Bus Discipline Will Result in Bus Suspension</li> <li>—Bus Suspension Days: _____ Effective Dates: _____ to _____</li> <li>—Your child will have the privilege of riding the bus on: _____</li> <li>—Other</li> </ul> | <ul style="list-style-type: none"> <li>— Changed Student's Seat</li> <li>— Video Available to View</li> <li>— Conference With Bus Driver - Written</li> <li>— Communication to Parent</li> </ul> |
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**Comments:**

Principal's Signature	Assistant Principal's Signature
Parent's Signature	

**RETURN SIGNED COPY TO THE SCHOOL OFFICE**

**ONE COPY:** School Office
**ONE COPY:** Bus Driver
**ONE COPY:** Parent