

VIEW/PRINT W2 DOCUMENTS

1) Go to website:

- a. Florence City Schools
- b. Staff
- c. Online Payroll Viewer
- d. or see link below

<https://payroll.florencek12.org/EmployeeSelfService/Account/Login?ReturnUrl=%2femployeeselfservice>

2) Log in

Employee Self Service

Login

User name

Password

[Forgot username or password](#)

3) View/Print W2:

- a. Documents
- b. View Employee Documents
- c. Click on the arrow to select W2
- d. Search
- e. Select year to view and print

Employee Self Service Site Administration Task List Personal Leave Documents About ESS

View Company Documents

View Employee Documents

Electronic Forms Agreement

Welcome to Florence City Employee Self Service!

Employee Self Service Site Administration Task List Personal Leave Documents About ESS

Employee Documents

W2