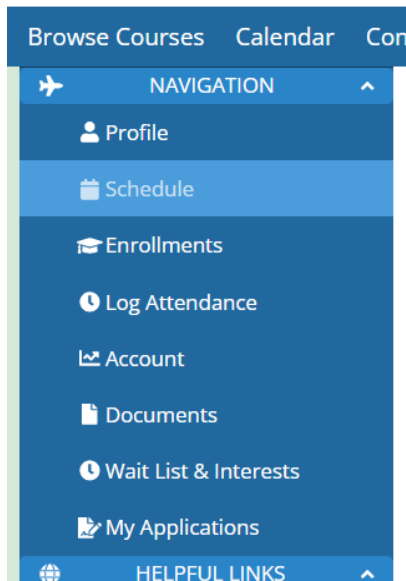


Students should log into their accounts at: <https://gocc.axstudent.com/#/category/b3>

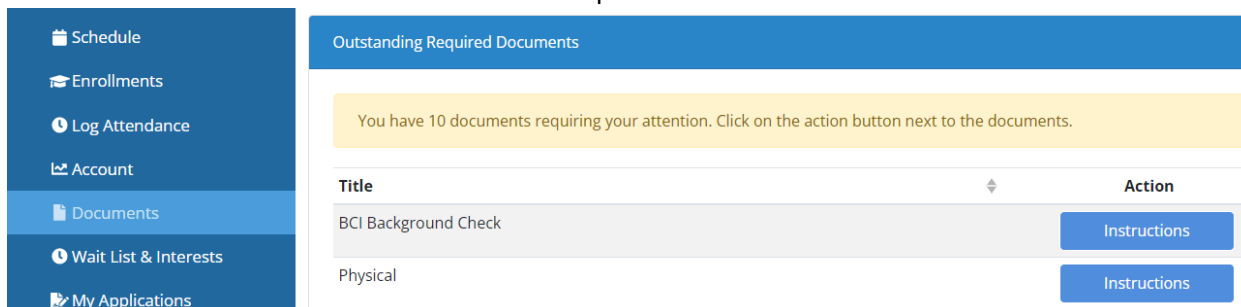
How Students can Upload their Documents:

Once a student is logged into their account, they can:

- Update **Profile** information (basic info, phone lists, addresses, account signature)
- View their class **Schedule**/Calendar
- View **Enrollment(s)** details (including Grades and Attendance)\*
- View **Account** financials (make a payment due, view past payments and remaining charges)\*
- View and complete Required **Documents**
- View **Wait List and Interest** choices



Under **Documents**, if the program requires items for students to complete, a list will appear here, which the student is to review/complete items. Clicking on the **Action** button for each required document item will display further instructions on how the student should proceed.



For some programs, there will be instructions, a PDF you can print out, complete and upload.

Download this form and have a physician complete it. Then upload the form into your account below.  
Be sure that the entire form is visible, you use portrait mode, and that staff can read all elements of the form.  
Thank you from the Health Professions Staff

Physical.pdf

Upload

There are two sections: *Outstanding Required Documents* and *Document History* (completed documents).

Outstanding are items that need to be completed and Documents History are items that the student has already uploaded.

### Outstanding Required Documents

You have 10 documents requiring your attention. Click on the action button next to the documents.

Title	Action
BCI Background Check	Instructions
Physical	Instructions
Hepatitis B - 3 or 2 series	Instructions
FBI/BCI Background Check	Instructions
TB Test	Instructions
High School Diploma or High School Equivalency	Instructions
Immunization Record	Instructions
Immunizations, MMR, Varicella, TDAP, TB Test, Hepatitis B	Instructions
HPA Physical	Instructions
HPA Drug Screening Information	Instructions

### Documents History