Employee Direct Deposit Authorization

Pemberton Township Schools

I, the undersigned, hereby authorize Pemberton Township Board of Education to directly deposit my paycheck to the bank of my choice as listed below.

By signing this authorization, I hereby hold Pemberton Township Board of Education harmless from any and all liability for actions or inactions of any party involved in the direct deposit process as long as Pemberton Township Board of Education has completed its obligations affecting the direct deposit.

This authorization shall remain in full force and effect until such time as the contractual provision providing for the direct deposit has been altered by the Board and the Association in some respect other than the relevant dates.

Employee's Name:_____

Employee's Social Security Number:_____

Employee's Signature:_____ **Date:**_____

FORWARD THIS FORM TO ANNA WADE/DISTRICT OFFICE WITH THE FOLLOWING:

For Checking Account: Attach a blank voided check for verification for each account.
For Savings Account: Attach a brief letter from your bank verifying your Name, Account #, and ABA #.

SINGLE DIRECT DEPOSIT

Name of Bank:_____ **Account Type:** ☐ Checking ☐ Savings

Bank Transit/ABA Routing Number:_____ **Account Number:**_____

MULTIPLE DIRECT DEPOSITS

Name of Bank:_____ **Checking:** $_____ **Savings:** $_____

Bank Transit/ABA Routing Number:_____ **Account Number:**_____

Name of Bank:_____ **Checking:** $_____ **Savings:** $_____

Bank Transit/ABA Routing Number:_____ **Account Number:**_____

Name of Bank:_____ **Checking:** $_____ **Savings:** $_____

Bank Transit/ABA Routing Number:_____ **Account Number:**_____

NOTE

- You may deposit your money into 2 checking accounts and 1 savings. You must specify the amounts and which account will have the balance if having multiple accounts.
- Direct Deposit will become effective approximately 4 weeks from the date received.

Revised: 05/2024 ZM