



Board of Education Meeting Minutes
September 17, 2024
Administration Office

Member Present: Rick Bertrand, Ben Uhl, Fr. Brad Pelzel, Joe Malsam, Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Fr. Randy Schon, Fr. Brad Pelzel

Absent Members: Fr. David Esquiliano, Fr. Tim Friedrichsen, Nick Hegarty, Rhonda Bridges

Staff Present: John Flanery, Kelsey, Schomaker, Marisa O'Connell, Laurie Dougherty

1. Opening Prayer – 5:00 p.m. Fr. Brad Pelzel
2. Laurie Dougherty, Enrollment Director Update
 - Current enrollment - 1668
 - Holy Cross – enrollment is at maximum capacity for 3rd, 6th, and 7th grades.
 - Sacred Heart – significant enrollment increases in 6th, 7th, and 8th grades.
 - MD – enrollment availability still exists.
 - High School - 47 new students enrolled.
 - Need to target Kindergarten enrollment – currently flat at 100
 - Need to re-evaluate and simplify student transfer process.
 - Plan for growth regarding teachers, space, resources etc.
 - ESAs approved - 1025
 - All lowans will be eligible for ESAs for 2025-26 school year.
 - Enrollment Director advises new students to attend school every day, study every day.
 - Reviewed how increase in elementary & middle school enrollment numbers will impact high school.
 - Reviewed how are we incorporating South Sioux City St. Mikes school students that may come to our school system. Are we asking them who in their 8th grade class is coming here?
 - Send communication to St. Mikes principal to make them aware of scholarships available.
3. Approval of August Board Meeting Minutes
 - Motion by: Jennifer Rose Bass
 - Seconded by: Joe Malsam
 - Abstain: Fr. Brad Pelzel
 - All in Favor: Aye
4. **Committee Reports**
 - a. Academics – Joe Malsam
 - A. Meeting scheduled for October 9th at 4:00 at the Administration office.
 - b. Catholic Identity – Jacki Kelly
 - Grace Johanson has come on board full time, Nick Schefers and Kevin Poss are part-time.

- Hoping for another full-time staff member. John will verify.
 - Building knowledge “Win/Build/Send model”, ready to Evangelize.
 - Reviewing goals for new year.
- c. Enrollment and Marketing – see minutes attachment.
- Discussing with parents to not wait until middle school to transfer. Tuition is more affordable, and we have limited space available.
 - BHCS Expansion Committee
 - Have conducted meetings with Mayor Bob Scott, Bob Padmore, and Chris Bogenrief to discuss expansion.
 - The Boys Scouts of America were going to put in a distribution center, but that opportunity did not work out.
 - A developer from Omaha has been discussing the possibility of putting in a 160-unit, section 8 housing development in this area. Chris Bogenrief has worked with this developer and will try to explore other city options.
 - We want to protect how the property is used now or in the future.
 - Letter of Intent – see attached
 - Executive Committee did not agree on price for the properties.
 - Properties include the north lot, kiddie park, also a small lot. We will ask for the alley to be vacated..
 - Assessed value for all properties - \$96,300
 - Letter of Intent is not legally binding.
 - Submit Letter of Intent to the City of Sioux City for assessed value of 4 properties with uncapped escalation clause of \$10,000 beyond any bid received.
 - Motion by: Ben Uhl
 - Seconded by: Dan Kriener
 - Abstained: Jennifer Rose Bass
 - All in Favor: Aye
 - Real Estate Purchase Process
 - Jennifer Rose Bass explained that a law has been passed which clarifies payments from buyers/agents.
 - Brokerage firm to reduce commission to 1%; Jennifer will pledge her commission back to BHCS for the length of any contract.
 - Agency documents enclosed in board packet.
 - Sign Agency Agreement with Century 21 ProLink/Jennifer Rose Bass for this specific property acquisition
 - Motion by: Rick Bertrand
 - Seconded by: Dan Kriener
 - Abstained: Jennifer Rose Bass
 - All in favor - Aye
 - Long-term discussion about Dual Language expansion area
 - Develop up to \$1 million restricted funds to be used over the next 3 years to go after any properties in the targeted area.
 - Motion by: Rick Bertrand
 - Seconded by: Joe Malsam
 - Abstained: Jennifer Rose Bass
 - All in Favor: Aye
- d. Finance – Kelsey Schomaker - see attachments
- Tuition Receivables
 - \$1,025,000 reduction in receivables from Infinite Campus & Blackbaud

- Parish Receivables – see attachment
 - Financial Position
 - Line of credit no longer utilized
 - Blackbaud Tuition Management Transition
 - Majority of new families have manually been added into Blackbaud.
 - Online enrollment
 - Next year we need to move up the enrollment deadline dates.
 - Draft of year-end financial statements are in board packets.
 - Active families - 964
 - ESA Update –
 - State did not pay out ESA funds as expected in July & August
 - ESAs budgeted - 850
 - ESAs received - 1025
 - Parents need to confirm first semester ESAs funds by 9/30/24.
 - Finance Team Update
 - Eric Johnson resignation was final on 8/30/24
 - Posted Eric Johnson's position with revised job responsibilities and job title.
 - Lisa Swedean has been hired on part-time basis to assist with office projects.
 - Trying to strategically realign office.
 - Planning and preparing for the audit.
 - Auditors will be onsite the week of October 14, 2024.
- e. Leadership & Governance – Ben Uhl
- No meeting
 - Emails sent out to work on adding committee members to replace former board members.
 - No additional people added at this time.

5. President's Report

- a. Advancement
- 2024-2025 – see documentation
 - Gold Club - \$122,000 (at end of August)
 - Hall of Pride event will be held on September 21, 2024.
 - Legacy Gala to honor class of 1950 will be held on October 24, 2024, at the Warrior Hotel
 - BHCS Annual Auction will be held on Thursday April 10, 2025
- b. Enrollment – see attached
- Refer to Laurie Dougherty's earlier report.
 - ESA/Tuition Committee resumes September 30, 2024, at 5:15 pm
 - Director of Communications and Marketing position search update
 - 2 candidates this week
 - Zach is continuing to work on our website and in other areas.
 - Inclusive Education – next steps
 - Early October John Flanery, Chris Bork, Paula Hamp, and Rachael White will be going to Kansas City to speak with specialists regarding inclusive education at three different schools.
 - Invite the Fire Foundation to come speak at a Board of Education meeting.
 - We hope, by Christmas, to have an overview of how this can tied together.
 - Busing
 - First Student struggled to get people hired & trained.
 - First few days the drivers were brought from Minneapolis.
 - The goal is to have a GPS type of function for each bus.
 - Next year all parent busing forms will be turned into First Student before school is out for the year.

- Homecoming is the week of September 23rd – 27th
- Other Business
 - One board member at-large position open (Catholic Identity)

6. Motion to Adjourn – 6:50 pm

- Motion by: Dan Kriener
- Seconded by: Ben Uhl
- All in Favor: Aye

Next meeting Tuesday, October 15, 2024 at 5:00 p.m.