



Board of Education Meeting Minutes
August 20, 2024
Administration Office

Member Present: Rick Bertrand, Ben Uhl, Fr. David Esquillano, Fr. Brad Pelzel, Nick Hegarty, Joe Malsam, Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Fr. Randy Schon, Rhonda Bridges,

Absent Members: Fr. Brad Pelzel, Fr. Tim Friedrichsen,

Staff Present: John Flanery, Kelsey, Schomaker, Marisa O'Connell, Lisa Froehlich, Wendy Roder, Erin Chute, Rachel White, Paula Hamp, Chris Bork

1. Opening Prayer – 5:00 p.m. Fr. David Esquillano
2. Approval of July Board Meeting Minutes
 - Motion by: Fr. David Esquillano
 - Seconded by: Jennifer Rose Bass
 - All in Favor: Aye

Inclusive Education Overview:

- Teachers may need specialized training to teach students with a variety of learning challenges, brain injuries, dyslexia etc.
- Some students on an IEP are served by the public school (NW AEA) and can be moved to a 504 plan if all goals on IEP are accomplished.
- The number of students on IEPs has greatly increased.
- Parents have difficulty understanding the difference between an IEP and 504 plan.
- Students may not receive the support minutes from our school system that they will receive in public school.
- Rachel White is working on a curriculum for teachers to accommodate children with learning challenges.
- Veteran teachers in Catholic schools may not have worked with many students with special needs. Do we need to provide specialized training for teachers?
- How do we serve students coming from several of our school buildings into one building at the High School and do we have the space?
- We believe it is not a detriment to our students, instead our students get exposure to students with special needs.
- Can we offer life skills training in High School such as counting change, writing letters, applying for jobs, reading instructional manuals etc.?
- We are going to review transcripts to determine if we can service the student.

3. Committee Reports

- a. Academics – Joe Malsam
 - No meeting
 - Kate Connealy will contact Joe to set up meeting.

- b. Catholic Identity – Jacki Kelly
 - No meeting
- c. Enrollment and Marketing – see minutes attachment.
 - Kate Connealy is joining the committee.
 - Expansion Plan:
 - Jennifer Rose Bass has the contact information for property owners.
 - Why are we looking to expand? Neighborhood environment and safety.
 - Expand parking lot encompassed with fence.
 - Centralized middle school.
 - Committee to review possible campus expansion.
 - Jennifer to reach out to individuals regarding committee.
- d. Finance – Nick Hegarty and Kelsey Schomaker - see attachments
 - Tuition Receivables \$106,688 reduction in AR
 - Parish Receivables – see attachment
 - Line of Credit
 - Line of credit was opened with Central Bank
 - Utilizing the account prior to tuition and ESA payments
 - Blackbaud Tuition Management
 - Transitioned from Infinite Campus to Blackbaud
 - We had to manually set up parents accounts in Blackbaud in order to meet our deadlines.
 - Blackbaud provides some reporting advantages.
 - ESA Update - 1038 estimate
 - We will have more confirmed ESA numbers in October.
 - We have not received any ESA payments yet.
 - Finance Team Update
 - Bringing on Lisa Swedean, 3 days per week, to do office projects.
 - Gaining part time person and losing full time person
 - Assessing department workflow
- e. Leadership & Governance – Ben Uhl
 - No meeting

4. President's Report

- a. Advancement
 - 2024-20254 – see documentation
 - Gold Club Golf Outing Recap
 - 144 golfers
 - Waiting on final numbers
 - Legacy Event –
 - Set for Thursday, October 24 at the Warrior Hotel
 - Honoring the first class - 1950
 - Heelan Auction
 - Tentatively set for Saturday, March 29, 2025
 - Preliminary conversations about fund-a-cause
 - Proposed sidewalk from CYO (faith focused bench, statues)
- b. Enrollment – see attached
 - Current enrollment report – 1605
 - Budgeted - 1615
 - Students on hold – 23
 - 32 new students in queue
 - 39 not on hold and still have to complete the OLR.
 - Process for new student enrollment:

- Will need cumulative file along with a \$100 deposit.
- c. Campus Ministry Update
 - Many items moving forward.
 - Grace Johanson working this summer.
 - Adding Deacon Kevin Poss
 - Nick Schefers, Senior at Briar Cliff, will do 10 – 12 hours a week.
- d. Marian Hall – potential 9 apartments
 - Currently is a retirement place for priests.
 - BHCS discussed with Diocese to lease or rent apartments to have a space for new teachers or teachers from Spain, guest speakers, coaches etc.
 - Add to expansion agenda.
- e. Teachers and Staff positions
 - Mater Dei 6th – 8th ELA – filled by committee.
 - Sacred Heart ELL – .6 FTE instead of full time
 - 3 staff members on emergency licenses
- f. Director of Communications and Marketing position – still open
- g. Longevity awards acknowledged with staff.
- h. Sheriff Chad Sheehan
 - S.A.V.E. Yourself training on August 21st.
- 5. Other business
 - a. One board member at-large position – ideally someone that has Catholic Identity interest; Share name with Jacki Kelly
- 6. Motion to Adjourn – 6:48
 - Motion by: Nick Hegarty
 - Seconded by: Fr. David Esquiliano
 - All in Favor

Next meeting Tuesday, September 17, 2024 at 5:00 p.m.