



Board of Education Meeting Minutes
July 16, 2024
Administration Office

Member Present: Rick Bertrand, Ben Uhl, Fr. David Esquillano, Fr. Brad Pelzel, Nick Hegarty, Joe Malsam, Fr. Randy Schon

Via Conference Call: Rhonda Bridges

Absent Members: Dan Kriener, Jennifer Rose Bass, Jacki Kelly, Fr. Tim Friedrichsen

Staff Present: John Flanery, Kelsey, Schomaker, Marisa O'Connell

1. Opening Prayer – 5:00 p.m. Fr. Brad Pelzel
2. Approval of June Board Meeting Minutes
 - Motion by: Fr. David Esquillano
 - Seconded by: Fr. Brad Pelzel
 - All in Favor: Aye
3. **Committee Reports**
 - a. Academics – Nick Hegarty
 - No meeting
 - Nick Hegarty and Joe Malsam will plan to meet
 - b. Catholic Identity – Jacki Kelly
 - No meeting
 - c. Enrollment and Marketing – see minutes attachment.
 - Hoopla is scheduled for Wednesday, August 28th from 5:30- 7:00 pm in the Crusader Courtyard
 - Continued work on school website, parent ambassador programs, social media fast facts, etc.
 - d. Finance – Nick Hegarty and Kelsey Schomaker - see attachments
 - Tuition Receivables
 - \$171,000 reduction in balance
 - Parish Receivables – see attachments
 - Blackbaud Tuition Management
 - Transition of data from Infinite Campus to Blackbaud has been more difficult and more manual work than expected.
 - Tuition will be active in Blackbaud accounts on August 12th.
 - ESA Update
 - Designated ESAs – 1041

- Actual budgeted numbers could vary based on enrollment and returning students
- Need for new suburban (s)
 - John and Kelsey went to Knoepfler to look at Suburbans
 - Approximately \$59,000 for one vehicle
 - Selling the old mini van
 - Approval to purchase two new suburbans
 - Motion by: Rick Bertrand
 - Seconded by: Ben Uhl
 - All in favor: Aye
- School Safety Grant – see attachment
 - \$350,000 (\$50,000 per school location)
 - Bid received from Midwest Alarm
 - Approval to accept Midwest Alarm bid
 - Motion by: Fr. Brad Pelzel
 - Seconded by: Fr. David Esquiliano
 - All in favor: Aye
- Repairs to Heelan parking lot and sinkhole
 - Approval to repair Heelan parking lot and sinkhole
 - Motion by: Joe Malsam
 - Seconded by: Ben Uhl
 - All in favor: Aye
- e. Leadership & Governance
 - No meeting
 - New chair – Ben Uhl

4. President's Report

- a. Advancement
 - 2023-2024 – see documentation
 - All School Reunion recap
 - Successful reunion – approximately 400-450 in attendance
 - Gold Club Golf Outing, Friday, August 9th at Sioux City Country Club
 - Legacy Event – tentatively set for Thursday, October 24 at the Warrior Hotel
 - Event will honor the first graduating class
 - 100% of new Legacy donor funds will go to the teacher salary endowment
 - Heelan Auction – tentatively set for Saturday, March 29, 2025
- b. Enrollment – see attached
 - Students on hold – 99 (55 households)
 - Students not on hold, but have not enrolled yet - 90
- c. Bus Update for 2024-25 School Year
 - Signed contract with First Student
 - John to inquire with First Student about bus quality and age
 - Budget impact
 - Contract - \$350,000 (roughly)
- d. Campus Ministry Update – many items moving forward
 - Grace Johanson working this summer
 - Still trying to bring in a second Campus Minister

- e. Inclusive Education – draft of policy – see attached
 - Directors of Student Services
 - Rachel White – K – 8th grades
 - Paula Hamp – 6th – 12th grades
 - IEP's – Elementary and Middle schools
 - Managed by public schools
 - 504's – High School
 - On-going professional development for teachers to have the skill set needed students with learning disabilities.
- f. Open Positions – Bishop Heelan and CDLA filled
 - Holy Cross – para position and possible K
 - Mater dei – PK and 6-8 ELA
 - Sacred Heart – EL
- g. Director of Communications and Marketing position
 - Job posting has been listed
- h. 2024-2025 Board meeting dates – see attached

5. Other Business

- One board member at-large position open
- Review board committee assignments and by laws for each committee – see attached

6. Motion to Adjourn – 6:38 p.m.

- Motion by: Fr. David Esquiliano
- Seconded by: Fr. Brad Pelzel
- All in Favor: Aye

Next meeting Tuesday, August 20, 2024 at 5:00 p.m.