

JOB DESCRIPTION:

Provides instructional support and assists teachers in the daily management and instruction of students. Perform clerical and instructional tasks to support students and teachers.

QUALIFICATIONS:

- Must possess a minimum of a Paraprofessional License or Substitute Teaching License through the Illinois State Board of **Education (ISBE)**
- Paraprofessional approval from **ISBF**
- Prior school experience a plus



Blue Cross Blue Shield HMO and PPO coverage options

No-cost health insurance for employees

Dental and vision



Flexible spending account

\$50k life insurance

403b/457 savings accounts



IMRF pension; 9 paid holidays, 10 sick and 3 personal days. Benefits begin first day of employment

SCAN ME



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