LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience ***in a Public School Setting***

Special Board of Education Meeting
December 18, 2024

Board Present: Jason Kemp, Chair; Anna James, Vice Chair; Christoper Staab, Treasurer; Susan Fogliano; Gavin Lodge; Alexander Lowry

Absent by Previous Arrangement: Scott Brown; Laura Dean-Frazier; Martha Shoemaker

Administration Present: Ian Neviaser, Superintendent of Schools

The meeting was called to order by Chair Jason Kemp at 5:30 p.m. The purpose of the meeting was to approve recommendations of the PK-8 Building Committee.

Mr. Neviaser reviewed the bid results and subsequent scope review (roofing contracts) of the low bidders by Downes Construction Company which were approved by the PK-8 Building Committee at their meeting on December 16. This information is attached to these minutes for informational purposes.

MOTION: Mr. Staab made a motion, which was seconded by Mr. Lodge, to approve the bids for the Center School, Lyme Consolidated School and Lyme-Old Lyme Middle School projects as presented in the letters of authorization dated December 16, 2024.

VOTE: the Board voted unanimously in favor of the motion.

The meeting adjourned at 5:36 p.m. upon motion by Mr. Staab and a second by Mr. Lodge.

Respectfully submitted,

Anna James, Secretary Pro Tem

DOWNES CONSTRUCTION COMPANY

December 16th, 2024

Mr. Ian Neviaser
Superintendent of Schools
Region 18 Center School
Tel: 860.434.7238
neviaseri@region18.org

Project: **REGION 18 Center School**
49 Lyme Street Old Lyme, CT

Re: **Letter of Authorization #2 (LOA)**
Roofing Contract

Based on the attached bid results and subsequent scope review with the apparent low bidder(s), Downes Construction Company, LLC recommends the contract for the above referenced Bid Package be awarded to:

Bid Package	Subcontractor Name & Address	Contract Sum
7.1 Roofing	**Greenwood Industries** **Dan Kerr** **Ph: 860-291-0883** **734 Hebron Ave** **Glastonbury, CT**	**Sixty-Nine Thousand Dollars and No Cents** **.....$69,000.00**

Major notes on recommendation:

- *None*

We believe that the above contractor(s) are the lowest responsible qualified bidder for the bid packages listed and request your agreement to issue contracts. This value will be included in our future GMP. By signing this Approval Letter, Regional School District #18 and the Building Committee is authorizing Downes Construction Company, LLC to commence construction phase services and agrees to compensate Downes Construction Company, LLC for this work as a component of GMP Amendment #1 to our contract.

If there are any questions or concerns, please contact me at your earliest convenience.

Sincerely,
Downes Construction Company, LLC

Ben Stoner
Project Manager

Copy to: File; Bid Results Spreadsheet attached

I hereby authorize Downes Construction to proceed with construction in accordance with our agreement.

Agreed by: **Regional School District #18**	**Agreed by:**
(Signature)	(Signature)
(Printed name and title)	(Printed name and title
(Date)	(Date)

Please return one (1) signed copy of this letter indicating your approvals of the above

DOWNES CONSTRUCTION COMPANY

December 16th, 2024

Mr. Ian Neviaser
Superintendent of Schools
Region 18 Consolidated School
Tel: 860.434.7238
neviaseri@region18.org

Project: **REGION 18 Consolidated School**
53 Lyme Street Old Lyme, CT

Re: **Letter of Authorization #2 (LOA)**
Roofing Contract

Based on the attached bid results and subsequent scope review with the apparent low bidder(s), Downes Construction Company, LLC recommends the contract for the above referenced Bid Package be awarded to:

Bid Package	Subcontractor Name & Address	Contract Sum
7.1 Roofing	**Greenwood Industries** **Dan Kerr** **Ph: 860-291-0883** **734 Hebron Ave** **Glastonbury, CT**	**Seventy-Three Thousand Dollars and No Cents** **.....$73,000.00**

Major notes on recommendation:

- *None*

We believe that the above contractor(s) are the lowest responsible qualified bidder for the bid packages listed and request your agreement to issue contracts. This value will be included in our future GMP. By signing this Approval Letter, Regional School District #18 and the Building Committee is authorizing Downes Construction Company, LLC to commence construction phase services and agrees to compensate Downes Construction Company, LLC for this work as a component of GMP Amendment #1 to our contract.

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Sincerely,
Downes Construction Company, LLC

Ben Stoner
Project Manager

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(Signature)	(Signature)
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(Date)	(Date)

Please return one (1) signed copy of this letter indicating your approvals of the above

DOWNES CONSTRUCTION COMPANY

December 16th, 2024

Mr. Ian Neviaser
Superintendent of Schools
Region 18 Middle School
Tel: 860.434.7238
neviaseri@region18.org

Project: **REGION 18 Middle School**
53 Lyme Street Old Lyme, CT

Re: **Letter of Authorization #2 (LOA)**
Roofing Contract

Based on the attached bid results and subsequent scope review with the apparent low bidder(s), Downes Construction Company, LLC recommends the contract for the above referenced Bid Package be awarded to:

Bid Package	Subcontractor Name & Address	Contract Sum
7.1 Roofing	**Greenwood Industries** **Dan Kerr** **Ph: 860-291-0883** **734 Hebron Ave** **Glastonbury, CT**	**Eighty-Four Thousand Dollars and No Cents** **.....$84,000.00**

Major notes on recommendation:

- *None*

We believe that the above contractor(s) are the lowest responsible qualified bidder for the bid packages listed and request your agreement to issue contracts. This value will be included in our future GMP. By signing this Approval Letter, Regional School District #18 and the Building Committee is authorizing Downes Construction Company, LLC to commence construction phase services and agrees to compensate Downes Construction Company, LLC for this work as a component of GMP Amendment #1 to our contract.

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Downes Construction Company, LLC

Ben Stoner
Project Manager

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(Signature)	(Signature)
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(Date)	(Date)

Please return one (1) signed copy of this letter indicating your approvals of the above