

Town of Putnam
Arts Council Special Meeting Minutes
The Putnam Arts Council held a Special meeting on
Monday, December 16, 2024, at 5:30pm
In person at Putnam Municipal Complex, 200 School Street, Putnam, CT
Community Room 112
or via Zoom at

<https://us06web.zoom.us/j/81527271656?pwd=b6qsU6Hfx8oA29TBwdh4YicN1ZWYXa.1>

Meeting ID: 815 2727 1656

Passcode: 2xy3VH

Chair Sullivan called the Meeting to order at 5:33 pm.

1. Roll Call: Chair David Sullivan, Vice-chair Laura Moorehead, members: Julie Reid, Elaine Turner, Carmine Angeloni and Beth Johnston.

Town Reps ECD Administrative Assistant and Recording Secretary Jackie Lefevre

Absent: Members: Oliver Ian Williamson

2. Approval of Meeting Minutes – Regular Meeting Minutes of November 25, 2024*: Motion made by VC Moorehead, to approve the November meeting minutes, as presented, seconded by member Turner, motion carried.

3. **New Business:**

- I. **2025 Annual January Chair/Co-Chair Term Approval:** Chair Sullivan reminded all members of the upcoming annual vote for Chair/Co-Chair positions will be coming up at the January 2025 meeting.

- II. **Local Advertising:**

- I. **Bean Soup:** the deadline for the quarterly publication was last week. The cost is \$ 140 for the year. Member Turner motioned to approve the expenditure of \$ 140 for the Bean Soup advertisement, seconded by member Johnston, motion carried.

- ii. **Other Types of Advertising:** Discussion ensued on advertising for the Art Heist event. VC Moorhead motioned to approve an expenditure up to \$ 100 for an ad and to pursue an article, written on the event, in the local Putnam Town Crier publication seconded by member Angeloni, 5 ayes, 1 opposed. Motion carried

- iii. **Annual Membership Renewals:**

- i. **Wix.com*:** annual website renewal is due January 9, 2025, at a cost of \$ 370, and \$ 19.35 for domain. Motion made by member Reid to approve expenditure up to \$ 389 to cover cost of website with domain renewal, seconded by VC Moorehead, motion carried.

- ii. **Creative West* (formerly WESTAFF):** annual renewal cost is \$ 120 annual renewal fee, \$ 250 per call. VC Moorehead motioned to approve an expenditure up to \$ 400, seconded by member Johnston, motion carried.

4. Old Business:

I. Scholarships/Grants:

- i. **2024 Decisions*:** 0 Scholarship applications were received; 2 Grant applications were received: one from Kendra Malizia, Bradley Theatre in support of the scene shop; second from Ashley Baxter of Movement Magic, LLC in Block 134 to offer a free ballroom dance class for 25 people. A motion by member Reid to combine the originally budgeted \$ 500 scholarship and \$ 500 grant to \$ 1,000 grant fund seconded by VC Moorehead, motion carried. A motion by VC Moorehead to approve both grant applicants at \$ 500 each, seconded by member Turner, motion carried. Member Johnston to draft award letters.
- ii. **2025 Application*:** It was decided to separate the offerings of scholarship and grant applications to times when funding is most beneficial. A motion by member Turner to offer a \$ 1,000 scholarship application, with a start time of January 1st, and due March 31st, 2025, seconded by member Johnston, motion carried. Grant application offering to be discussed at a future date.

II. Art Heist:

- i. Timeline: Member Johnston working on logistics. TB on January 2025 agenda
- ii. Dates: Saturday, March 8, 2025, is the event date. Dates for "task" list are listed on the Task/Date list.

III. Email List/ Contact Server: Chair and member Johnston working on.

IV. Bus Trip to Isabella Stewart Gardner Museum, Boston: No updates

V. 2025 Fine Arts and Crafts Festival:

- i. **Planning Group:** volunteers, layouts, logistics etc. would be discussed and brought to the Arts Council meetings. ECD Assistant Lefevre brought forth these groups possibly would be required to have minutes taken and follow FOIA. The Chair shared he had consulted with the State of CT FOIA rep and was told as long as 3 Arts Council members or less attend, which doesn't constitute a quorum, is present at the planning group, a meeting can occur without minutes etc.
- ii. **Sponsorships:** Member Angeloni will reach out to the Byrnes Insurance Agency; Art Guild is committing to \$ 500, and Chair is working on the Putnam Art Foundation grant application.
- iii. **Call:**
 - a. Listing/Description: a date of January 1, 2025, was set for the call. A written draft of the call was provided in the agenda packet and reviewed for corrections etc.
 - b. Emerging Artists: Tabled to next meeting

VI. Putnam Public Art: Member Turner provided an update.

5. Corridor Gallery

i. Upcoming Shows:

- i. Art Guild Northeast (January 13 and March 16, 5-7pm) Member Turner reported the dates are just the opposite of how they are written on the agenda item, Starting reception is January 16th and ending reception date is March 13, 2025, 5-7pm. All are welcome to attend/volunteer.

6. Public Participation; None

7. Adjournment: *: Member Turner motioned to adjourn, seconded by VC Moorehead, motion carried. Meeting Adjourned at 7:13 pm.

*Vote Required