

Town of Putnam Arts Council Meeting Minutes

**The Putnam Arts Council held a Regular meeting on
Monday, November 25, 2024, at 5:30pm
In person at Putnam Municipal Complex, 200 School Street, Putnam, CT
Community Room 112
or via Zoom at**

<https://us06web.zoom.us/j/89682642824?pwd=GBDb4hhz8rnaUACVa5PD1HgfdhNEhs.1>

Meeting ID: 896 8264 2824

Passcode: 8D5v71

or

Dial by your location

• +1 646 558 8656 US (New York)

Meeting ID: 896 8264 2824

Passcode: 358417

Chair Sullivan called the Meeting to order at 5:37 pm.

1. Roll Call: Chair David Sullivan, Vice-chair Laura Moorehead, members: Julie Reid, Oliver Ian Williamson, Elaine Turner, Carmine Angeloni and Beth Johnston.

Town Reps: ECD Director Mary Ann Chinatti; ECD Administrative Assistant and Recording Secretary Jackie Lefevre

Absent: Members:

2. Approval of Meeting Minutes – Regular Meeting Minutes of October 28, 2024*: Motion made by Member Angeloni, to approve the October meeting minutes, as presented, seconded by VC Moorehead, motion carried.

3. New Business:

Chair Sullivan inquired if all could attend the next meeting scheduled for Monday, December 23rd. Majority could not be in attendance due to it being Christmas week. Member Angeloni motioned to add meeting date change under New Business, seconded by member Turner, motion carried.

- I. Meeting Date Change: a motion made by VC Moorehead, to move the December 23rd meeting to December 16th, seconded by member Johnston, motion carried.
- II. PAC Mission review: mission statement was included in the meeting packet. Chair Sullivan recalls voting on a mission statement at some point in the spring, a year or two ago. Recording Sec. Lefevre to look into when the mission statement was voted on, if it was.
- III. Small Business Saturday: ECD Director is coordinating with Jenn Lehto, PBA Coordinator, to host Small Business Saturday. Starting at 9am on Saturday, November 30th, WINY Radio will be broadcasting live, in front of Kazantzis Real Estate, 112 Main Street. Highlights include: A truck will be collecting toys for Christmas on behalf of Putnam Resource Center. Participating businesses will honor \$ 10 off coupons and three \$ 50 Gift cards will be raffled off through a QR code system.

Discussion ensued on how the council could be involved. Laura to create poster to say Artists will be inside 112 Main Street building.

- IV. Public Art Plan: a copy of the plan was in the agenda packet and reviewed. Member Turner inquired on the Stairs between Kennedy Drive parking lot to bank painting. Permissions from the owner of stairs and artists family should be obtained prior to project.

4. Old Business:

- i. Scholarships/Grants 2024: to date 1 scholarship application and 0 grant applications have been received. Discussion ensued, the program was advertised at QVCC and Town Crier; emailed to high school principal. VC Moorehead motioned to extend the deadline date to December 15, 2024, seconded by member Johnston, motion carried. VC Moorehead to advertise at the Small Business Saturday event.
- ii. Art Heist:
 - i. Timeline: Timeline/task list was reviewed by member Johnston. She went over the items to be completed and the ones that have been thus far. Time permitted review of half the items on list.
 - ii. Dates: Saturday, March 8, 2025, is the event date. Dates for "task" list are listed on the Task/Date list.
- iii. Email List/ Contact Server: Chair and member Johnston working on.
- iv. Bus Trip to Isabella Stewart Gardner Museum, Boston: VC Moorhead contacted the museum to inquire about reservations, cost etc. The museum doesn't take reservations for attendees of 30 or less; but encourages 30 or more. Chair Sullivan researched motorcoach vs. school bus for transportation. Dattco quoted a price of \$ 2,222 for a 52-passenger motorcoach. He is waiting to hear from AA Transport for a quote. Further discussion needs to be done.

Member Williamson and VC Moorehead left early at 6:35 and 6:36 pm respectively.

- v. 2025 Fine Arts and Crafts Festival:
 - i. Planning Group: a planning group comprised of 4 or less council members, and guidance from groups such as Wickford RI council is being organized. Planning/discussions can occur separately allowing more time at regular meetings.
 - ii. Sponsorships: Member Angeloni shared he approached the Byrnes Agency. Council members were in consensus to change the Rembrandt sponsorship from \$ 3,000 to \$ 2,500. Member Angeloni motioned to make the sponsorship monetary change, seconded by member Johnston, motion carried.
 - iii. Changes from last year: complaints were received last year, from artists, that they didn't appreciate their booths facing the road. Other items to consider: should an entrance fee be charged to attendees? Agenda item to be revisited to discuss other potential changes.
 - iv. Call: a date of January 1, 2025, is thought to be good to send out the call for the festival. Jackie will email the call to VC Moorehead and member Williamson because they left the meeting early. It will be requested they review for any potential errors/omissions.
- VI. Bradley:
 - i. Seminars: Tabled

5. Corridor Gallery

i. Upcoming Shows:

i. Art Guild Northeast (January 13 and March 16, 5-7pm) These two dates represent a before and after reception. Volunteers will be needed to work at either reception. Member Johnston suggested one or both receptions can potentially be a place where Bradley Theatre flex passes could be raffled/given away.

6. Public Participation; None

6. Adjournment: *: Member Johnston motioned to adjourn, seconded by member Turner, motion carried. Meeting Adjourned at 6:59 pm.

*Vote Required

Respectfully submitted by Jackie Lefevre