



# Garfield Re-2 School District

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## Request for Proposal (RFP) for Superintendent Search Services

### Introduction

The Garfield Re-2 School District, located in Rifle, Colorado, is seeking proposals from qualified firms to conduct a comprehensive search for a new superintendent. The selected firm will work closely with the Garfield Re-2 Board of Education to identify and hire a highly qualified leader to guide the district in achieving its goals for student success and community engagement.

### About Garfield Re-2 School District

The Garfield Re-2 School District serves approximately 4,900 students across several communities, including the towns of Rifle, Silt, and New Castle. The district is committed to providing an inclusive, innovative educational environment to prepare students for future success. Garfield Re-2 schools include elementary, middle, and high schools with a focus on college and career readiness, community involvement, and fostering a supportive environment for all learners.

Garfield Re-2 prides itself on a strong connection with the community and aims to hire a superintendent who will continue to build on the district's commitment to educational excellence.

### RFP Timeline

- Release Date: October 30, 2024
- Deadline for Submission of Proposals: No later than 10 a.m. November 8, 2024
- Finalist Interviews: As part of the November 13, 2024 School Board Meeting
- Anticipated Selection Date: November 18, 2024

### Submission Requirements

Proposals must be submitted by the deadline as electronic PDF copies only:

- Electronic Submission: Send PDF copies to Garfield Re-2 School Board President Britton Fletchall @ Bfletchall@garfielldre2.net

### Proposal Content Requirements

Proposals must include:

1. Background of the Firm
  - Company history, location, and number of consultants.
2. Overview of the Search Process
  - Description of the proposed search process, collaboration with the Garfield Re-2 Board,

stakeholder involvement, and strategies for candidate diversity.

3. Search Timeline

- Timeline from initial consultation to hiring the superintendent.

4. Cost of Services

- Detailed cost breakdown, including fees and expenses.

5. References

- At least three references from similar executive searches.

6. Consultant Team

- List and qualifications of consultants assigned to the search.

### **Interview Process**

Selected firms will be invited to present their proposals to the Garfield Re-2 Board of Education at the November 13, 2024 School Board Meeting. Presentations are preferred in person, however Garfield Re-2 will make arrangements for Zoom appearances. Presentations, including questions from the Board, should be limited to 30 minutes.

### **Evaluation Criteria**

Proposals will be evaluated based on experience, qualifications, understanding of Garfield Re-2's needs, search process quality, timeline adherence, and cost-effectiveness.

### **Contact Information**

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