

The Eaton Community School District Board of Education has contracted with the Ohio School Boards Association (OSBA) to assist us with our search for a new superintendent. In our effort to make the best possible selection, we will begin our search process with a Focus Group Day to gather your input. Our consultant, Teri Morgan, will meet with school and community members in a series of focus groups on **Wednesday, January 29, 2025 at the times and locations listed below.**

The focus groups are intended to help us develop a profile for our next school leader, informed by the common themes that emerge. This will be helpful during the candidate screening and interview phase as we search for the perfect fit for Eaton Schools.

The conversations will take place during several sessions on date– each designated for a targeted audience – and will focus on three areas:

- (1) Major issues facing the district for the next three to five years;
- (2) Performance expectations for the next superintendent; and
- (3) Personal and professional qualities to be sought in the next superintendent.

You are a valued participant and stakeholder in our school district and community. Your participation in a focus group is important to us. The Eaton Community Schools Board of Education requests that any potential applicants not attend a focus group. Please consider attending the focus group listed below that best represents your involvement:

Location: Athletic Stadium Wellness Center, 600 Hillcrest Drive, Eaton, Ohio 45320

8:30-9:00	Central Office Staff
9:30-10:00	Transportation, Custodial, and Maintenance Staff
12:00-12:30	Local Businesses, Chamber of Commerce, Rotary, Preble County ESC Superintendent

Location: Eaton Performing Arts Center, 814 Camden Road, Eaton, Ohio 45320

2:00-2:30	Cafeteria and/or Classified Staff unable to make the morning session
3:00-3:30	Middle and High School Staff
4:00-4:30	Elementary School Staff
5:00-5:30	Principals and Administrators
6:00-6:30	Community/Parents/Students

Should you be unable to attend the focus group, but wish to provide feedback, please feel free to email our search consultant, Teri Morgan, at the Ohio School Boards Association (tmorgan@ohioschoolboards.org). We will also have paper copies available of the survey questions.

On behalf of the entire Eaton Community Schools Board of Education, thank you in advance for your willingness to participate and for your dedication to the students in the Eaton School District.

Sincerely,
Eaton Community Schools District Board of Education