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Prepare Each Student To Be Successful  
www. pointschools.net

Bliss Educational Services Center  
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## CRIMINAL BACKGROUND CHECK

The District performs criminal history and background checks on all employees. This includes regular full-time, part-time and substitute employees. Applicants are required to file in writing, in advance of employment on forms provided by the District, a statement identifying whether the applicant:

- A. has ever been convicted of a misdemeanor or felony;
- B. has pending criminal charges; and/or,
- C. has been dismissed or non-renewed, or has resigned from employment in-lieu-of a potential dismissal or non-renewal.

Additionally, applicants shall certify that the answers to all questions posed in the application materials and during the interview are true, correct and complete and that applicants shall understand that any omission, falsely answered statement will be sufficient grounds for the District to choose not to employ or to discharge individual should the applicant be employed by the District.

The District will not discriminate against a job applicant because of an arrest or conviction record unless the offense is substantially related to the circumstances of the job.

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Reference: *Wisconsin Statute:* §111.31