

William O. Schaefer School PICK UP NOTICE

Reminder: We encourage students to ride the bus. Limiting when you pick up your child to appointments that can't be scheduled at other times helps with routines, as well as the instructional day. In an effort to streamline dismissal, we will now **use this form** for student pick up. You can also email the Main Office at attendance@socsd.org. This note must be **sent in on the day your child is to be picked up**. Each child will need a separate form.

PLEASE NOTE: Without a note, parent phone calls for student dismissal will be honored only for EMERGENCIES.

My child is being picked up **today**. DATE: _____

Student will be picked up:

_____ Regular Dismissal: **3:30 PM**

_____ Early Pick Up (before: **2:45 PM**) Time: _____

Child's Name (print): _____

Grade: _____

Teacher Name (print): _____

Student will be picked up by:

_____ Parent or guardian

_____ Other (print name): _____

(Picture ID is required by all when entering building)

Parent Name: _____

Signature: _____

Cell/Contact number at dismissal: _____