

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, November 18, 2024 at 5:00 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** On file

***Executive Session***

Upon a motion made by Mrs. Miller, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 5:00 p.m. to discuss a particular person.

***Return to Open Session***

Upon a motion made by Mrs. Personale, seconded by Mr. Johnson, with all present voting yes, the Board of Education returned to Open Session at 5:29 p.m.

*The Board of Education took a break until 6:30 p.m.*

***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with all standing for the Pledge of Allegiance.

***Board Meeting Minutes***

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved the October 21, 2024 Regular Board Meeting minutes.

**APPROVED: MINUTES**

***October 2024 Warrant Review***

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the October Warrants.

- A-38 General 9010642-9010702 (ACH)
- A-39 General 19742-19851 (Check Print)
- A-40 General 19725-19741 (In House)
- A-43 General 9010703-9010757 (ACH)
- A-44 General 19867-19957 (Check Print)
- A-45 General 19852-19866, 19958 (In House)
- C-7 Cafeteria 3212-3227
- C-8 Cafeteria 3228-3243
- F-10 Federal 9000517-9000518 (ACH)
- F-11 Federal 971-972 (Check Print)
- F-12 Federal 973-975 (Check Print)

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### **Board Student Representative**

Macy Schneckeburger reported that Student Government have been putting notecards out for students to write thank you notes of gratitude for anyone you would like to recognize. The New York State Council on Leadership and Student Activities (NYSCLSA) conference will be held on November 24-26, 2024.

### **Superintendent's Report**

All State Recognition

Mr. Greg Kane, Curriculum Area Lead Teacher, recognized students who have participated at Area All State. Students prepare for ten months for this special event. Students were in attendance and presented with a certificate.

### **2024 Capital Outlay Project**

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved voting on the 2024 Capital Outlay Project bid.

#### **APPROVED: CAPITAL OUTLAY PROJECT**

Based on review and a meeting, LaBella Associates, D.P.C. review of bids for the Canandaigua 2024 Capital Outlay Project. Opening of bids was held on November 13, 2024:

Contractor: Window Specialist, Inc.  
Base Bid and Alternate one: \$95,750

The Assistant Superintendent for Personnel and Support Services recommends that the Board of Education award the contract for 2024 Capital Outlay project as follows:

Contract: Window Specialist, Inc. \$95,750

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Ms. Jennifer Tessororf	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

### **Consensus Agenda**

Upon a motion made by Mrs. Calabrese, seconded by Ms. Tessororf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

#### **APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

### **Business**

#### **1. Treasurer's Report**

the Treasurer's Report for the Period of August 1, 2024 – August 31, 2024 and September 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.



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## 2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – August 31, 2024 and July 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.

## 3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – August 31, 2024 and July 1, 2024 – September 30, 2024. Additional information is included as an attachment and is filed.

## 4. Election Inspector Rate

the amended the election inspector rate to minimum wage of \$15/hr.

## 5. Election Inspectors

the following to serve as election inspectors and poll workers for December 3, 2024: Dick Onze, Sue Onze, Elaine Williard, Larry Williard, Diane Olivet, Karen Demay, Jim Demay, Judith Flamini, Sandy Shafer, Vernon Tenney, Sandy Delmonte, Pam Gilison, Dolores Thompson, Mike Mahar, Anne Olvany, Aline Clement, Lisa Brunelli, Diane Kemp, Jenna Sutton, Sarah Gatesman, and others as need will be approved for December 3, 2024 at a future Board meeting.

## 6. Athletic Trips- Final Approval

the request of Mrs. Caroline Chapman, Athletic Director, for final approval of the following athletic trips:

- Varsity Girls Basketball, December 27-28, 2024, Amsterdam, NY (*initial September 23, 2024*)
- Hockey, November 29-30, 2024, Albany, NY (*initial September 23, 2024*)

## 7. Athletic Trips- Initial Approval

the request of Mrs. Caroline Chapman for initial approval of the following athletic trips:

- Wrestling, December 28-29, 2024, Oswego State University, NY
- Wrestling, January 10-11, 2025, Elmira NY

## 8. Athletic Trip- Initial/ Final Approval

the request of Mrs. Caroline Chapman for initial approval of the following athletic trips

- Wrestling, December 13-14, 2024, Jamestown, NY

## 9. Field Trip- Initial Approval

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the following trip:

- Academy Music, April 3-5, 2025, Ithaca, NY

## 10. Volunteer Athletic Coaches

the request of Mrs. Caroline Chapman of the below volunteer coaches for the winter.

- Boys Basketball- Matt Johengen, Ben Roberge
- Girls and Boys Basketball- Jack Leasure
- Wrestling- Nate Gilligan, Lauren Lamb, Casey Lamb, Jesse Hibbard, Austin Cayward
- Indoor Track & Field- Mark Weller
- Bowling- Bill Erb, Eric Mann
- Cheer- Maralee Taft, Elexis Taft
- Ice Hockey- Spencer Taft, Austin Wharry

### 11. Music Program Volunteer

the request of Ms. Kris VanDuyne, Middle School Principal, for approval for Mrs. Katrina Picariello to be a parent volunteer for our music program.

### 12. Incomplete Team

the request of Mrs. Caroline Chapman for Wayne Central Schools to allow one student to participate in wrestling on the Canandaigua City School District girls wrestling team. Wayne does not have a girls team.

### 13. Assessment Corrections

**WHEREAS**, owners of 3093 and 3095 Pierce Brook Trail (Tax Parcel Nos. 97.07-1-15.000 and 97.07-1-14.000, respectively) filed RP-554 applications (“Applications”) to correct their assessment pursuant to Real Property Tax Law Article 5; and

**WHEREAS**, the County Director of Real Property Tax reviewed and denied such applications because the reason for the correction did not meet the criteria of a correctable error under the applicable statute; and

**WHEREAS**, the School District’s legal counsel has reviewed the applications and agrees with the conclusions of the County Director of Real Property Tax.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Board of Education hereby denies the RP-554 Applications because the reason for the correction does not meet the criteria of a correctable error under the applicable statute.
2. This Resolution shall take effect immediately.

### 14. Audit

approval of the Single Audit Report for the Year Ended June 30, 2024, Extraclassroom Audit Report and Corrective Action Plan for the Year Ended June 30, 2024.

### 15. All-State Chaperones

approval for Taylor Day and Danae Sciolino to be All-State Chaperones.

### 16. Agreement

agreement with Living Soul of New York Applied Behavior Analysis, PLLC for student Functional Behavior Assessments and Behavior Intervention Plans per contract, effective November 4, 2024-June 30, 2025.

### 17. Surplus Items

approval to declare as surplus the below bus to be sold on Auctions International website:

- Bus 25, 4UZABRDXHCHV4684- 95,595- high mileage, excessive rust and frame rot

### 18. December-January Field Placement

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals for:

- Jessica Avery, Keuka College with Jennifer Coles-Lloyd- December 16, 2024-January 17, 2025
- Allie Beaudoin, Keuka College with Stephanie Scheemaker- December 16, 2024-January 24, 2025
- Carly Scott, Keuka College with Amy Wade- January 21, 2025-May 5, 2025



the request of Ms. Kris VanDuyne, Middle School Principal:

- Sara Hullings, Keuka College with Mike Mahar- December 13, 2024-January 24, 2025

**19. Spring 2025 Field Placement**

the request of Mrs. Marissa Logue, Academy Principal for:

- Kelsey Barrows, Hobart William Smith with Josh Mull- January 21, 2025-May 2, 2025
- Isabelle Girolamo, Hobart William Smith with Meghan Cabral- January 21, 2025-May 2, 2025

**20. Spring 2025 Student Teacher Placement**

the request of Mrs. Marissa Logue, Academy Principal for:

- Alexis Price, SUNY Potsdam with Wendy Mandarano- January 21, 2025-May 16, 2025

**21. New Scholarship**

the request of Mrs. Marissa Logue for a new scholarship, **John Michalko Scholarship for Volunteerism** in the amount of \$500. Criteria is for a senior who has accumulated 30 hours of community service at Wood Library at the time of their applications. Hours may be counted from freshman, sophomore, junior, and senior years. Students will write a short paragraph to talk about the impact volunteering at the library has had on them.

**22. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: October 1, 2, 3, 8, 9, 10, 11, 15, 16, 17, 18, 21, 22, 23, 24, 28, 29, 30, 31, November 1, and 4.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Courtney Simpson	School Monitor	Resignation	10/18/2024
Rhonda Anderson	School Bus Driver & School Monitor	Resignation	10/25/2024
Becca Lampley	School Monitor	Resignation	10/29/2024
Roy Brown	Food Service Helper	Resignation	11/13/2024
Siu Tsui Chuk	Cook	Resignation	11/19/2024
Dawn Arnaud	Teacher Aide	Resignation in order to accept another position in District	11/14/2024



B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

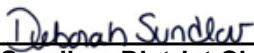
<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Grace Palermo	Substitute Typist	10/22/2024	\$19.14/hr.
Laura Ingold	Typist, FT 10-month	10/22/2024	\$16.13/hr.
Laura Steiner	School Monitor	10/28/2024	\$15.44/hr.
Courtney Simpson	Substitute School Monitor	10/28/2024	\$15.00/hr.
Courtney Simpson	Substitute Teacher Aide	10/28/2024	\$15.00/hr.
Tim Buck	Substitute Administrative Aide	11/18/2024	\$22.03/hr.
Todd DeRycke	Substitute School Bus Driver	10/31/2024	\$19.00/hr.
Todd DeRycke	School Bus Driver Trainee	10/31/2024	\$15.00/hr.
Candace Bruzda	Substitute Teacher Aide	11/4/2024	\$15.00/hr.
Candace Bruzda	Substitute School Monitor	11/4/2024	\$15.00/hr.
Kristina LaTourette	Food Service Helper	11/22/2024	\$15.76/hr.
Siu Tsui Chuk	Teacher Aide	11/20/2024	\$16.45/hr.
Kurt Erway	School Monitor	11/18/2024	\$15.44/hr.
Virginia Smith	Teacher Aide	11/18/2024	\$15.35/hr.
Aaron Stonewell	Custodial Worker	11/26/2024	\$16.00/hr.
Lucas Hess	Custodial Worker	11/18/2024	\$16.00/hr.
Wilfred Gassmann	Custodial Worker	11/18/2024	\$16.00/hr.
Alissa Kemp	Teacher Aide	11/26/2024	\$15.35/hr.
Tawny DeCann	Teacher Aide	11/18/2024	\$15.35/hr.
Mary Vaughn	Food Service Helper	12/2/2024	\$15.76/hr.
Dawn Arnaud	Typist, FT12	11/15/2024	Current Rate
Jennifer Francis	Library Aide	11/18/2024	\$15.35/hr.

2. Instructional Personnel

A. Removal

**RESOLVED**, upon recommendation of the Superintendent of Schools, and after deliberation and discussion in executive session, that the Board terminates the probationary appointment of Assistant Principal Calee Prindle, effective the close of business on December 19, 2024. The Superintendent is directed to notify the employee of this decision.

**Date: November 18, 2024**

  
\_\_\_\_\_  
**Deborah Sundlov, District Clerk**  
**Canandaigua City School District**

B. Leave Of Absence

1) of Jennifer Cerne, Music Teacher at the Primary School for a leave of absence from April 14, 2025 through May 26, 2025.

C. Resignation for the Purpose of Retirement

resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Cheryl Bournival	Teaching Assistant	12/31/2024	25



Canandaigua City School District

D. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.

- 1) of Kelly Keys who received her Bachelor’s degree in Health Education from SUNY Cortland. She earned her Master’s degree in Math, Science, and Technology Education from St. John Fisher. She has been teaching in public education for 10 years. Ms. Keys is appointed to a 1.0 FTE, 3-year probationary Science Teacher with a tenure area of Science effective December 19, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Kelly Keys	Biology 7-12; Earth Science 7-12; General Science 7-12; Heath Education K-12	12/19/2024	Step11	3-years

2) 2024-2025 Coaches

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

Anderson, James	Modified A Football	8A
Brennan, Mike	Varsity Girls Basketball	13F
Ceravolo, Colton	JV Boys Basketball	3D
Crouse, Jordan	JV Winter Cheer	2C
Cuppennell, Mike	Varsity Wrestling	2F
D’Alessandro, Kai	JV Swimming	1B
Daly, Tom (.5)	JV Indoor Track	4B
Davern, James	Varsity Boys Basketball	5F
Falk, Matt	Assistant Girls Basketball	3D
Hawkins, Bruce	Assistant Alpine Skiing	1B
Hennessy, Alex	Unified Bowling	6AA
Hulme, Robin	Assistant Boys Basketball	20D+
Kraft, Rebecca	Boys Diving	14B
Lopez, Donovan	Modified Girls Basketball	20A
Marsh, Daina (.5)	JV Indoor Track	11B
Mack, Clayton	Assistant Varsity Wrestling	12D
Moore, Derek	JV Wrestling	12D
Myers, Rachael	Modified Girls Basketball	2A
Notter, Abbey	JV Girls Basketball	4D
Pryor, Zander	Assistant Ice Hockey	3C
Robbins, Dan	Modified Boys Basketball	12A
Scheemaker, Erik	Varsity Boys Swimming	11E
Sutter, Mark (.25)	JV Indoor Track	20B+
Sedita, Paul	Varsity Girls Indoor Track	18D
Swain, Murphy	Varsity Skiing	1D
Sweet, Adam	Modified Wrestling	7A
Taft, David	Varsity Ice Hockey	6E
Tepper, Michael	Varsity Bowling	7C
Thompson, Marlese	Varsity Winter Cheer	20E
Wallwork, Jack	Modified Boys Basketball	5A
Ward, Matt (.75)	Head Varsity Track Coach	20D
Welch, Jeff	Strength, Fitness, Conditioning	8A
Whittaker, Taylor	Mod Winter Cheer	3A
Windheim, Taryn	Modified Boys Swimming	5A



York, Deven

Modified Wrestling

6A

3) Interim Substitute

the following individual for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Luc Pereira	Music Teacher	Middle School	11/4/2024

4) Mentors

the following adjustments to 2024-2025 Mentors at rates in accordance with contract:

- End Jennifer Coles-Lloyd effective 10/25/24; Replace with Kathryn Mathers effective 10/28/24, Level I
- Move Chelsea Northrop from Level 3 to Level 1
- Approve Sara Maser as Level 3

5) Contract Substitute Teacher

the following individual to Contract Substitute Teacher positions for the 2024-2025 school year at the approved rate:

Kaitlyn Evans – Middle School, Effective 11/7/2024

6) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Matt Bond  
Shelley Sossong – Preferred (Retiree)

7) Co-Curricular & Stipend Positions 2024-2025 School Year

the following individuals to co-curricular and stipend positions at rates in accordance with contract:

<b>Co-Curricular CTA Contract Name</b>	<b>SCH</b>	<b>Appointed</b>	<b>Effective</b>	<b>Level</b>	<b>Step</b>
Jazz Ensemble	MS	Greg Kane	10/23/2024	B	3
Fiddle Club	MS	Haley Moore	10/21/2024		

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mr. Milton Johnson reported on behalf of the Audit Committee which met on November 15, 2024. They reviewed the Single Audit and Extraclassroom Audit for the year ending June 30, 2024. The next meeting is December 13.



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### **District Committee Reports**

#### **Council for Instructional Excellence (CIE)**

Mrs. Miller reported on behalf of CIE which met on November 13, 2024. They reviewed and approved several Grants for Excellence, approved a new course in music, and received a professional development update. The next meeting is scheduled for December 11, 2024.

#### **Diversity, Equity, and Inclusion Task Force (DEI)**

Mrs. Julianne Miller reported out on behalf of the DEI Task Force that met on October 30, 2024. The Committee received an update on work taking place in each of the buildings to make the District a welcoming and inclusive environment for all students, work taking place for universal learning with staff around language, and steps taking place to ensure that the entryways in each building are welcoming and affirming.


#### **Upcoming Events**

- November 13- CIE Meeting
- November 15- Audit Committee
- November 19- Academy Fall Band Concert
- November 20- Policy Committee
- November 21- Middle School Small Ensembles Concert
- November 27-29- Thanksgiving Break- No School
- December 2- Last day to pay school taxes with 1% penalty
- December 2- Winter Modified Sports Begins
- December 4- Middle School Orchestra Concert
- December 5- Evening UPK-5 Parent-Teacher Conferences
- December 5- RPO and CA Holiday Concert
- December 6- Half Day UPK-5 Students
- December 10- 8<sup>th</sup> Grade Band and Chorus Concert
- December 11- 6<sup>th</sup> Grade Band and Chorus Concert
- December 11- 7<sup>th</sup> Grade Band and Chorus Concert
- December 12- Evening UPK-5 Parent-Teacher Conferences
- December 13- Audit Committee
- December 13- Half Day UPK-5 Students
- December 16- Board of Education Meeting
- December 17- 27<sup>th</sup> Annual Holiday PRISM Concert
- December 18- Policy Committee
- December 18- 5<sup>th</sup> Grade Band and Orchestra Concert
- December 23-January 3- Winter Break- No School
- December 31- Last day to pay school taxes with 3% penalty

#### **Adjournment**

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:46 p.m. The next Regular meeting will be on December 16, 2024 at 6:30 p.m.

Respectfully submitted,

  
Deborah Sundlov  
District Clerk