TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REORGANIZATION MEETING AGENDA
AND
COMMITTEE OF THE WHOLE MEETING AGENDA
January 2, 2025

7:00 PM REORGANIZATION MEETING
followed by
COMMITTEE OF THE WHOLE MEETING
Open to Public
Old Turnpike School Library

During public comment, public participants are invited to address the Board with questions or comments.

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/rjp8uRFygk0

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. REPORT OF THE ANNUAL SCHOOL ELECTION, Board Secretary

Tewksbury Township School District BOE Member Three-Year Term

- Michael Infusino 1,492
- Eric Schwartz 1,330
- Eva Dorcus 1,240

ADMINISTRATION OF OATH OF OFFICE

V. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Mrs. Wygera	Ms. Stein	Dr. Shouffler _____ Ms. Goguen

VI. ORGANIZATIONAL ACTION:

ELECTION OF THE PRESIDENT

The Board Secretary opens the floor for nominations for President:

1. **Motion to nominate _____as President.**

Motion: _____ 2nd _____

Motion to close the nomination for President.
Motion: _____ 2nd _____ Voice Vote

Motion to appoint_____as President of the Board of Education.

Motion: _____ 2nd _____

Roll Call:

Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

The President assumes his/her chair.

ELECTION OF THE VICE PRESIDENT

The President opens the floor for nominations for Vice President:

2. **Motion to nominate _____as Vice President.**

Motion: _____ 2nd _____

Motion to close the nomination for Vice President.

Motion: _____ 2nd _____ Voice Vote

Motion to appoint_____as Vice President of the Board of Education.

Motion: _____ 2nd _____

Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

VII. ANNUAL APPOINTMENTS

Motion to approve the following:

1. Appoint _____as delegate and _____as alternate delegate to the Hunterdon County School Board Association.

2. Appoint _____as delegate and _____as alternate delegate to the N.J. School Board Association.

3. Appoint_____as Representative to ESC.

4. Effective January 3, 2025 through January 2026 at the next reorganizational meeting: The signers on all Tewksbury Township Board of Education Bank Accounts will be as follows:

General Operating	Business Administrator, Heather Goguen and Board President, _____
Payroll	Business Administrator, Heather Goguen and Board President, _____

Payroll Agency	Business Administrator, Heather Goguen and Board President, _____
Snyder Awards	Business Administrator, Heather Goguen and Board President, _____
Student Activity Account - TES	Business Administrator, Heather Goguen
Student Activity Account - OTS	Business Administrator, Heather Goguen
Cafeteria	Business Administrator, Heather Goguen
HSAFSA	Business Administrator, Heather Goguen
Capital Reserve	Business Administrator, Heather Goguen
State Unemployment Insurance	Business Administrator, Heather Goguen
Paula Black Scholarship	Business Administrator, Heather Goguen

5. Readopt all actions, policies, policy manuals, and contracts entered into by previous boards of education.

6. Approve the Board Meeting Calendar for January 2025 to January 2026.

Motion _____ 2nd _____

Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

COMMITTEE OF THE WHOLE MEETING BEGINS

I. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Second_____

II. PRESENTATION

III. CORRESPONDENCE

IV. SUPERINTENDENT'S REPORT

V. MINUTES

- December 11, 2024 Regular Board Meeting
- December 11, 2024 Executive Session

ACTION ITEM:
Motion to approve the following:

1. Approve the December 11, 2024 HIB report from the Superintendent.

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

VI. COMMITTEE REPORTS

A. Curriculum

Discussion

- Spring sports
- Camp Mason field trip

Field trip for the 2024-2025 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
S.E. Gr. 7	Spinning Wheel Diner, Lebanon, NJ to work on related life skills	January, 2025	cost of meal	Meghan Girton

B. Policy

Discussion

- Artificial Intelligence Policy

Policy Alert 234

A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
P 5533 Student Smoking (M) (Revised)

R 5533 Student Smoking (Revised)
P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

B. General Policy and Regulation Updates

P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5516 Use of Electronic Communication Devices (Revised)
R 5516 Use of Electronic Communication Devices (New)
P 5701 Academic Integrity (Revised)
P 5710 Student Grievance (Revised)
P 8500 Food Services (M) (Revised)
P 9163 Spectator Code of Conduct for Interscholastic Events (M) (New)

C. Finance
Discussion

Fundraiser for the 2024-2025 school year.

Fundraiser	**Description**	**Date**	**Advisor(s)**
Canned Food Drive	Mrs. Forsythe's 4th Gr. class will plan, organize and complete a whole school canned food drive for the Open Cupboard Food Pantry.	February, 2025	Mrs. Forsythe

D. Technology
Discussion

E. Facilities
Discussion

F. Transportation
Discussion

G. Communications
Discussion

H. Other
Discussion

VII. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on non-agenda items.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ Second_____

I. Personnel
Discussion

ACTION ITEM:

Motion to approve the following:

1. At the recommendation of the Superintendent, approve the following substitutes for the 2024-2025 school year, pending criminal history review:

    - Sophia Desire
    - Zoe Fleischer
    - Betty Paolella
    - Kayleigh Walsh

2. Approve the following school nurse chaperone for the OTS 8th Grade NYC/Broadway Trip:

Name	Stipend
Heather Heithoff	Full day sub nurse pay plus additional $40/hour - up to 4.5 hours

Motion _____ 2nd _____
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Jardinella____Mrs. Munoz____Mr. Schwartz____
Dr. Simon____Mrs. Wygera____Ms. Stein____