

November 21, 2024

The **Indian Creek Board of Education** met in regular session on November 21, 2024 at 6:00 P.M. at the Indian Creek Middle School, Mingo Junction, Ohio. President, Dr. Ted Starkey called the meeting to order and led the Pledge of Allegiance. At roll call, the following members were present: Dr. Ted Starkey, Mr. Stephen Cowser, Mr. Daniel Bove, Jr. and Mr. James Speece. Dr. John Figel was absent.

READING, APPROVAL, SIGNING OF MINUTES

#75-11-24

Mr. Bove moved and Mr. Cowser seconded the motion to approve the minutes from the October 17, 2024 meeting. **Vote on motion:** Dr. Starkey, yes; Mr. Speece, yes; Mr. Bove, yes; Mr. Cowser, yes. **Motion approve 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#76-11-24

Mr. Bove moved and Mr. Speece seconded the motion to approve the bills, financial report and bank reconciliation for the month of October 2024. **Vote on motion:** Mr. Cowser, yes; Mr. Bove, yes; Mr. Speece, yes; Dr. Starkey, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A.- President Joe Hammack was in attendance and discussed the OEA Eastern Ohio Representatives meeting.

O.A.P.S.E. – President Judy Johnson was in attendance and thanked Central Office Secretary, Tami Hagerty for her job posting updates and Jacqueline Scott in Payroll for her work with all of the changes.

Principal/Administrative Council – Hills Elementary Principal, Erin Alloggia, discussed the following:

- Veteran’s Day Program
- First responders’ lunch
- Attendance Award Program
- Canned Food Program
- Donation from Josephines

Food Service Director, Nicole Marshall, discussed the following:

- October 2024 report, noting that meals served are up by 4,000 as compared to October of 2023
- Upcoming programs and new menu choices
- Ala carte menu

Sandra Wilson discussed student dress code at the high school. She noted that the high school is a professional learning center and that the students need to be aware of what the dress code is and the goal should be to teach respect for self and others.

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Linda Lenzi, Jefferson County Board of Education, presented the following teachers their Jefferson County ESC Best Practice Grant awards:

Alyssa Lollini – Hills Elementary Intervention Specialist. Ms. Lollini discussed her grant “It’s Okay to Feel All the Feels” to purchase items to aid the students with social emotional learning.

Ashley Turnbull – Hills Elementary Preschool Teacher. Principal Erin Alloggia discussed Ms. Turnbull’s grant “The Preschool Sensory Corner” to purchase items to enhance students’ fine motor development.

Robyn Scott – Cross Creek Elementary Teacher. Ms. Lenzi discussed Mrs. Scott’s grant “Building Math Thinkers” to purchase the Math Stackers program to help students explore math concepts in a hands-on way which allows the student to interact with math physically.

COMMUNICATIONS - None.

EXECUTIVE SESSION

#77-11-24

Dr. Starkey moved and Mr. Bove seconded the motion to go into executive session as noted below:

1. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:
 - a. **Appointment**
 - b. Employment
 - c. Dismissal
 - d. Discipline
 - e. Promotion
 - f. Demotion
 - g. Compensation
 - h. Investigation of charges/complaints (unless public hearing requested)
2. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest.
3. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.
4. Matters required to be kept confidential by Federal law or State statutes.
5. Preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment.
6. In-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.
7. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance provided that:

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- A. The information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
- B. A unanimous quorum of the Board has determined by a roll call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

NOW, THEREFORE, BE IT RESOLVED, that the Indian Creek Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session of items **1 a** as listed above.

Vote on motion: Mr. Speece, yes; Mr. Bove, yes; Mr. Cowser, yes; Dr. Starkey, yes. **Motion approved 4-0.** Time: 6:25 P.M.

Executive session ended at 7:13 P.M. and the meeting resumed.

OLD BUSINESS – None.

ACCEPT ADDENDA
#78-11-24

Dr. Starkey moved and Mr. Bove moved to accept an addendum to include item L under New Business and item F under Personnel. **Vote on motion:** Mr. Bove, yes; Dr. Starkey, yes; Mr. Cowser, yes; and Mr. Speece, yes. **Motion approved 4-0.**

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH L
#79-11-24

Dr. Starkey moved and Mr. Speece seconded the motion to approve items A through L.

A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices:

VENDOR	AMOUNT	DESCRIPTION
Bricker Graydon, LLP	\$9,282.70	Legal services
Vivacity Tech PBC	\$6,400.00	Chromebooks
Healthcare Billing Services, Inc.	\$12,409.08	Medicaid billing
The Ohio Desk Company	\$5,861.71	CCE Preschool classroom furniture

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B. Five-Year Forecast

The Treasurer recommends approval of the five-year forecast.

Indian Creek Local School District Five Year Forecast November Fiscal Year

Fiscal Year:	Actual	FORECASTED				
	2024	2025	2026	2027	2028	2029
Revenue:						
1.010 - General Property Tax (Real Estate)	8,329,478	9,003,550	9,479,703	9,058,786	8,930,855	9,129,105
1.020 - Public Utility Personal Property	2,193,404	2,313,659	2,436,403	2,288,122	2,131,151	2,226,817
1.030 - Income Tax	-	-	-	-	-	-
1.035 - Unrestricted Grants-in-Aid	7,008,983	7,113,223	7,301,762	6,869,697	6,960,523	6,708,179
1.040 - Restricted Grants-in-Aid	1,164,103	1,872,598	1,931,699	1,918,750	1,810,697	1,705,774
1.050 - State Share-Local Property Taxes	988,042	1,090,838	1,201,631	1,202,974	1,252,487	1,302,000
1.060 - All Other Operating Revenues	836,606	939,477	784,127	793,429	803,868	815,400
1.070 - Total Revenue	20,520,616	22,333,385	23,135,325	22,131,758	21,889,581	21,887,275
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	-	-	-	-	-	-
2.020 - State Emergency Loans and Adv	-	-	-	-	-	-
2.040 - Operating Transfers-In	-	-	-	-	-	-
2.050 - Advances-In	440,133	470,416	150,000	150,000	150,000	150,000
2.060 - All Other Financing Sources	171,263	27,878	28,714	29,576	30,463	31,377
2.070 - Total Other Financing Sources	611,395	498,294	178,714	179,575	180,463	181,377
2.080 - Total Rev & Other Sources	21,132,012	22,831,679	23,314,039	22,311,333	22,070,044	22,068,652
Expenditures:						
3.010 - Personnel Services	9,802,552	10,969,094	11,404,164	11,940,513	12,321,428	12,703,947
3.020 - Employee Benefits	5,429,833	6,198,586	6,629,684	7,188,392	7,766,884	8,396,927
3.030 - Purchased Services	3,377,649	3,531,514	3,627,951	3,727,607	3,830,510	3,937,097
3.040 - Supplies and Materials	628,719	1,059,798	840,935	757,696	772,350	868,307
3.050 - Capital Outlay	266,115	161,700	50,000	150,000	50,000	150,000
Intergovernmental & Debt Service	-	-	-	-	-	-
4.300 - Other Objects	410,521	427,567	436,118	444,841	458,493	462,318
4.500 - Total Expenditures	19,915,389	22,348,258	22,988,852	24,209,048	25,200,265	26,518,595
Other Financing Uses						
5.010 - Operating Transfers-Out	3,527	(0)	(0)	(0)	(0)	(0)
5.020 - Advances-Out	470,416	150,000	150,000	150,000	150,000	150,000
5.030 - All Other Financing Uses	-	-	-	-	-	-
5.040 - Total Other Financing Uses	473,942	150,000	150,000	150,000	150,000	150,000
5.050 - Total Exp and Other Financing Uses	20,389,331	22,498,258	23,138,852	24,359,048	25,350,265	26,668,595
6.010 - Excess of Rev Over/(Under) Exp	742,680	333,421	175,187	(2,047,715)	(3,280,221)	(4,589,943)
7.010 - Cash Balance July 1 (No Levies)	4,285,056	5,027,737	5,361,157	5,536,345	3,488,630	208,409
7.020 - Cash Balance June 30 (No Levies)	5,027,737	5,361,157	5,536,345	3,488,630	208,409	(4,391,534)
Reservations						
8.010 - Estimated Encumbrances June 30	131,813	125,000	125,000	125,000	125,000	125,000
9.080 - Reservations Subtotal	-	-	-	-	-	-
10.010 - Fund Bal June 30 for Cert of App	4,895,924	5,236,157	5,411,345	3,363,630	83,409	(4,516,534)
Rev from Replacement/Renewal Levies						
11.010 & 11.020 - Renewal Levies	-	-	-	696,006	1,400,700	1,425,188
11.030 - Cumulative Balance of Levies	-	-	-	696,006	2,096,706	3,521,894
12.010 - Fund Bal June 30 for Cert of Obligations	4,895,924	5,236,157	5,411,345	4,059,636	2,180,115	(994,640)
Revenue from New Levies						
13.010 & 13.020 - New Levies	-	-	-	-	-	-
13.030 - Cumulative Balance of New Levies	-	-	-	-	-	-
13.010 - Unreserved Fund Balance June 30	4,895,924	5,236,157	5,411,345	4,059,636	2,180,115	(994,640)

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C. Appropriation Modifications

The Treasurer recommends approval of the following appropriation modification that are necessary to fulfill purchasing requests:

Supplemental appropriations of \$6,000.00, Hills Principal's Fund (018-960E)
Supplemental appropriations of \$1,000.00, ICMS 7/8 Principal's Fund (018-930C)
Supplemental appropriations of \$325.00, ICHS Robotics student activity (200-925N)

D. Transfer of Funds

The Treasurer recommends approval to transfer \$130,530.00 from the Permanent Improvement .75-mill Fund (003-9009) to the Bond Retirement – Permanent Improvement, 2019 T.A.N. Fund (002-9019) to pay the Tax Anticipation Note payment due December 1, 2024. *(Note: the transfer is needed because tax receipts are recorded in fund 003-9009, but the debt is required to be paid from fund 002-9019)*

E. Transfer of Funds

The Treasurer recommends approval to transfer \$118,252.70 from the Permanent Improvement .75-mill Fund (003-9009) to the Bond Retirement – Permanent Improvement, 2022 T.A.N. Fund (002-9022) to pay the Tax Anticipation Note payment due December 1, 2024. *(Note: the transfer is needed because tax receipts are recorded in fund 003-9009, but the debt is required to be paid from fund 002-9022).*

F. Student Activity Organizations

The following student activity organizations have submitted an organization philosophy as required per Board Policy IGDG and request to operate for the 2024-2025 school year. The Treasurer recommends approval of the following organizations:

ICHS: Yearbook (200-920A); ICHS Choir (200-922D); Key Club (200-928V); Robotics/Skills USA (200-925N); Academic Challenge Team (200-925J); ICHS Pep Club (200-928I); ICHS Foreign Language Club (200-927K); ICHS Student Activities Council (200-928L); ICHS Drama Club (200-629S); ICHS School Store (200-925H). NOTE: ICHS Store is now fund 200-925H and Business Professionals of America is now fund (200- 925O) due to requirement of B.P.A. to have separate fund from store.

Hills Elementary Student Council (200-970E).
Cross Creek Elementary, Yearbook (no fund).

G. Commercial Paper Investments

The Treasurer recommends that the Board allow the treasurer to invest in commercial paper in accordance with the District's investment policy.

H. Agreement – Athletic Trainer

The Superintendent recommends the Board approve entering in an agreement with Trinity Health System for an Athletic Trainer Services for the 2024-25 academic school year.

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I. Bus Disposal

The Superintendent recommends the disposal of Buses 14, 17, 20, 21 which have exceeded their useful life and repair.

J. Jefferson County JVS Board of Education – Appointment

The Superintendent recommends the Board appoint Steve Cowser to serve on the Jefferson County Joint Vocational School Board of Education for Kim Mark, who resigned at the October 17, 2024, board meeting, for the remaining term that ends December 2026.

K. Ohio Public Education Appreciation Week Proclamation

The Superintendent recommends the Board proclaim the week of November 17-24, 2024, as the observance of Ohio Public Education Appreciation Week.

L. Bank Authorized Officer

The Treasurer recommends that the Board approve Adam Lewis, Assistant Treasurer, as a designated Authorizing Officer for banking purposes beginning December 1, 2024 to ensure uninterrupted services during the transition process of becoming Treasurer effective January 1, 2025.

Vote on motion: Mr. Speece, yes; Mr. Cowser, abstain; Mr. Bove, yes; Dr. Starkey, yes.

Motion approved 3-0-1

OTHER MATTERS

PERSONNEL

APPROVAL OF ITEMS A THROUGH F

#80-11-24

Dr. Starkey moved and Mr. Speece seconded the motion to approve items A through F under Personnel.

A. Employment – Classified Substitute List

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the Classified Substitute list for the position(s) listed below and for any subsequent positions for which they may qualify:

Rex McCullough, Custodian, pending successful completion of all pre-employment documents and checks.

Amy Frey, Cafeteria and Secretary, pending successful completion of all pre-employment documents and checks.

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B. Resignation – Certified

The Superintendent recommends the Board accept the resignation of Julie Robinson, ICHS CTE Family Consumer Teacher, effective June 30, 2025, for retirement purposes. At the end of the 2024-25 school year, Mrs. Robinson will have served the students of the Indian Creek School District for 17.5 years.

C. Employment – Certified

The Superintendent recommends the Board approve the employment of Nicholas Knopf, ICHS Intervention specialist, effective October 28, 2024 with the issuance of his teaching license. Mr. Knopf's long term substitute teaching contract issued at the September 19, 2024 board meeting will be void as of 10/28/2024.

D. Resignation – Classified

The Superintendent recommends the Board accept the resignation of Alison Spears from the position of Bus Attendant, for personal reasons, effective end of day November 1, 2024. Miss Spears would like to be added to the classified substitute list for Cook/Cashier.

E. Continuing Contracts – Classified

The Superintendent recommends the Board approve Continuing Contracts for the following Classified Employees, pursuant to Article 6.02 of the OAPSE Negotiated Agreement dated July 1, 2021 - June 30, 2024.

Ashlena Moore, Paraprofessional, effective 11/20/2024.

F. Employment – Classified

The Superintendent recommends the Board approve the employment of Cindee Frazier as Bus Attendant, Bus Garage, 7.8 hours per day, 5 days per week, 39.00 hours weekly, 186 days per year pro-rated, and approve her Probationary Contract, effective December 3, 2024. All of this is pending satisfactory completion of all pre-employment documents and checks and receipt of valid Student Monitor Permit.

Vote on motion: Dr. Starkey, yes; Mr. Bove, yes; Mr. Speece, yes; Mr. Cowser, yes. **Motion approved 4-0.**

REPORT OF BOARD LIAISONS

Student Achievement – Mr. Bove and Mr. Speece discussed the following:

- Commended the ICHS Football Team for a successful season
- Commended the following football players for making the East District, Division 3 Teams:
 - First Team: Zion McGee, Nishon White, Luke McMillion, Gavin Pownall and Bruce Mazur
 - Second Team: Ian Starkey, Kyle Schultz, Caleb Bodo, Chase Neff, Justin Vergona, Mason Lester, Jordan Hines
 - Honorable Mention: Jamar Johnson

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- a. Legislative – Dr. Ted Starkey, no report.

REPORT OF BOARD ADVISORY COMMITTEES

Winter Sports – Dr. Starkey and Mr. Speece noted there will be an Athletic Board meeting on December 10th at 6:00 P.M. at ICHS.

REPORT OF TREASURER/CFO - Mrs. Todoroff reviewed the five-year forecast and assumptions, noting that a positive fund balance is estimated through fiscal year 2028 provided the assumptions included in the forecast hold true. Mrs. Todoroff noted that the forecast is a living document and is subject to change when new information becomes available and that assumptions are an important part of understanding the projections. She discussed the fluctuations in state funding, as well as tax revenue from mineral values. She noted the biggest change from the May 2024 Forecast is the increase in the restricted Disadvantaged Pupil Impact Aide due to the District's participation in the Community Eligibility Program that provides free meals to students. She further discussed the various revenue and expenses assumptions included in the forecast.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt noted that the new school buses should be arriving in December.

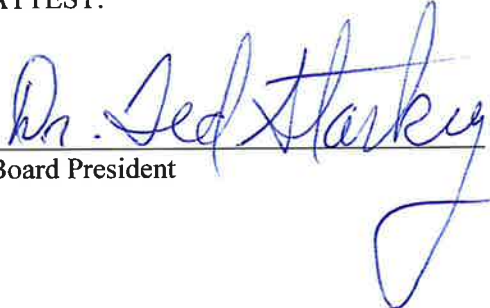
REPORT OF SUPERINTENDENT – No report.

ADJOURNMENT

#81-11-24

Dr. Starkey moved to adjourn. All Yes. Time: 7:33 P.M.

ATTEST:


Board President


Treasurer