

October 17, 2024

The **Indian Creek Board of Education** met in regular session on October 17, 2024 at 6:00 P.M. at the Indian Creek Middle School, Mingo Junction, Ohio. Vice-President Daniel Bove, Jr. called the meeting to order and led the Pledge of Allegiance. At roll call, the following members were present: Mr. Stephen Cowser, Mr. Daniel Bove, Jr., Mr. James Speece, and Dr. John Figel. Dr. Ted Starkey was absent.

READING, APPROVAL, SIGNING OF MINUTES

#68-10-24

Mr. Bove moved and Dr. Figel seconded the motion to approve the minutes from the September 12, 2024 special meeting and the September 19, 2024 regular meeting. **Vote on motion:** Mr. Speece, yes; Mr. Bove, yes; Mr. Cowser, yes; Dr. Figel, yes. **Motion approve 4-0.**

BILLS, FINANCIAL, BANK RECONCILIATION

#69-10-24

Dr. Figel moved and Mr. Speece seconded the motion to approve the bills, financial report and bank reconciliation for the month of September 2024. **Vote on motion:** Mr. Cowser, yes; Mr. Bove, yes; Mr. Speece, yes; Dr. Figel, yes. **Motion approved 4-0.**

INTRODUCTIONS AND RECOGNITION OF GUESTS

I.C.E.A. – President Joe Hammack was in attendance and noted that the teachers are having a great start to the new school year.

O.A.P.S.E. – No representative present.

Principal/Administrative Council- ICMS Principal, Dr. Holly Minch-Hick discussed the following:

- Sycamore Stars Program
- After School STEM Program
- JVS presentation to 5th grade
- Walmart Distribution center traveling journal program
- Visit to the Cardinal Power Plant by the 8th grade students
- Students interviewing staff members for the Staff Spotlight features in school paper and Facebook
- Band trip to Pittsburgh to see the “Stomp” theatrical performance
- PTO vendor show
- Creation of Leader in Me program student activity clubs to foster leadership qualities in students

Food Service Director, Nicole Marshall, discussed the Community Eligibility Program that is in effect this school year. She noted that due to this free lunch and breakfast program, the meals served have increased by 7,531 compared to September 30, 2023.

COMMUNICATIONS - None.

OLD BUSINESS – None.

ACCEPT ADDENDUM – NEW BUSINESS

#70-10-24

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Mr. Bove moved and Dr. Figel seconded the motion to accept an addendum to include items K and L under New business. **Vote on motion:** Dr. Figel, yes; Mr. Speece, yes; Mr. Bove, yes; Mr. Cowser, yes. **Motion approved 4-0.**

ACCEPT ADDENDUM – PERSONNEL
#71-10-24

Mr. Bove moved and Mr. Speece seconded the motion to accept an addendum to include items E, F and G under Personnel. **Vote on motion:** Mr. Bove, yes; Dr. Figel, yes; Mr. Cowser, yes; Mr. Speece, yes. **Motion approved 4-0.**

NEW BUSINESS

APPROVAL OF ITEMS A THROUGH L
#72-10-24

Mr. Bove moved and Dr. Figel seconded the motion to approve items A through L under New Business.

A. Bills to Be Considered, over \$5,000.00 and/or Improper Procedure

The Treasurer recommends payment of the following invoices that have been submitted for payment:

| | | |
|------------------------------------|----------------|-----------------------------------|
| Duraedge Products, Inc. | \$24,117.50 | Baseball infield restoration |
| Continental Office | \$16,652.00 | Furniture for CTE classes at ICHS |
| Jefferson Landmark | \$15,857.20 | Diesel for buses |
| Horizon Information Services, Inc. | \$5,995.00 | Security cameras for ICHS |
| SHI International Inc | \$15,200.00 | Chromebooks (ESSER) |
| Jefferson Co. ESC | \$10,050.00 | Virtual Learning Academy services |
| Zions Bank | \$1,351,156.25 | Bond issue payment |
| CDW Government, Inc. | \$5,248.95 | Laptops for online instruction |
| The Ohio Desk Company | \$5,967.00 | Chairs for ICMS |
| Southeast Security | \$37,572.86 | ICMS Erated Network Upgrade |
| Agile Sports Technologies, Inc. | \$13,500.00 | Hudle video plan |

B. Accept Donation – Athletic Boosters

The Treasurer recommends the Board accept a donation from the Athletic Boosters in the amount of \$8,039.00 to be used towards the baseball infield dirt replacement.

C. Appropriation Modifications

The Treasurer recommends approval of the following appropriation modifications that are necessary to fulfill purchasing requests:

Supplemental appropriations of \$50,000.000, Permanent Improv. Inside Millage Fund (003- 9016)
Supplemental appropriations of \$25,000.00, CACFP Food Service Fund (006-9018)
Supplemental appropriations of \$970.00, ICMS Yearbook Fund (200-938J)

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D. Establish Fund and Appropriate

The Treasurer recommends that fund 592-9025, OFCC Appalachian Community Innovation Center Grant, be established and that \$6,515,272.00 be appropriated.

E. Student Activity Organizations

The following student activity organizations have submitted an organization philosophy as required per Board Policy IGDG and request to operate for the 2024-2025 school year. The Treasurer recommends approval of the following organizations:

ICHS: Principal’s General Fund (018-920B); Fellowship of Christian Athletes (200-920C); FFA (200-920D); Newspaper (200-925F); Technology Student Association (200-925G); Business Professionals of America (200-925H); Close-Up (200-925I); National Honor Society (200-925L); SADD (200-928J); Personal Finance Challenge (200-928T); Class of 2025 (200-928Z); Class of 2026 (200-928A); Class of 2027 (200-928B); Class of 2028 (200-928C); FCCLA (200-929U); Future Educators of America (200-929X); ICHS Envirothon.

ICMS: Principal’s General Fund 7&8 (018-930C); Principal’s General Fund 5&6 (018-930D); Newspaper (200-935E); Media Club (200-936F); Indian Creek National Junior Honor Society (200-937G); SADD (200-937H); Student Council (200-938I); Yearbook (200-938J); ICMS Pep Club (200-939K); Fellowship of Christian Athletes (200-938L); Destination Imagination (007-9991); ICMS STEM Club.

Elementary Schools: Cross Creek Principal’s Fund (018-960E); Cross Creek Student Council (200-970D); Hills Elementary Principal’s Fund (018-960E); Hills Elementary Poverty Cares (200-970H); Hills Elementary Yearbook (200-970I).

F. Service Agreement – Jefferson County ESC

The Superintendent recommends the Board enter into an agreement with the Jefferson County ESC for the Title I teacher to provide intervention services to students in non-public schools who qualify for academic assistance through a “Rank and Serve” identification process.

G. Foreign Language Trip

The Superintendent recommends the Board approve the changes to the ICHS Foreign Language Trip schedule for June 2026. A trip to Paris has been added to the itinerary.

H. Board Policy Changes

The Superintendent recommends the Board approve creation of one new board policy and the revisions to the following board policies:

| New Policy | |
|------------|-----------------------|
| | |
| ACC | Political Commitments |
| | |

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| Revision to Current Policy | |
|----------------------------|--|
| EBBA | First Aid |
| GDC | Support Staff Recruiting/Posting of Vacancies/Hiring |
| GCD | Professional Staff Hiring |
| IC | School Year/School Calendar |
| IGAE | Health Education |
| IGAH | Family Life Education/Sex Education |
| IGD | Co-Curricular and Extra Curricular Activities |
| IGDJ | Interscholastic Athletics |
| JED | Student Absences and Excuses |
| JEDA | Truancy |
| JHG | Reporting Child Abuse |

I. Resolution – Sol Harris/Day Architecture

The Superintendent recommends the Board authorize an agreement with Sol Harris/ Day Architecture (“SHD”) for the Indian Creek Community Innovation Center Project

**RESOLUTION NO. 72-10-24 I
AUTHORIZING AGREEMENT WITH SOL HARRIS/ DAY ARCHITECTURE AS THE DESIGN
PROFESSIONAL FOR THE INDIAN CREEK COMMUNITY INNOVATION CENTER PROJECT**

The Superintendent recommends the Board authorize an agreement with Sol Harris/ Day Architecture (“SHD”) for the Indian Creek Community Innovation Center Project (the “Project”).

Rationale:

1. The Board previously selected SHD as the firm most qualified to perform the design and construction administration services for the Project.
2. SHD has provided a proposal for design services for the Project in an amount not-to-exceed \$526,968.75 (the “Contract Sum”), which is comprised of \$442,968.75 in basic services, \$67,500 in additional services, and \$16,500 in reimbursable costs.
3. The Superintendent recommends the Board authorize the Superintendent and Treasurer to negotiate and execute an agreement with SHD for the Project in an amount not-to-exceed the Contract Sum.

The Board of Education resolves as follows:

Based upon the recommendation of the Superintendent, the Board authorizes the Superintendent, Treasurer, and Board President, working with other District administrators and legal counsel, to negotiate and execute an agreement for the Project with SHD in an amount not-to-exceed the Contract Sum; the Board further authorizes the Superintendent, Treasurer, and Board President, as necessary, to execute any other documents, including purchase orders, consistent with the intent of this resolution.

J. Resolution – Hammond Construction

The Superintendent recommends the Board approve selection of Hammond Construction as the construction manager at risk for the community innovation center project and authorizing contract for preconstruction services.

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RESOLUTION NO. 72-10-24 J
APPROVING SELECTION OF HAMMOND CONSTRUCTION, INC. AS THE BEST VALUE
CONSTRUCTION MANAGER AT RISK FOR THE COMMUNITY INNOVATION CENTER PROJECT
AND AUTHORIZING CONTRACT FOR PRECONSTRUCTION SERVICES

The Evaluation Committee recommends approval of Hammond Construction, Inc. (the “CMR”) as the “best value” firm to provide construction manager at risk services for the Community Innovation Center Project (the “Project”), and the Superintendent and Treasurer request authority to negotiate and enter into an agreement with the CMR for preconstruction services for the Project.

Rationale:

1. The Board requires the services of a construction manager at risk to plan, coordinate, manage, and direct all phases of the Project for a guaranteed maximum price.
2. On behalf of the Board, District Administrators publicly advertised and published a request for qualifications for construction manager at risk services. Statements of Qualifications were received from interested firms, which were reviewed by the evaluation committee and ranked to create a short-list of the most qualified firms. Pricing and technical proposals were then solicited from the short-listed firms. The proposals were reviewed by the evaluation committee and, following review of the proposals, the evaluation committee held interviews with the short-listed firms.
3. After the evaluation committee’s review and evaluation of the proposals submitted, it identified the CMR as the firm that would provide the best value for the Project and recommends the Board approve this selection.
4. In its pricing proposal, the CMR offered to perform the preconstruction services for the Project for the amount of \$13,520, and the Superintendent and Treasurer request authorization to work with legal counsel to negotiate and execute, on behalf of the Board, an agreement for preconstruction services with the CMR in an amount not to exceed \$13,520 for the Project.
5. The Project will be funded with federal ARPA funds made available through the Appalachian Community Innovation Center Grant. Accordingly, the procurement of the CMR complies with procurement requirements under 2 CFR §200.320(b)(2) and Section 9.33 et seq. of the Ohio Revised Code and Chapter 153:1-6 of the Ohio Administrative Code, which prescribe a “best value” selection process that is required to be followed by public entities when construction manager at risk services are procured.

The Board of Education resolves as follows:

1. In accordance with the recommendation of the evaluation committee, the Board selects the CMR as the “best value” firm for the Project.
2. The Board authorizes the Superintendent and Treasurer, working with legal counsel, to negotiate and execute an agreement for preconstruction services with the CMR in an amount not to exceed \$13,520 for the Project.

K. Board Resolution – Electric Service

The Treasurer recommends the Board authorize Ohio Mid-Eastern Regional Education Service Agency (OME-RESA), acting jointly as a member of the Ohio School Consortium (“consortium”) 1, to issue a request for proposal for the purchase of competitive retail electric service from the lowest and best bidder submitted to the consortium and authorizing the board to purchase competitive retail electric service from such bidder.

L. Agreement – Tutoring Services

The Superintendent recommends the Board enter into an agreement with Link-System International for on-line tutorial system services designed to provide on-line tutorial assistance to students by qualified personnel. This agreement is for the 2024-25 school year and expires on July 31, 2025.

Vote on motion: Mr. Speece, yes; Dr. Figel, yes; Mr. Cowser, yes; Mr. Bove, yes. **Motion approved 4-0.**

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OTHER MATTERS

PERSONNEL

APPROVAL OF ITEMS A THOROUGH G

#73-10-24

Mr. Bove moved and Mr. Speece seconded the motion to approve items A through G under Personnel.

A. Resignation – Certified

The Superintendent recommends the Board accept the resignation of Lucinda J. Phillippi, ICHS Art teacher, effective June 30, 2025, for retirement purposes. When Ms. Phillippi retires at the end of the 2024-25 school year, she will have served the students of the Indian Creek School District for 38 years.

B. Employment – Before & After School Care Staff

The Superintendent recommends the Board approve the following individuals in the positions listed for the 2024-25 school year:

After School Care – Paraprofessionals

| |
|-------------------------|
| <u>Hills Elementary</u> |
| Holly Edwards |
| Marie Everhart |
| Ashlena Moore |
| Brenda Hyde |
| Linda Scarabino |

C. Employment – Classified

The Superintendent recommends the Board approve the employment of Miranda Bednarek as Cook/Cashier, CCE, 2.5 hours per day, 5 days per week, 12.5 hours weekly, 186 days per year prorated, and approve her Probationary Contract, effective October 18, 2024.

D. Resignation – JVS Board

The Superintendent recommends the Board accept the resignation of Mrs. Kim Mark as the Boards representative for the Jefferson County JVS as of December 1, 2024.

E. Employment - Classified

The Superintendent recommends the Board approve the employment of Cassandra Bauer as Cook/Cashier, CCE, 2.5 hours per day, 5 days per week, 12.5 hours weekly, 186 days per year prorated, and approve her Probationary Contract, effective October 18, 2024.

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F. Employment – Classified

The Superintendent recommends the Board approve the employment of Carley Barnes as Cook/Cashier, Hills, 2.0 hours per day, 5 days per week, 10.0 hours weekly, 186 days per year prorated, and approve her Probationary Contract, effective October 18, 2024.

G. Employment – Classified Subs

The Superintendent recommends the Board approve employment of the following individuals for inclusion on the Classified Substitute list for the position(s) listed below and for any subsequent positions for which they may qualify:

Sean Billick, Cafeteria, Custodian, Secretary, and Bus Driver, (pending successful completion of Bus Driver Training/On Board Instruction, Pre-Service Certificate, Bus Driver Test, and successful completion of all pre-employment documents and checks.)

Angel West, Cafeteria, Custodian, Secretary, Bus Attendant, (pending receipt of valid Student Monitor Permit), Paraprofessional, (pending receipt of valid Educational Aide Permit with ESEA Qualified Designation), and Bus Driver (pending successful completion of Bus Driver Training/On Board Instruction, Pre-Service Certificate, Bus Driver Test, and successful completion of all pre-employment documents and checks).

Vote on motion: Mr. Bove, yes; Mr. Speece, yes; Dr. Figel, yes; Mr. Cowser, yes. **Motion approved 4-0.**

REPORT OF BOARD LIAISONS

- a. Student Achievement – Mr. Bove and Mr. Speece commended the following:
 - ICMS Football teams for a great season
 - ICMS Volleyball teams for a great season
 - ICHS Volleyball team for winning the sectional title and a great season
 - ICHS Football team for a great season
 - Cross County team for great season
- b. Legislative – No report.

REPORT OF BOARD ADVISORY COMMITTEES

Athletic Board (Fall Sports) – Dr. Figel and Mr. Bove – no report.

REPORT OF TREASURER/CFO – Mrs. Todoroff discussed the start of the 2023-2024 audit.

REPORT OF ASSISTANT SUPERINTENDENT - Mr. Belt discussed the following:

- Painting of lanes at the ICHS track
- Required replacement of the MARCS radios to the transportation fleet which will allow communication to 911. He noted he is applying for a grant to help offset the cost of approximately \$94,000.00.

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REPORT OF SUPERINTENDENT – Dr. Chappelle discussed the following:

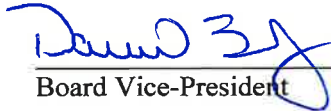
- ICHS Creek Squad computer repair program update
- ICHS Media Center update for the career readiness lab

ADJOURNMENT

#74-10-24

Mr. Bove moved to adjourn. All yes. Time: 6:25 P.M.

ATTEST:


Board Vice-President


Treasurer