

PERSONNEL – Series 4000

4400 The Merit System

4450 Employment Lists

4451 Eligibility Lists

4451.8 Removal of Names From Eligibility Lists

- A. The name of an eligible may be removed from an eligibility list by the Director, Human Resources, subject to appeal to the Personnel Commission, for any of the following reasons:
1. A request by the eligible to be removed;
 2. Failing to respond within five working days to an invitation to a hiring interview;
 3. Declining an invitation to a hiring interview;
 4. For cause as established by Personnel Commission Rule (see Personnel Commission Rule 4441.5, Disqualification of Applicants, Candidates, and Eligibles);
 5. Termination of employment when on a promotional eligibility list;
 6. Refusing an offer of regular employment in the classification for which the individual is on the eligibility list.

Reference:

Education Code Section 45272 and 45300

Approved:	October 20, 1975
Revised:	March 24, 1983
	April 22, 1993
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