

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**REGULAR ACTION MEETING** on November 14, 2024, Ravine Drive Elementary School, 120 Ravine Drive, Matawan, NJ.

**I. CALL TO ORDER**

President, Ms. Pell called the Regular Action Meeting to order at 6:37 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on October 28, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Pell - President	Ms. Ascoli - Vice President
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Skop	Ms. Spruell
	Ms. Werneke	

Absent:

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary  
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12  
 Dr. Rawls-Dill, Director of Personnel  
 Ms. Pantaleo, Board Attorney

**V. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Werneke, seconded by Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 6:39 pm.

It was moved by Ms. Martinez, and seconded by Ms. Ascoli that the Board return to Open Session at 7:00 pm.

**VI. MINUTES**

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following minutes:

- Workshop Meeting Minutes, November 14, 2024
- Regular Action Meeting Minutes, November 14 17, 2024
- Executive Session Meeting I and II Minutes, November 14, 2024

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

**VII. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following correspondence:

- Email received Nov 1, 2024, [LOlivieri@schools.nyc.gov](mailto:LOlivieri@schools.nyc.gov), regarding, “You Are Invited!”
- Email received Nov 10, 2024, [dadellert@gmail.com](mailto:dadellert@gmail.com), regarding “Letter”
- Email received Nov 12, 2024, [staceycameli@gmail.com](mailto:staceycameli@gmail.com), regarding “Parent concern”
- Email received Nov 12, 2024, [tiffanyjstevenson@outlook.com](mailto:tiffanyjstevenson@outlook.com), regarding “Policy 9120”
- Email received Nov 13, 2024, [jc323ml@gmail.com](mailto:jc323ml@gmail.com), regarding “New PTO policy draft”
- Email received Nov 13, 2024, [dcsssemail@gmail.com](mailto:dcsssemail@gmail.com), regarding “The WIN Program is LOSING

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

**VIII. STUDENT REPRESENTATIVE’S REPORT – Lindsay Teubner**

At the high school, Student Council’s haunted hallway fundraiser was a great success in raising money for future schoolwide events and providing a fun night for families in the community. On the day of Halloween, we had many participants in our annual costume contest. Principal Wells would like to thank Mrs. Ciaravino for the organization of this event, as well as the MRHS PTO and local businesses for their donations of prizes. Coming up, students and staff are excited for the Powderpuff football game on November 20th at 6:00 PM. Junior and senior girls who were selected for their respective teams will play in the game as our football team swaps places with our cheer team on the sidelines. Tickets will be sold for \$4 at the entrance to the game on the 20th. Student Council appreciates the community’s support in this fundraiser! The MRHS PTO is hosting a flea market on Saturday, November 23rd from

9:00 AM to 3:00 PM. Over forty-five vendors will be participating. Any questions can be directed to [matawanregionalhspto@gmail.com](mailto:matawanregionalhspto@gmail.com).

The students and staff at Cambridge Park Elementary had a very busy month! Congratulations to Cambridge Park's Team Yellow for achieving third place in the Educational Foundation Battle of the Faculties event! On November 11th, Cambridge Park held its annual Veterans Day parade led by their new crossing guard Mr. Jim. Mr. Jim served in the Army during the Vietnam era. Students dressed in red, white and blue on the 11th to honor all who have served to protect our country. On November 22nd, Kindergarten students and families will come together to celebrate our Indigenous Peoples' Day! Throughout the month of November, Kindergarten students have been learning about the history and culture of indigenous people. This event will mark the culmination of their ten day unit, where students will bring the history to life through various interactive centers. The kids will have a chance to travel back in time to experience the lives of native people from many years ago. Next month, Cambridge Park families will visit during music lessons to participate in a winter and holiday sing along. Please join us!

November is off to a fantastic start at Ravine! After a tremendous Halloween celebration, they have started to focus on gratitude during the holiday season as they are collecting gifts for the MARSD Cares Winter Wonderland event. Also, in addition to hosting tonight's Board of Education meeting, they will hold one of their favorite annual events, Pizza Bingo, tomorrow night! Finally, their annual clothing drive is taking place at Ravine Drive Elementary School from 9:00-11:00 on the morning of Saturday, November 16th. Ravine would like to thank all for joining us tonight and they are honored to host the November Board of Education meeting.

Cliffwood has had a fantastic past few weeks filled with fun and community spirit! Their Trunk or Treat, sponsored by the Cliffwood PTO, was a delightful success. It was wonderful to see everyone dressed up and to enjoy the creativity of the families who donated candy and decorated their trunks. The Halloween parade was a highlight, and the class parties brought even more joy with festive games and laughter. Families also had a great time at IHOP, where they enjoyed delicious pancakes while supporting their school. Cliffwood would like to thank everyone who participated. In addition, Cliffwood collaborated with some of the MRHS National Honor Society students who generously volunteered their time to put together a beautiful new "Cliffwood Proud" sign on the playground fence. A big thank you to the NHS students for their hard work and dedication. Please stop by and check it out! Tonight, Cliffwood is excited to be hosting their Lanterns and Literature night. From 6:00 to 7:00 PM, they are hosting a magical evening of reading and crafts under the lantern lights in the Cliffwood garden for both children and families to enjoy. On Tuesday, November 12th, the Cliffwood PTO honored our community's veterans in the cafeteria. They held a special pinning ceremony along with treats and refreshments to show appreciation for the veterans' service. Cliffwood is also thrilled to announce the winners of their Pawsome Attendance Program for October! Congratulations to the homerooms with top attendance in each grade: Mrs. Gilbert, Mrs. Santos, Mrs. Walker, Ms. Anderson, Mrs. Petruccio, Mrs. Groark, Mrs. Royston, and Mrs. Werner's classes. Great job, everyone! The next Cliffwood PTO meeting is scheduled for Wednesday, November 20th, at 6:00 PM, followed by the Star Student Ceremony. They hope to see everyone there!

The Strathmore peer buddy program began this month.

The Strathmore PTO food drive will run from November 18th to 22nd, and they appreciate the community's support in this effort!

Lloyd Road Elementary School has some exciting events coming up this month. They are looking forward to the PTO Harlem Wizards Game and fundraiser taking place on Monday, November 18th at 6:30 PM at Matawan Regional High School. Their school is also gearing up for the PTO Winter Chill Event that is taking place on Thursday, December 12th. The night will include winter crafts, cookie decorating, a photo booth, candy-inspired games, hot chocolate, and more! They will also have a dedicated sensory friendly location with low-noise and optimized lighting. Lloyd Road is very excited to announce that the Lloyd Road Cafe is up and running. The Lloyd Road Cafe provides students in MD and Autism the opportunity to learn important life skills while providing staff the chance to purchase breakfast, coffee, tea, and hot chocolate. The Lloyd Road Cafe will kick off on December 1st and our students and staff are very excited about this incredible opportunity. Lloyd Road is also excited to announce the kickoff of their afterschool clubs for 4th and 5th grade students which started at the beginning of this month. Students had the opportunity to select from a wide array of clubs and activities including Art Club, Book Club, Peer Buddies, Chorus Club, Chess Club, Board Games, and a new club for this year, the Lloyd Road Garden Club! Lloyd Road's Student Council Elections were held earlier this month and student representatives for each homeroom have been announced. Students did an amazing job preparing presentations, and each homeroom class at Lloyd Road now has a Student Council representative who will work closely with their peers, teachers, and the school administration to promote student voice, advocacy and involvement to enhance the school community.

At MAMS, the Art Club 8th grade students recently painted beautiful fall-themed pictures on the windows of the main office. This is a great tradition where students decorate the office windows each season under the supervision of Art teachers Mr. Stevens and Mrs. Pecorino. The MAMS staff played the Great Pumpkin Game in the days leading up to Halloween. Staff members took turns hiding and finding three pumpkins, and there were winners each day with

fun prizes. MAMS also held a student and staff costume contest on Halloween. Students won gift cards, and staff won the administrator parking spaces for a week. Lastly, all MAMS students attended assemblies provided by NJ4S. Students learned about the importance of making good, healthy choices and learned about the dangers of vaping. This brings me to the end of my report. Thank you.

## **IX. SUPERINTENDENT’S REPORT – Ms. Perez**

Good Evening everyone-

Lots of great activities and events in our schools over the last few weeks as you heard from our student rep. In addition, we also had a Department of Education visit to our KEYS Academy, Assistant Commissioners, Count Sup, County BA and Ed specialist were able to learn more and think of other potential ways to fund the program. It was positive and we can count on their advocacy to support.

At Cambridge Park, we collaborated with PD to evaluate the arrival and dismissal of our students. School community raised some concerns. We worked together, made some changes to traffic flow, added some additional signs and we have a crossing guard now stationed there.

School security - as mentioned at our last meeting we would be exploring other options. We have a scheduled meeting with a private organization to consider private security and we also are communicating with another school district who hired their own security as well. In both cases, we will need to involve legal and insurance to capture any potential risks with doing either. While this is happening, we will be continuing to work with/partner with our Chiefs as well. We understand that this has been a long process but unfortunately, the waiting on a decision from the county on jurisdiction set us back. We will continue to provide updates.

The central office team have been making their visits and rounds to schools just to connect, gain feedback and provide updates on budget, QSAC and chronic absenteeism.

Now Mr. Liebmann and I will provide our mid year Strategic Plan Update Part I. This will be a two part update/presentation and we are going to share why.

- Tonight, we are present and share information that will lead into our next session in December.
- We started Strategic planning in 2020 virtually. As you know this was very challenging but we were committed and knew the importance of having a plan.
- In 2021 we were then meeting in person
- Our Plan is 2022– 2027

10/17/2024

Good Evening everyone- Thank you Mr. Vanhorn for hosting this evening and highlighting our students, staff, and programs. We learned so much about the MAMS School Community, especially the importance of student voice. Just a few updates this evening for our school community-

- A fun week filled with learning activities to recognize Week of Respect through each building; PD Day on Monday at the high school that included various learning activities, wellness sessions and connecting with staff for articulation. Asked for staff feedback to review for planning purposes.
- Battle of Faculties October 24th @ the High School
- Hall of Fame October 24th @ the High School
- KEYS Walk Sunday Nov 10, 2024
- Reminder Halloween is a half-day
- Website Reveal - October 28th, we are very excited and welcome feedback after opening the new website. More information to follow for our community members
- School Security Update - at our last meeting I shared that both Boro of Matawan and Aberdeen Township were advocating for approval on sharing jurisdictions meaning Matawan police would be able to rotate through our schools. Unfortunately, this formal request was not approved by the state—next steps - collaboration with towns regarding SLOs with the original plan goal of a January start. I want to thank the towns for their advocacy with this. It was a long process. What we can

do is go to our legislators to change statute, so towns can share jurisdictions for all communities similar to ours.

- Lastly, I would like to acknowledge Vice President Ms. Ascoli who will participate in a panel discussion for the NJASA Women’s Leadership at the NJSBA Conference next week. She will share her experiences and perspectives serving as a leader on the school board for the past few years.

**X. BOARD PRESIDENT’S REPORT – Ms. Pell**

- Glad to see a Dashboard for Strategic Planning
- Cancelling the Dec 5<sup>th</sup> meeting and keeping the Dec 12<sup>th</sup> meeting
- There are many celebrations during the month
- The district is being reviewed every 3 years under QSAC. The first step is self-assessment, with review by mini committees
- I&P (Ms. Skop) – 1<sup>st</sup> 7 are scored by state and waiting on those scores
- Personnel (Mr. McGovern) – Represent 5 indicators and it will be during a desk audit with artifacts.
- Finance (Ms. Werneke) – Eye opening process and every penny spent has oversight
- Governance (Ms. Ascoli) – Focuses on policy & procedure

**XI. CURRICULUM AND INSTRUCTION**

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Feiles, seconded by Ms. Ascoli to approve the following resolution(s):

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose	Funding
NEW - Monmouth County Superior Court, Freehold, NJ	January 21, 2025 (2 or possibly 3 consecutive days)	HS Mock Trial Club & Staff	Compete in the Monmouth County Mock Trial Competition	School Activity/Club Funds
NEW - Seton Hall University, South Orange, NJ	February 8-9, 2025 (not overnight)	HS Grade 9-12 Model UN Club Students & Staff	To participate in a two-day simulation of the UN	Student Activity/Club Funds
NEW - Westminster College, Lawrenceville, NJ	March 6, 2025	HS Choir Students & Staff	Westminster Choir College Invitational - Clinician with Dr. Rosephanye Powell	School Funded

<b>REVISED -</b> LADACIN Schroth School, Ocean Twp., NJ	December 11, 2024 (new date)	HS Chorus Students & Staff	Holiday Concert and Performance for Students with Special Needs	School Funded
<b>REVISED -</b> Jenkinson’s Aquarium, Point Pleasant Beach, NJ	June 17, 2025 (new date)	ST Grade 2 Students & Staff	To learn about biodiversity and living things in different habitats	PTO Funds

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following grant donation from the Matawan-Aberdeen Educational Foundation to Matawan Aberdeen Middle School.

Project Title	School	Grades	Total Cost
The Wonder Initiative: Nature Journaling & Exploration	MAMS	7	\$1,048.46

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

**XII. STUDENT SERVICES**

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following resolution(s):

**1. REVISION (Student was previously approved on 6/27/24 to include ESY cost, student did not attend ESY.)** The Superintendent recommends that the Matawan-Aberdeen Regional school District Board of Education approve the following student to attend an out of district placement for the 2024-2025 school year.

Student	School	Cost	Effective Dates
158860	New Road School	Tuition \$81,900.00	9/5/24-6/30/25

**Rationale:** Per student’s IEP

**Cost:** \$81,900.00 (Previous amount \$95,550.00)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 school year.

Student	School	Cost	Effective Dates
171331	The Gateway School, LLC	\$13,266.64 (Tuition \$9,386.64, 1:1 Aide \$3,880.00)	9/6/24-10/31/24
158817	Keansburg School District	\$23,158.00 Tuition (Plus Counseling Session per IEP at \$125.00 a session once a week not to exceed \$5,625.00)	9/1/24-6/30/25

**Rationale:** Per Student’s IEP

**Cost:** \$13,266.64

**Account #:** 11-000-100-566-09-0000-0

**Cost:** \$26,783.00

**Account #:** 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
162864	LearnWell	\$3,480.00	10/9/24-11/20/24
158823	LearnWell	\$638.00	10/21/24-10/28/24
161002	LearnWell	\$2,320.00	10/25/24-11/25/24
162771	LearnWell	\$2,320.00	10/24/24-11/24/24
160642	LearnWell	\$4,060.00	10/26/24-12/12/24
162771	Silvergate Prep	\$2,800.00	11/6/24-1/6/25

**Cost:** \$3,480.00

**Account#:** 11-219-100-320-09-0000-0

**Cost:** \$638.00

**Account#:** 11-150-100-320-09-0000-0

**Cost:** \$2,320.00

**Account#:** 11-219-100-320-09-0000-0

**Cost:** \$2,320.00

**Account#:** 11-150-100-320-09-0000-0

**Cost:** \$4,060.00

**Account#:** 11-150-100-320-09-0000-0

**Cost:** \$2,800.00

**Account#:** 11-150-100-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following home instruction provider for the Matawan Aberdeen School District for the 2024-2025 school year.

Provider	Cost	Effective Dates
Lotus Learning	\$70.00 per hour \$10.00 per day for travel	10/15/24-6/30/25

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Agreement between Matawan-Aberdeen Regional High School and MOCEANS Center for Independent Living Inc., Long Branch, NJ which will provide the RISE program for the 2024-2025 academic year and the following summer, (2025).

**Rationale:** The RISE program assists students who live with disabilities in acquiring skills and experience to guide their transition to postsecondary employment and education. Students who participate in this program will explore the world of work through classroom based, community based and interactive activities. There is no cost to the district.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

**XIII. PERSONNEL**

Dr. Rawls-Dill reviewed the Personnel Agenda to include Walk-In Items on which the Board will take action this evening.

Motion by Ms. Skop, seconded by Ms. Werneke to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2024/2025 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Dellert, Deirdre	HS	Health & Physical Education Teacher	Retirement	9/1/1993	6/30/2025
Johannesen, Michele	LR	Instructional Assistant	Retirement	4/7/2000	6/30/2025
Lemma, Cheryl	MS	Secretary - 12 Month	Retirement	3/21/2000	3/31/2025
Reynolds, Maryellen	CL	Instructional Assistant	Retirement	9/03/1998	12/31/2024

**B. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Apple, Michael	MS	Teacher	Medical	With Pay	11/11/24-12/20/24
Beyer, Alexa	HS	Teacher	Personal	Without Pay	1/2/25-1/7/25
Boehler, Kris	CO	Confidential Secretary	Medical	With Pay	11/22/24-2/21/25
Caldwell, Sheila	CL	School Nurse	Medical	With Pay	10/24/24-11/27/24
Cohen, Jennifer	ST	Teacher	FMLA/NJFLA	With Pay	11/25/24-5/26/25



Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					½ day PM
Diaz-Valle, Evelyn	CL	Instructional Assistant	FMLA/NJFLA	With Pay	10/16/24-12/20/24
Giannone, Tara	CL	Teacher	Maternity Maternity/FMLA	With Pay Without Pay	1/22/25-3/19/25 3/20/25-6/30/25
Goetz, Matthew	HS	Athletic Trainer	Personal	Without Pay	11/18/24-11/19/24
Levine-Nikolic, Alissa	LR	Teacher	Personal	Without Pay	11/26/24-11/27/24
Lyttle, Amanda	MS	School Counselor	Maternity Maternity/FMLA FMLA/NJFLA	With Pay Without Pay Without Pay	2/14/25-3/21/25 3/24/25-4/11/25 4/22/25-6/30/25
Meany, Karen	RD	Teacher	Medical	With Pay	11/7/24-11/27/24
O'Brien, Kimberly	LR	Teacher	Medical	With Pay	11/15/24-12/20/24
San Martin, Stephanie	MS	Teacher	Maternity Maternity/FMLA Personal	With pay Without Pay Without Pay	9/17/24-10/31/24 11/1/24-1/29/25 1/30/25 -2/28/2025 Amended dates - previously approved 7/25/24
Trischitta, Jessica	ST	Teacher	Maternity Maternity/FMLA Personal	With Pay Without Pay Without Pay	12/18/24-2/19/25 2/20/25-5/22/25 5/23/25-6/30/25
Walengewicz, Kathleen	CO	School Bus Driver	Medical Medical/FMLA	With Pay Without Pay	10/21/24-11/18/24 11/19/24-2/18/25
Wishnik, Jennifer	HS	Teacher	Medical	With Pay	11/15/24-12/20/24

### C. Appointments - 2024/2025 School Year

#### 1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
De Souza, Nicole	LR	Special Education Teacher	C14	\$88,825.00 (Prorated)	Transfer	11/18/24-6/30/25
Field, Diane	CO	Transportation Assistant	N/A	\$27.75/Hr	Toscano Resignation	11/18/24-6/30/25
Guzzi, Nikilynn	CO	Transportation Assistant	N/A	\$27.75/Hr	Jimenez Resignation	11/25/24-6/30/25

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Extra-Curricular Activities - 2024/2025 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
Dzwill, Karissa	HS	Winter Cheerleading	Head Coach	\$3,440.00 Step 1	2024/2025 School Year
Scatorcia, Brianna	HS	Winter Cheerleading	Assistant Coach	\$2,560.00 Step 1	2024/2025 School Year
<b>Non-Athletic Activities</b>					
McMillan, Marloudiza	HS	Asian-American Pacific-Islander Club	Advisor	\$1,320.00	2024/2025 School Year
Carnovsky, Robert	HS	MRHS Newspaper (Huskieview)	Advisor	\$5,420.00	2024/2025 School Year
Kish, Sheryl	HS	Scholarship Coordinator	Scholarship Coordinator	\$1,320.00	2024/2025 School Year
Cohen, Lauren	HS	School Equity Team	Co-Advisor	\$1,320.00	2024/2025 School Year
Harnett, Christopher	HS	School Equity Team	Co-Advisor	\$1,320.00	2024/2025 School Year
<b>Hourly Activities</b>					
Caruso, Lidia	RD	One-to-One IA	As needed for extra-curricular programs	Employee's Hourly Rate	2024/2025 School Year
Davila, Jessica	MS	Homework Help (Formerly Academic Assistance)	Instructor (Replacing Layton)	\$35/hr	2024/2025 School Year

**3. Instructional Assistants as Substitute Teachers - 2024/2025 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates
Calandra, Debra	IA as Substitute Teacher	ST	Per MAREA Contract*	11-120-100-101-11-0007-9	9/1/24-6/30/25
Ferrara, Michael	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0008-9	9/1/24-6/30/25
Hagan, Scott	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0008-9	9/1/24-6/30/25
McPherson, Lisa	IA as Substitute Teacher	HS	Per MAREA Contract*	11-140-100-101-11-0000-9	9/1/24-6/30/25

\*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

**4. Lloyd Road School Before & After School Intervention Support Teachers - 2024-2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2706 Maniscalchi, Kristine Zwirko, Tracy	Teachers	2	Before and After School Intervention Support	96 hours shared at principal's discretion	\$35	\$3,360

Account # 11-401-100-100-11-0000-1

**5. Home Instruction - 2024/2025 School Year**

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<b><u>162990</u></b>	Lab Chemistry	HS	Robert Carnovsky	2	1	2	10/28/24-1/22/24
162990	Physical Education Grade 10	HS	Shannon Claudio	2	1	2	10/28/24-1/22/24
162990	English 2	HS	Jennifer Moller	2	1	2	10/28/24-1/22/24
162990	Geometry	HS	Julia Cacciatore	2	1	2	10/28/24-1/22/24
<b><u>162311</u></b>	Science	MS	First Children Services	2	8	16	10/28/24-12/20/24
162311	Social Studies	MS	First Children Services	2	8	16	10/28/24-12/20/24
162311	Language Arts	MS	First Children Services	2	8	16	10/28/24-12/20/24
162311	Math	MS	Tatiana Lenge	2	8	16	10/28/24-12/20/24
<b><u>163278</u></b>	Science	MS	Catherine Towle	2	1	2	10/31/24-11/5/24
163278	Social Studies	MS	Dylan Tarrazi	2	1	2	10/31/24-11/5/24
163278	Language Arts	MS	First Children Services	2	1	2	10/31/24-11/5/24
163278	Math	MS	First Children Services	2	1	2	10/31/24-11/5/24
<b><u>163619</u></b>	Math	LR	Rebecca Heuer	2	6	12	10/14/24-11/20/24
163619	Science	LR	Rebecca Heuer	2	6	12	10/14/24-11/20/24
163619	Language Arts	LR	Rebecca Heuer	2	6	12	10/14/24-11/20/24
163619	Social Studies	LR	Rebecca Heuer	2	6	12	10/14/24-11/20/24
163619	Physical Education	LR	Rebecca Heuer	2	6	12	10/14/24-11/20/24
<b><u>164866</u></b>	Math	ST	Melissa Cullen	2.5	8	20	9/12/24-2/21/25 Amended - previously approved 9/26/24

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
164866	Science	ST	Melissa Cullen	2.5	8	20	9/12/24-2/21/25 Amended - previously approved 9/26/24
164866	Language Arts	ST	Melissa Cullen	2.5	8	20	9/12/24-2/21/25 Amended - previously approved 9/26/24
164866	Social Studies	ST	Melissa Cullen	2.5	8	20	9/12/24-2/21/25 Amended - previously approved 9/26/24

**6. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Certa, Anthony	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Social Studies Grade 8 POR	10/30/24-11/22/24 Gray LOA
Goldstone, Chani	MS: 1.00	Math Teacher	MS: 1.00 .17 O/L	Math Teacher Study Hall Grade 8	10/30/24-11/22/24 Gray LOA
Massa, Lauren	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Science Grade 8 POR	10/30/24-11/22/24 Gray LOA
Santos, Lisa	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Science Grade 8 POR	10/30/24-11/22/24 Gray LOA
Tarrazi, Dylan	MS: 1.00	Social Studies Teacher	MS: 1.00 .17 O/L	Social Studies Teacher Social Studies Grade 8 POR	10/30/24-11/22/24 Gray LOA
Miles, Lauren	MS: 1.00	LDTC	CL: 1.00	LDTC	11/25/24-6/30/25

**7. College Student Observers/Teachers/Interns - 2024/2025 School Year**

Name	Cooperating Staff Member	Assignment
Milne, Jack	Dylan Warren, Biological Science Teacher	Matawan-Regional High School Student Observer Brookdale Community College Intro to Teaching Fall 2024

**8. Volunteers - 2024/2025 School Year**

Name	Location	Activity	Effective Date
Martucci, Joseph Sr.	HS	Wrestling	2024-2025 School Year

**D. Other**

**1. HIB - 2024/2025 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of October 17, 2024:

Incidents Reported	Confirmed Incidents
1	0

**2. New Teacher Meeting PD Presenter - 2024/2025 School Year**

- Kathryn Leslie  
\$30/hr, up to 3 hours (includes planning and presenting)  
Account # 11-000-219-104-11-0000-7

**3. HS Assistant Coaching Positions - 2024/2025 School Year**

- Stipends increased by \$750 for the following Assistant Coaching Positions: Football, Girls’ Soccer, Boys’ Soccer; Boys’ Cross Country, Girls’ Cross Country, Field Hockey, Wrestling, Cheerleading, eSports, Girls’ Track, Boys’ Track, Girls’ Basketball, Boys’ Basketball, Softball and Baseball.

**4. Additional Compensation - 2024/2025 School Year**

- Roderick Stevens, Attended Virtual Workshop AP Art Training (Board Approved 09/12/2024)  
09/19/2024 - 7:00 to 8:30 PM, 09/20/2024 - 7:00 to 9:30 PM, 09/26/2024 - 7:00 to 9:00 PM  
Up to 6 hours at \$30/hr - Account # 11-140-100-101-11-0000-9
- Katiria Savinon, Secretary/Registrar  
Up to 4 hours at Employee’s Hourly Rate to provide after-hour registration

**5. Job Description - 2024/2025 School Year**

- Teacher/Technology Coach - Revised

**6. Moving Compensation - 2024/2025 School Year**

- LoriAnn Santos - Up to 5 hours at \$25/hr

**7. Job Abandonment - 2024/2025 School Year**

- Employee # 6723 - Termination by reason of abandonment of position effective 10/30/2024

**8. Mentoring our Students Together (MOST) Program - 2024/2025 School Year**

- Tatiana Lenge (Replacing Dina Ciambuschini)  
\$35/Hr, up to 36 days, 3 hours per day each (3:00 to 6:00 PM)  
Account # 11-401-100-100-11-0000-2

**9. Handle with Care Trainer - 2024/2025 School Year**

- Andrea Trezza, Behaviorist  
Up to 5 hours at \$30/hr to provide HWC training to District Administrators on August 14, 2024

**PERSONNEL WALK-IN ITEMS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
McNamara, Taylor	ST	Teacher	FMLA	Without Pay	10/25/24-11/15/24
Zupkus, Emily	ST	School Psychologist	Personal	Without Pay	11/11/24-11/22/24

**2. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Fitzgerald, Conor	HS: .60 .20 .20 .20 O/L	Biology POR Physics ICR AP Env Science Physics Honors	HS: .60 .20 .20 .20 O/L	Biology POR Physics ICR AP Env Science Physics Honors	10/21/24-11/14/24 Melikhova LOA Amended dates - previously approved 10/17/24
Walker, Juliana	HS: .20 .20 .20 .20 .20 .04 O/L	ASL I ASL II ASL III Physics Honors AP Biology AP Biology	HS: .20 .20 .20 .20 .20 .04 O/L	ASL I ASL II ASL III Physics Honors AP Biology AP Biology	10/21/24-11/14/24 Melikhova LOA Amended dates - previously approved 10/17/24
Warren, Dylan	HS: .20 .20 .20 .20 .20 .24 O/L	Intro to Eng Aerospace Eng. Marine Science Zoology Chemistry ICR AP Physics	HS: .20 .20 .20 .20 .20 .24 O/L	Intro to Eng Aerospace Eng. Marine Science Zoology Chemistry ICR AP Physics	10/21/24-11/14/24 Melikhova LOA Amended dates - previously approved 10/17/24
Frisina, Salvatore	HS: 1.00	Freshman Seminar	HS: 1.00	MD Teacher	11/15/24-6/30/25 Lindsay Resignation
Harrington, Meghan	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Freshman Seminar	11/15/24 -1/31/25 Frisina Transfer
Mancuso, Kathleen	HS: 1.00	English/Special Ed Teacher	HS: 1.00 .20 O/L	English/Special Ed Teacher Freshman Seminar	11/15/24-1/31/25 Frisina Transfer
O'Neill, Michelle	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Freshman Seminar	11/15/24 -1/31/25 Frisina Transfer

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Walsh, Heather	HS: 1.00	Social Studies Teacher	HS: 1.00 .40 O/L	Social Studies Teacher Freshman Seminar	11/15/24 -1/31/25 Frisina Transfer
Ross, Joana	HS: 1.00	Math Teacher	HS: 1.00 .20 O/L	Math Teacher KEYS Math College & Career Readiness	11/18/24-1/10/25
Lehman, David	LR: 1.00	Elementary Teacher	HS/District	Teacher/ Technology Coach	11/15/24-6/30/25
Gray, Barbara	MS: 1.00 .17	Special Ed Teacher Out-of-District Student	MS: 1.00	Special Ed Teacher	10/30/24-6/30/25
Zupkus, Emily	ST: 1.00	School Psychologist	ST: .50 RD: .50	School Psychologist	11/25/24-6/30/25

**Other**

**3. Administrative Coverage - 2024/2025 School Year**

- Lauren Kelly, Administrative coverage per MRAA Contract  
Differential Pay - \$21.98/Hr as needed

**4. Administrative Leave with Pay - 2024/2025 School Year**

- Employee # 6613 Administrative Leave with Pay, 11/18/2024 - 12/19/2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

**XIV. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Second Reading - Approve and Adoption**

Series	Category	Policy/Regulation	Title	Second Reading
3000	Teaching Staff Members	P 3211	Code of Ethics	November 14, 2014
5000	Students	P 5841	Secret Societies	November 14, 2014
7000	Property	P & R 7610	Vandalism	November 14, 2014
9000	Community	P 9323	Notification of Juvenile Offender Case Disposition	November 14, 2014

**2. First Reading - Approve**

Series	Category	Policy/Regulation	Title	First Reading
9000	Community	P 9210	Parent Organizations	November 14, 2014

(M) indicates mandated by state law

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

**XV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Spruell, seconded by Mr. McGovern to approve the following resolution(s):

**Board Secretary’s Monthly Certification – October 2024**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of October 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.



I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of October 2024 no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

### **Payroll Certification**

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the October 15, 2024 in the amount of \$2,247,575.52 and the October 30, 2024 in the amount of \$2,217,978.26.

**The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:**

#### **1. Receipt and Acceptance of October Board Secretary’s Report**

Recommend the receipt of the Board Secretary Financial Reports as of October 31,2024, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10@3 that no major account of Fund has been over expended as of October 31, 2024 based upon the Board Secretary’s Certification and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

#### **2. Treasurer’s Report – October 2024**

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of October 2024.

#### **3. Approve Appropriation Transfers**

Recommend that the Board of Education approve the transfers attached.

#### **4. Approve Bills**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$3,400,268.32.

#### **5. Submission of Quality Single Accountability Continuum (NJQSAC) for the 2024-2025 School year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR) for the 2024-2025 school year.

#### **6. Approve 2025-2026 Preschool Projected Enrollment Form**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2025-2026 Preschool Project Enrollment Form.

**7. Routine Travel Reimbursement for 2024-2025**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

<b>Name</b>	<b>Position</b>	<b>Total</b>
Sheila Caldwell	Nurse, CL	\$25.00
Donna Godowski	Nurse, HS	\$25.00
Alexa Johnson	Nurse, CP	\$25.00
Cathy Mallozzi	Nurse, ST	\$25.00
Margaret Regler	Nurse, LR	\$25.00
Sonia Saul	Nurse, MAMS	\$25.00

**8. Acceptance of Donation from United Way of Monmouth & Ocean Counties**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from United Way of Monmouth & Ocean Counties valued at \$3,000 for coats; hoodies; socks to help the student body, district wide.

**9. Acceptance of Donation from Trinity Church**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Trinity Church valued at \$210.00 for new warm coats for the student body, district wide but limited based on sizes of coats.

**10. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **October 2024**:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Evacuation	10/8/24 @ 9:30 am
Cambridge Park Pre-school	Fire Drill	10/9/24 @ 9:30 am
Cliffwood Elementary School	Fire Drill	10/2/24 @ 9:45 am
Cliffwood Elementary School	Evacuation	10/15/24 @ 1:30 pm
Matawan Regional High School	Fire Drill	10/2/24 @ 9:10 am
Matawan Regional High School	Lockdown	10/25/24 @ 1:25 pm
Lloyd Road Elementary School	Fire Drill	10/9/24 @ 2:20 pm
Lloyd Road Elementary School	Non-Fire Evacuation Drill	10/29/24 @ 2:14 pm
Matawan-Aberdeen Middle School	Fire Drill	10/2/24 @ 9:15 am
Matawan-Aberdeen Middle School	Lockdown	10/10/24 @ 2:00 pm
Ravine Drive Elementary School	Evacuation	10/1/24 @ 2:57 pm
Ravine Drive Elementary School	Fire Drill	10/2/24 @ 2:18 pm
Strathmore Elementary School	Fire Drill	10/1/24 @ 9:50 am
Strathmore Elementary School	Non-Fire Evacuation	10/24/24 @ 9:45 am

**11. Bus Evacuation Drills:**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2024-2025 school year per schedule below:

School	Date	Location	Supervised by
Cliffwood Elementary School	10/17/24	Bus Driveway for all routes	C. Cherence
Lloyd Road Elementary School	10/15/24	Bus Driveway for all routes	C. Olsen

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (9) member were absent

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**

Started at 8:46 pm

- S. Provino (Ravine) – PTO and ensuring about being bonded. Our PTO bylaws do not request this and it will make the pool of volunteers smaller and is time consuming. Did you see our current bylaws and charters?
- Legal – would need to see if bonding is required and share the bylaws in existence. The policy does not adopt bylaws.
- Ms. Martinez – Waiting to receive the bylaws.
- F. Panio – Why not make a compromise?
- J. Korbe (Matawan) – 1<sup>st</sup> sentence contradicts the rest of the policy. Why would all club and organizations not have to follow this? Old Bridge was member a board member. Why do you have to be a 501c3, not concerned about better donations or money & time.
- Legal – Addressed 501c3 versus PTO/PTA and they have access and the relationship with administration and facilities.
- Ms. Martinez – School name with PTO there has to be criteria because the name is embedded.
- K. Ferchenza (Aberdeen) – Concern with drop off of student to the CP school
- Ms. Perez – Thank you for sharing your comments because I’ve heard the positive. Please email so we can connect.
- C. Santora (Aberdeen) – We hear a lot about mandated and which do you follow? Federal or State?
- Ms. Perez – Strategic Planning are not mandates, it’s about community voice. QSAC is a state mandate.
- C. Barilka (Union Rep) – 18 coats to the school district for needs from the MCNJEA.
- J. Larie (Aberdeen) – Have a concern about the PTO and to have people join for 2 years. Policy might benefit if it speaks to having a student in the school. Those names will have to change paperwork every 2 years. When does it go into effect?
- Legal – It would go into effect after the second read with approval.
- J. Larie (Aberdeen) – Bylaws say they are not affiliated with the schools. Would recommend changing the name of the policy. If we are a 501c3 then we cannot hand over money to the board.
- Ms. Werneke – As a former PTO member, we used the book of bylaws to assist. Heard that volunteers were turned away. We appreciate the volunteers.
- Ms. Skop – When I was with 501c3 it was hard to work with lawyers and we need to look at what to keep it.
- Ms. Pell – We agree and not have the IRS think they are a business.
- B. Canon (Matawan) – Graduate of MARSD and admin at another school. Spoke about vocational programs Congratulations to Mr. Montone, Ms. Feiles, and Ms. Pell for being re-elected. Served as a councilmen for 2 terms. Left because I hate politics. Waited and watched and might run for the board. The BOE has a flag pole with no flag. Donating the flag to Central Office Building.

- Legal – Thank you, you are over your 3 minutes.
- B. Canon – Tell us how a sign is not up at the BOE electronic sign. Especially when you spent \$5 million dollars.
- Ms. Case – Sign is purchased and waiting for sign variance to be approved.
- B. Canon – Same asbestos tiles since I was in school. I will call the mayor to move the variance along.
- Ms. Pell – Thanks for your gift it will be hung tomorrow. Any informal assistance will be helpful.
- A. Burg – Zero confidence that Aberdeen council wants to work with our Board of Education. I go to both meetings. The PTO is a difficult group to be with and get involved with.
- J. Laurie – To sit here as an executive board and makes me sick to hear that we turn people away. If there is an issue come talk to use. WE need help and will not turn people away.
- S. Provino – Is there something going on about reading and falling behind? Paint and sip at the firehouse was a great time.
- F. Provino – WE have turned away people because ideas come and they won't help. We are looking for people to come with great ideas and stay and help with them.

Ended 9:35 pm

#### **XVII. UNFINISHED BUSINESS**

- MARS D CARES is to assist with community families in need. Winder Wonderland event will occur in December, and reach to Darlene Gallagher for more information.
- Ms. Martinez – We are looking to work on this with everyone and for everyone. DeMarco's wants to extend a donation for the event.

#### **XVIII. NEW BUSINESS - None**

#### **XIX. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli, seconded by Ms. Martinez that the Board convene in Executive Session II and approved by a unanimous voice vote at 9:40 pm.

It was moved by Mr. McGovern, and seconded by Martinez that the Board return to Open Session at 10:52 pm.

#### **XX. ADJOURNMENT**

On a motion by Mr. McGovern, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at: 10:53 pm.