

12/20/2024



MINUTEMAN
HIGH SCHOOL REVOLUTIONIZED



BID SPECIFICATIONS
SCHOOL TRANSPORTATION

BID NO.: 25-01

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL
SCHOOL DISTRICT**

JANUARY 17, 2025

11:00 a.m.

Nikki Andrade, Business Manager
Minuteman Regional Vocational Technical School
District
758 Marrett Road
Lexington, MA 02421
Tel.: (781) 861-6500
Email: nandrade@minuteman.org

SCHOOL BUS TRANSPORTATION SPECIFICATIONS

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MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

SCHOOL BUS TRANSPORTATION

BID 25-01 SCHEDULE

Approval of Bid Specifications	December 2024
Goods and Services Publication	December 20, 2024
COMMBUYS Notice	December 20, 2024
Legal Notice	December 20, 2024
Bid Release Date	December 20, 2024 11:00 a.m.
Bidders' Question Period	December 20, 2024 - January 10, 2025
Public Bid Opening Minuteman Regional Vocational Technical Superintendent's Conference Room 758 Marrett Road Lexington, MA 02421	January 17, 2025 11:00 a.m.
Bid Award Minuteman Regional School Committee	February 2025

LEGAL NOTICE

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT SCHOOL TRANSPORTATION BID 25-01

The MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT hereafter referred to as the "District", will receive sealed proposals for the furnishing of School Transportation until January 17, 2025 at 11:00 a.m., at which time they will be publicly opened and read in the Superintendent's Conference Room.

The proposal requires the furnishing of scheduled School Transportation for all designated school children of the District to include Regular Transportation and Athletic and Extra-Curricular Activities Transportation for a period of five (5) years, beginning July 1, 2025. The successful bidder shall be required to furnish all services necessary and required, but not necessarily limited to the following in general: Drivers, Transportation Equipment, Maintenance of Equipment, Operation, Supervision, Inspection, Registration, Licensing, Insurance and conformance to all applicable laws, rules, and regulations of the Commonwealth of Massachusetts, Departments of Motor Vehicles, Departments of Public Utilities and the School District.

The conditions of employment and minimum state wage rates, as set forth by the Executive Office of Labor and Workforce Development, **apply** in the execution of the work under this contract (M.G.L. C.71 S.7A).

Specifications and Proposal Forms may be obtained electronically or hard copy at the School District Business Office, 758 Marrett Road, Lexington, MA 02421 Tel.: (781) 861-6500 or by Email: nandrade@minuteman.org on or after December 20, 2024. Bidders will have up until 4:00 p.m. on January 10, 2025 to submit any and all questions concerning the bid specifications.

The District reserves the right to accept or reject any and all bids, in part or in whole, at their sole discretion. The decision of the Minuteman Regional Vocational Technical School Committee shall be final and binding on all bidders without recourse.

Nikki Andrade
Business Manager
Minuteman Regional Vocational Technical School District
December 20, 2024

B I D S P E C I F I C A T I O N S

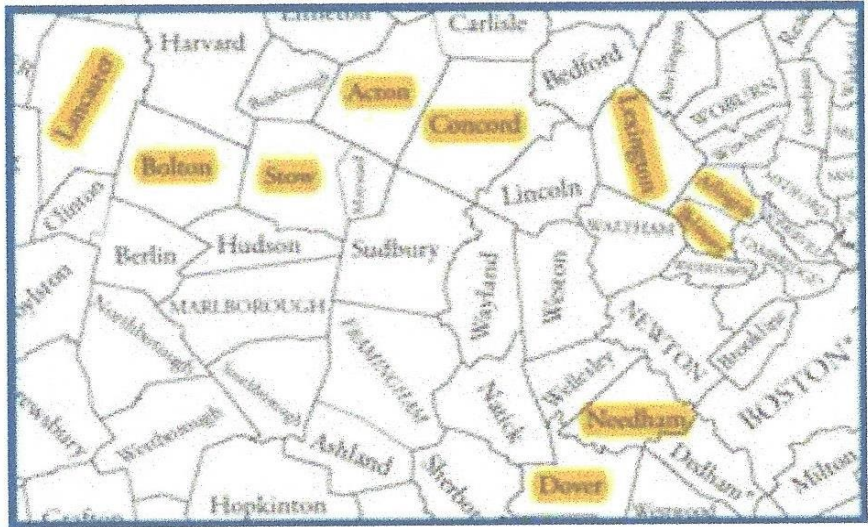
FOR

SCHOOL TRANSPORTATION BID

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL
SCHOOL DISTRICT**

Acton, Arlington, Bolton, Concord, Dover, Lancaster, Lexington, Needham and Stow

**JANUARY 17, 2025
11:00 a.m.**



MEMBER TOWNS	SIZE
Acton	20.3
Arlington	5.5
Bolton	20
Concord	25.9
Dover	15.4
Lancaster	28.2
Lexington	16.5
Needham	12.7
Stow	18.1
Total District Square Miles:	162.6

CURRENT CONTRACT INFORMATION

**NRT Bus, Inc.
PO Box 24017
New York, NY 10087**

The following are the current Contractor prices:

ROUTE NO.	DISTRICT SERVED	APPROX. MILES	CURRENT COST/ BUS/DAY 2024-25
1	Lancaster	122	\$ 579.37
2	Acton	77	\$ 530.69
3	Arlington/Lexington	42	\$ 492.71
4	Arlington	58	\$ 492.71
5	Arlington	51	\$ 492.71
6	Arlington	53	\$ 492.71
7	No Bus/Route Needed		
8	Stow	106	\$ 565.12
9	Concord	105	\$ 460.63
10	Lexington	50	\$ 486.76
11	Lancaster	171	\$ 579.37
12	Needham-Dover	108	\$ 565.12
13	Acton-2	105	\$ 460.63
14	Bolton	122	\$ 579.37

LATE BUSES*(3)

A	15	\$	314.61
B	20	\$	314.61
C	33	\$	314.61

ATHLETIC PRACTICE BUSES (4)

A	16	\$	296.81
B	21	\$	296.81
C	18	\$	296.81
D	27	\$	296.81

ATHLETIC / ACTIVITY TRIPS

Mileage Rate	2500 Miles	\$	4.86
Driver Wait Rate	350 Hours	\$	77.16

No Minimum Trip Charge

*The estimated mileage for the Late Buses is an estimated average daily mileage. Actual mileage may vary from day to day based upon actual students riding on any specific day.

SCHOOL BUS TRANSPORTATION BID & CONTRACT SPECIFICATIONS

BACKGROUND and DESCRIPTION

Over the past several years there has been a political interest and discussions relative to the reorganization of public education throughout the Commonwealth of Massachusetts. There is a need to provide safe and efficient school transportation services with scarce financial resources. The following bid represents such an effort. It is an effort to create specifications which will foster competition and maintain the current high quality and cost-effective transportation services. The primary goal of this process is therefore to provide cost effective school transportation at or above the current service levels.

The following Bid Specifications include:

- Regular In District School Bus Transportation
- Athletic and Field Trip Transportation
- Late Buses

The District currently operates a single (1) tier system utilizing:

13 - 71 Passenger School Buses

3 - Spare Buses

3 - Late Buses (Monday/Tuesday/Thursdays at 3:30 p.m. and Monday-Thursdays at 6:00 p.m.)

All buses shall be available for the exclusive use of the District during the term of this contract.

Prospective bidders **MUST** bid on all of the transportation services required.

It is envisioned that, under this bid, that the School Committee will choose to award to a single vendor for all of their transportation requirements, as may be in their best interests.

Bidding Methodology: The District anticipates awarding the bid based upon the first-year cost to the lowest responsive and responsible bidder. That cost will then be adjusted annually for each subsequent year based upon the calculated Cost of Living index, as determined by the Bureau of Labor Statistics. A minimum COLA of 1.5% is guaranteed annually or the actual COLA calculation, whichever is greater. In addition, the cost of fuel (diesel and gasoline) will be adjusted semiannually during the term of the contract. This methodology allows the School District to share the future economic conditions with the prospective bidder. The Bidder therefore is not required to forecast these future economic conditions in order to protect his cost and build his "worst case scenario" into his fixed bid prices. This methodology has proven to be mutually beneficial to both Bidders and School Districts. This process has resulted in initial lower cost to the District while providing some degree of economic protection to the Contractor.

The Minuteman Regional Vocational Technical School District is serving as the lead agency for the purpose of obtaining competitive bids pursuant to Chapter 7 section 22B and Chapter 30b of the Massachusetts General Laws. As such, the School District and/or its agents shall be held harmless for any action resulting from this bid or resulting contracts.

1 PROPOSAL

- 1.1** The bidder for the furnishing of scheduled transportation for all designated school children of the Minuteman Regional Vocational Technical School District’s member schools (hereafter referred to as the District), shall include the furnishing of all services necessary and required, consisting of and not limited to the following: transportation drivers, transportation equipment, maintenance of equipment, operation, supervision, inspection, registration, licensing. Insurance and conformance to all applicable laws, rules, and regulations of the Commonwealth of Massachusetts, Department of Motor Vehicles, Department of Public Utilities, and the District School Committee(s).
- 1.2** Bidders submitting bids for School Transportation must provide a complete bid package. Two copies plus an electronic copy via email must be submitted.
- 1.3** There will be an open period from December 20, 2024 – January 10, 2025 during which bidders may submit any questions by email with regard to the bid specifications. Bidder participation is **NOT** mandatory.
- 1.4** The School District operates of the following schools with the following current bell schedule:

Minuteman Regional Vocational Technical High School

758 Marrett Road
Lexington, MA

Start Time: 7:40 a.m.
(Buses Arrive by 7:35 a.m.)

End Time: 2:30 p.m.
(Buses Depart by 2:45 p.m.)

NOTE: The District may choose to revise District membership and/or school start/end times during the term of this contract. Any change in the number of buses required will be consistent with these specifications and subsequent contract.

- 1.5** The information contained previously (Current Contract Information) describes the current number and configuration of vehicles being used in the performance of the current school configuration and the number and configuration of buses anticipated. The current 2024-25 routes are contained in **Appendix C**.

- 1.6 Bidders must certify that they are not currently in contract default or litigation with any community in which they provide transportation services or if in litigation, bidders must provide a summary of such litigation, the status of that litigation, the court of jurisdiction, case identifying information necessary for the District and/or its agent to obtain such information as may be helpful in determining the bidder’s status as responsible.
- 1.7 Bidders must certify that they are not currently in bankruptcy or if in bankruptcy (or in contemplation of bankruptcy), must provide a summary of the nature of such bankruptcy, the status of that bankruptcy, the court of jurisdiction, case identifying information necessary for the District and/or its agent to obtain such information as may be helpful in determining the bidder’s status as responsible.

2. GENERAL

The contract shall be for the initial period of five (5) years beginning July 1, 2025 and ending June 30, 2030. Payment and performance obligations by the School Committee are subject to annual appropriation and availability of funds. Consistent with both Local, State and Federal law and administrative regulations and subject to the appropriation of funds, the District shall guarantee payment for a minimum of 180 days each year during the term of the contract. Any amendment or agreement beyond the contract’s original terms shall be in writing, signed by the parties and shall be in accordance with the provisions of M.G.L. c. 30B and/or State law or administrative regulation.

Payment and performance obligations by the School Committee are subject to annual appropriation and availability of funds.

The School District reserves the right to terminate or modify this agreement upon thirty (30) days written notice to the Contractor in the event that funds are not available in subsequent fiscal years.

The contract periods contained within these specifications are as follows:

Year	#1	July 1, 2025 to June 30, 2026
	#2	July 1, 2026 to June 30, 2027
	#3	July 1, 2027 to June 30, 2028
	#4	July 1, 2028 to June 30, 2029
	#5	July 1, 2029 to June 30, 2030

The School Committee reserves the right to accept or reject any and all bids; in part or in whole, at the School Committee’s sole discretion, without any advance notification or discussion with any prospective bidder(s). **The decision of the School Committee shall be final and binding on all bidders, without recourse.**

Routes and schedules are to be compatible with current policies and class schedules which shall be determined by the School District, as may be in their sole best interests.

The Bidder/Contractor agrees to work with the School District relative to minimizing the number of vehicles required to provide high quality, cost effective, safe and efficient transportation services.

Ridership capacity shall be determined by current industry standards for seating capacity: 2 students per seat for high school/middle school age students and adults and 3 students per seat for elementary age students

The **current** total number of vehicles in use includes:

13 – 71 Passenger School Buses

3 - Spare Buses

3 - Late Buses (Monday, Tuesday and Thursdays at 3:30 p.m. and Monday-Thursdays at 6:00 p.m.)

NOTE: Given the current student loading, the District requires only a minimum of 71 Passenger Buses for this bid.

NOTE: In the future, the District may choose to reconfigure and redistrict, including school zones, school times and/or transportation times. Any resulting increases or decreases to the number and configuration of buses required shall be in accordance with these specifications.

Only the School Committee, acting through its administration, reserves the right to rearrange, reassign, or adjust routes and schedules when it is in the best interest of the School District to do so, at no additional cost to the District. All changes in routes are to be made and authorized by the designated School District Administrator.

The successful bidder must have a telephone connection through which the School Department may make quick contact with the Contractor or his agent from 5:00 a.m. to 5:00 p.m. on days when schools are in operation. In addition, an emergency telephone number must be provided for emergency communication on other days or at other times. The Contractor or his agent must be willing to appear for conferences with the School Committee, Superintendent, or his/her designee, as necessary and when requested.

The bidder shall provide written reports of routes, schedules and bus counts showing the number of riders on each bus and each round trip and these are to be supplied when requested. The reports will detail the pickup and drop off locations for all eligible riders. These reports are to be compiled by the bidder and turned into the Superintendent or Designee in charge of transportation within two days of the request.

Prior to the opening of school, the Contractor's Manager shall meet with the Minuteman School Principal to determine safe student loading and unloading areas and procedures. In addition, the Manager shall attend the annual student orientation meeting.

The bidder shall designate a particular staff member, i.e. Manager, who shall be assigned to coordinate transportation arrangements under the contract and to carry out instructions submitted by the School Department from time to time. **In addition, the Contractor must have a minimum of one (1) full time Mechanic on site. The Mechanic need not be exclusive to the District.**

The Manager, if not known at the time of the bid, may be left as "to be designated" but must be provided prior to the signing of the contract. This person must have at least five years' experience managing a school bus operation similar in size and be available on each and every school day from 5:00 a.m. to 5:00 p.m. He/she shall be responsible for the day-to-day coordination of such transportation with the School District. The Manager need NOT be exclusive to the School District.

Should any bidder to whom an award is made fail to enter into a contract within ten (10) days after notice of the award is mailed to him, the amount so received from such bidder through his certified bid deposit check shall become the property of the School District as liquidated damages for such failure.

All vehicles utilized in this contract shall be registered, maintained and parked within a forty five (45) minute drive from Minuteman Regional Vocational Technical High School in a parking area(s) located within one or more of the member towns or Lincoln or in a Town immediately adjacent to one or more of the member towns. Buses are NOT allowed to be out parked at employee's homes within the District. However, vehicles may be fueled and maintained outside of the School District. Replacement vehicles must be able to reach a break down or accident within 45 minutes from the time of notification. Failure to do so will result in a \$ 150 reduction in payment, at the discretion of the Superintendent.

Routes are to be developed utilizing the eligible student information provided by the District. Routes may be revised based upon determination of actual student ridership.

All routes will be submitted by the Contractor to the District **no later than August 1st** of each year of the contract.

The School District is exempt from Federal Excise Tax and Massachusetts Sales Tax Identification Number:

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT:

Tax certificates are available upon request.

3 DEFINITION OF TERMS:

- 3.1 School Committee** - refers to the Minuteman Regional Vocational Technical School Committee, collectively or individually.
- 3.2 Awarding Authority** - refers to the Minuteman Regional Vocational Technical School Committee
- 3.3 School Department, District** - refers to the Minuteman Regional Vocational Technical School District Administration to which responsibility for this contract has been delegated.
- 3.4 Contractor/Vendor/Conveyor** - refers to the successful bidder and collectively to the legal entity, its officer(s) and/or representative(s), which are legally bound to the bid and resulting contracts.
- 3.5 Mileage** - the term mileage for the purpose of the bid and contract shall mean the total miles traveled daily by the Contractor's vehicles in providing transportation for those students so authorized by the District, to and from the towns located in the School District, Athletic or Field Trips to other locations as designated. However, mileage shall not include any mileage incurred in traveling from the Contractor's garage to the beginning of a route, or, from the end of a route to the Contractor's garage. Said miles shall be referred to as "**Live Miles**" and shall be the miles utilized in the calculation of any fuel adjustments.
- 3.6 Route Time** - for the purpose of the bid and contract travel time shall mean the total hours or fraction thereof, for student travel encompassing the period between student pickup and drop off.
- 3.7 Bus Driver** - shall refer to the properly licensed operator of any vehicle used by the Contractor under the contract, including, school bus drivers, 7D drivers and spare drivers.
- 3.8 Bidder** - Each proposal shall contain the name of every person, firm, or corporation interested in the bid, and in the case of a corporation, shall state the name and title of the official or officials of the corporation by whom the Contract can legally be signed. If an agent submits the bid, his/her authority to contract must be clarified by attaching a copy of the existing Power of Attorney.
- 3.9 Bid Price Figures** - Care should be exercised to insure that all dollar figures are as intended by the bidder.
- 3.10 Receipt of Bids** - Bids submitted prior to the date and time set for the opening may, upon written request signed by the bidder, be withdrawn, and if resubmitted they shall fully comply with all other conditions and requirements.

Bids received prior to the time established for the receipt of bids will be securely kept, unopened. The Director of Finance or his Designee, whose duty it is to receive all bids, will decide when the

specific time has arrived for the opening of bids, which shall be at 11:00 a.m. at the date and place so specified.

No bid received by the Business Manager or her Designee after the time and date established herein for the opening of bids will be considered, regardless of the cause for delay in the receipt of any such bids. Bids received after the time and date for receipt of bids will be returned unopened.

- 3.11 Bid Period** - After public opening no bidder may withdraw their bid prior to the execution and delivery of the contract unless no award has been made at the expiration of sixty (60) business days after the opening of bids.
- 3.12 Incomplete Documents** - The School Committee/District does not assume any responsibility for errors, omissions, or misinterpretations, which may have resulted in whole or in part from the use of incomplete bid documents, to include any addenda.
- 3.13 Document Interpretation/Correction** - Questions arising from the Bid Specifications should be directed to:

Nikki Andrade, Business Manager
Minuteman Regional Vocational Technical School District
758 Marrett Road
Lexington, MA 02421
Tel.: (781) 861-6500
Email: nandrade@minuteman.org

who has the option of providing written answers to all prospective bidders. Oral answers are provided only for the purposes of clarification and should be viewed as clarification rather than superseding the bid specifications. Corrections and/or additions to the bid document will be made by posting on the Minuteman web site and by written addendum and sent to all prospective bidders. All other corrections, interpretations, or changes made to the bid document in any manner will not be binding.

- 3.14 Addenda** - Addenda will be posted on the Minuteman web site as well as issued by email. No addenda will be issued within the immediate three (3) business day period prior to the date of receipt set for such bids, except an addendum which withdraws or otherwise postpones the date of the bid opening. The official notice of withdrawal or postponement shall be the reading of record at the time and date set for receipt of such bids.
- 3.15 Bid Envelopes** - Bid documents submitted by bidders to the District Business Office shall be by sealed envelope clearly marked with "**BID DOCUMENTS: SCHOOL TRANSPORTATION**". Also, the date and time of the bid opening, as indicated on the "Invitation to Bid", should appear on the envelope. The District, its officials, agents or employees shall not be liable for premature opening of a bid not properly addressed and identified.

4 EQUIPMENT

- 4.1** Failure to properly maintain buses and/or vans in a manner satisfactory to the School District as directed below may result in termination of the contract. The bidder agrees to use only buses and/or vans which have been carefully maintained and are in satisfactory operating condition, and to keep the buses and/or vans in good working condition at all times, and to furnish all necessary spare vehicles, fuel, oil, grease, tires, maintenance, and repairs throughout the entire period of this contract.
- 4.2** All buses and/or vans shall be constructed, maintained, operated, and inspected in conformance with all applicable laws, regulations, and rules of the Department of Motor Vehicles and/or Department of Public Utilities. Inspection reports must be forwarded, upon request, to the School District Business Manager or Designee in charge of transportation.
- 4.3** The attention of all concerned is particularly directed to the following sections of Chapter 90 of the General Laws of the Commonwealth of Massachusetts:
- Section 1: Definitions
 - Section 1A: School Bus: Registration
 - Section 7A: Inspection of School Buses
 - Section 7B: Requirements as to operation of School Buses
 - Section 7C: Registrar may establish minimum standards for Construction, etc. of school buses
 - Section 7D: Alternate Vehicles for School Use
 - Section 14: Precautions for safety
 - Section 17: Speed limit in operation of School Buses
- 4.4** No bus and/or van shall be used under this contract which does not have a sign bearing the words "School Bus" attached to the front and rear of the vehicle, as required by Section 7B, Chapter 90.
- 4.5** There shall be no substitution of buses without permission of the School District Business Manager or Designee in charge of transportation for the duration of the contract period, except in the case of emergency breakdown, and then only for a period not to exceed one week. All substitute buses shall be subject to all contract requirements.
- 4.6** Buses must be equipped with a minimum of four (4) video recording devices that shall be positioned to capture activities on the bus and GPS tracking equipment for each bus. The GPS tracking equipment shall be available for review at any time by authorized school department staff. The video cameras must be high-definition and have night vision recording capabilities. The location of the cameras will be determined by the Transportation Department upon award of the final contract and such determination will be for all vehicles included in this contract. The School Department may request copies of recorded media at any time. Recorded media retention period shall be set at 30 school days. The Contractor will be responsible for installing,

operating, and maintaining the video recorders. The Contractor must also have one (1) additional digital video recorder readily available in the Contractor's office for reviewing videos and three (3) spare digital video recorders.

- 4.7** All buses shall be equipped with mid bus and rear bus heaters.
- 4.8** All buses shall be able to be equipped with Wi-Fi capabilities.
- 4.9** All vehicles shall be equipped with a two-way radio on a dedicated frequency capable of reaching all areas within the School District. If required, a base station or a portable radio will be provided to the District at no cost.
- 4.10** All buses shall have an active Global Positioning System (GPS) with AVL (Automatic Vehicle Locator) such as Zonar or equivalent.
- 4.11** The bidder shall furnish buses and/or vans which meet the following requirements:
 - a. All vehicles available for use at time of the bid, or which are to be available for use and added to the fleet after submission and anytime during the length of the contract, must have minimum seating capacity conforming to the standard specifications. Chassis and body must conform to all Federal Standards and fully meet or exceed all requirements of the Commonwealth of Massachusetts.
 - b. Vehicles furnished must comply with the General Laws of the Commonwealth of Massachusetts and the rules and regulations of the Registry of Motor Vehicles and the Department of Public Utilities relating to the transportation of public school children.
 - c. At the start of the contract, no bus shall be older than 7 years. No bus during the term of the contract can exceed 10 years old or have more than 175,000 miles.
 - d. All buses used in the performance of this contract, exclusive of coach buses for athletic and field trips, will be type B, C, or D and have a minimum seating capacity as defined by 540 CMR 7.03. All vans shall meet both the State and Federal requirements for the transportation of public school children. Any exception to this requirement will be with direct approval of the School District Business Manager or Designee in charge of transportation.
 - e. The bidder shall see that all buses and/or vans are kept at all times in a condition of cleanliness, interior and exterior, satisfactory to the Business Manager or Designee in charge of transportation. In addition, the temperature of the bus/van interior shall be maintained at a reasonably comfortable temperature when the vehicle is occupied by students.
 - f. All buses shall maintain a temperature not less than 50 degrees while children are on board. This minimum temperature will be maintained while conforming to the State and District idling and anti-idling laws and regulations.
 - g. Each bid shall contain a detailed description of each bus/van to be used, including the year of manufacture, model number, present mileage, and make of body, make of bus/van, seating

capacity, and present condition. The School District reserves the right to reject any unacceptable vehicle at any time during the term of this contract.

- h. In the event that the successful bidder does not have a fleet currently available to meet these requirements, documentation satisfactory to the School District, as specified in the requirements, must be delivered to the Business Manager within ten business days after notice of acceptance of the proposal is given to the bidder.
- i. If known, the bidder must submit with bid data documentation identifying the composition of the bus/van fleet to be used during each of the years of the contract, and/or must give clear evidence of a commitment to purchasing, replacing or updating the fleet to be used during the contract consistent with these specifications. The fleet used must have annual approval of the School District. Failure to procure or maintain such equipment after contract award will be sufficient cause for the cancellation of the contract and surrender of the performance bond. Procurement shall mean that all necessary vehicles shall be in the physical possession of the Contractor, duly registered and having all necessary safety equipment installed as prescribed by the State RMV.
- j. Written reports of conditions of buses/vans, as determined at the time of inspection, shall be presented to the School District Business Manager or Designee in charge of transportation no later than ten days following the date of inspection.
- k. The District reserves the right to require a certificate at any time from a garage/mechanic of its choosing that the buses/vans under contract are in good order with respect to brakes, lights, horn, mufflers, steering gear, windshield cleaners, doors, tires, windows, bodies, and any other safety related items.
- l. In carrying out the performance of the contract, the bidder shall guarantee a minimum of three (3) spare buses, housed within the District, at the terminal(s)/parking areas, at no cost to the School District. Such fleet shall comply with all provisions of the specifications.
- m. The total number of buses required under this contract requires adequate spare buses, plus a minimum of three (3) buses required for athletics and field trips (spare buses may be utilized for athletics and/or activity trips when not otherwise utilized). From time to time the District may require additional buses for Athletic and/or Activity trips. The District expressly reserves the right to acquire transportation for athletic, field trips, and/or other school activities from sources other than the Contractor, when the Contractor is unable to provide sufficient buses required.
- n. All vehicles utilized during the term of this contract shall meet or exceed any and all State and federal requirements and emission standards for heavy-duty highway diesel engines and vehicles. Information listing the emissions control devices and particulate filters on the buses to be utilized under this contract shall be provided in the equipment description section of the proposal.
- o. There shall be no idling of school buses on school grounds in excess of 5 minutes or as permitted by State or local regulations.

p. Any bus utilized to replace an “on road” breakdown must be capable of reaching the vehicle within 45 minutes of such notification. Failure to do so will result in a \$150 reduction in payment, at the discretion of the Superintendent.

4.12 School transportation services covered under this contract shall be under the complete authority and control of the Superintendent or Administrator so identified by the School District.

4.13 Seatbelts: The Contractor shall comply with all State and Federal requirements regarding the installation and use of seat belts by students on buses. In addition, all special education vans/buses and special education-wheelchair vans/buses shall be equipped with seat belts. Drivers shall ensure that all students wear their seat belts at all times. All students riding in wheelchairs shall be properly restrained to minimize injury in the event of an accident. Wheelchair locking devices shall be of the forward-facing type only.

4.14 Car Seats/Booster Seats: When required, the Contractor shall supply a car/booster seat for students who are under 4 years old and under 40 pounds in weight and who may require them. Contractor shall also provide booster seats for those students who may require such. Drivers or monitors/aides, if applicable, are expected to secure the student in the car seat via an approved seatbelt and to assist in offloading students at their destination (school or home). Car seats and booster seats shall meet all current regulations for the safe seating of children. The District currently does **NOT** require any car/booster seats.

4.15 Harness Type Restraint System: When required, the Bidder/Contractor agrees to provide appropriate student harnesses (Buckle Buddy or equivalent) for special needs students who may require such restraint. Such harnesses will be connected to the seatback per State and manufacturer’s specifications. The body portion of the harness will be placed on the student by the parent/teacher prior to the student loading the vehicle and shall attach to the seat back by clip or other method which will easily allow for connection and disconnection. The District currently does **NOT** require harnesses.

4.16 Wheelchair Lifts: All hydraulic, electrical, or mechanical wheelchair lifts or ramps used by the Contractor are subject to the continuous approval of the School District. Drivers assigned to operate wheelchair equipped buses shall be trained in the proper operation of the lifts. All wheelchairs shall be front facing.

4.17 Wireless or Radio Communications: The Contractor shall provide each bus/van and spare bus with a two-way radio to maintain continuous contact with the bus dispatcher and have a 50-mile radius minimum. Radios shall have an individual distinct frequency, discrete private channel, discrete private carrier, or coded squelch. UHF radios must have a minimum power output of twenty-five (25) watts with 800 Mhz or fifteen (15) watts with 900 Mhz. The Contractor shall also provide at his own expense whatever electronic devices are necessary in order to provide radio coverage within the vehicle’s area of operation. If requested, a base station and one portable two-way radio will be provided to the District at no cost.

- 4.18 First Aid/Bodily Fluid Clean Up Kits:** Each vehicle shall be equipped with a State/RMV approved first aid kit, bodily fluid clean-up kit and any other State RMV required medical supplies or equipment. First Aid and Bodily Fluid Kits are to be inspected and supplies replenished on a systematic basis by the Contractor.
- 4.19 Specialized Equipment:** The School District requires a Global Positioning System (GPS) with an Automated Vehicle Locating System (AVS) on every bus utilized in this contract (Zonar or equivalent).
- 4.20** Snow tread or all season tires are required on all four rear wheel during such time as it is reasonable anticipated that weather conditions warrant or whenever directed by the School District.
- 4.21 Other Equipment Required by Law or Regulation:** Contractor shall supply and ensure that all of the vehicles have all such equipment, not otherwise specifically mentioned in these specifications, which is required by federal, state or local laws, rules or regulations, including equipment required by regulations adopted by the State.

5 OPERATORS

NOTE: The current drivers are NOT unionized.

- 5.1** The Contractor shall furnish fully and properly licensed drivers to operate any vehicles used in carrying out the transportation services under the terms of this contract; including sufficient spare drivers. The District policy for the “Standards of Selections for School Bus Drivers” is attached as Exhibit E. In addition, the Contractor must observe the District “Rules and Regulations for Drivers” included as Exhibit H. These rules and regulations are subject to revision/change at the discretion of the District.
- 5.2** All persons assigned as regular or substitute drivers must be submitted, and be acceptable, to the School District Superintendent **prior to August 1st of each year**. The list of drivers, including a copy of their license, driving record, and CORI and SORI report shall be provided to the School District **prior to August 1st of each year** of this contract. The bidder shall supply the same documentation for all personnel, including management staff, mechanics, and any replacement drivers prior to their start of employment under this contract.
- 5.3** The District reserves the right to accept or reject any and all drivers, if it is deemed in the best interest of the School District to do so. Further, the District reserves the right to require any operator to submit to a fit for duty test at any time, at the sole cost to the Contractor, by a doctor of medicine selected by the School Committee.
- 5.4** The bidder agrees to comply with rules, regulations, and requirements of Chapter 90, Section 8A, General Laws of Massachusetts, and amendments thereto, with respect to the licensing of school bus operators, which statutes indicate in part the “*Applications for a license to be a school*

bus operator may be made by any person who shall have attained the age of twenty one (21) years and who shall have been a duly licensed motor vehicle operator for a period of three (3) continuous years prior to his application; but before such a person shall be so licensed, the Registrar shall be satisfied that he is of good moral character and has successfully completed a driving performance test, a visual test, and a physical examination by a licensed physician within a three (3) month period of the date of his application in conformity with such minimum physical qualification as shall be determined by the Registrar.”

The District reserves the right to request a change or removal of a driver at any time with or without cause. The request shall be made in writing and state the reason(s) therefore and shall not be in violation of any applicable local, state or federal law or regulation. The Contractor shall be obligated to comply within 24 hours of notice being provided by the Director of Finance or his Designee. The temporary or permanent removal of drivers from the Contractor’s roster of drivers for that School District shall not relieve the Contractor of its responsibility to fulfill all the terms of the contract.

- 5.5** The bidder shall see that all drivers have on file with the bidder a report, made by a registered physician, that he/she is in sound physical condition and capable of performing the duties of a school bus/van driver. The physical examination certificate must be submitted once a year, as required by law.
- 5.6** As it is the intent of the District to have the Contractor provide professional drivers, evidence of the safety program used to meet the RMV requirements of required “in-service” training per driver per year must accompany the bid. This program shall be in compliance with all state and local transportation requirements. Such training sessions are to be scheduled throughout the year, as it is not in the best interest of the schools or their students to have all the training hours provided in one or two lengthy sessions. Any other safety/training programs, which the bidder uses, (not necessarily limited to drivers) should also be included with the bid package.
- 5.7** The Contractor shall agree, if required by the School District, that any or all drivers, including substitute drivers, shall be trained in First Aid, CPR, Seizure, Assertive Discipline, Bullying, Ch. 51A Procedures (Child Abuse/Neglect), Restraint Training, Allergic Reaction and/ or Epi-pen administration. The District shall supply this training at a date and time mutually agreeable to the District and the Contractor.

If required and authorized by the Director of Special Education (Assistant Superintendent), drivers of special education students shall be provided with medical information and the driver shall maintain a log for all designated students (by route) listing known medical conditions, and if applicable, the type of medication the child takes. The log will also include the child’s address and emergency contact and telephone number(s) and any other information designated by the Director of Special Education (Assistant Superintendent).

- 5.8** Bidders must provide evidence that they have in place and are in compliance with all requirements for drug and alcohol testing, in accordance with the Federal Highway

Administration regulations regarding Commercial Driver's License. This requirement shall also include van (7D) drivers. The description of this program should list company policies regarding substance abuse and company procedures on drug testing.

- 5.9** A thorough background check is required for all drivers, including driving record and Criminal History Records (Expanded CORI) and SORI and finger printing. Prior to the start of the school year, annually, the Contractor will provide, along with the driver roster, driver signed authorizations to allow the School Department to conduct an independent CORI/SORI investigation. All drivers subsequently hired under this contract will also provide such authorizations prior to their start date. The School Department will strive to submit and process the CORI requests in a timely manner.

The District shall work cooperatively with the Contractor to conduct and process CORI/SORI and driver fingerprinting background checks, as may be required by State law and/or District policy.

- 5.10** Drivers shall not be permitted to carry any unauthorized person, including the driver's children, while carrying pupils, unless such person is authorized by the School District Business Manager or Designee and shall only be permitted on a space available basis.
- 5.11** There will be no expectorating, chewing of tobacco or smoking, including "vaping" by drivers or students on vehicles while transporting children to and from school, during waiting time periods, or during any other school-sponsored trips or on school property.
- 5.12** The use of profanity or immoral words or gestures is not permitted, whether directed at/to students or to others.
- 5.13** All drivers utilized under this contract shall speak and understand the English language.
- 5.14** Drivers must maintain order among school children within the vehicle. School students disobeying instructions of the driver shall be reported to the Minuteman Assistant High School Principal for school disciplinary action according to school policy.
- 5.15** Drivers must comply with all policies set forth by the School Department covering the conduct of pupils on the bus/van.
- 5.16** Drivers will not leave a bus/van unattended when children are on the vehicle. In an emergency, the driver's first concern must be for the safety and welfare of the children.
- 5.17** The Contractor will be responsible for conducting School Bus Safety Drills and School-Based Demonstrations as required by Massachusetts Law at no cost to the School District. Scheduled times will be coordinated with the School Principal. The Contractor may be required, at no cost to the District, to provide a bus for up to 3 days annually for school-based safety and bus evacuation training. This provision shall also apply to vans (7D). The Contractor Safety Officer shall be present to assist in the conduct of these training.

5.18 The Contractor must certify that safety instruction has been provided for all bus/van drivers at least twice per year.

5.19 The bidder shall not alter any bus stop or change the direction of any route without prior written approval of the School District Business Manager or Designee.

ACCIDENTS: Each and every accident shall be reported immediately by the driver to the Contractor and the Contractor will immediately notify the local police department and proper school authorities, including the Minuteman Assistant High School Principal and then in writing to the District within 24 hours after its occurrence. In all such cases, this report is to be rendered orally to the school authorities, who will contact parents as soon as possible after the accident. In the event that a school authority or the District cannot be immediately reached, the Contractor shall contact the parents as soon as possible regarding the accident. In the event that the Contractor cannot be reached by the driver, the driver shall immediately notify the school authority (Minuteman Assistant High School Principal). If neither can be reached, the driver shall notify the parents directly. In cases of bodily injury, the Contractor must file a written report with the appropriate school official (High School Principal) within 24 hours. Any bus/van utilized to replace an "on road" breakdown must be capable of reaching the vehicle within 45 minutes of such notification. Failure to do so will result in a \$150 reduction in payment, at the discretion of the Superintendent.

5.20 UNAVOIDABLE DELAYS: In the event of unavoidable delays or other circumstances, which interfere with the proper performance of a scheduled route or trip, the Contractor must report to the School District, including the Minuteman Assistant High School Principal, as soon as possible.

5.21 If unexpected transportation circumstances warrant the closing of the Minuteman High School, the Superintendent shall be so notified prior to 5:00 a.m. In the event of a school closing due to transportation issues, the District shall be credited the amount of \$25,000 as liquidated damages for each day of a contract violation which results in the closing of the Minuteman High School.

5.22 CONTINUITY: In the interest of continuity, the successful bidder must agree to offer employment to the current contract manager and drivers who meet those qualifications as outlined in Section 5 of these specifications and their own driver qualifications.

5.23 The successful Bidder (if new) shall meet with the District Business Manager or Designee within 10 days of the bid award notification to develop a joint transition plan.

5.24 SUBSTITUTE DRIVERS: The Contractor shall provide 3 substitute bus/van drivers who shall be familiar with the routes to the maximum extent possible.

5.25 A school transportation evaluation shall be conducted no less than annually by the Business Manager or her Designee. This evaluation shall include, but not limited to, performance,

problems and problem resolution and needed improvements, which after consultation with the Contractor shall be implemented.

6 OPERATION

- 6.1** All buses/vans shall be kept free of debris and cleaned by sweeping or vacuum cleaning daily and will be maintained free of noxious odors and poisonous gases at all times.
- 6.2** During school vacation periods, all buses/vans will be thoroughly cleaned inside and outside, including all windows, weather conditions permitting. Under no conditions shall buses be operated when the operator's vision is impaired by conditions of the glass surface and the safety of school children would be in jeopardy.
- 6.3** Bus/Van route numbers shall be prominently displayed on BOTH front sides of the vehicle, the roof of the bus and as well as on the front and rear of each bus, so as to be visible when approaching a stop and also prior to boarding.
- 6.4** The schedule of route operation shall be maintained in such a manner that students shall reach the school no later than 10 minutes before classes begin, but no earlier than 20 minutes prior to the start of school. Buses shall be scheduled to arrive no later than 5 minutes before the scheduled dismissal times. No bus shall leave the school until 2:45 p.m. and until all students are boarded and properly seated.
- 6.5** The Contractor should be given notice of school cancellation due to inclement weather by 5:00 a.m. for which there shall be no charge for the buses on that day. In the event of a change in opening or closing of school due to unusual circumstances, the Contractor will be given reasonable notice and will respond to the need as soon as possible.
- 6.6** It will be the responsibility of the Contractor to contact the appropriate District official for time schedules for late openings and early dismissals and school cancellations. When ambient temperatures are less than 15 degrees, the District shall be notified that all buses are running by 5:00 a.m.

NOTE: If school at the Minuteman Regional Vocational Technical High School is cancelled due to weather conditions, no vehicle is to transport Minuteman students to any out of town schools. An exception may be made for out of town athletic or activity trips.

- 6.7** The operator shall maintain order on the school bus. School children who disobey instructions of the operator will be reported to the school principal for disciplinary action, according to the School Committee policy. In the case of vandalism to school buses/vans, all attempts will be made to identify the perpetrator. In no case shall the School District assume responsibility or be held liable for such acts.

- 6.8 SUBCONTRACTING:** It is understood, agreed upon, and made a part hereof and shall be part of the contract entered into between the School Committee and the successful bidder that the contract shall not be assigned nor assignable, by way of subcontract or otherwise, without prior written approval of the School Committee, which approval shall not be unreasonably withheld or delayed, so long as all terms and conditions of the contract continue to be met by the subsequent contractor.
- 6.9** It shall be the responsibility of the operator to assure that the safety of school children is not jeopardized during boarding and disembarking. The bus/van shall remain stationary until all children have safely crossed the street.
- 6.10** The District “Current Rules for Student Conduct” shall be posted in a conspicuous location on each bus, including spare buses. Operators shall report complaints by school children or parents of school children to the School Assistant Principal or designee promptly. Nothing herein shall prevent a driver from taking necessary precautions for any action by a child, which could cause bodily harm or damage to other children or property.
- 6.11** Flashing red signal lights clearly visible shall be used and be in operation whenever students are boarding or disembarking the stopped vehicle.

Contractor shall possess a computerized routing software and maintain up to date routes and schedules, which shall be updated no less than weekly during the school year. Contractor will provide electronic or written reports relative to transportation metrics, i.e. ridership information for the District State reports and any other information required by the District within 2 days of such request.

Routes will be maintained current and any reports required by the District will be with current routes and schedules.

- 6.12** The School Department shall have the sole authority to make or approve such changes deemed necessary in adjusting the number of buses/vans, assignment of pupils, groups or routes, times and dates, or any matter affecting the specific individual transportation needs of children. Any such changes shall not increase the cost of the contract, unless such changes result in the average vehicle route time to exceed six (6) hours per day.
- 6.13** Routing will conform to School District policy for student time on vehicles but will maximize student loading in order to minimize the number of buses/vans required. Each vehicle will carry the maximum number of students possible within the time available in order to minimize the number of vehicle routes and vehicles required to provide safe and efficient school transportation services.
- 6.13.1** All student loading shall be “right side” in order to minimize students crossing busy streets to the maximum extent possible. Other than “right side” shall be with School District approval. Student stops will be located no more than one (1) mile from the student’s address.

6.13.2 To the extent possible, the same drivers shall be assigned to both the A.M. and P.M. routes.

In the event of a dispute over mileage calculations, the MILO Mileage Guide, Map Quest, Google Maps or any other mutually agreed upon source shall be used for confirmation of mileage calculations.

The Contractor shall be required to provide “live miles” for each bus utilized, as determined by routing software or any other mutually agreed upon method.

6.14 Students shall only be picked up or dropped off at their home of residence, assigned bus stop or other designation as determined by the School District.

6.15 Student “shuttling” or the doubling up of routes is not allowed unless specifically authorized in writing by the District.

6.16 The Contractor agrees to participate fully with the District’s policy of cooperative transportation with other area school districts and to provide split billing to the respective school districts for such services, such as transportation provided for McKinney Vento (homeless) students or Late Buses.

6.17 The successful Bidder/Contractor must agree not to honor any picket line or strike force against the District unless mutually agreed to by the District and the Contractor and that it be in the best public interest to do so.

6.18 The successful Bidder/Contractor must include a “no strike provision” in any bus driver collective bargaining agreement.

6.19 The District expressly reserves the right to own and operate its own bus(es) or van(s) for any purpose during the term of this contract.

6.20 The District reserves the right to contract by special agreement, with other contractors, for transportation of pupils NOT living within a reasonable walking distance to a bus stop and/or from streets designated on any of the regular bus routes or for any other reason that the District deems to be in the best interest of the child and the District.

7. INDEMNIFICATION AND INSURANCE

7.1 The Contractor shall hold harmless and indemnify the Municipalities, the School District(s), their officers, employees, and agents from and against all liability, damage, loss, claims, demands, and actions of any nature whatsoever, including the cost of defending any action, which arise out of or are connected with, or are claimed to arise out of or be connected with any of the transportation services provided to the School District under any said contract or contracts. The foregoing provision shall not be deemed to be released, waived, or modified by reason of any insurance provided by the Contractor there under.

7.2 The Contractor shall maintain in effect insurance coverage with companies licensed in Massachusetts, with an AM Best minimum A rating or better and approved by the State Insurance Commissioner. Self-insurance is not allowed or acceptable.

7.3 The successful bidder must furnish certificates of insurance with a thirty (30) day cancellation clause to the School District within thirty (30) business days after the notice of acceptance of its bid is given or mailed by the School District. The contract will not be signed on behalf of the School Committee nor shall it be valid unless the certificate of insurance has been delivered to and approved by the Business Manager or her Designee. The types and minimum amounts of insurance shall be:

The types and minimum amounts of insurance shall be:

- Workers' Compensation--- per State Requirement
- Commercial General Liability --
 - \$1 million -Each Occurrence
 - \$2 Combined Single Limit
 - \$1 million- Personal Injury
 - \$3 million- General Aggregate
- Property Damage - \$1,000,000 each occurrence and \$ 2 million aggregate
- Auto Liability
 - \$3 million Combined Single Limit
- Uninsured Motorist
 - \$20,000 each person
 - \$40,000 each accident
- Under Insured
 - \$20,000 each person
 - \$40,000 each accident
- Liability Excess Coverage (Umbrella)-- \$5 million

In addition, the Contractor shall also provide medical payment coverages in the minimum amounts of \$5,000 per passenger per bus.

The preceding rates and limitations MAY be increased/reduced or revised at the sole discretion of the District School Committee.

- a. All bidders shall submit a Certificate of Insurance, as outlined, for the first year of the contract prior to contract signing and annually thereafter during the term of this contract.
- b. By July 1st of each year of this contract the Contractor will furnish a copy of its insurance for the payment of compensation and the furnishing of other benefits under Chapter 152 of the General Laws (Workmen's Compensation Law) or equal insurance to all persons to be employed under this contract and shall continue such insurance during the term of this

contract. Failure to provide and continue such insurance as aforesaid shall be deemed a material breach of this contract and shall be cause for immediate termination.

- c. **The bidder's accident record for the previous three (3) years (2021-2022,2022-2023,2023-2024) for Massachusetts where they have operated or have held contracts must be prepared by the bidder's insurance carrier and submitted with the bid.**
- d. The certificate of insurance submitted by the bidder shall contain the following language: "No cancellation of or change of or revision in the insurance by the Insurer or the Insured, the existence of which insurance is evidenced by this certificate, shall be valid unless written notice thereof is delivered to the Minuteman Regional Vocational Technical School District at least thirty (30) days prior to the intended date of cancellation, change or revision, by mail, postage prepaid, and evidenced by a return receipt, or the insurance is cancelled, the contract is null and void."
- e. Within 30 business days after notice of acceptance of proposal is given or mailed by the School District to the successful bidder, the Contractor shall deposit with the District Business Office, certificates from the insurer to the effect that the insurance policies required in the above section have been or will be issued to the Contractor prior to the first date of service. The certificates must be satisfactory to the School District.
- f. The Contractor must file with the Business Manager or Designee a copy of these policies by July 1st of each school year during the contract period.

8. PRICE BASIS

- 8.1** The contract prices shall include the cost of fuel, garaging, oil, grease, repairs, wages and benefits of drivers, taxes, fees, licenses, permits, certificates, insurance costs, and such other charges as are needed in connection with the contract work and to keep the school bus/van properly equipped and in good operating condition.
- 8.2** Care should be taken by the Bidder to ensure that all prices are as intended.
- 8.3** Price bids will be accepted by the District School Committee as firm prices.

9. AUTHORITY FOR ADJUSTMENTS

- 9.1** A scheduled trip may be cancelled by the District Business Manager or Designee by notifying the Contractor orally or in writing as soon as possible on or before the day on which the particular trip is scheduled. There shall be no charge for trips cancelled.
- 9.2** If a scheduled trip is cancelled with less than one hour notice, the Contractor shall be paid two (2) hours of driver time at the driver time and rate designated on Bid Form 1.
- 9.3** The Business Manager or Designee shall have the authority to make such changes as he/she deems necessary in the number of buses/vans, assignment of pupils, groups, or routes, times

and dates, or any matters affecting the specific individual needs of children. Any cost increases or decreases will be prorated according to the bus/van rate in effect at that time.

10. EVIDENCE OF ABILITY TO PERFORM

10.1 It is the intent of the School Committee to only award a contract to a bidder who furnishes satisfactory evidence that it:

- Has complied fully with the District specifications and requirements
- Has the requisite ability and experience in school bus transportation
- Has sufficient capital to perform this contract
- Has available or can acquire the buses meeting the requirements listed herein, and
- Employs sufficient duly licensed and trained drivers to enable it to perform the work to the satisfaction of the School District

10.2 Bidders will be required to further submit the following pertinent information:

- a. Each bidder shall include with the bid documents a reference list, recording all contracts held in Massachusetts, the name and address of the contact person. In order to be considered responsive and responsible, each bidder must provide evidence of holding school transportation contracts in Massachusetts for a minimum of five (5) years. No bid submittal shall be accepted from any bidder who has defaulted on or had a Massachusetts contract terminated for cause in the past five (5) years or has defaulted on their bid after a bid opening.
- b. Letters of reference must be provided with this bid from a minimum of two current or previous Massachusetts public school contracts.
- c. The District(s) and/or its agent reserve the right to investigate the performance of any and all bidders. Furthermore, the bidder specifically agrees to hold harmless the School District and/or their designee or agent for the solicitation or acquisition of any and all information gained through this investigation process. The bidder further waives any right to privacy, or disclosure by any party, relative to disclosure of any information provided as part of this investigatory process. If requested, the bidder shall be provided with copies of any and all information received.
- d. The District and/or its employees or agents reserve the right to investigate the financial responsibility of any and all bidders to determine what assurance the District may have of subsequent service. It/They further reserve the right to request and the Bidder agrees to provide audited Financial Statements for the prior year and/or the previous two years. The District further reserves the right to withhold the awarding of any contract under its/their jurisdiction when the bidder is unable or refuses to furnish satisfactory evidence of adequate ability, experience and/or capital to execute the completion of a contracted services in accordance with the prescribed requirements, specifications and conditions of the bid documents. Any financial information provided will remain confidential and used solely for the purpose of evaluating the Bidders capability to perform under this contract.

- e. If known at the time of the bid submission, a statement outlining the proposed fuel supply method to be used in the performance of the contract, including bulk fuel storage facility and permit, if applicable, shall be provided with this bid. The location and plan must be provided prior to the execution of a contract and within 10 business days of the award of the bid.
- f. Fuel storage facilities are **NOT** required to be located within the District and/or Lincoln.
- g. The total number of Contractor and/or public prosecutor-initiated complaints of drug and/or alcohol abuse against bidder operators during the previous three (3) years and disposition of same shall be provided.
- h. A Certification of Tax Compliance pursuant to MGL c 62, Section 49A must be provided.
- i. Bid Security Deposits – A bid security deposit in the amount of ten thousand dollars (\$10,000.00) is required in the form of a bid bond, certified check or cashier’s check issued by a responsible bank, or trust company, payable to the MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT. Bid security deposits will be returned to the unsuccessful bidder(s) upon award of the contract to the successful bidder. The security deposit of the successful bidder shall be returned upon receipt of both a signed contract and performance bond, if required.

11. ASSUMPTION OF LOSS OR LIABILITY

- 11.1** The bidder agrees that it shall pay for or cause to be paid for all labor performed or furnished and all materials used or employed in the performance of the work under this contract.
- 11.2** Any property damaged by the Contractor in carrying out the provisions of this contract shall be restored to its original condition by the Contractor, at its expense, and the materials and workmanship used must be first-class in every respect. In the event of the failure of the Contractor to make such repairs promptly to the satisfaction of the School District, it may, at its discretion, direct that such repairs be made, that the cost of such repairs be charged against the Contractor, and that any sum of money due the Contractor be applied to meet the cost of such repairs.
- 11.3** The Contractor is retained solely for the purpose and to the extent set forth in this agreement. During the term of this contract, the Contractor’s relationship to the School District shall be that of an independent Contractor. The Contractor shall have no capacity to involve the School District in any contract or to incur any liability on the part of the School District. Assignment of any interest in or to this contract is expressly prohibited without the prior written consent of the School Committee.
- 11.4** Should the Contractor engage in conduct found in violation of the conflict of interest laws (MGL Ch. 268A) with regard to this contract, the agreement shall be subject to termination on that basis.

12. REMEDIES OF SCHOOL COMMITTEE

- 12.1** If the Contractor fails to perform services or performs services in a manner which is not pursuant to the terms and conditions of this contract, the School District may make any reasonable purchase or contract to purchase services in substitution of services due from the Contractor, and may deduct the cost of any substitute contract, or the damages sustained by the School District due to non-performance or non-conformance of service, together with incidental and consequential damages from the contract price, and shall withhold such damages from sums due or to become due.
- 12.2** If the damages sustained by the School District as determined by the Business Manager or Designee exceed sums due or to become due, the Contractor shall pay the difference to the School District upon demand.
- 12.3** The Contractor agrees that if it is determined at any time by the School District that the Contractor has violated any of the provisions of this contract, the School District may terminate this contract any time with 30 days written notice. The Contractor shall have that 30-day notice period to cure or remedy the contract violation. Determination may be based on default in performance, non-conformity of performance, deficiency excused by failure or presupposed conditions, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership, or a general assignment for the benefit of Contractor's creditors impairs the value of service under this contract.
- 12.4** The School Committee/District agrees to negotiate in good faith in an attempt to resolve any dispute that may arise under this agreement.

13 FUEL ADJUSTMENT CLAUSE

Adjustment charges for fuel used by the Contractor under the contract shall be made twice a year; in January for fuel used July 1st through December 31st of the contract year; and in June for fuel used January 1st through June 30th of the contract year.

The baseline price shall be set forth according to the fuel price on January 17, 2025 and will be submitted to the Contractor by the School Department for January 17, 2025 of the first contract year as the baseline for the contract term. The adjusted price shall be determined by a six-month average of the daily spot market prices, used during the semiannual period, for the fuel used as reported in the Boston Wholesale Barrel Price, the *Journal of Commerce, Oil Price Daily* or any other mutually agreeable benchmark cost. The Contractor shall submit to the District their actual cost of fuel on January 17, 2025 and shall provide the District with copies of fuel invoices as requested throughout the term of this contract. No adjustment will be made unless the adjusted price is more than a five cent (\$.05) per gallon difference, plus or minus, from the baseline price.

The following index shall be used depending upon fuel type, as reported in the Boston Wholesale Barrel Price, the *Journal of Commerce, Oil Price Daily* and/or by the Lower Pioneer Valley Educational Collaborative Energy Management web site or the actual cost of the Contractor’s fuel, as may be mutually agreeable by both the Contractor and the District.

- For gasoline: 6-month average of the Boston, MA, daily low prices for the grade of gasoline specified.
- For diesel: 6-month average of the Boston, MA, daily low prices for Ultra Low Sulfur Premium Diesel.

The fuel adjustment will be calculated by subtracting the baseline price from the adjusted price and multiplying the difference by the number of gallons used. If the adjusted price is more than the baseline price, the customer will pay the Contractor the difference. If the adjusted price is less than the baseline price, the Contractor will pay the school district the difference. In either case, no adjustments will be paid if the difference is less than five cents (\$.05) per gallon.

The amount of the adjustment will be calculated by the following method:

Miles per Vehicle:

Large Bus = 6.5 miles per gallon

Mini Bus = 7.5 miles per gallon

an – 7D = 15 miles per gallon

V

$$\frac{\text{Total Daily Route Live Mileage}}{\text{Miles per Gallon of Vehicle}} = \text{Fuel Used Per Day}$$

Fuel Used Per Day x Number of School Days that Period

= Total Gallons per period x adjusted figure per gallon

Prior to the execution of the contract and prior to July 1 of the first year of the School District contract, the School Department and the Contractor shall establish the benchmark cost for both diesel fuel (with and without additives) and unleaded gasoline for the purposes of calculating any fuel adjustments.

The Contractor shall be required to provide “live miles” for each bus utilized, as determined by the routing software.

Baseline fuel costs and fuel adjustments are **NOT** subject to COLA adjustments.

14 COST OF LIVING ADJUSTMENT

An annual Cost of Living Adjustment (COLA) shall be calculated by the District Business Manager in June at the end of each contract year, to be applied starting July 1st for the subsequent year to certain rates specified below:

One component of the COLA calculation shall use the Consumer Price Index (CPI), Northeast Region, all items, not seasonally adjusted, as defined by the U.S. Department of Labor Bureau of Labor Statistics (or other source which is mutually agreeable to both the District and the Contractor). This is currently found via the following steps.

<https://www.bls.gov/>

“subjects” tab, select “consumer price index”

“cpi data” tab, select “regional resources”

“census regions” section, select “Northeast”

Contract years after first year (transitioning from year N to year N+1)

For each rate, two candidate rates are calculated

Candidate 1 = (Year 1 rate) x (Year N May CPI) / (July 2024 CPI)

Candidate 2 = (Year N rate) x 1.015 (i.e. a 1.5% increase)

The greater of the two candidate rates is used.

With this formula, the District shall guarantee that for rates affected by COLA:

- Rates always increase
- **A minimum rate increase of 1.5% each year**

The COLA shall be applied only to the following rates:

- “Emergency Evacuation Plan” hourly rate per vehicle
- “Cost per Bus per Day” in all categories including
 - Regular transportation routes
 - Late buses
 - Athletic or Activity buses “Driver Waiting Cost”

The COLA shall not be applied to any other rate (including, but no limited to):

- Performance bond
- Athletic or activity buses “Mileage rate”
- Example: The following is an entirely **hypothetical example calculation**. Actual COLA increases may vary.

June, 2021 CPI = 276.777 (+2.51% from baseline, +0.5% for year)

CPI candidate rate = \$100.00 x 276.777 / 270.000 = \$102.51

Minimum candidate rate = \$102.00 x 1.015 = \$103.53

The larger of the two candidates (\$103.53) will be the Year 3 rate.

June, 2022 CPI = 282.312 (+4.56% from baseline, +2.0% for year)
CPI candidate rate = $\$100.00 \times 282.312 / 270.000 = \104.56
Minimum candidate rate = $\$103.53 \times 1.015 = \105.08
The larger of the two candidates (\$105.08) will be the Year 4 rate.

NOTE: (In no event will rates be decreased in the event that the COLA calculation results in a reduction from the previous year.)

15 REMEDIES OF CONTRACTOR

- 15.1** If damages, other than loss of non-performed or non-conforming services, are actually sustained by the Contractor due to any act or omission for which the School District is legally responsible, the Contractor shall have delivered to the Director of Finance or Designee a detailed written statement of such damages and cause, within five days of the act or omission by the School District.
- 15.2** The Bidder/Contractor agrees to negotiate in good faith in an attempt to resolve any dispute that may arise under this agreement.

16 PERFORMANCE BOND

- 16.1** The Contractor, if required by the School District, shall furnish a performance bond issued by a company licensed to do business in the Commonwealth of Massachusetts for up to 100 percent of the annual contract amount, in a form that is satisfactory to the School District for the duration of the contract, within 10 working days of award of contract. The cost of the bond shall **NOT** be included in the bid cost for each year of the bid. The District School Committee, at its sole discretion, reserves the right to eliminate or reduce the bond requirement from 100 percent if it deems it to be in the best public interest. In the event of a requirement of the bond amount, the contract price will be increased accordingly, prior to the execution of the contract.
- 16.2** If required, failure to submit a performance bond within 10 working days after the award of the contract shall be deemed a breach of contract on the part of said vendor by the School District and the School District shall proceed to award said contract for transportation to the next responsible bidder. Bond value is to be equal to the annual amount of the contract.
- 16.3** An Irrevocable Letter of Credit (LOC) satisfactory to the School District may be substituted for the required performance bond. The LOC shall be for the full amount of the annual amount of the contract and provided for each year throughout the term of the contract.

17 BREACH OF CONTRACT

- 17.1** In the case of failure on the part of the Contractor to execute the work as per agreement, the School District reserves the right to terminate the contract, satisfying its wants through another responsible Contractor, and the School District shall collect from the Contractor through the

performance bond or letter of credit any difference in price as a result of such failure on the part of the Contractor.

17.2 Exercise of the rights herein specified shall not impair or affect the School District's right to recover the damages for breach of contract, either by suit on the contract or on the bond or LOC securing it.

17.3 In the event of a labor action, strike, or any other reason which causes the interruption of services or operations, the School District reserves the right to secure such other transportation as may be necessary and charge the cost of same to the Contractor.

18 TRANSPORTATION MANAGER

18.1 The Contractor receiving the award will be required to provide a Manager who will assume control of the buses/vans and drivers. The Manager shall be available from the hours of 5:00 a.m. to 5:00 p.m. each school day and need not be exclusive to the District.

The School District, at its sole discretion, reserves the right to require the replacement of the Contractor's Transportation Manager/Dispatcher for inadequate customer relations and/or lack of management skills.

The Transportation Manager/Dispatcher may be required, at no additional cost to the School District, to provide daily assistance in transportation monitoring, route review and administrative meetings.

The Contractor agrees to establish and maintain a procedure or telephone "hotline" whereby the School Principal or his/her Designee will have direct and immediate contact with the Contractor at all times. A cellular telephone access will meet this requirement.

Each school shall provide the Contractor with the name and two (2) emergency contact numbers to call after 4:00 p.m. for any necessary bus issues.

19 WAGE SCALES

19.1 The Contractor is hereby advised that wage scales as determined by the Commonwealth of Massachusetts, Department of Labor and Workforce Development for the classes of labor involved **apply** to the School District contract, as per the provisions of General Laws c 71, 7A relating to public employment (See Division of Occupational Safety Determination, **Appendix B**).

20 AWARDS

20.1 The award will be made not only on the price basis but also in consideration of the experience, equipment, and the apparent capability of the Contractor to perform efficiently and effectively as outlined in the Checklist of Minimum Evaluative Criteria attached. The School Committee

reserves the right to reject any or all bids, any part thereof, and the right to waive any or all informalities contained therein, if it is in the best interest of the School District.

20.2 The successful bid will be based on the total aggregate costs for the first contract year. Award is based upon on the total District costs for the first year, and provided that such bidder is deemed to be responsive and responsible according to the following:

RESPONSIVE BIDDERS – will be those that comply with the following:

- a) Submit bid deposits as required by specifications;
- b) Submit all Bid Forms and required documentation as outlined on the Bid Checklist.
- c) Submit all materials by bid due date and time.
- d) Meet or exceed the specifications as presented
- e) Provide any clarifications, answers to questions and/or corrections to “informalities” as defined by MGL Ch. 30b within no more than five (5) business days form the date of request.

RESPONSIBLE BIDDERS – will be those that meet the following criteria:

- a) Contractor must have been in the school transportation business, operating 65/71 passenger buses and/or 7D vans, for at least 5 years;
- b) Contractor must have at least 2 current or former public school transportation contracts with at least 10 vehicles per contract, none of which have been terminated for cause;
- c) Contractor must have demonstrated ability to acquire a bond or irrevocable letter of credit from a bank licensed to do business in Massachusetts;
- d) Contractor must be able to provide a demonstration of sufficient capacity and capital to handle a contract(s) of this size;
- e) Contractors must be current in the payment of all Federal, State and Local taxes, to include vehicle and fuel taxes, excepting any for which litigation or dispute filings have been made as of the date of these specifications;
- f) Contractors will have favorable references supporting their capacity and capability to perform this contract.

21 LAWS AND PUBLIC POLICY

21.1 This contract is made subject to all laws of the Commonwealth of Massachusetts. Any clause which does not conform to such laws shall be void, and such laws shall be operative in lieu of such clause.

21.2 The Contractor shall keep itself fully informed of and agrees to comply with the pertinent federal, state, and municipal laws, ordinances, rules, and regulations in any manner affecting the services embraced in this contract.

21.3 The Contractor shall procure all applicable permits, licenses, and approval necessary for the performance of services under this contract at Contractor's expense.

21.4 The School District does not allow "standees" on vehicles. All children must be seated at all times during transportation.

22 EQUAL OPPORTUNITY CLAUSES

22.1 Executive Order 11375 amending Executive Order 11246 relating to equal employment opportunity and instructions to prospective bidders for affirmative action and equal employment opportunity requirements must be accepted and acknowledged by the bidder.

23 PAYMENT

23.1 Payment shall be made in conjunction with invoices approved by the School District Business Manager. All invoices shall detail the requested amount and shall include, as a minimum, the following: purpose/category of service, dates of service, number of vehicles, rate, wait time and mileage.

23.2 All bills are to be submitted to the School District Business Office on a monthly basis, in ample time to be properly processed by the School Committee for payment. Payments for services under this contract will be made monthly upon submission of itemized invoices, which shall state the type of service provided the number of days being billed, the size of the vehicle and the daily rate per vehicle. The District reserves the right to pay 1/10th of the annual contract cost on a monthly basis from September 1st through June 30th annually.

There shall be no payment for days when school is not in session, unless so authorized by State law and approved by the District School Committee.

23.3 No assignment or subletting of the contract or work, nor assignment of money due or to become due, shall be made without the written consent of the School Committee.

- a. If a bus does not do a route either morning or afternoon, there will be no compensation for ½ day's route price for each session which was affected. If part of a route is not completed, either morning or afternoon, and continues beyond the third consecutive day, there will be no compensation for ½ the route price retroactively to the first day.
- b. Any cessation of bus service for 1 day by more than 4 buses shall be considered nonperformance and a breach of contract.
- c. The District Business Manager or her Designee may waive any of the above penalties based upon an acceptable explanation of circumstance.

24 TIME SCHEDULE

- 24.1** The times indicated in the morning are the times when the students must be in school. Buses/Vans may arrive up to 10 minutes before this time.

Opening and closing times are subject to change and the School Districts agree to provide adequate notification to the Contractor of any time/ vehicle requirement changes. Any increase or decrease in the number of buses required will be at the vehicle daily rate in effect at that time.

25 ROUTE INFORMATION

Current 2024-2025 school year route information is enclosed for the School District. Athletic Games for 2023-2024 are also included as a representative sample.

See School District-Current Route Information -Appendices

These routes are to be used only as representative of the transportation services required under this contract. It is expected that, based upon future enrollment patterns, that these routes will be modified as required to provide safe and efficient student transportation and to minimize the number of vehicles necessary to provide high quality, cost effective school transportation services.

The Contractor shall proactively work with the District to both maximize student loading, within allowable times, and to minimize the number of buses required.

The Bidder submits a bid for transportation of pupils as set forth in the specifications and bid contract and agrees, if this proposal is accepted, that the transportation of school children will be for a period of five (5) years beginning July 1, 2025 and ending June 30, 2030.

The specifications, as determined by the School District, for the purpose of this bid, shall be considered a part of the contract to be entered into among the agencies involved and are applicable to each as stated. A school year is defined as the number of days in which pupils qualify for attendance purposes under Chapter 72, Section 3 of M.G.L. as amended from time to time and as adopted by the School District. For representative purposes, School District calendar for the 2024-25 school year is included in the Appendices.

This bid is determined on the basis of number of days of school student attendance as adopted by the School District annually. Should the School District extend the school year, the contract shall be adjusted by the vehicle per diem rate in effect at that time.

Should the number of school days in any school year be reduced, the cost of the contract will be prorated according to the actual number of days of school attendance according to the cost

per day per bus in effect at that time. There shall be no payment for days when school is not in session, unless so authorized by State law and approved by the District School Committee.

The current school year approved by the School Committee for the 2024-25 school year is 181 days. Subsequent school calendars shall be provided to the Contractor(s) upon approval by the School Committee on an annual basis.

The District's contract specifications are designed and based on current routes which require contracting for an approximate number of buses/vans as identified on Bid Form 1 and the various route descriptions of these specifications, exclusive of spares and athletic buses. Changes in demand during the term of the contract may require as many as 25% more buses or 25% fewer buses. This range is stated per the Advisory of the Inspector General on Pupil Transportation. Vehicle requirements within this range **MAY** be negotiated with the Contractor(s) without the requirement of rebidding.

The rates identified annually relative to increases and decreases of vehicles and for driver time shall be used throughout the term of this agreement.

Driver time shall be calculated according to the number of buses/vans (drivers) X route times for each tier X number of school days.

If an **increase** in the number of buses/vans needed for transportation is desirable, at the sole discretion of the School District, the cost shall be at the calculated cost per bus/van per day in effect for that year for each bus/van **increased**.

If a **decrease** in the number of buses/vans needed for transportation is desirable, at the sole discretion of the School District(s) the cost shall be at the calculated cost per bus/van per day in effect for that year for each bus/van. In the event in a reduction in the number of buses/vans required during the school year, the Contractor shall be provided with a minimum of 30 days' notice. Subsequent to the notice, the Contractor shall be paid twenty (20%) of the cost per day for that vehicle for each school day up to 30 days. After 30 days, the contract shall be reduced by the total cost per day for that vehicle for the remainder of the contract year. Any notification of the reduction of buses/vans prior to the start of the school year shall be at no cost to the District and the contract will be reduced by the total cost per day for that vehicle and the District shall have no further obligation to pay for said bus.

26 LATE BUSES

26.1 The School District currently requires three (3) school buses for transportation for students remaining after the regular dismissal time for educational purposes. The buses operate three (3) days per week (Monday, Tuesdays and Thursdays), arriving at 3:20 p.m. and leaving at 3:30 p.m. In addition, the District requires Athletic Practice runs currently scheduled at 6:00 p.m. Mondays-Thursdays for approximately 120 days during the school year (Appendices Late Bus Schedule). The Contractor agrees to furnish such transportation whenever requested by the

School District at the rates set forth in his accepted bid. Payment for services provided under this paragraph will be made in accordance with the preceding section 23.

- 26.2** For 2024-25, After-School buses may be required as identified on Form 1 for the High School. The District shall pay on a daily basis, only for those late or after school buses for the days they are in operation. The District shall determine the schedule for late and after school buses and notify the Contractor prior to the start of the school year. The District reserves the right to adjust their requirement for late and after school buses as may be in their best educational or financial interests.

Any Minuteman student may ride the late bus. The District does not currently utilize bus passes. However, every student has a student ID card. It is very infrequent that a student would ride a different bus than the one assigned.

- 26.3** Late buses are scheduled to allow existing buses to be utilized after their regular afternoon routes for the late and athletic practice runs.

27 FIELD AND ATHLETIC TRIPS (Reference Appendix C)

- 27.1** The School District will need transportation for field trips and athletic events. The Contractor agrees to furnish such transportation whenever requested at the rates set forth in his accepted bid. Payment for services provided under this paragraph will be made upon receipt of an itemized invoice.

- 27.2** The Contractor may be required to transport students directly to their homes or to a School District designated location if any bus/van carrying School District students out of the District after school hours incurs a breakdown exceeding a ½ hour delay. It will be the responsibility of the Contractor after notification to the School District, to notify parents waiting at the drop-off point of the breakdown and that the students will be brought directly home, unless otherwise directed by the School District.

Athletic and Activity buses shall be no older than 7 years old and be free from any mechanical defects.

- 27.3** A scheduled trip may be canceled by the District Business Manager or Designee by notifying the Contractor as soon as possible on or before the day of the trip. There shall be no charge for cancelled trips. However, Contractors will be paid for two (2) hours of driver time for any athletic or field trip which is cancelled within one hour of the scheduled departure time. Such driver rate shall be based upon the rate identified on Bid Form 1, which details the driver rate for increases/decreases in driver time under this contract.

- 27.4** Coach buses, if available through the Contractor, may be required upon request for athletic events and field trips. The School District does not guarantee a minimum amount of transportation to be performed for these events, nor is this included in the basis for award

calculation. The School District reserves the right to obtain coach buses outside of the contract, when the Contractor is unable to provide such buses.

- Price Basis – In the Bid Proposal for furnishing additional transportation for athletic and extracurricular trips (field trips), the bid will be submitted with a base rate, charge per hour and a per mile cost for the bus. Tolls, parking and any/all other costs shall be included in the quoted prices.
- Contract Award – Award will be based on lowest price by qualified bidder for an average of number of trips per year and an average number of miles per year and an average number of hours of driver waiting time, or as otherwise indicated on Bid Form 1.
- Performance – The Contractor agrees to provide sufficient buses/vans with qualified school bus/van operators to transport students to and from athletic and such other extracurricular activities (field trips) as the School Committee or Superintendent or Business Manager or her Designee, may request from time to time; only live mileage will be paid for – excluding the mileage from the Contractor’s garage to the first pickup point and from the last drop-off point to the Contractor’s garage. The District requires and the Contractor agrees that all scheduled trips will leave and return on schedule and that Contractor personnel will be courteous at all times.

27.5 LIQUIDATED DAMAGES: In view of the difficulty of ascertaining the loss which the School District will suffer by reason of the following on the part of the Contractor, the following sums are hereby agreed upon, fixed and determined by both the School District and the Contractor as the liquidated damages the School District will suffer by reason of said delay, and not by way of penalty, and such liquidated damages may be imposed in the amounts provided below upon the findings of the School District.

- a. Two (2) times the appropriate trip rate (i.e., the hourly rate multiplied by the number of hours scheduled for the trip) per vehicle paid to the Contractor shall be deducted from the payment due the Contractor for each failure to provide a scheduled vehicle.
- b. A vehicle that arrives more than twenty (20) minutes past the scheduled start time shall be deemed in default. However, the contractor’s bus operator using the vehicle may, at its discretion, make the planned use of the late vehicle, in which case it would be subject to the following terms:
 - i. One-third (1/3) of the unit bid price shall be deducted per 20 minutes for each trip where the vehicle arrives between 20 and 60 minutes beyond the scheduled period.
 - ii. One-half (1/2) of the unit bid price shall be deducted per 30 minutes for each trip where the vehicle arrives between 60 and 90 minutes beyond the scheduled period.
 - iii. Two-thirds (2/3) of the unit bid price shall be deducted per 45 minutes for each trip where the vehicle arrives 90 minutes or later beyond the scheduled period.
 - iv. Regardless of the time of arrival, a vehicle shall also be deemed in default, and one-half (1/2) of the trip rate (i.e.; the hourly rate multiplied by the number of hours scheduled for the trip) shall be deducted each time a vehicle, upon inspection, is not

equipped with a first aid kit and an all-purpose fire extinguisher mount in full view and easily accessible or is not appropriately clean.

- Vehicles and Operators – All physical standards of the bus(es) and/or vans or mini-buses used for additional transportation and the operators of said buses shall conform to those requirements previously set forth in these specification.
- The Contractor agrees to provide a bus for all requested athletic trips that shall be a school bus, which shall not be older than 7 years old, or if requested, a coach-type bus, if available. Charter coach buses must be air conditioned during the months of May, June, July, August, September and October. The make, model, and age of this bus shall be listed and identified on the Equipment Inventory as a bus to be used for athletic transportation. For buses utilized for Athletic and Activity trips aisles must be kept free of all obstructions at all times.
- Payment – Payment for services provided under this section will be paid upon receipt of an invoice itemized by time and mileage per trip.

28 TERMINATION OF CONTRACT

The contract between the School District and the Contractor may be terminated by the School District, through the District School Committee.

- a. Termination may be based on default in performance, nonconformity in performance, breach of the terms and conditions of this contract, failure in any respect to perform the service with promptness and diligence, bankruptcy, receivership or a general assignment for the benefit of creditors, change in ownership, or any other act which impairs the value of service under this contract.

The refusal of the Registry of Motor Vehicles to approve the Contractor or the conveyance, or the Contractor's failure, unwillingness, or inability to comply with the applicable regulations and statutory provisions of the Commonwealth of Massachusetts shall be considered non-performance. Further, if the Contractor is unable, unwilling or otherwise fails to timely transport all the scheduled pupils present on the route(s) for three (3) successive or five (5) cumulative days said actions shall be considered contractual non-performance.

The termination of required insurance policies or performance bonds during the period covered by the contract shall likewise be considered non-performance.

On the first occurrence of any breach of performance, to include the proper execution of a route, the District may issue a verbal warning. On subsequent occurrences the participating School District may issue written notifications and any continuation of the breach of performance may give rise to termination for good cause. Any cost incurred by the School District in fulfilling any performance requirements shall be deducted from any funds due the Contractor.

Should the School Committee not act to terminate for good cause it shall not be construed as a waiver but rather the School Committee shall consider the event along with any and all future events as part of a performance pattern subject to termination for good cause.

- b. That the said School District shall fail lawfully to appropriate sufficient funds for said transportation.

29 FORCE MAJEURE

Neither party will be liable to the other or be deemed to be in breach of this contract for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence.

Such causes may include, but are not limited to, acts of God or the public enemy, fires, flood, epidemics, quarantine restrictions, freight embargoes and unusually severe weather. If the Contractor's failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the reasonable control of both the Contractor and the subcontractor, and without the fault or negligence of either of them, the Contractor shall not be liable for any excess costs for failure to perform, unless the equipment or services to be furnished by the subcontractor were obtainable from other sources or were foreseeable in sufficient time to permit the Contractor to meet the required delivery schedule.

Dates or times of performance will be extended to the extent of delays excused by this section, provided that the party whose performance is affected notifies the other promptly of the existence and nature of such delay.

Since the performance dates of this contract are important to the implementation of essential public work, continued failure to perform for periods aggregating twenty-one (21) or more days, even for causes beyond the control of the Contractor, shall be deemed to render performance impossible, and the School District shall therefore have the right to terminate this contract without termination costs or penalties, and without liability for any other payment or obligation payable or deliverable by the School District after the date of termination.

EMERGENCY EVACUATION PLAN

Successful Contractor shall agree to comply with the School Districts' Emergency Evacuation Plan. This plan may require the evacuation of all District students to an assigned area. In addition to all of the students, a staff member will be assigned to each bus.

In the event that the Contractor does not have sufficient vehicles to provide immediate transportation to all students simultaneously, Contractor will provide a plan, acceptable to the District, to obtain such vehicles required in an emergency situation.

The cost, should the District elect to evacuate all students under this plan, either for an actual emergency or for an emergency evacuation drill shall be:

\$_____ per hour per vehicle.

Signature: _____

Company: _____

Date: _____

BID FORM 1

Single Contractor for All Required Transportation Services

Bidder MUST be lowest responsible and responsive bidder for ALL required transportation services

All bid costs per bus/van per day prices are to be calculated based upon FY2025 costs.

The cost per vehicle per day price and wage rates will then be adjusted annually using the Cost of Living Adjustment Formula identified in Section 14 of the Bid Specifications.

Fuel adjustments shall be made semiannually during the School District contract term and are NOT subject to COLA adjustments.

**MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT
TRANSPORTATION**

BID FORM 1

Year 1: 2025-2026

A. Regular Transportation Routes (1 Tier) (Minimum of 71 Passenger Buses=Unless Otherwise Stated)

**MINUTEMAN BID WORKSHEET
(Reference Appendix C- Route Information)**

BUS NO.	ROUTE NO.	DISTRICT SERVED	APPROX. MILES	COST/BUS/ DAY	DAYS 181	ANNUAL TOTAL
58	1	Lancaster	122		181	
51	2	Acton	77		181	
52	3	Arlington	42		181	
36	4	Arlington	58		181	
34	5	Arlington	51		181	
38	6	Arlington	53		181	
	7	No Bus/Route Needed				
53	8	Stow	106		181	
54	9	Concord	105		181	
27	10	Lexington	50		181	
55	11	Lancaster	171		181	
56	12	Needham-Dover	108		181	
57	13	Acton-2	105		181	
58	14	Bolton	122		181	
				TOTAL A:		

B. Late Bus (3 Buses @ 3:30 p.m.- Monday, Tuesday and Thursdays)
 (Reference Appendix C- Late Bus Route Information)

LATE BUSES

ROUTE NO.	APPROX. MILES	COST/BUS/ DAY	DAYS 120	ANNUAL TOTAL
A-3:30	15		120	
B-3:30	20		120	
C- 3:30	33		120	
TOTAL B:				

C. ATHLETIC PRACTICE BUSES (Monday – Thursdays at 6:00 p.m.)
 (Reference Appendix C- Sports Bus Route Information)

ATHLETIC PRACTICE BUSES*

BUS NO.	APPROX. MILES	COST/BUS/ DAY	DAYS 120	ANNUAL TOTAL
A-6:00	16		120	
B-6:00	21		120	
C-6:00	18		120	
D-6:00	27		120	
TOTAL C:				

D. Athletic or Activity Bus-See Appendices Athletic Schedule (A trip includes both to and return) (Estimate: 100 Trips, 25 miles/trip average, 3.5 hours driver wait time average)

Minimum 71 Passenger Bus:

Mileage Rate \$_____ per mile x 2,500 miles = \$_____ (D1)

Driver Wait Cost: \$_____ per hour x 350 hours = \$_____ (D2)

For Informational & Planning Purposes ONLY:

Alternate: 19-20 Passenger Bus:

Mileage Rate \$_____ per mile

Driver Waiting Cost: \$_____ per hour

Alternate: 7-10 Passenger Van:

Mileage Rate \$_____ per mile

Driver Waiting Cost: \$_____ per hour

Subtotal Year 1 (D1+D2) = \$_____ (D)

SINGLE VENDOR

TOTAL COST YEAR 1(A+B+C+D):

\$_____ (Basis for Bid Award)

The Basis for Award shall be the lowest amount for the sum of the transportation categories by a single vendor who is determined to be both responsive and responsible.

Performance Bond

If required, the annual cost of an annual 100% Performance Bond or Letter of Credit shall be \$ _____ for the first year of the contract.

The cost of the Performance Bond or Letter of Credit will not be used in the calculation or determination of the lowest responsive and responsible bidder, but will be added to the cost of the Contract, if required.

Signature: _____

Printed Name: _____

Company: _____ **Date:** _____

FORM 2
Bidder Registration Form

Company: _____

Address: _____

Person Authorized To Sign on Behalf of Company:
(Attach Bidder Signatory Authorization)

Name (Printed): _____

Title: _____

Signature: _____

Date: _____

Telephone: _____

Fax: _____

Email Address: _____

CERTIFICATE OF VOTE

I, _____, Clerk-Secretary of _____ hereby certify that, at a meeting of the Board of Directors of said Corporation duly held on _____ which date is earlier than the contract to which this certificate is incorporated by reference, at which a quorum was present and voting throughout, the following vote was duly passed and is now in full force and effect:

"Voted: That _____ be and hereby is authorized, directed and empowered for, in the name of and on behalf of this corporation, to sign, seal with the corporate seal, execute, acknowledge and deliver other obligations of this Corporation; the execution of any such bid, contract, bond or obligation with the **Minuteman Regional Vocational Technical School District by its School Committee as the Awarding Authority** by such _____ to be valid and binding upon this Corporation for all purposes, and that a certificate of the Clerk-Secretary of this Corporation setting forth this vote shall be delivered to the **Minuteman Regional Vocational Technical School District by its School Committee** as the Awarding Authority; and that this vote shall remain in full force and effect unless and until the same has been altered, amended or revoked by a subsequent vote of such directors and a certificate of such later vote attested by the Clerk-Secretary of this Corporation is delivered to the Awarding Authority."

I, further certify that _____ is the duly-elected _____ of said corporation.

Signed:

CLERK-SECRETARY

Place of Business: _____

Date of Contract: _____

AFFIX CORPORATE SEAL

In the event that the Clerk or Secretary is the same person as the Officer authorized to sign that contract or other instrument for the Corporation, this Certificate must be counter signed by another officer of the Corporation.

Countersignature:

(Name and Title of Officer)

(Date)

If there is no other Officer of the Corporation to attest, then this Certification must be notarized.

On this _____ day of _____ 20____, before me, the undersigned Notary Public, personally appeared _____, as _____ of _____ and proved to me through satisfactory evidence of identification, which was _____, that h/she is the person whose name is signed on the foregoing document and acknowledged to me that h/she signed it voluntarily for its stated purpose.

Notary Public

My Commission Expires:

FORM 3

ASSURANCE OF NON-DISCRIMINATION COMPLIANCE

The undersign certifies that he/she does not subject employees or applicants for employment by this firm to discrimination on the basis of race, color, sexual orientation, gender identification, national origin, handicap, age or sex, in any of the following areas:

- Recruitment, hiring, upgrading, promotion, whether for full-time or part-time employment, consideration for demotion, transfer, layoff, or hiring.
- Rates of pay or any other form of compensation and changes in compensation.
- Job assignments and seniority status.
- Granting and returning from leaves of absence, leave for pregnancy, or any other leave.
- Fringe benefits available by virtue of employment, whether or not administered by the recipient.
- Selection and financial support for training, including apprenticeship, professional meetings, conferences, and other related activities, selection for tuition assistance, and selection for sabbaticals and leaves of absence to pursue training.
- Employer-sponsored activities, including social or recreational programs.
- Any other term, condition, or privilege of employment.

If corporation. Must be signed and sealed by a duly authorized officer; if partnership, so state and give names of all partners, or if an individual, so state and sign.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 4

CONTRACTOR INFORMATION AND REFERENCES

The undersigned proposes to furnish services for FY2026 through FY2030 SCHOOL TRANSPORTATION SERVICES to the MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT in accordance with the aforementioned specifications.

The undersigned offers the following information as evidence of the Bidder's qualifications to perform the work as bid upon according to all the requirements of the specifications. Please answer the following questions:

Number of years bidder has been in business under present business: _____

Has bidder been involved in a Chapter 11 bankruptcy proceeding within the past ten years? _____Y/N

Has bidder ever failed to complete any work awarded? _Y/N

Has the bidder had a school bus contract terminated for cause or non-performance within the past 5 years?
_____Y/N
Describe Below

Has bidder ever been involved in non-accident related litigation in the past five years? ____Y/N
Describe Below

Has bidder ever been in any accidents where the result was loss of life? _____Y/N
Describe Below

List at least two (2) public School Departments with which you are currently contracting or have contracted with in the State of Massachusetts and attach letters of reference.

1. School District: _____ Contact: _____

Type of Service: _____ Telephone No. _____

2. School District: _____ Contact: _____

Type of Service: _____ Telephone No. _____

3. School District: _____ Contact: _____

Type of Service: _____ Telephone No. _____

Comments/Explanation (Optional):

List any formal legal action pertaining to school transportation contracts involving you in the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

List any "quasi-judicial" action involving you relating to school transportation contracts within the last ten years. (If none, write "NONE") Identify all parties involved and resolution.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 5

AUTHORIZATION FOR RELEASE OF REFERENCE INFORMATION

DATE: _____

NAME

BIDDER: _____

I hereby authorize the references listed in this bid to release any and all information regarding our transportation performance.

Furthermore, I agree to hold these and any other references, both personally and severally, harmless from any liability associated with the provision of any reference information.

The reference information provided will be confidential and used exclusively for the purpose of evaluating the bidder's proposal to provide school bus transportation.

NAME OF AUTHORIZING OFFICIAL: _____

(Print/Type)

SIGNATURE OF AUTHORIZING OFFICIAL:

(Signature)

(Date)

FORM 6

SCHOOL TRANSPORTATION BID NON-DEFAULT CERTIFICATE

The undersigned certifies under penalties of perjury that the corporation or company submitting this bid has not defaulted nor been terminated for cause or non-performance on any contract in Massachusetts in the last five (5) years.

NON-DEBARMENT CERTIFICATION: The undersigned certifies under penalty of perjury that the Contractor is not presently debarred from entering into a public contract in the Commonwealth of Massachusetts under the provision of §29F of M.G.L. Chapter 29, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Name of Corporation or Company _____

Address _____

Telephone _____

**Typed name of person authorized to bind
The Corporation or Company** _____

**Authorized
Signature** _____

Date _____

FORM 7

TAX COMPLIANCE CERTIFICATION

Pursuant to MG c. 62C, § 49A, the undersigned acting on behalf of the Contractor, certifies under the penalties of perjury that, to the best of the undersigns knowledge and belief, the Contractor is in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and Contractors, and withholding and remitting child support. *

**Signature of Individual
of Corporate Contractor (Mandatory)

*** Contractor's Social Security Number
or Federal ID Number

By: _____
Corporate Officer
(Mandatory, if applicable)

Date: _____

* The provision in the Attestation relating to child support applies only when the Contractor is an individual.

** Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.

*** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the authority of GL c. 62C, § 49A.

FORM 8

CERTIFICATE OF NON-COLLUSION

As per Chapter 30B, Section 10, any person submitting a bid or a proposal for the procurement of disposal of supplies or services to any governmental body shall certify in writing, on the bid or proposal, as follows:

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Company Name

Authorized Signature

Printed Name and Title of Authorized Person

Date

FORM 9
BID DEPOSIT

This **SCHOOL TRANSPORTATION BID** must be accompanied by a bid deposit in the form of a bid bond, a certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company, payable to the **MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**. The bid bond shall be with a surety satisfactory to the **MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**, and conditioned upon the faithful performance by the principal of the agreements contained in the bid. The amount of such bid deposit shall be ten thousand dollars (\$10,000.00) for the five school years July 1, 2020-June 30, 2025.

PERFORMANCE BOND

Notice from the Contractor's bonding company, which states that the Contractor, if awarded the contract, is bondable for the full performance of the contract on an annual basis MUST be provided and attached.

IRREVOCABLE LETTER OF CREDIT

An irrevocable letter of credit, (LOC) satisfactory to the **MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT** may be substituted for the required performance bond. LOC from the Contractor's bonding company or bank which states that an irrevocable letter of credit made out to the **MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT** will be issued for the annual full amount of the contract if the Contractor is awarded the contract.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 10
STATEMENT OF UNDERSTANDING

Bidders:

The undersigned hereby assures that this bid is made in good faith, without fraud, collusion, or connection of any kind with any other bidder for the same work; that he has informed himself in full in regard to the "BID SPECIFICATIONS", and other information attached to this bid. Also he has made his own examinations and estimates and from them makes this bid. Also that he is in full knowledge that all of the aforementioned information and other materials attached to this bid shall become part of the contract.

The undersigned understands that the School Committee reserves the right to waive any informalities, or reject any and all bids or any part thereof, and/or accept any bid or part thereof which are in the best interest of the MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT.

With the above understanding, the undersigned proposes to furnish SCHOOL TRANSPORTATION SERVICES to the MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT and to comply in all respects with said specifications for the sum or sums stated.

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 11
TERMINAL LOCATIONS/FUELING PLANS

To be completed by all Bidders:

If known, state your plan for the garaging, fueling, and maintaining of the buses to be used for this contract. Otherwise, state that the location(s) will meet the specifications. Multiple terminals or parking areas are allowed.

If unknown at the time of the bid submission, this information must be provided prior to the execution of a contract.

FORM 12

Description of Equipment to be Used Under this Contract To Be Provided to District 2 Weeks Prior to the Start of the School Year - Annually (Duplicate Form as Necessary)

School Year _____													
Bus Equipment													
Completed By: _____						Date Mileage Taken _____							
Requirements: <i>ROOSTERS MUST BE TYPED AND SUBMITTED BY AUGUST 15TH EACH YEAR OF CONTRACT</i>													
Communications													
Bus #	# on Roof	Model Year	Indicate Type A,B,C,D	Capacity	Make	Current Mileage	Condition	GPS Services All Ready Installed Circle One	Two Way Radio Operational Circle One	Advanced Emissions Control/Filters	Crossing Gate	28" Seat Backs	Retractable Seat Belts
1								Y N	Y N	Y N	Y N	Y N	Y N
2								Y N	Y N	Y N	Y N	Y N	Y N
3								Y N	Y N	Y N	Y N	Y N	Y N
4								Y N	Y N	Y N	Y N	Y N	Y N
5								Y N	Y N	Y N	Y N	Y N	Y N
6								Y N	Y N	Y N	Y N	Y N	Y N
7								Y N	Y N	Y N	Y N	Y N	Y N
8								Y N	Y N	Y N	Y N	Y N	Y N
9								Y N	Y N	Y N	Y N	Y N	Y N
10								Y N	Y N	Y N	Y N	Y N	Y N
11								Y N	Y N	Y N	Y N	Y N	Y N
12								Y N	Y N	Y N	Y N	Y N	Y N
13								Y N	Y N	Y N	Y N	Y N	Y N
14								Y N	Y N	Y N	Y N	Y N	Y N
15								Y N	Y N	Y N	Y N	Y N	Y N
16								Y N	Y N	Y N	Y N	Y N	Y N
17								Y N	Y N	Y N	Y N	Y N	Y N
18								Y N	Y N	Y N	Y N	Y N	Y N
18								Y N	Y N	Y N	Y N	Y N	Y N
20								Y N	Y N	Y N	Y N	Y N	Y N
21								Y N	Y N	Y N	Y N	Y N	Y N
22								Y N	Y N	Y N	Y N	Y N	Y N
23								Y N	Y N	Y N	Y N	Y N	Y N
24								Y N	Y N	Y N	Y N	Y N	Y N
25								Y N	Y N	Y N	Y N	Y N	Y N
26								Y N	Y N	Y N	Y N	Y N	Y N
27								Y N	Y N	Y N	Y N	Y N	Y N

*** Identify those buses which have been retrofitted with advanced emissions control or particulate filter devices.**

ATTACH ADDITIONAL SHEETS AS NECESSARY

SIGNATURE: _____

PRINTED NAME: _____

COMPANY: _____

DATE: _____

FORM 13
ROSTER OF DRIVERS
(Duplicate as Necessary)

To Be Provided to District 2 Weeks Prior to the Start of the School Year - Annually

Attach copies of licenses, driver record checks, and CORI authorizations/reports

1. Name _____

Address _____

Telephone # _____ Lic. # _____

2. Name _____

Address _____

Telephone # _____ Lic. # _____

3. Name _____

Address _____

Telephone # _____ Lic. # _____

4. Name _____

Address _____

Telephone # _____ Lic. # _____

5. Name _____

Address _____

Telephone # _____ Lic. # _____

6. Name _____

Address _____

Telephone # _____ Lic. # _____

7. Name _____

Address _____

Telephone # _____ Lic. # _____

8. Name _____

Address _____

Telephone # _____ Lic. # _____

9. Name _____

Address _____

Telephone # _____ Lic. # _____

10. Name _____

Address _____

Telephone # _____ Lic. # _____

11. Name _____

Address _____

Telephone # _____ Lic. # _____

12. Name _____

Address _____

Telephone # _____ Lic. # _____

13. Name _____

Address _____

Telephone # _____ Lic. # _____

14. Name _____

Address _____

Telephone # _____ Lic. # _____

15. Name _____

Address _____

Telephone # _____ Lic. # _____

16. Name _____

Address _____

Telephone # _____ Lic. # _____

BID SUBMITTAL FORM/CHECKLIST

- _____ Bid Submittal Form 1 – Minuteman Regional Vocational Technical School District
- _____ Bid Submittal Form 2 – Bidder Registration Form /Signatory Authorization
- _____ Certificate of Vote
- _____ Bid Submittal Form 3 – Assurance of Non-Discrimination Compliance
- _____ Bid Submittal Form 4 – Contractor Information and References
(attach 3 letters of reference from current contracts)
- _____ Bid Submittal Form 5 – Authorization for Release of Reference Information
- _____ Bid Submittal Form 6 – Non-Default Certificate
- _____ Bid Submittal Form 7 – Tax Compliance Certification
- _____ Bid Submittal Form 8 –Certificate of Non-Collusion
- _____ Bid Submittal Form 9 – Bid Deposit
(\$10,000 to Minuteman Regional Vocational Technical School District)
- _____ Performance Bondable Statement /Irrevocable Letter of Credit
(attach statement from bank or bonding company)
- _____ Bid Submittal Form 10 – Statement of Understanding
- _____ Bid Submittal Form 11 – Terminal(s) Parking Location/Fueling Plans
(If Known)
- _____ Bid Submittal Form 12 – Description of Equipment to be Used Roster
(To Be Submitted 2 Weeks Prior to the Start of the School Year Annually)
- _____ Bid Submittal Form 13 – Roster of Drivers
(To Be Submitted 2 Weeks Prior to the Start of the School Year Annually)

OTHER SUBMITTALS

- _____ 1 Safety and Training Program
- _____ 2 CDL Drug Testing Policies and Procedures
- _____ 3 Accident Records, Past 3 years
- _____ 4 Insurance/Bondable Statement from Bond/Insurance Carrier
- _____ 5 References

Evaluation Criteria

Bidder: _____

Responsive: Yes No

Responsible: Yes No

SINGLE VENDOR

Total Contract Cost: Single Contractor Award:

\$ _____ **Low Bid** Yes No

Submittals:

Complete

	Yes	No
Bidder Registration Form	_____	_____
Affirmative Action Plan	_____	_____
Certification EEO/AA	_____	_____
Non-Discrimination Compliance	_____	_____
Contractor Information	_____	_____
Letters of Reference	_____	_____
Tax Certification	_____	_____
Statement of Non-Collusion	_____	_____
Non-Default Certificate	_____	_____
Bid Deposit \$10,000 to District	_____	_____
Performance Bond LOC Statement	_____	_____
Bona Fide Bid Statement	_____	_____
Statement of Understanding	_____	_____
Terminal/Parking Location/Fueling Plan (If Known)	_____	_____
Equipment Description (If Known)	_____	_____
Safety and Training Program	_____	_____
CDL Drug Testing Policies/Procedures	_____	_____
Accident Record 3 yrs.	_____	_____
Insurance/Bondable Certificates	_____	_____

APPENDICES

- Appendix A:** School Calendar
- Appendix B:** State Prevailing Wage Rate Statement
- Appendix C:**
Route Information
Regular Transportation
Late Bus Schedule
Athletic Schedule
Athletic/Activity Trip Schedule (2023-2024)
- Appendix D:** Athletic/Activity Trip Information
- Exhibit E:** Standards of Selection for School Bus Drivers
- Appendix F:** Invoices
- Exhibit G:** Rules of Student Conduct while Riding School Buses
- Exhibit H:** Rules and Regulations for Drivers

Appendix A: School Calendar



MINUTEMAN
HIGH SCHOOL REVOLUTIONIZED



2024 - 2025 School Year

B-13 August/September G-10							B-10 October G-12							B-9 November G-8							B-10 December G-5							B-9 January G-12																
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa										
18	19	20	21	22	23	24			1	2	3	4	5			1	2				1	2	3	4	5	6	7					1	2	3	4									
25	26	27	28	29	30	31	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11										
1	2	3	4	5	6	7	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18										
8	9	10	11	12	13	14	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25										
15	16	17	18	19	20	21	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31											
22	23	24	25	26	27	28																																						
29	30																																											
Aug. 20-22 New Teacher Orientation Aug. 21 & 22 Leads Return Aug. 26 Teacher PD (full day) Aug. 27, 28, 29, First week of school August 30 No School Sept. 2 Labor Day / Offices Closed Sept. 11 PD Early Release @12:30PM Sept. 26 Freshman Parent Back to School Night @ 6:00-8:00PM							Oct. 2 Teacher PD Dismissal @ 12:30PM Oct. 10 Parent/Teacher Remote Conferences @ 5:30-8:30PM Oct. 11 Dismissal @ 11:21AM Oct. 14 Columbus Day / Office Closed Oct. 23, PD Early Release @12:30PM							Nov. 8 Showcase Day (No School) (Faculty, Student Ambassadors and Volunteers only) Nov. 11 Veterans Day / Offices Closed Nov. 17 Open House @ 10:00AM - 1:00PM Nov. 27 Early Release 11:21 Nov. 28-29 Thanksgiving Break / Offices Closed ELA Retest Math Retest							Dec. 4 Teacher PD dismissal @ 12:30PM Dec. 20 Early Release @ 11:21 Dec. 25 Offices Closed Dec. 23-31 Winter Break / School Closed							Jan. 1 Office Closed Jan. 2 All Students Return to School Jan. 20 ML King Jr. Day / Offices Closed Jan. 29, PD Early Release @12:30PM																
B-10 February G-5							B-10 March G-11							B-8 April G-9							B-11 May G-10							B-9 June G-5																
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa										
						1						1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7											
2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14										
9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21										
16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28										
23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30															
							30	31																																				
Feb. 5, Teacher PD dismissal @ 12:30PM Feb. 14 Dismissal @ 11:21AM Feb. 17 Presidents Day / Offices Closed Feb. 17-21 Winter Break Biology Retest							March 6 Parent/Teacher Remote Conferences @ 12:30-3:30PM Dismissal @ 11:21AM Mar. 12, PD Early Release @12:30PM ELA Retest Math Retest MCAS ELA							April 2, Dismissal @ 12:30PM April 11 Early Dismissal @ 11:21AM April 18 Early Release @ 11:21 April 21 Patriots Day / Offices Closed April 21-25 Spring Break							May 26 Memorial Day / Offices Closed May 23 Last Day for Seniors May. 7, 28, PD Early Release @12:30PM MCAS Math							June 6 Graduation @ 2:00PM June 6 Early Dismissal @ 11:21AM June 11 Last Day of School (subj. to change) Last Day Early Release 11:21AM June 19 Juneteenth / Offices Closed June 18 (5 snow days) MCAS Science																

Format 1 - Grade 10/12 in Technical Major
B-93

Minuteman High School
758 Marrett Road
Lexington, MA 02421

Format 2 - Grade 9/11 in Technical Major
G-87

Approved by Minuteman School Committee 4/25/24

4/12/2024

Appendix B: State Prevailing Wage Statement

From: pwa@noreply.mass.gov <pwa@noreply.mass.gov>
Sent: Monday, December 9, 2024 3:38 PM
To: Resendes, Michelle <mresendes@minuteman.org>
Subject: Prevailing wage schedule for Wage Request number :20241209-034

[You don't often get email from pwa@noreply.mass.gov. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

The following prevailing wage rates apply to school bus drivers employed by the contractor for your school bus transportation contract, as determined by the Department of Labor Standards under the provisions of G.L. c. 71, §7A.

A copy of this determination shall be made available to all prospective bidders. This determination shall be made a part of the contract for said services and shall be in effect for the duration of the original contract term. Any exercise of an option to renew or extend the original contract term must include updated prevailing wage rates. The successful bidder shall post a copy of the prevailing wage rates in a conspicuous place for the duration of the original contract term and any extensions thereof.

Prevailing wage rates apply to all drivers who operate under a school bus transportation contract, including the transportation of students to and from school, special education transportation, school-related athletic events, field trips, and other school-related activities covered by the contract.

Prevailing wage rates must be paid to school bus drivers for all activities directly associated with the transportation of pupils. In addition to time spent on routes, this includes time spent performing mandatory vehicle safety checks, fueling, and travel between routes and garages, parking lots, and other places where buses are stored.

THIS IS A SYSTEM-GENERATED EMAIL. PLEASE DO NOT REPLY TO THIS EMAIL. TO CONTACT DLS REGARDING PREVAILING WAGE MATTERS CALL 617.626.6953

=====

APPROVAL/DENIAL COMMENTS



MAURA HEALEY
Governor

KIM DRISCOLL
Lt. Governor

**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS**

Prevailing Wage Rates

**As determined by the Director under the provisions of the
Massachusetts General Laws, Chapter 149, Sections 26 to 27H**

LAUREN JONES
Secretary

MICHAEL FLANAGAN
Director

Awarding Authority: Minuteman Reg. Tech. High School
Contract Number: MM-25-01 **City/Town:** ARLINGTON
Description of Work: Transportation services for Minuteman Regional Vocational Technical School District -Regular, Late and Athletic Busses (Acton, Arlington, Bolton, Concord, Dover, Lancaster, Lexington, Needham and Stow)
Job Location: 758 Marrett Rd

Information about Prevailing Wage Schedules for Awarding Authorities and Contractors

- The wage rates will remain in effect for the duration of the project, except in the case of multi-year public construction projects. For construction projects lasting longer than one year, awarding authorities must request an updated wage schedule no later than two weeks before the anniversary of the date the contract was executed by the awarding authority and the general contractor. For multi-year CM AT RISK projects, the awarding authority must request an annual update no later than two weeks before the anniversary date, determined as the earlier of: (a) the execution date of the GMP Amendment, or (b) the execution date of the first amendment to permit procurement of construction services. The updated wage schedule must be provided to all contractors, including general and sub-contractors, working on the construction project.
- This annual update requirement is generally not applicable to 27F "rental of equipment" contracts. For such contracts, the prevailing wage rates issued by DLS shall remain in effect for the duration of the contract term. However, if the prevailing wage rate sheet issued does not contain wage rates for each year covered by the contract term, the Awarding Authority must request updated rate sheets from DLS and provide them to the contractor to ensure the correct rates are being paid throughout the duration of the contract. Additionally, if an Awarding Authority exercises an option to renew or extend the contract term, they must request updated rate sheets from DLS and provide them to the contractor.
- This wage schedule applies only to the specific project referenced at the top of this page and uniquely identified by the "Wage Request Number" on all pages of this schedule.
- An Awarding Authority must request an updated wage schedule if it has not opened bids or selected a contractor within 90 days of the date of issuance of the wage schedule. For CM AT RISK projects (bid pursuant to G.L. c.149A), the earlier of: (a) the execution date of the GMP Amendment, or (b) the bid for the first construction scope of work must be within 90-days of the wage schedule issuance date.
- The wage schedule shall be incorporated in any advertisement or call for bids for the project as required by M.G.L. c. 149, § 27. The wage schedule shall be made a part of the contract awarded for the project. The wage schedule must be posted in a conspicuous place at the work site for the life of the project in accordance with M.G.L. c. 149 § 27. The wages listed on the wage schedule must be paid to employees performing construction work on the project whether they are employed by the prime contractor, a filed sub-bidder, or a sub-contractor.
- Apprentices working on the project are required to be registered with the Massachusetts Division of Apprentices Standards (DAS). Apprentices must keep their apprentice identification card on their persons during all work hours on the project. An apprentice registered with DAS may be paid the lower apprentice wage rate at the applicable step as provided on the prevailing wage schedule. Any apprentice not registered with DAS regardless of whether they are registered with another federal, state, local, or private agency must be paid the journeyworker's rate.
- Every contractor or subcontractor working on the construction project must submit weekly payroll reports and a Statement of Compliance directly to the awarding authority by mail or email and keep them on file for three years. Each weekly payroll report must contain: the employee's name, address, occupational classification, hours worked, and wages paid. Do not submit weekly payroll reports to DLS. For a sample payroll reporting form go to <http://www.mass.gov/dols/pw>.
- Contractors with questions about the wage rates or classifications included on the wage schedule have an affirmative obligation to inquire with DLS at (617) 626-6953.
- Contractors must obtain the wage schedules from awarding authorities. Failure of a contractor or subcontractor to pay the prevailing wage rates listed on the wage schedule to all employees who perform construction work on the project is a violation of the law and subjects the contractor or subcontractor to civil and criminal penalties.
- Employees not receiving the prevailing wage rate set forth on the wage schedule may file a complaint with the Fair Labor Division of the office of the Attorney General at (617) 727-3465.

Issue Date: 12/09/2024

Wage Request Number: 20241209-034

Classification	Effective Date	Base Wage	Health	Pension	Supplemental Unemployment	Total Rate
School Bus						
Athletic/ Field Trips/ Extra-Curricular <i>SCHOOL BUS - 25/EASTERN-8751/Transdev</i>	09/22/2024	\$23.34	\$-	\$0.00	\$0.00	\$23.34
School Bus Driver <i>SCHOOL BUS - 25/EASTERN-8751/Transdev</i>	09/22/2024	\$34.04	\$-	\$0.00	\$0.00	\$34.04

Additional Apprentices Information:

All apprentices must be registered with the Division of Apprenticeship Training (DAS) in accordance with M.G.L. c. 23, §§ 11E-11L. Minimum wage rates for apprentices employed on public works projects are listed above as a percentage of the hourly prevailing wage rate established by the Commissioner under the provisions of M.G.L. c. 149, §§ 26-27D. Apprentices ratios are established by DAS pursuant to M.G.L. c. 23, §§ 11E-11L. Ratios are expressed as the allowable number of apprentices to journeymen or fraction thereof, unless otherwise specified. The ratios listed herein have been taken from relevant private collective bargaining agreements (CBAs) and are provided for illustrative purposes only. They have not been independently verified as being accurate or continuing to be accurate. Parties having questions regarding what ratio to use should contact DAS.

Appendix C

Route Information

Regular Routes (2024-25)

In This Section

Late Bus/Sports Bus Schedule



BUS 1

Lancaster

UPDATED DEC 18, 2024 @ 8:26 PM

Morning Route

Time	Location	Town
5:50 AM	Shirley Rd & Grant Way	Lancaster
5:51 AM	1822 Shirley Rd	Lancaster
5:56 AM	Old Union Tpke & Spectacle Pond Ave	Lancaster
6:01 AM	Mountain Laurel Ln & Old Lunenburg Rd	Lancaster
6:03 AM	FIRE ROAD 10 @ LUNENBURG RD	Lancaster
6:13 AM	397 Langen Rd	Lancaster
6:18 AM	Highfield Dr & Old County Rd	Lancaster
6:24 AM	199 Center Bridge Rd	Lancaster
6:25 AM	Center Bridge Rd & Neck Rd	Lancaster
6:28 AM	260 Neck Rd	Lancaster
6:30 AM	586 Neck Rd	Lancaster
6:31 AM	Seven Bridge Rd & Shasta Dr	Lancaster
6:34 AM	1126 Brazao Ln	Lancaster
6:36 AM	Main St & Buttonwood Ln	Lancaster
6:37 AM	1405 MAIN ST	Lancaster
6:39 AM	93 Ponakin Rd	Lancaster
6:40 AM	PONAKIN RD @ SCHUMACHER RD	Lancaster
6:43 AM	1985 Main St	Lancaster
6:44 AM	2042 MAIN ST	Lancaster
6:47 AM	N Main St & New Lancaster Rd	Lancaster
6:49 AM	Main St & Brockelman Rd	Lancaster
6:51 AM	319 Brockelman Rd	Lancaster

Afternoon Route

Time	Location	Town
3:05 PM	Shirley Rd & Grant Way	Lancaster
3:08 PM	1822 Shirley Rd	Lancaster
3:18 PM	Old Union Tpke & Spec Pond Ave	Lancaster
3:13 PM	Mountain Laurel Ln & Old Lunenburg Rd	Lancaster
3:22 PM	FIRE ROAD 10 @ LUNENBURG RD	Lancaster
3:58 PM	397 Langen Rd	Lancaster
4:01 PM	Old County Rd & Highfield Dr	Lancaster
4:09 PM	199 Center Bridge Rd	Lancaster
4:12 PM	Center Bridge Rd & Neck Rd	Lancaster
4:14 PM	260 Neck Rd	Lancaster
4:16 PM	586 Neck Rd	Lancaster
4:17 PM	Seven Bridge Rd & Shasta Dr	Lancaster
4:20 PM	1126 Brazao Ln	Lancaster
4:22 PM	N Main St & Buttonwood Ln	Lancaster
4:23 PM	1405 N MAIN ST	Lancaster
3:30 PM	93 Ponakin Rd	Lancaster
3:29 PM	Ponakin Rd & Schumacher Rd	Lancaster
3:33 PM	1985 Main St	Lancaster
3:34 PM	2042 MAIN ST	Lancaster
3:39 PM	N Main St & New Lancaster Rd	Lancaster
3:40 PM	Main St & Brockelman Rd	Lancaster
3:42 PM	319 Brockelman Rd	Lancaster

In This Section

Late Bus/Sports Bus Schedule



BUS 2

Acton & Concord

UPDATED SEPT 3, 2024 @ 7:00 PM

English >

Morning Route

Time	Location	Town
6:02 AM	Avalon Dr & Trillium Cir	Acton
6:07 AM	Beth Cir & Great Rd	Acton
6:09 AM	Nonset Path & Pheasant Hill	Acton
6:10 AM	Nonset Path & Old Beaverbrook	Acton
6:12 AM	GREAT RD @ SACHEM WAY	Acton
6:13 AM	388 Great Rd	Acton
6:15 AM	Main St & Wampus Ave	Acton
6:16 AM	Main St & Chase Path	Acton
6:17 AM	Main St & Northbriar Rd	Acton
6:21 AM	Davis Rd Apartments (Tennis Court Entrance)	Acton
6:24 AM	Great Rd & Brook St	Acton
6:27 AM	74 Nagog Hill Rd	Acton
6:31 AM	81 TAYLOR RD	Acton
6:34 AM	Main St & Coughlin St	Acton
6:37 AM	Coolidge Dr & Washington Dr	Acton
6:38 AM	29 Jackson Dr	Acton
6:39 AM	Madison Ln & Lincoln Dr	Acton
6:44 AM	327 Nagog Hill Rd	Acton
6:50 AM	Newtown Rd & Simon Willard Rd	Acton
6:53 AM	Hosmer St & Concord Rd	Acton
6:54 AM	Concord Rd & Alcott St	Acton
6:56 AM	Bayberry Rd & Pope Rd	Acton
6:59 AM	Strawberry Hill Rd & Pope Rd	Acton
7:04 AM	College Rd & Annursnac Hill Rd	Concord
7:13 AM	LINDSAY POND RD @ LOWELL RD	Concord
7:20 AM	Bedford St & Davis Ct	Concord
7:22 AM	398 Bedford St	Concord
7:23 AM	BEDFORD ST @ PRESCOTT RD	Concord
7:24 AM	Bedford St & Old Bedford Rd	Concord
7:25 AM	Old Bedford Rd & Virginia Rd (NW)	Concord

Afternoon Route

Time	Location	Town
2:40 PM	Old Bedford Rd & Virginia Rd	Concord
2:42 PM	Bedford St & Old Bedford Rd	Concord
2:45 PM	BEDFORD ST @ PRESCOTT RD	Concord
2:46 PM	398 Bedford St	Concord
2:48 PM	Bedford St & Davis Ct	Concord
2:55 PM	Lowell Rd & Lindsay Pond Rd	Concord
3:03 PM	College Rd & Annursnac Hill Rd	Concord
3:08 PM	Pope Rd & Strawberry Hill Rd	Acton
3:12 PM	Bayberry Rd & Pope Rd	Acton
3:14 PM	Concord Rd & Alcott St	Acton
3:15 PM	Hosmer St & Concord Rd	Acton
3:18 PM	74 Nagog Hill Rd	Acton
3:20 PM	Newtown Rd & Simon Willard Rd	Acton
3:26 PM	327 Nagog Hill Rd	Acton
3:31 PM	Lincoln Dr & Madison Ln	Acton
3:32 PM	29 Jackson Dr	Acton
3:33 PM	Washington Dr & Coolidge Dr	Acton
3:36 PM	Musket Dr & Main St	Acton
3:39 PM	81 TAYLOR RD	Acton
3:44 PM	Brook St & Great Rd	Acton
3:45 PM	Davis Rd Apartments (Tennis Court Entrance)	Acton
3:48 PM	Main St & Wampus Ave	Acton
3:49 PM	Main St & Chase Path	Acton
3:51 PM	Main St & Northbriar Rd	Acton
3:54 PM	388 Great Rd	Acton
3:55 PM	Great Rd & Sachem Way	Acton
3:56 PM	Great Rd & Beth Cir	Acton
3:57 PM	Nonset Path & Old Beaverbrook	Acton
3:59 PM	Nonset Path & Pheasant Hill	Acton
4:06 PM	Avalon Dr & Trillium Cir	Acton



In This Section

Late Bus/Sports Bus Schedule



BUS 3

Arlington

UPDATED SEPT 3, 2024 @ 7:05 PM



Morning Route

Time	Location	Town
7:03 AM	BATES RD @ BROADWAY	Arlington
7:04 AM	CORNELL ST @ RIVER ST	Arlington
7:06 AM	Gardner St & Fremont St	Arlington
7:09 AM	Mass Ave @ Windsor St	Arlington
7:10 AM	Lake St & Herbert Rd	Arlington
7:11 AM	Lake St & Pondview Rd	Arlington

Afternoon Route

Time	Location	Town
2:43 PM	Lake St & Pondview Rd	Arlington
2:44 PM	Lake St & Herbert Rd	Arlington
2:45 PM	MASS AVE @ WINDSOR ST	Arlington
2:47 PM	Gardner St & Fremont St	Arlington
2:49 PM	University Rd & River St	Arlington
2:50 PM	River St & Broadway	Arlington



GET IN TOUCH

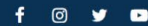
758 Marrett Road
Lexington, MA 02421

(781) 861-6500

PUBLIC SERVICES

Auto Repair Shop
Child Care Center
The District Restaurant
The Flower Shop
The Salon @ Minuteman

CONNECT WITH US





In This Section

Late Bus/Sports Bus Schedule



BUS 4

Arlington & Lexington

UPDATED SEPT 3, 2024 @ 7:10 PM

English >

Morning Route

Time	Location	Town
6:51 AM	Wyman St @ Broadway	Arlington
6:53 AM	FRANKLIN ST @ HAMLET ST	Arlington
6:56 AM	Gray St & Pleasant St	Arlington
6:58 AM	Hillsdale Rd & Pleasant View Rd	Arlington
7:00 AM	Spring St & Spring St (Bellevue Rd side)	Arlington
7:01 AM	Bellington St & Eastern Ave	Arlington
7:03 AM	Oakland Ave & Waverly St	Arlington
7:05 AM	Dow Ave & Sagamore Rd & Standish Rd	Arlington
7:12 AM	Concord Ave & Metropolitan Pkwy N	Lexington
7:16 AM	LEXINGTON RIDGE DR @ WALTHAM ST	Lexington
7:18 AM	BARBERRY RD @ CONCORD AVE	Lexington
7:22 AM	Waltham St & Blossomcrest Rd (S)	Lexington
7:23 AM	Allen St & Waltham St	Lexington
7:25 AM	Waltham St @ Marrett Rd	Lexington
7:29 AM	Fairbanks Rd & Shade St	Lexington
7:32 AM	Marrett Rd & Wilson Rd	Lexington

Afternoon Route

Time	Location	Town
2:33 PM	Marrett Rd & Wilson Rd	Lexington
2:36 PM	Shade St & Fairbanks Rd	Lexington
2:39 PM	Marrett Rd & Waltham St	Lexington
2:41 PM	Waltham St & Allen St	Lexington
2:42 PM	Waltham St & Blossomcrest Rd	Lexington
2:46 PM	BARBERRY RD @ CONCORD AVE	Lexington
2:49 PM	LEXINGTON RIDGE DR @ WALTHAM ST	Lexington
2:53 PM	Concord Ave & Metropolitan Pkwy N	Lexington
2:58 PM	Standish Rd & Sagamore Rd	Arlington
3:00 PM	Oakland Ave & Waverly St	Arlington
3:02 PM	Eastern Ave & Bellington St	Arlington
3:03 PM	Spring St & Spring St (Bellevue Rd side)	Arlington
3:05 PM	Hillsdale Rd & Pleasant View Rd	Arlington
3:07 PM	Pleasant St & Gray St	Arlington
3:10 PM	FRANKLIN ST @ HAMLET ST	Arlington
3:12 PM	Wyman St @ Broadway	Arlington



GET IN TOUCH

758 Marrett Road
Lexington, MA 02421

(781) 861-6500

PUBLIC SERVICES

Auto Repair Shop
Child Care Center
The District Restaurant
The Flower Shop
The Salon @ Minuteman

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In This Section

Late Bus/Sports Bus Schedule



BUS 5

Arlington & Lexington

UPDATED SEPT 3, 2024 @ 7:15 PM

English >

Morning Route

Time	Location	Town
6:47 AM	Summer St & Summer Street Pl	Arlington
6:49 AM	SUMMER ST @ BROOKDALE RD	Arlington
6:50 AM	MYSTIC ST @ DAVIS AVE	Arlington
6:51 AM	COLLEGE AVE @ CROSBY ST	Arlington
6:52 AM	CROSBY ST @ COLUMBIA RD	Arlington
6:53 AM	Oak Hill Dr & Woodside Ln (NE)	Arlington
6:54 AM	HEMLOCK ST @ PINE ST	Arlington
6:55 AM	Hemlock St & Yerxa Rd	Arlington
6:56 AM	MORNINGSIDE DR @ DICKSON AVE	Arlington
6:57 AM	MORNINGSIDE DR @ HODGE RD	Arlington
6:59 AM	Hutchinson Rd & Lantern Ln	Arlington
7:01 AM	FOREST ST @ THOMAS ST	Arlington
7:02 AM	FOREST ST @ SUMMER ST	Arlington
7:03 AM	SUMMER ST @ ALPINE ST	Arlington
7:04 AM	OAKLEDGE ST @ PARK AVE EXT	Arlington
7:06 AM	Lowell St & Westmoreland Ave	Arlington
7:07 AM	LOWELL ST @ HASKELL ST	Lexington
7:09 AM	LOWELL ST @ WHIPPLE RD	Lexington
7:12 AM	Maple St & Solomon Pierce Rd	Lexington
7:14 AM	Joseph Rd & Massachusetts Ave	Lexington
7:15 AM	Curve St & Massachusetts Ave	Lexington
7:20 AM	Massachusetts Ave & Audubon Rd	Lexington
7:21 AM	Massachusetts Ave & Estabrook Rd	Lexington
7:22 AM	Massachusetts Ave & Crosby Rd	Lexington

Afternoon Route

Time	Location	Town
2:33 PM	Massachusetts Ave & Crosby Rd	Lexington
2:34 PM	Massachusetts Ave & Estabrook Rd	Lexington
2:35 PM	Massachusetts Ave & Audubon Rd	Lexington
2:40 PM	Massachusetts Ave & Joseph Rd	Lexington
2:41 PM	Massachusetts Ave & Curve St	Lexington
2:43 PM	Maple St & Solomon Pierce Rd	Lexington
2:46 PM	Lowell St & Whipple Rd	Lexington
2:48 PM	Lowell St & Haskell St	Lexington
2:49 PM	Lowell St & Westmoreland Ave	Arlington
2:51 PM	Park Avenue Ext & Oakledge St	Arlington
2:52 PM	Alpine St & Summer St	Arlington
2:53 PM	Summer St & Forest St	Arlington
2:54 PM	Forest St & Thomas St	Arlington
2:56 PM	Hutchinson Rd & Lantern Ln	Arlington
2:58 PM	Morningside Dr & Hodge Rd	Arlington
2:59 PM	MORNINGSIDE DR @ DICKSON AVE	Arlington
3:00 PM	Hemlock St & Yerxa Rd	Arlington
3:01 PM	HEMLOCK ST @ PINE ST	Arlington
3:02 PM	Summer St & Summer Street Pl	Arlington
3:03 PM	Oak Hill Dr & Woodside Ln	Arlington
3:04 PM	Crosby St & Columbia Rd	Arlington
3:05 PM	Crosby St & College Ave	Arlington
3:06 PM	Mystic St & Davis Ave	Arlington
3:07 PM	Brookdale Rd & Summer St	Arlington



In This Section

Late Bus/Sports Bus Schedule



BUS 6

Arlington & Lexington

UPDATED SEPT 3, 2024 @ 7:20 PM



Morning Route

Time	Location	Town
7:04 AM	Bowker St & Massachusetts Ave	Lexington
7:05 AM	Massachusetts Ave & Hibbert St	Arlington
7:06 AM	MASS AVE @ DUNDEE RD	Arlington
7:07 AM	MASS AVE @ DANIELS ST	Arlington
7:08 AM	MASS AVE @ CLARK ST	Arlington
7:09 AM	Hobbs Ct & Massachusetts Ave	Arlington
7:10 AM	Brattle & Massachusetts Ave	Arlington
7:11 AM	MASS AVE @ MOUNT VERNON ST	Arlington
7:12 AM	HIGHLAND AVE @ GLOUCESTER ST	Arlington
7:13 AM	Gray St & Highland Ave (NW)	Arlington
7:15 AM	GRANDVIEW RD @ GRAY ST	Arlington
7:16 AM	Oakland Ave & Elmore St	Arlington
7:19 AM	Appleton St & Wollaston Ave	Arlington
7:21 AM	Browning Rd & Wadsworth Rd	Arlington
7:23 AM	Peacock Farm Rd & Watertown St	Lexington
7:26 AM	Pleasant St & Dover Ln (N)	Lexington

Afternoon Route

Time	Location	Town
2:39 PM	Pleasant St & Dover Ln	Lexington
2:41 PM	Watertown St & Peacock Farm Rd	Lexington
2:44 PM	Bowker St & Massachusetts Ave	Lexington
2:45 PM	Massachusetts Ave & Hibbert St	Arlington
2:46 PM	Massachusetts Ave & Dundee Rd	Arlington
2:47 PM	Massachusetts Ave & Daniels St	Arlington
2:48 PM	Massachusetts Ave & Clark St	Arlington
2:49 PM	Massachusetts Ave & Hobbs Ct	Arlington
2:50 PM	Massachusetts Ave & Brattle St	Arlington
2:51 PM	MASS AVE @ MOUNT VERNON ST	Arlington
2:52 PM	HIGHLAND AVE @ GLOUCESTER ST	Arlington
2:53 PM	Highland Ave & Gray St	Arlington
2:54 PM	GRANDVIEW RD @ GRAY ST	Arlington
2:55 PM	Oakland Ave & Elmore St	Arlington
2:58 PM	Appleton St & Wollaston Ave	Arlington
3:00 PM	Browning Rd & Wadsworth Rd	Arlington



GET IN TOUCH

758 Marrett Road
Lexington, MA 02421
(781) 861-6500

PUBLIC SERVICES

Auto Repair Shop
Child Care Center
The District Restaurant
The Flower Shop
The Salon @ Minuteman

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In This Section

Late Bus/Sports Bus Schedule



BUS 8

Acton, Bolton, Concord & Stow

UPDATED SEPT 3, 2024 @ 7:28 PM

English

Morning Route

Time	Location	Town
6:26 AM	Eastend Rd & Sugar Rd	Bolton
6:27 AM	BOLTON WOODS WAY @ MAIN ST	Bolton
6:29 AM	Hiley Brook Rd & Great Rd	Stow
6:30 AM	Great Rd & Harvest Dr	Stow
6:31 AM	GREAT RD @ ORCHARD DR	Stow
6:33 AM	HUDSON RD @ MAGUIRE LN	Stow
6:36 AM	Great Rd & Harvard Rd	Stow
6:38 AM	87 Wheeler Rd	Stow
6:40 AM	Gleasondale Rd & Laws Ln	Stow
6:42 AM	Library Hill Rd & Crescent St	Stow
6:44 AM	GREAT RD @ DEERFIELD LN	Stow
6:45 AM	Great Rd & Elm Ridge Rd	Stow
6:46 AM	GREAT RD @ POMPOSITTICUTT ST	Stow
6:47 AM	GREAT RD @ HASTINGS ST	Stow
6:52 AM	RED ACRE RD @ TUTTLE LN	Stow
6:58 AM	38 Main St	Acton
7:02 AM	Parker St & Carlton Dr	Acton
7:03 AM	Parker St & High St	Acton
7:06 AM	0 Nathan Pratt Dr	Concord
7:09 AM	MAIN ST @ BROOK TRAIL RD	Concord
7:10 AM	1911 Main St	Concord
7:11 AM	1879 Main St	Concord
7:13 AM	Harrington Ave & Ministerial Dr	Concord
7:15 AM	Pine St & Pleasant st	Concord
7:21 AM	Old Marlboro Rd & Woodland Rd	Concord

Afternoon Route

Time	Location	Town
2:44 PM	Old Marlboro Rd & Woodland Rd	Concord
2:50 PM	Pine St & Riverside Ave	Concord
2:52 PM	Harrington Ave & Ministerial Dr	Concord
2:54 PM	1879 Main St	Concord
2:55 PM	1911 Main St	Concord
2:56 PM	Main St & Brook Trail Rd	Concord
2:59 PM	0 Nathan Pratt Dr	Concord
3:03 PM	High St & Parker St	Acton
3:04 PM	Parker St & Carlton Dr	Acton
3:08 PM	38 Main St	Acton
3:13 PM	Red Acre Rd & Tuttle Ln	Stow
3:16 PM	Great Rd & Hastings St (W)	Stow
3:20 PM	GREAT RD @ POMPOSITTICUTT ST	Stow
3:22 PM	Great Rd & Elm Ridge Rd	Stow
3:23 PM	Great Rd & Deer Field Ln	Stow
3:25 PM	Gleasondale Rd & Great Rd & Library Hill Rd	Stow
3:27 PM	Gleasondale Rd & Laws Ln	Stow
3:29 PM	76 Wheeler Rd	Stow
3:31 PM	Great Rd & Harvard Rd	Stow
3:34 PM	Hudson Rd & Maguire Ln	Stow
3:36 PM	Great Rd & Orchard Dr	Stow
3:37 PM	Great Rd & Harvest Dr	Stow
3:38 PM	Hiley Brook Rd & Great Rd	Stow
3:40 PM	BOLTON WOODS WAY @ MAIN ST	Bolton
3:41 PM	Eastend Rd & Sugar Rd	Bolton

In This Section

Late Bus/Sports Bus Schedule



BUS 10

Lexington

UPDATED SEPT 3, 2024 @ 7:32 PM

Morning Route

Time	Location	Town
6:33 AM	661 Lowell St	Lexington
6:38 AM	Blodgett Rd & Peachtree Rd	Lexington
6:39 AM	Peachtree Rd & Woburn St	Lexington
6:41 AM	Laconia St & Rumford Rd	Lexington
6:42 AM	Laconia St & Ridge Rd	Lexington
6:46 AM	Adams St & Emerson Rd	Lexington
6:48 AM	East St & Grant St	Lexington
6:52 AM	Forest St & Muzzey St	Lexington
6:55 AM	BEDFORD ST @ LARCHMONT LN @ REED ST	Lexington
6:57 AM	Reed St & Augustus Rd (S)	Lexington
6:58 AM	Reed St & Garfield St (SE)	Lexington
6:59 AM	Reed St & Centre St (S)	Lexington
7:00 AM	Ward St & Ash St (W)	Lexington
7:03 AM	Bedford St & Simonds Rd	Lexington
7:06 AM	11-12 Flintlock Rd	Lexington
7:08 AM	Grove St & Diamond Rd	Lexington
7:10 AM	GROVE ST @ ELFRED ST	Lexington
7:12 AM	1 Jefferson Dr	Lexington
7:14 AM	Coach Rd & Rangeway & Volunteer Way	Lexington
7:18 AM	Fifer Ln & Winter St	Lexington
7:22 AM	Wood St @ Katahdin Dr	Lexington
7:23 AM	243 Wood St	Lexington
7:24 AM	Wood St & Conestoga Rd	Lexington
7:25 AM	Wood St & Woodpark Cir	Lexington
7:26 AM	Alpine St & Wood St	Lexington
7:29 AM	Oxbow Rd & Constitution Rd (SE)	Lexington
7:31 AM	Asbury St & Balfour St	Lexington

Afternoon Route

Time	Location	Town
2:34 PM	Asbury St & Balfour St	Lexington
2:36 PM	Constitution Rd & Oxbow Rd	Lexington
2:39 PM	Wood St & Alpine St	Lexington
2:40 PM	Wood St & Woodpark Cir	Lexington
2:41 PM	Wood St & Conestoga Rd	Lexington
2:42 PM	243 Wood St	Lexington
2:43 PM	Wood St & Katahdin Dr	Lexington
2:47 PM	Winter St & Fifer Ln	Lexington
2:49 PM	Rangeway & Volunteer Way	Lexington
2:51 PM	1 Jefferson Dr	Lexington
2:53 PM	Grove St & Eldred St	Lexington
2:55 PM	Grove St & Diamond Rd	Lexington
2:57 PM	11-12 Flintlock Rd	Lexington
3:00 PM	Simonds Rd & Bedford St	Lexington
3:03 PM	Reed St & Centre St	Lexington
3:04 PM	Ward St & Ash St	Lexington
3:05 PM	Reed St & Garfield St	Lexington
3:06 PM	Reed St & Augustus Rd	Lexington
3:08 PM	BEDFORD ST @ LARCHMONT LN @ REED ST	Lexington
3:11 PM	Muzzey St & Forest St	Lexington
3:15 PM	East St & Grant St	Lexington
3:17 PM	Emerson Rd & Adams St	Lexington
3:21 PM	Laconia St & Ridge Rd	Lexington
3:22 PM	Laconia St & Rumford Rd	Lexington
3:24 PM	Woburn St & Peachtree Rd	Lexington
3:25 PM	Peachtree Rd & Blodgett Rd	Lexington
3:30 PM	661 Lowell St	Lexington

In This Section

Late Bus/Sports Bus Schedule



BUS 11

Lancaster, Bolton & Stow

UPDATED SEPT 3, 2024 @ 7:52 PM

English

Morning Route

Time	Location	Town
5:39 AM	George Hill Rd & Hilltop Rd	Lancaster
5:42 AM	Deershorn Rd & Poulin Dr	Lancaster
5:49 AM	31 Runaway Brook Rd	Lancaster
5:56 AM	344 Parker Rd	Lancaster
5:58 AM	104 Parker Rd	Lancaster
6:00 AM	Main St & Prescott St	Lancaster
6:02 AM	6 Carter St	Lancaster
6:04 AM	291 Mill St	Lancaster
6:05 AM	Mill St & High Street	Lancaster
6:06 AM	Maynard St & Settlers Path	Lancaster
6:08 AM	280 Mill Street Ext	Lancaster
6:09 AM	Mill Street Ext & Bolton Station Rd	Lancaster
6:12 AM	Wattaquaddock Hill Rd & Sargent Rd	Bolton
6:14 AM	Wattaquaddock Hill Rd & Sawyer Rd	Bolton
6:19 AM	Wattaquaddock Hill Rd & Main St	Bolton
6:22 AM	Main St & Sampson Rd	Bolton
6:26 AM	33 Still River Rd	Bolton
6:30 AM	Kettlehole Rd & Fox Run Rd	Bolton
6:34 AM	231 Vaughn Hill Rd	Bolton
6:45 AM	269 Harvard Rd	Bolton
6:47 AM	Harvard Rd & Flanagan Rd	Bolton
6:52 AM	Sugar Rd & Houghton Farm Ln	Bolton
6:55 AM	Sugar Rd & Laurel Rd	Bolton

Afternoon Route

Time	Location	Town
3:05 PM	Sugar Rd & Houghton Farm Ln	Bolton
3:07 PM	Sugar Rd & Laurel Rd	Bolton
3:13 PM	269 Harvard Rd	Bolton
3:15 PM	Harvard Rd & Flanagan Rd	Bolton
3:24 PM	33 Still River Rd	Bolton
3:28 PM	Fox Run Rd & Kettle Hole Rd	Bolton
3:32 PM	231 Vaughn Hill Rd	Bolton
3:39 PM	Main St & Sampson Rd	Bolton
3:42 PM	Main St & Wattaquaddock Hill Rd	Bolton
3:47 PM	Wattaquaddock Hill Rd & Sawyer Rd	Bolton
3:49 PM	Sargent Rd & Wattaquaddock Hill Rd	Bolton
3:52 PM	Bolton Station Rd & Mill Street	Lancaster
3:54 PM	Maynard St & Settlers Path	Lancaster
3:55 PM	Mill Street Ext & High Street	Lancaster
3:56 PM	291 Mill St	Lancaster
3:59 PM	Main St & Prescott St	Lancaster
4:01 PM	6 Carter St	Lancaster
4:07 PM	104 Parker Rd	Lancaster
4:11 PM	344 Parker Rd	Lancaster
4:15 PM	Deershorn Rd & Poulin Dr	Lancaster
4:22 PM	31 Runaway Brook Rd	Lancaster
4:29 PM	George Hill Rd & Hilltop Rd	Lancaster

In This Section

Late Bus/Sports Bus Schedule



BUS 12

Needham & Dover

UPDATED SEPT 3, 2024 @ 7:55 PM



Morning Route

Time	Location	Town
5:57 AM	Crest Dr & Hartford St	Dover
6:07 AM	Dedham St & Haven St	Dover
6:12 AM	MAIN ST @ WAKELAND RD	Dover
6:16 AM	Charles River St & Pheasant Landing Rd	Needham
6:19 AM	CHARLES RIVER ST @ MOSELEY AVE	Needham
6:20 AM	89 Charles River St	Needham
6:22 AM	1245 South St	Needham
6:26 AM	Emerson Pl & Emerson Rd	Needham
6:27 AM	Emerson Rd & Chestnut St (W)	Needham
6:28 AM	JUNCTION ST @ WARREN ST	Needham
6:31 AM	HIGH ROCK ST @ RICHARDSON DR	Needham
6:32 AM	Linden St & Murphy Rd	Needham
6:34 AM	Oak St & Maple St	Needham
6:35 AM	Chestnut St & Great Plain Ave	Needham
6:39 AM	45 Whiting Way	Needham
6:42 AM	Nardone Rd & Nehoiden St	Needham
6:43 AM	Parish Rd & Rosemary St	Needham
6:45 AM	West St & Dale St (E)	Needham
6:48 AM	Central Ave & Booth St	Needham
6:50 AM	Briarwood Cir & Hunnewell St	Needham
6:52 AM	Wellesley Ave & August Way	Needham
6:55 AM	Central Ave & Webster St	Needham
6:57 AM	Central Ave & Saint Mary St	Needham
7:00 AM	Webster St & Highland Ave	Needham
7:03 AM	Manning St & Gibson St	Needham
7:05 AM	Great Plain Ave & Eaton Rd	Needham
7:07 AM	BROAD MEADOW RD @ GREAT PLAIN AVE	Needham
7:09 AM	Great Plain Ave & South St	Needham
7:10 AM	GREENDALE AVE @ INTERVALE RD	Needham
7:12 AM	Greendale Ave & Bird St	Needham
7:16 AM	Greendale Ave & Kendrick St	Needham
7:19 AM	A St & 2nd Ave	Needham

Afternoon Route

Time	Location	Town
2:48 PM	A St & 2nd Ave	Needham
2:51 PM	Greendale Ave & Kendrick St	Needham
2:55 PM	Greendale Ave & Bird St	Needham
2:58 PM	Greendale Ave & Intervale Rd	Needham
2:59 PM	Great Plain Ave & South St	Needham
3:01 PM	Great Plain Ave & Broad Meadow Rd	Needham
3:03 PM	Great Plain Ave & Eaton Rd	Needham
3:05 PM	Manning St & Gibson St	Needham
3:09 PM	Highland Ave & Webster St	Needham
3:11 PM	Webster St & Central Ave	Needham
3:13 PM	Central Ave & Saint Mary St	Needham
3:16 PM	Wellesley Ave & August Way	Needham
3:17 PM	Hunnewell St & Briarwood Cir	Needham
3:18 PM	Taylor St & Central Ave	Needham
3:20 PM	West St & Dale St	Needham
3:22 PM	Rosemary St & Parish Rd	Needham
3:23 PM	Nehoiden St & Nardone Rd	Needham
3:27 PM	45 Whiting Way	Needham
3:30 PM	Great Plain Ave & Chestnut St	Needham
3:31 PM	Oak St & Maple St	Needham
3:33 PM	Linden St & Murphy Rd	Needham
3:34 PM	High Rock St & Richardson Dr	Needham
3:37 PM	Warren St & Junction St	Needham
3:38 PM	Chestnut St & Emerson Rd	Needham
3:42 PM	1245 South St	Needham
3:44 PM	89 Charles River St	Needham
3:45 PM	Charles River St & Moseley Ave	Needham
3:48 PM	Charles River St & Pheasant Landing Rd	Needham
3:52 PM	Main St & Wakeland Rd	Dover
3:57 PM	Haven St & Dedham St	Dover
4:05 PM	Hartford St & Crest Dr	Dover

In This Section

Late Bus/Sports Bus Schedule



BUS 13

Acton, Concord & Stow

UPDATED NOV. 18 @ 4:30 PM

English >

Morning Route

Time	Location	Town
6:20 AM	Harvard Rd & Delaney St	Stow
6:23 AM	KIRKLAND DR @ (2nd) LOWELL DR	Stow
6:27 AM	TAYLOR RD @ ADAMS DR	Stow
6:29 AM	151 Taylor Rd	Stow
6:31 AM	68 Taylor Rd	Stow
6:33 AM	Boxboro Rd & Point Way	Stow
6:37 AM	Willow St & Duggan Rd	Acton
6:38 AM	153 Willow St	Acton
6:40 AM	Willow St & Summer St	Acton
6:41 AM	Central St & Massachusetts Ave	Acton
6:48 AM	Mohawk Dr & Oneida Rd	Acton
6:53 AM	PROSPECT ST @ BLANCHARD PLACE	Acton
6:54 AM	PROSPECT ST @ HENNESSEY DR	Acton
6:55 AM	Main St & Prospect St	Acton
6:57 AM	School St & River St	Acton
7:01 AM	Clover Hill Rd & Parker St	Acton
7:04 AM	40 Lawsbrook Rd	Acton
7:05 AM	Laws Brook Rd & Hillside Ave	Concord
7:06 AM	Laws Brook Rd & Wedgewood Cmn	Concord
7:07 AM	Commonwealth Ave & Laws Brook Rd	Concord
7:15 AM	355 Lexington Rd	Concord

Afternoon Route

Town	Location	Town
2:40 PM	355 Lexington Rd	Concord
2:50 PM	Commonwealth Ave & Laws Brook Rd	Concord
2:51 PM	Laws Brook Rd & Wedgewood Cmn	Concord
2:52 PM	Laws Brook Rd & Hillside Ave	Concord
2:53 PM	40 Lawsbrook Rd	Acton
2:56 PM	Parker St & Clover Hill Rd	Acton
3:00 PM	School St & River St	Acton
3:02 PM	Main St & Prospect St	Acton
3:03 PM	PROSPECT ST @ HENNESSEY DR	Acton
3:04 PM	PROSPECT ST @ BLANCHARD PLACE	Acton
3:07 PM	Central St & Massachusetts Ave	Acton
3:14 PM	Oneida Rd & Mohawk Dr	Acton
3:18 PM	Willow St & Summer St	Acton
3:20 PM	153 Willow St	Acton
3:21 PM	Willow St & Duggan Rd	Acton
3:25 PM	Boxboro Rd & Point Way	Stow
3:27 PM	Taylor Rd & Unknown (E)	Stow
3:29 PM	151 Taylor Rd	Stow
3:31 PM	Taylor Rd & Adams Dr	Stow
3:34 PM	KIRKLAND DR @ (2nd) LOWELL DR	Stow
3:37 PM	Harvard Rd & Delaney St	Stow

In This Section

Late Bus/Sports Bus Schedule



BUS 14

Bolton, Concord & Stow

UPDATED SEPT 3, 2024 @ 5:08 PM

English

Morning Route

Time	Location	Town
5:56 AM	32 Spectacle Hill Rd	Bolton
6:03 AM	Hudson Rd & Moderator Way	Bolton
6:05 AM	96 Hudson Rd	Bolton
6:06 AM	47 Hudson Rd	Bolton
6:08 AM	Long Hill Rd & Meadow Rd	Bolton
6:09 AM	4 Annie Moore Rd	Bolton
6:13 AM	179 Annie Moore Rd	Bolton
6:20 AM	284 LONG HILL RD @ END OF DRIVEWAY	Bolton
6:21 AM	Long Hill Rd & Teele Rd	Bolton
6:27 AM	44 Edgehill Rd	Stow
6:30 AM	286 Hudson Rd	Stow
6:31 AM	Hudson Rd & Edson St	Stow
6:35 AM	246 Gleasondale Rd	Stow
6:36 AM	Gleasondale Rd & Whitman St	Stow
6:39 AM	Robert Rd & Nyra Rd	Stow
6:40 AM	72 Boon Rd	Stow
6:43 AM	553 Gleasondale Rd	Stow
6:45 AM	Sudbury Rd & Forest Rd	Stow
6:48 AM	Barton Rd & Sudbury Rd	Stow
6:49 AM	Sudbury Rd & Lakewood Rd	Stow
6:52 AM	Woodland Way & Whispering Way	Stow
7:10 AM	Old Pickard Rd & Powder Mill Rd	Concord
7:13 AM	Plainfield Rd & Powder Mill Rd	Concord
7:14 AM	147 Powder Mill Rd	Concord
7:19 AM	Fairhaven Rd & Sudbury Rd	Concord
7:20 AM	Riverdale Rd & Sudbury Rd	Concord
7:22 AM	Thoreau St & Walden Ter	Concord
7:24 AM	279 WALDEN ST	Concord

Afternoon Route

Time	Location	Town
2:41 PM	279 WALDEN ST	Concord
2:43 PM	Thoreau St & Walden Ter	Concord
2:45 PM	Sudbury Rd & Riverdale Rd	Concord
2:46 PM	Sudbury Rd & Fairhaven Rd	Concord
2:51 PM	147 Powder Mill Rd	Concord
2:52 PM	Powder Mill Rd & Plainfield Rd	Concord
2:55 PM	Old Pickard Rd & Powder Mill Rd	Concord
3:12 PM	Sudbury Rd & Woodland Way	Stow
3:14 PM	Sudbury Rd & Lakewood Rd	Stow
3:15 PM	Sudbury Rd & Barton Rd	Stow
3:20 PM	Sudbury Rd & Forest Rd	Stow
3:22 PM	Church St & Gleasondale Rd	Stow
3:26 PM	72 Boon Rd	Stow
3:27 PM	Robert Rd & Nyra Rd	Stow
3:30 PM	Whitman St & Gleasondale Rd	Stow
3:31 PM	246 Gleasondale Rd	Stow
3:35 PM	Edson St & Hudson Rd	Stow
3:36 PM	286 Hudson Rd	Stow
3:39 PM	44 Edgehill Rd	Stow
3:45 PM	Woobly Rd & Long Hill Rd	Bolton
3:46 PM	284 LONG HILL RD @ END OF DRIVEWAY	Bolton
3:52 PM	179 Annie Moore Rd	Bolton
3:57 PM	4 Annie Moore Rd	Bolton
3:58 PM	Long Hill Rd & Meadow Rd	Bolton
4:00 PM	47 Hudson Rd	Bolton
4:01 PM	96 Hudson Rd	Bolton
4:03 PM	Hudson Rd & Moderator Way	Bolton
4:10 PM	32 Spectacle Hill Rd	Bolton

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

LATE BUSES

The 3:30 late bus/sport bus may have similar routes; the sports bus times change due to the season and what time games are, between 5pm-7pm. There are no 3:30pm buses on early release Monday, Tuesday and Thursday dismissals unless it's during MCAS testing. See the School Calendar in Appendix A.

Current: (Monday, Tuesday and Thursdays at 3:30 p.m. and Monday-Thursdays at 6:00 p.m.)



LATE BUS 1

3:30 pm, Mondays, Tuesdays & Thursdays

Arlington & Lexington

UPDATED AUG 27, 2024 @ 6:38 PM

Time	Location	Town
3:30 PM	MINUTEMAN TECH	LEXINGTON
3:36 PM	BEDFORD ST & N HANCOCK ST @ MOBIL	LEXINGTON
3:39 PM	MASSACHUSETTS AVE & WALTHAM ST	LEXINGTON
3:41 PM	MARRETT RD & WALTHAM ST @ DUNKIN DONUTS	LEXINGTON
3:46 PM	LOWELL ST & MAPLE ST	LEXINGTON
3:51 PM	422 SUMMER ST @ ED BURNS ARENA	ARLINGTON
3:52 PM	BRATTLE ST & MASSACHUSETTS AVE	ARLINGTON
3:54 PM	JASON ST & MASSACHUSETTS AVE	ARLINGTON
3:57 PM	LAKE ST & MASSACHUSETTS AVE	ARLINGTON
3:59 PM	FREMONT ST & N UNION ST	ARLINGTON
4:03 PM	COLUMBIA RD & MYSTIC ST	ARLINGTON

 English >



GET IN TOUCH

758 Marrett Road
Lexington, MA 02421

(781) 861-6500

PUBLIC SERVICES

- Auto Repair Shop
- Child Care Center
- The District Restaurant
- The Flower Shop
- The Salon @ Minuteman

CONNECT WITH US





LATE BUS 2

3:30 pm Mondays, Tuesdays & Thursdays

Dover & Needham

UPDATED AUG 27, 2024 @ 8:38 PM

3:30 Late Bus #2

Time	Location	Town
3:30 PM	MINUTEMAN TECH	LEXINGTON
3:43 PM	HIGHLAND AVE @ WEBSTER ST @ SANTANDER BANK	NEEDHAM
3:44 PM	HIGHLAND AVE @ WEST ST	NEEDHAM
3:47 PM	CHAPEL ST @ GREAT PLAIN AVE	NEEDHAM
3:49 PM	1155 CENTRAL AVE @ NEWMAN ELEMENTARY SCHOOL ENTRANCE	NEEDHAM
3:55 PM	56 DEDHAM ST @ DOVER TOWN LIBRARY	DOVER
3:57 PM	5 WALPOLE ST @ POST OFFICE	DOVER

English >



GET IN TOUCH
 758 Marrett Road
 Lexington, MA 02421
(781) 861-6500

PUBLIC SERVICES
 Auto Repair Shop
 Child Care Center
 The District Restaurant
 The Flower Shop
 The Salon @ Minuteman

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LATE BUS 3

3:30 pm Monday, Tuesdays & Thursdays

Acton, Bolton, Concord, Lancaster & Stow

UPDATED AUG 27, 2024 @ 8:38 PM

3:30 Late Bus #3

Time	Location	Town
3:30 PM	MINUTEMAN TECH	LEXINGTON
3:41 PM	BEDFORD ST & PRESCOTT RD	CONCORD
3:45 PM	KEYES RD & MAIN ST	CONCORD
3:49 PM	930 MAIN ST #1	CONCORD
3:51 PM	1200 MAIN ST @ WEST CONCORD SHOPPING PLAZA	CONCORD
4:00 PM	145 GREAT RD @ TRADER JOE'S PLAZA	ACTON
4:11 PM	COMMUNITY LN & MAIN ST	ACTON
4:15 PM	MAIN ST & RAILROAD ST	ACTON
4:25 PM	GREAT RD & SAMUEL PRESCOTT DR	STOW
4:27 PM	GREAT RD & COMMON RD (NW)	STOW
4:28 PM	W ACTON RD @ CRESCENT ST (STOW LIBRARY)	STOW
4:31 PM	GREAT RD & HUDSON RD @ GULF	STOW
4:43 PM	476 MAIN ST @ BOLTON COUNTRY CUPBOARD	BOLTON
4:47 PM	MAIN ST & WATTAQUADOCK HILL RD @ BOLTON TOWN COMMON	BOLTON
4:53 PM	1093 MAIN ST @ NASHOBA HS DRIVEWAY	BOLTON
5:02 PM	HOLLYWOOD DR & MAIN ST @ LUTHER BURBANK MIDDLE SCHOOL	LANCASTER
5:10 PM	CHARLOTTE ST & MAIN ST @ CUMBERLAND FARMS	LANCASTER

English >



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 758 Marrett Road
 Lexington, MA 02421
(781) 861-6500

PUBLIC SERVICES
 Auto Repair Shop
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 The Flower Shop
 The Salon @ Minuteman

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SPORTS BUS #1

Arlington & Lexington

UPDATED AUG 27, 2024 @ 6:38 PM

English >

Time	Location	Town
6:00 PM	MINUTEMAN TECH	LEXINGTON
6:08 PM	BEDFORD ST & N HANCOCK ST @ MOBIL	LEXINGTON
6:13 PM	MARRETT RD & WALTHAM ST (NW)	LEXINGTON
6:19 PM	WOBURN ST @ LOWELL ST	LEXINGTON
6:24 PM	422 SUMMER ST @ ED BURNS ARENA	ARLINGTON
6:26 PM	MASSACHUSETTS AVE A @ PARK AVE,	ARLINGTON
6:28 PM	MASSACHUSETTS AVE @ HOBBS CT	ARLINGTON
6:30 PM	MASSACHUSETTS AVE & LOCKELAND AVE (SE)	ARLINGTON
6:32 PM	MASSACHUSETTS AVE & WYMAN TER (N)	ARLINGTON
6:33 PM	MASSACHUSETTS AVE @ LAKE ST	ARLINGTON
6:35 PM	BROADWAY & N UNION ST	ARLINGTON
6:40 PM	MYSTIC ST @ COLUMBIA RD	ARLINGTON

Sports Busses have a different departure time every day.

This schedule is based on a 6pm departure time.

Wed
Dec
18
 Sports Bus
 6:00 PM



SPORTS BUS #2

Dover & Needham

UPDATED AUG 27, 2024 @ 6:38 PM

English >

Time	Location	Town
6:00 PM	MINUTEMAN TECH	LEXINGTON
6:15 PM	HIGHLAND AVE & WEBSTER ST @ SANTANDER BANK	NEEDHAM
6:17 PM	HIGHLAND AVE @ WEST ST	NEEDHAM
6:19 PM	CHAPEL ST & GREAT PLAIN AVE @ TOWN HALL PARK	NEEDHAM
6:23 PM	1155 CENTRAL AVE @ NEWMAN ELEMENTARY SCHOOL ENTRANCE	NEEDHAM
6:33 PM	56 DEDHAM ST @ DOVER TOWN LIBRARY	DOVER
6:35 PM	5 WALPOLE ST @ POST OFFICE	DOVER

Sports Busses have a different departure time every day.

This schedule is based on a 6pm departure time.

Sports Busses have a different departure time every day.

This schedule is based on a 6pm departure time.

Today's departure times for the late bus and the sports bus is below.

Wed
Dec
18
Sports Bus
🕒 6:00 PM



SPORTS BUS #3

Acton & Concord

UPDATED AUG 27, 2024 @ 6:38 PM

English >

Sports Bus #3

Time	Location	Town
6:00 PM	MINUTEMAN TECH	LEXINGTON
6:08 PM	LEXINGTON RD @ MANUEL DR	CONCORD
6:10 PM	349 LEXINGTON RD	CONCORD
6:13 PM	275 WALDEN ST	CONCORD
6:19 PM	BEDFORD ST & PRESCOTT RD	CONCORD
6:27 PM	1200 MAIN ST @ WEST CONCORD SHOPPING PLAZA	CONCORD
6:36 PM	145 GREAT RD @ TRADER JOE'S PLAZA	ACTON
6:38 PM	GREAT RD @ STRAWBERRY HILL RD	ACTON
6:40 PM	248 GREAT RD @ DONELAN'S MARKET	ACTON
6:45 PM	COMMUNITY LN @ MAIN ST	ACTON
6:49 PM	MAIN ST @ RAILROAD ST	ACTON

Sports Busses have a different departure time every day.

This schedule is based on a 6pm departure time.

Wed
Dec
18

Sports Bus

🕒 6:00 PM

[Skip To Main Content](#)



SPORTS BUS #4

Bolton, Lancaster & Stow

UPDATED AUG 27, 2024 @ 6:38 PM

Time	Location	Town
6:00 PM	MINUTEMAN TECH	LEXINGTON
6:30 PM	GREAT RD & SAMUEL PRESCOTT DR	STOW
6:33 PM	COMMON RD & GREAT RD @ CHURCH ENTRANCE	STOW
6:36 PM	GREAT RD & HUDSON RD @ GULF	STOW
6:44 PM	476 MAIN ST @ BOLTON COUNTRY CUPBOARD	BOLTON
6:48 PM	MAIN ST & WATTAQUADOCK HILL RD @ BOLTON TOWN COMMON	BOLTON
6:51 PM	1093 MAIN ST @ NASHOBA HS DRIVEWAY	BOLTON
6:55 PM	HOLLYWOOD DR & MAIN ST @ LUTHER BURBANK MIDDLE SCHOOL	LANCASTER
7:00 PM	CHARLOTTE ST & MAIN ST @ CUMBERLAND FARMS	LANCASTER

Sports Busses have a different departure time every day.

This schedule is based on a 6pm departure time.

English >

Wed
Dec
18

Sports Bus

⦿ 6:00 PM

Appendix D

Athletic and Activity Bus Information (2023-24)

Sports	Trips	Cost
Baseball	8	\$3,598.79
Boys Basketball	10	\$4,500.43
Boys Soccer	10	\$4,983.60
Boys/Girls Basketball	1	\$536.17
Cheerleading	2	\$913.50
Cross Country	4	\$1,129.86
Fan Bus	1	\$302.99
Football	3	\$1,483.65
Girls Basketball	7	\$3,484.90
Hockey	26	\$6,285.73
Hockey(drop only) & Boys Basketball	1	\$453.85
Lacrosse	5	\$2,328.58
Soccer & Cross Country	2	\$794.39
Softball	8	\$2,826.50
Volleyball	6	\$2,386.56
Girls Soccer	5	\$1,666.85
Grand Total	99	\$37,676.35

Fall Total	\$13,358.41
Winter Total	\$15,261.08
Spring Total	\$9,056.86
Grand Total	\$37,676.35

Minuteman High School Athletics

Total: \$37,676.35

Depart Date	Trip Number	Pickup	Destination	Group	Billing Type	Other Costs	Vehicles Cost	Tax	Total Cost
09/05/23	79913	Minuteman Regional Tech	Nashoba Valley Tech	Boys' Soccer	Actual	\$0.00	\$205.92	\$0.00	\$205.92
09/07/23	79914	Minuteman Regional Tech	Kipp Academy	Volleyball	Actual	\$0.00	\$545.13	\$0.00	\$545.13
09/07/23	79915	Minuteman Regional Tech	Whittier Tech	Boys' Soccer	Actual	\$0.00	\$434.70	\$0.00	\$434.70
09/08/23	79916	Minuteman Regional Tech	Northeast Regional Metro Tech	Girls' Soccer	Actual	\$0.00	\$326.25	\$0.00	\$326.25
09/12/23	79917	Minuteman Regional Tech	Greater Lawrence Technical School	Girls' Soccer	Actual	\$0.00	\$373.46	\$0.00	\$373.46
10/19/23	79920	Minuteman Regional Tech	Lynn Tech High School	Volleyball	Actual	\$0.00	\$419.72	\$0.00	\$419.72
09/18/23	79921	Minuteman Regional Tech	Innovation Academy	Boys' Soccer	Actual	\$0.00	\$359.15	\$0.00	\$359.15
09/19/23	79922	Minuteman Regional Tech	Lynn Tech High School	Soccer & Cross Country	Actual	\$0.00	\$271.04	\$0.00	\$271.04
09/20/23	79923	Minuteman Regional Tech	Tyngsboro Sports Center-Potash Facility	Boys' Soccer	Actual	\$0.00	\$229.19	\$0.00	\$229.19
09/20/23	79924	Minuteman Regional Tech	Lynn Tech High School	G Soccer	Actual	\$0.00	\$289.62	\$0.00	\$289.62
09/22/23	79925	Minuteman Regional Tech	Manning Field-Lynn	Boys' Soccer	Actual	\$0.00	\$368.51	\$0.00	\$368.51
09/26/23	79926	Minuteman Regional Tech	Northeast Regional Metro Tech	Volleyball	Actual	\$0.00	\$382.01	\$0.00	\$382.01
10/03/23	79929	Minuteman Regional Tech	Nashoba Valley Tech	Volleyball	Actual	\$0.00	\$298.71	\$0.00	\$298.71
10/10/23	79930	Minuteman Regional Tech	Sizer Academy-Fitchburg	Boys' Soccer	Actual	\$0.00	\$522.68	\$0.00	\$522.68
10/13/23	79931	Minuteman Regional Tech	Whittier Tech	Volleyball	Actual	\$0.00	\$419.15	\$0.00	\$419.15
10/16/23	79932	Minuteman Regional Tech	Collegiate Charter School	Volleyball	Actual	\$0.00	\$321.84	\$0.00	\$321.84
10/17/23	79933	Minuteman Regional Tech	Greater Lawrence Technical School	Boys' Soccer & Cross Country-	Actual	\$0.00	\$523.35	\$0.00	\$523.35
10/18/23	79934	Minuteman Regional Tech	Tyngsboro Sports Center-Potash Facility	Girls' Soccer	Actual	\$0.00	\$205.92	\$0.00	\$205.92
10/17/23	79935	Academy of Notre Dame-Tyngsboro	Minuteman Regional Tech	X-Country-Return only	Actual	\$0.00	\$144.81	\$0.00	\$144.81
10/20/23	79936	Minuteman Regional Tech	Arlington Catholic Turf Field	Boys' Soccer	Actual	\$0.00	\$265.41	\$0.00	\$265.41
10/21/23	79938	Minuteman Regional Tech	Keefe Tech	Football	Actual	\$0.00	\$368.37	\$0.00	\$368.37
10/21/23	79939	Minuteman Regional Tech	Keefe Tech	Cheerleading	Actual	\$0.00	\$503.41	\$0.00	\$503.41
10/27/23	79941	Minuteman Regional Tech	John D. O'Bryant High School	Cheerleading	Actual	\$0.00	\$410.09	\$0.00	\$410.09
10/27/23	79942	Minuteman Regional Tech	John D. O'Bryant High School	Football	Actual	\$0.00	\$428.67	\$0.00	\$428.67
09/14/23	81948	Minuteman Regional Tech	Mystic Valley Regional Charter School	X-Country	Actual	\$0.00	\$186.80	\$0.00	\$186.80
09/27/23	82072	Minuteman Regional Tech	Whittier Tech	B Soccer	Actual	\$0.00	\$457.83	\$0.00	\$457.83
09/29/23	82274	Minuteman Regional Tech	Bartlett High School	Football	Actual	\$0.00	\$686.61	\$0.00	\$686.61
10/30/23	83711	Minuteman Regional Tech	Sizer Academy-Fitchburg	G Soccer	Actual	\$0.00	\$471.60	\$0.00	\$471.60
10/31/23	85036	Minuteman Regional Tech	Wrentham Developmental Center	Cross Country	Actual	\$0.00	\$587.65	\$0.00	\$587.65
10/21/23	85041	Minuteman Regional Tech	Bishop Fenwick High School	X-Country	Actual	\$0.00	\$210.60	\$0.00	\$210.60
11/02/23	85725	Minuteman Regional Tech	Wahconah Regional High School	Boys Soccer	Actual	\$0.00	\$1,537.97	\$0.00	\$1,537.97
11/06/23	85911	Minuteman Regional Tech	Gardner High School	B Soccer	Actual	\$0.00	\$602.24	\$0.00	\$602.24
11/27/23	86248	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$223.70	\$0.00	\$223.70
12/01/23	86249	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
12/04/23	86250	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
12/07/23	86251	Minuteman Regional Tech	Prospect Hill Academy Charter School	Girls Basketball	Actual	\$0.00	\$316.76	\$0.00	\$316.76
12/08/23	86253	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
12/11/23	86256	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
12/12/23	86257	Minuteman Regional Tech	Academy of Notre Dame-Tyngsboro	Girls Basketball	Actual	\$0.00	\$363.96	\$0.00	\$363.96
12/13/23	86259	Minuteman Regional Tech	Northeast Regional Metro Tech	Hockey	Actual	\$0.00	\$363.42	\$0.00	\$363.42
12/14/23	86260	Minuteman Regional Tech	Keefe Tech	Hocekey(drop only) & Boys Basketball	Actual	\$0.00	\$453.85	\$0.00	\$453.85
12/14/23	86261	Valley Sports Arena-Concord	Minuteman Regional Tech	Hockey-return only	Actual	\$0.00	\$79.29	\$0.00	\$79.29
12/15/23	86262	Minuteman Regional Tech	Innovation Academy	Girls Basketball	Actual	\$0.00	\$401.00	\$0.00	\$401.00

12/15/23	86264	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$195.75	\$0.00	\$195.75
12/18/23	86265	Minuteman Regional Tech	Northeast Regional Metro Tech	Boys Basketball	Actual	\$0.00	\$419.17	\$0.00	\$419.17
12/18/23	86266	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
12/20/23	86267	Minuteman Regional Tech	Essex Tech	Boys Basketball	Actual	\$0.00	\$410.49	\$0.00	\$410.49
12/21/23	86269	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$200.43	\$0.00	\$200.43
12/22/23	86270	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$200.43	\$0.00	\$200.43
01/02/24	86273	Minuteman Regional Tech	Kipp Academy	Girls Basketball	Actual	\$0.00	\$470.79	\$0.00	\$470.79
02/12/24	86274	Minuteman Regional Tech	Norfolk Country Agricultural School	Boys Basketball	Actual	\$0.00	\$429.08	\$0.00	\$429.08
01/02/24	86275	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
01/04/24	86277	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
01/05/24	86278	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
01/08/24	86280	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$232.92	\$0.00	\$232.92
01/12/24	86284	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
01/17/24	86287	Minuteman Regional Tech	Nashoba Valley Olympia Rink	Hockey	Actual	\$0.00	\$414.36	\$0.00	\$414.36
01/19/24	86288	Minuteman Regional Tech	Innovation Academy	Boys Basketball	Actual	\$0.00	\$466.25	\$0.00	\$466.25
01/19/24	86289	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
01/24/24	86291	Minuteman Regional Tech	McVann-O'Keefe Memorial Skating Rink	Hockey	Actual	\$0.00	\$410.22	\$0.00	\$410.22
01/26/24	86293	Minuteman Regional Tech	Nashoba Valley Tech	Boys Basketball	Actual	\$0.00	\$433.49	\$0.00	\$433.49
01/26/24	86294	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$195.75	\$0.00	\$195.75
01/30/24	86296	Minuteman Regional Tech	Whittier Tech	Boys Basketball	Actual	\$0.00	\$583.38	\$0.00	\$583.38
01/31/24	86297	Minuteman Regional Tech	Chelmsford Forum	Hockey	Actual	\$0.00	\$391.37	\$0.00	\$391.37
02/01/24	86298	Minuteman Regional Tech	Notre Dame Cristo Ray High School	Boys/Girls Basketball	Actual	\$0.00	\$536.17	\$0.00	\$536.17
02/02/24	86299	Minuteman Regional Tech	Nashoba Valley Tech	Girls Basketball	Actual	\$0.00	\$470.65	\$0.00	\$470.65
02/02/24	86300	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
02/06/24	86302	Minuteman Regional Tech	Academy of Notre Dame-Tyngsboro	Boys Basketball	Actual	\$0.00	\$456.89	\$0.00	\$456.89
02/08/24	86303	Minuteman Regional Tech	Hallenborg Ice Arena-Billerica	Hockey	Actual	\$0.00	\$349.25	\$0.00	\$349.25
02/09/24	86304	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
02/12/24	86305	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$214.34	\$0.00	\$214.34
02/12/24	86306	Minuteman Regional Tech	Lynn Tech High School	Girls Basketball	Actual	\$0.00	\$419.72	\$0.00	\$419.72
02/15/24	86307	Minuteman Regional Tech	Valley Sports Arena-Concord	Hockey	Actual	\$0.00	\$219.02	\$0.00	\$219.02
02/26/24	92444	Minuteman Regional Tech	St Josephs School-Webster	B Basketball	Actual	\$0.00	\$663.35	\$0.00	\$663.35
02/29/24	92907	Minuteman Regional Tech	St John Paull II High School	G Basketball-Playoff game	Actual	\$0.00	\$1,042.02	\$0.00	\$1,042.02
02/29/24	92908	Minuteman Regional Tech	Maynard High School	B Basketball-Playoff game	Actual	\$0.00	\$316.76	\$0.00	\$316.76
03/05/24	93335	Minuteman Regional Tech	Madison Park Technical Vocational High School	B V Basketball	Actual	\$0.00	\$321.57	\$0.00	\$321.57
03/05/24	93336	Minuteman Regional Tech	Madison Park Technical Vocational High School	Fan Bus	Actual	\$0.00	\$302.99	\$0.00	\$302.99
04/01/24	94287	Minuteman Regional Tech	Northeast Regional Metro Tech	Lacrosse	Actual	\$0.00	\$326.25	\$0.00	\$326.25
04/23/24	94290	Minuteman Regional Tech	Innovation Academy	Softball	Actual	\$0.00	\$452.34	\$0.00	\$452.34
04/25/24	94292	Minuteman Regional Tech	Mystic Valley Regional Charter School	Baseball	Actual	\$0.00	\$433.08	\$0.00	\$433.08
04/27/24	94293	Minuteman Regional Tech	Healy Field	Baseball	Actual	\$0.00	\$400.45	\$0.00	\$400.45
04/29/24	94294	Minuteman Regional Tech	Salem High School	Lacrosse	Actual	\$0.00	\$456.89	\$0.00	\$456.89
04/30/24	94295	Minuteman Regional Tech	Nashoba Valley Tech	Softball	Actual	\$0.00	\$280.13	\$0.00	\$280.13
05/03/24	94297	Minuteman Regional Tech	Mystic Valley Regional Charter School	Lacrosse	Actual	\$0.00	\$485.51	\$0.00	\$485.51
05/04/24	94299	Minuteman Regional Tech	Hull High School	Baseball	Actual	\$0.00	\$583.79	\$0.00	\$583.79

05/06/24	94300	Minuteman Regional Tech	Academy of Notre Dame-Tyngsboro	Softball	Actual	\$0.00	\$447.66	\$0.00	\$447.66
05/08/24	94304	Minuteman Regional Tech	Nashoba Valley Tech	Lacrosse	Actual	\$0.00	\$321.84	\$0.00	\$321.84
05/14/24	94309	Minuteman Regional Tech	Fraser Field-Lynn	Baseball	Actual	\$0.00	\$428.94	\$0.00	\$428.94
05/14/24	94310	Minuteman Regional Tech	Mystic Valley Regional Charter School	Softball	Actual	\$0.00	\$372.65	\$0.00	\$372.65
05/18/24	94312	Minuteman Regional Tech	East Boston Memorial Park	Baseball	Actual	\$0.00	\$437.89	\$0.00	\$437.89
05/19/24	94313	Minuteman Regional Tech	East Boston Memorial Park	Baseball-Either 9:15 or 11:15	Actual	\$0.00	\$400.73	\$0.00	\$400.73
05/22/24	94314	Minuteman Regional Tech	Greater Lowell Tech	Softball	Actual	\$0.00	\$382.55	\$0.00	\$382.55
04/29/24	97965	Minuteman Regional Tech	Shawsheen Valley Technical High School	JV Softball	Actual	\$0.00	\$274.91	\$0.00	\$274.91
05/03/24	98572	Shawsheen Valley Technical High School	Minuteman Regional Tech	Softball-return only	Actual	\$0.00	\$75.00	\$0.00	\$75.00
05/11/24	99027	Minuteman Regional Tech	Rotondi Field	Baseball	Actual	\$0.00	\$377.33	\$0.00	\$377.33
05/28/24	99825	Minuteman Regional Tech	Old Colony Vocational High School	Lacrosse-tournament	Actual	\$0.00	\$738.09	\$0.00	\$738.09
05/31/24	100022	Minuteman Regional Tech	Miles Lane Field	Baseball-Playoff	Actual	\$0.00	\$536.58	\$0.00	\$536.58
06/02/24	100079	Minuteman Regional Tech	Beaver Brook Elementary School	Softball	Actual	\$0.00	\$541.26	\$0.00	\$541.26

Grand Total: \$37,676.35

Exhibit E

Standards of Selection for School Bus Drivers

Although it is the responsibility of the School bus Contractor to carefully select and properly train the drivers of the school buses and to establish standards of procedure which drivers are to maintain in order to safely transport students to and from school, it is required by the Superintendent and the School Committee that the contractor use the following criteria in selecting his drivers:

1. Knowledge of Laws and Regulations:

All bus drivers should understand full the requirements for the safe operation of school buses as established by State and Federal Law, and further, must comply with the rules and regulations established by the Superintendent- Director and School committee in this connection and which are incorporated as an integral part of these considerations.

2. Responsibility of School Bus Contractor:

- a) The School Bus Contractor shall employ only drivers holding a valid Commercial Driver's License, a School Bus Driver's license, and a School Bus Driver Certificate in accordance with the directions issued by state and federal agencies. These licenses must be filed with the Superintendent – Director.
- b) The School Bus Contractor will be responsible for seeing that the Physical Examinations are made and the Doctor's report(s) for each driver is filed with Superintendent-Director or his designee by August 15 of each year of the contract. Drivers should have no physical ailments which would interfere with their operation of a school bus.
- c) The Contractor will be responsible for seeing that individuals whom he would like to engage as drivers complete the driver application form contained in this exhibit which will be submitted to the Superintendent for approval prior to their beginning employment in this capacity. Applications of all approved drivers will be kept on file in the office of the Superintendent.
- d) The School Bus Contractor shall file the names, addresses, and telephone numbers of all bus drivers who have been approved for such service with the Superintendent- Director prior to August 15th of each year of the contract for his written approval.
- e) The School bus Contractor will maintain at all times a substitute list of not fewer than three (3) properly licensed drivers whose applications have previously been approved by the Superintendent-Director.
- f) The School bus driver's license of each such substitute driver shall be presented to the Superintendent – Director for verification.

3. Revocation of Approval:

It is understood that the Superintendent-Director reserves the right to withdraw or revoke at any time his approval of any driver, and upon notification in writing the Bus Contractor will immediately upon receipt thereof replace the driver.

Appendix F

Invoice



Invoice Date: 11/30/2024
Invoice #: INV125966

NRT Bus, Inc.
PO Box 24017
New York NY 10087-4017
United States

Bill To

Mariah Passamonte
Minuteman High School
758 Marrett Road
Lexington MA 02421
United States

Terms	Due Date	PO #
Due on receipt	12/30/2024	

Description	Line of Business	Service Type Detail	Amount
3 Big Buses for Routes 1, 11, and 14 at \$579.37/Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$31,459.79
1 Big Bus for Route 2 at \$530.69/ Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$9,605.49
4 Big Buses for Routes 3, 4, 5, and 6 at \$492.71/Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$35,672.20
2 Big Buses for Routes 8 and 12 at \$565.12/Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$20,457.34
1 Big Buses for Routes 9 and 13 at \$460.63/Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$8,337.40
1 Big Bus for Route 10 at \$486.76/Bus for 181 Days billed in 10 Monthly Installments - November 2024	Regular Transportation	Student Transportation	\$8,810.36
Subtotal			\$114,342.58
Payment / Credits			\$0.00
Tax (%)			\$0.00
Amount Due			\$114,342.58

Exhibit G

Rules of Student Conduct while Riding School Buses

1. Pupils are under the authority of the driver of the bus while being transported to and from school and the bus driver shall have full authority to enforce order.
2. Pupils are to be permitted to converse in a normal tone but loud profane language is prohibited.
3. Opening or closing of windows is not permitted except by permission of the bus driver.
4. Extending arms or hands from open windows is not permitted at any time.
5. Pupils are to cooperate in keeping school buses clean. They are not throw any paper or rubbish on the seats or floor or make or deface any part of the bus, inside or out.
6. Pupils must be on time for the bus both morning and afternoon.
7. Pupils are to obey the driver and are not to distract him/her attention from his/her duties as a driver.
8. Failure to obey any of the above rules or to obey the driver when requested, may make a pupil liable to be suspended from school or to be refused permission to ride on a school bus.
9. All cases of disorderly conduct are to be reported by the drivers in writing to the Superintendent-Director of the District.
10. Smoking is prohibited on the school bus at all times.

Exhibit H

Rules and Regulations for Drivers

1. Drivers will adhere to the time schedule set up for their bus route as closely as possible consistent with the safe operation of the vehicle. This means that they are not required to wait for pupils who are tardy in reaching the scheduled stops.
2. No bus shall be driven at a speed greater than is reasonable and prudent, having due regard to weather, traffic, intersections, width, and character of the road and any other conditions. Legal speed limits should be observed at all times.
3. Swearing and use of vulgar language should not be tolerated on the bus. Students should be told that the use of such language is prohibited and if they persist, the names of those students should be turned into the District's Assistant Principal.
4. Pick-ups and drop-offs must be authorized points only. If a driver sees a need for an additional pick-up point, or an elimination of a stop on his route, this need should be called to the attention of the bus coordinator.
5. Drivers must be sure that flashing lights are operating when the bus is stopped to receive or discharge students. Flashing lights must be inspected before each morning and afternoon run.
6. Drivers should not pull halfway off the highway to receive or discharge pupils.
7. Bus drivers shall stop not more than fifty (50) feet and not less than twenty (20) feet at all railroad crossings and not proceed until certain that no trains are approaching. Drivers must not shift gears while crossing a track.
8. The bus driver and passengers shall not smoke on a bus.
9. No school bus shall be fueled while there are any pupils or passengers on the bus.
10. The emergency door shall not be used as an entrance or exit except in case of emergency.
11. Doors should be open when loading or unloading only.
12. Drivers will not leave a school bus unattended when passengers are in the bus. In an emergency, the driver's first concern must be for the safety of the passengers.
13. In addition to the above, all statutes of the State of Massachusetts, and all rules and regulations of the Department of Safety, Division of Motor Vehicles, with reference to school bus drivers, shall be observed.

14. School buses are to be kept at all times in a condition of cleanliness inside and out satisfactory to the Superintendent.
15. Each bus must carry at all times the following equipment: (a) one pair of outside rear tire chains, or equip rear wheels with snow treads; (b) one set of flares; (c) one seat belt cutter; (d) one first aid kit placed on the inside of the bus at the left of the driver; (e) one set of wheel chocks; (f) fire extinguisher and (g) two-way communications equipment.
16. Any event or circumstance which causes unavoidable delay or in any way interferes with the proper performance of the scheduled trip, is to be reported to the school authorities.
17. Each and every accident involving any of the Contractor's vehicles while in service to the District is to be reported by the driver to the Bus Contractor as soon as possible thereafter, and the latter in turn will notify the respective Police Department and the Superintendent-Director or his designee. In all such cases, this report is to be rendered orally to the school authority as soon as possible and in no event later than twelve (12) hours after the occurrence. The Contractor should instruct its drivers to identify all passengers on board at the time of the accident and to require all passengers to remain at the scene until a field service representative of the Contractor arrives at the scene, subject, however, to contrary directions of emergency personnel.

The Contractor shall dispatch a field service representative to the scene of the accident after contacting the Police. The field service representative shall confirm the names of all passengers who were on the vehicle at the time of the accident and, if passengers are transported from the scene for medical attention, shall confirm the names of the injured and the destination(s) to which the injured were transported.

In all cases involving bodily injury to passengers, the vehicles involved in the accident are not to be moved until authorized by a Registry Inspector, who is to be notified immediately, by the driver, of the accident. An exception to this should be made only where on the vehicles involved in accident must be used to transport an injured person for emergency treatment, or where a major thoroughfare must be opened for traffic.

18. The Contractor shall file a preliminary written accident report with the Superintendent-Director or his designee no later than the close of the business day on which the accident occurred. For any accident which occurs after the District's close of business (after 4:00 p.m.), such accident report shall be filed within one (1) hour of the opening of business the next day. The Contractor shall ensure that drivers are not released from duty until complete, clearly written accident reports are on file. The report must include, but not be limited by, bus driver's name, address, social security number, bus license, date of birth, and the bus license plate number. The District's transportation designee will provide an additional written report which includes the students listed on the bus, their address and phone numbers, as well as the Contractor's insurance company name, address, and phone number.

The Contractor shall file a final written report within twenty-four (24) hours of the accident. Such final report shall include the driver's written report (including an "Operator's Report" whenever such report is required to be completed by state law) and a written assessment of the accident prepared by the field service representative. The Contractor shall obtain Police Reports from the Police Department which has jurisdiction for the location where the accident occurred and forward copies to the District within twenty-four (24) hours after the accident.

At the end of each contract year, or upon request, the Contractor shall submit a formal accident report summary from its insurance company covering the entire contract from its inception. The insurance company report shall include the date of each accident, driver name, property damage, bodily injuries, preventable or non-preventable, claims, and current status.

19. Each driver shall be responsible for the maintenance of discipline on his/her bus and will report to the School Principal or his designated agent, any case of improper conduct on the part of pupils such as impair the driver's safe operation of the vehicle. All such cases reported will be investigated by the school authorities and appropriate action will be taken to remedy the condition. Drivers have no authority to put a pupil off the bus or to deny him transportation. This is an action that can be taken only the school administration.
20. Any and all complaints from parents or pupils made to the driver relative to the school bus transportation, or controversies had with parents over transportation problems are to be reported to the Bus Contractor who will report same to the Superintendent –Director or his designee for investigation and appropriate action.
21. Drivers of school buses should keep in mind at all times that the school's transportation system is operated to serve the needs of the pupils and the school's educational program; and, like the other services operated by the School District, will contribute to the effectiveness of the total educational program of the school in direct proportion to the efficient, safe, and courteous manner in which the service is rendered.
22. Driver will never allow anyone except Minuteman Regional Vocational Technical School District pupils and school employees to ride in buses during scheduled runs.

Safety Rules in Brief

1. Double check the brakes, lights tires, emergency door, horn and fuel supply to be sure every mechanical detail is in readiness for each trip.
2. Obey all highway warning signs and legal rules of the road; give dull consideration to the courtesies due other drivers on the road.
3. Be sure road is clear before allowing pupils to cross; be sure pupils are safely seated and door closed before starting the bus.
4. Avoid jerky stops and starts; drive slowly over bumps and rough spots.
5. Never leave bus with motor running, or drive backward on school grounds, or fill gasoline tank while pupils are in the bus.
6. Stop bus completely, as far off the hard surface as safely as possible, before taking on or discharging passengers.
7. Always dress neatly and cleanly, set an example by dignified personal behavior, and by every action maintain the respect and obedience due you as the person responsible for the safe passage of the bus.
8. Report unmanageable pupils to school authorities only after you have been unable to gain satisfactory cooperation.
9. As you ride your route day after day, observe conditions carefully; report dangerous situations and make suggestions that will improve the service on your route.