

Kean Elementary PTO Meeting October 3, 2023

A meeting of the Kean Elementary PTO was held at Kean Elementary on October 3 at 6pm ET.

Attendees: Aisling Cadmus, Tina Knight, Julie Abbott, Michelle Stull, Gabrielle Montgomery, Christy Cudlip, Zuzi Lee

- Treasurer Report
 - Reviewed budget and discussed items that may need to be reallocated.

- Mums
 - \$4333 total profit for mums!
 - Thank you Elizabeth Choppie for making mums happen!
 - Letter going to mum volunteers offering first opportunity to sign up for holiday parties.

- Holiday Shop Dates 11/29, 11/30, 12/1.
 - Sent letter to parents & sign up filling up so holiday shop is on!
 - New Chair – Christy Cudlip.

- Special Project for the Gym – Mr. Dehann
 - Gym peg boards are in with the replacement pieces that were damaged.
 - Final installation ~\$2,000.
 - Installation scheduled.

- Talent Show - Zuzi Lee Chair with co-chair Michelle Stull
 - Dual form created to send out for act sign up & parent volunteer signup.
 - Signup will be sent in November and then will make a call on if there are enough volunteers or if to cancel.
 - Auditions would be early December so need a go/no go by end of November.
 - May be able to decorate gym during the school day.
 - Reserved seating in front row for parents volunteering with backstage and other show set-up.

- Spirit Wear - Student & Staff Shirts arrived & distributed. Thank you Tina & Mr. Ickes!

- Library Project
 - Revised letter to Mr. Tudor about the need to address our library.
 - November PTO meeting will be in the library.

- Book Fair (Nov 6, 7 & 8th with times during Conferences tentative)
 - Set Up - Friday Nov 3rd 3:45-5ish
 - Shannon set up a meeting for those interested in helping with Book Fair for this Friday.
 - We have \$110 in Scholastic dollars; \$600 must be spent now so we don't lose it.
 - We need Birthday Books – discuss ordering with Shannon when we meet.

- Cheer Cart going well may need a new volunteer based on current volunteer's availability.

- Grandparent Day the Culture or Leader team will be organizing.

- Teacher Allocations:
 - Discussed per teacher and new teacher allocations and amounts for library, reading, P.E. and Guidance allocations.
 - Aisling to draft letter to each with what they are allocated.
- Conference Meals
 - Need a chairperson or someone who can help more due to current volunteer's availability.
 - Chipotle will be the Fall conference meal.
- Meeting Follow-ups:
 1. Email Teachers about Teacher Allocation and setting up Book Fair Wish List - Aisling
 2. Select vendor for Holiday Shop – Aisling/Christy
 3. Transition Book Fair – Shannon/Tina/Julie
 4. Email volunteers from Mums to offer Party Signups - Aisling

Next meeting: November 7 at 6pm ET in the Kean Library. Gabe Tudor will talk to the community about the school master plan.

Meeting Adjourned ~7:30pm