

Kean PTO Meeting

09 January 2024 / 6:00 PM / Library

Attendees

Aisling Cadmus, Tina Knight, Julie Abbott, Michelle Stull, Gabrielle Montgomery, Holly McMorrow, Elizabeth Choppie

Agenda

Last Meeting Follow-up

1. Talent Show: Zuzi Lee with Co-Chair Michelle Stull
 - 1/25 dress rehearsal; 1/26 school & after school shows
 - Michelle to send Gabrielle more detail on how many students & # by grade
 - Planning to use the document camera to help accentuate two close up magic shows (may need those acts to go first, last, or right after intermission so that the document camera can be removed)

New Business

2. Book Fair:
 - Julie & Dan Abbott will chair/co-chair the book fair
 - BOGO Sale in April.
 - Fair dates are set up April 19, Fair is April 22, 23, ½ day 24 then break down
 - Julie to use the holiday shop teacher sign up as guidance & reach out to Shannon to transfer contact info
 - Flyers sent aren't specific to each book fair
3. Fun Run: Tina is still trying to make contact. May reach out to other elementary schools.
4. Cheer Cart: Jan 22 is cheer cart. Aisling will pick up gluten free and fruit for teachers.
5. Decorating Holiday: Need to make sure we choose DVD or Amazon Prime G movie next year since streaming services are blocked by internet provider
6. Para Appreciation Day and Bus Driver Appreciation Day
7. Congratulations Gifts: \$50-\$75 per event to be added to budget gift cards and little set of cupcakes)
 - Kolleth (It happened over the summer but prob should include her.)
 - McKeown (Hall)

- Myrwold (Osborne) - Also buying a house
- Kacere (Meyer)

8. Budget Changes

- Changing allocation to \$250 for each teacher including art, gym, music, guidance
 - Stay at \$600 for guided reading books
 - Mrs. McMorrow has \$600 for library and subscriptions. She is looking at possible tech purchasing like a pixel bot. Doing some research and may purchase one or two to see how it holds up.
 - Discussed Generals Club and agreed to add \$200 to the budget for them
- Appreciation Days: We need to plan for 4 (Sunshine Committee & Student Lighthouse team are planning for other Appreciation Days):
 - National School Counseling Week - February 5-9, 2024
 - Kaley Egli
 - School Bus Driver Appreciation Day - February 22, 2024
 - Aisling to contact other schools to see what they want to do
 - Maintenance Worker Appreciation Day - March 1, 2024 (will celebrate Feb 29 since school out March 1)
 - Adelia Thompson and Mary Salmons
 - Paraprofessional Appreciation Day - April 3, 2024

9. Appletree Printing transitioned to Illusions Screen Printing.

- 4th grade shirt design contest to be held March 4th with the goal to send to Bill/Illusions by April 1st to allow at least a month prior before needed.

10. Valentines Parties

- February 16th @ 2:30 for all grades (2:30 volunteers come and kids start passing out valentines while the volunteers set up)--reco no to names on the valentines

11. At the BOE 12/19 meeting Tudor is recommending Kean stay as part of the master plan so lets do some improvements!!! NEW PLAYGROUND- also re-sealing the blacktop play area as well as parking lot! AND fixing the leaky roof!

12. Discussed moving forward to become a 503c. Michelle to look into. We should be able to print a packet from the PTO Today site prior to our yearly membership expiring.

13. PTO Needs:

- Purchased 3 new Tables (We are allowing the teachers to put in the hall outside of their room)

- Need wireless battery operated sensor lights for the PTO shed as the ones in the shed are corroded. Julie sent a link to one she uses that works well.

14. Right to Read Week - Dr. Suess theme. Also discussed camping theme.

Meeting adjourned 7:10

Action Items

1. Aisling to Contact other PTOs about Bus Driver Appreciation
2. Julie to start book fair signup and onboarding
3. Aisling/Tina determine PTO shed lights to purchase
4. Michael to start researching becoming a 503c
5. Michelle update budget spreadsheet with changes
6. Aisling pickup gluten free treats & fruit for cheer cart