

Kean Elementary PTO Meeting October 1, 2024

A meeting of the Kean Elementary PTO was held at Kean Elementary on October 1, 2024 at 6pm ET.

Attendees: Gabrielle Montgomery, Tina Knight, Michelle Stull, Julie Abbott, Elizabeth Choppie, Barbie Arnold, Marissa Strange, Matt/Amy Howell

- Treasurer update
 - Ahead of fundraising to-date, but that's due to our two biggest fundraisers being so early
 - Last year we spent more than we earned but we had enough reserves from the COVID timeframe
 - We will add a new budget line to track for the playground. All the earnings from the Fund Run will go to the playground
 - Michelle let us know that next year she won't be able to serve as treasurer so we'll need to find a new treasurer next year

- Mums update
 - \$3365? total sales
 - Notes for mums for next year
 - Remember to print list with total number of mums
 - Bring wagons and a pop up tent to go over the table
 - Move the table to the middle section and add a sign for mum pickups to pull up
 - Let parents know for pickup to pull up in their car to the tent
 - Ask High School for those needing service hours to volunteer
 - Make sure the carts aren't broken before day of
 - After pulling orders encourage volunteers to count to make sure you have everything; PTO was cross checking counts, but a few were missed—we were able to determine and correct
 - We had 9 morning volunteers and finished unloading in 1hr.
 - Finished sorting by 1pm. With 1 hour of that having the 9 morning helpers and then 2 hours with ~6 Volunteers
 - Lots of early pickups so that was great! Maybe next year we shoot to just schedule pick ups from 1-3 and 4-6? Since we have a good system now and have been done early a few years in a row now.
 - Only one parent didn't show this year.
 - Ask Fort Myer for the smiley mum extras to please give common colors

- Kean shirts are in! Ashley delivered them to students this morning
 - Cost was a bit higher than last year because of the company switch
 - Maybe look into other options for comparison
 - Elizabeth will ask who does tshirt printing for the other org she volunteers for. Tina will ask Melrose who they use
 - Tina asked Ashley to start working on getting the spirit wear order page going so we can start that in November. Ordering online will be an option this year so hoping that eases the ordering process

- 10/9 -Wednesday - 4th grade field trip to Ramseyer Farms
 - \$10 per student, teachers are free
 - 76 students, \$760 total
 - Aisling will be volunteering and can bring the check if we need to bring the day of.

- 10/11 Fund Run update
 - Info went out to students and they are doing great!
 - As of last Wednesday's totals they raised \$7703!
 - Acres of fun and donated 5 \$25 Gift cards towards our level 4 prize awards
 - Working on logistics of race day at the track
 - Parents will sit in stands; kids will sit around track until it's their turn to run; signup genius for parent volunteers went out
 - Put an ask in future update seeking volunteers to help with forming a playground committee. Tina will put together roles that need filled.

- 11/1 Fall Class parties
 - Signup genius will go out next week
 - We will add those that volunteered for mums to the signup before we send out for other parent volunteers

- 11/11 & 11/13 Conference meals
 - Reached out to Laura Testrake who wanted to help with conference meals. She is going to work on possible donations for Monday's meal.

- 11/11-11/13 Book Fair
 - Info flyers for students are done and off to be Printed
 - Parent Volunteer Signup genius is complete
 - Teacher class shopping signup is in google docs and ready to go

- Will need copies of Gabrielle's flier electronically available in spanish, traditional chinese, portuguese, korean, swahili, haitian creole
- Talent show
 - Will create a drop box that act submissions can be sent to but that others cannot access
 - Jan 23 will be the in school performance and will also be considered the dress rehearsal. The in school show will be split into 2 sections. There will be no after school dress rehearsal. Jan 24 is the evening after school talent show
- Winter party movie is Christmas Is Here Again (2007), 1 h 14 m
 - Should be able to use our general holiday decor and tweak a bit
- Holiday shop box with posters and money envelopes already arrived!
 - Marissa Strange will be the co-chair this year and Tina will show her the ropes
- Butter Braids Replacement options
 - Received an email from a new possible fundraiser for Otis Spunkmeyer
 - Also will look into Kalahari as a fundraiser option

Calls to action

- Tina to work on playground business donation request and leave behind on what we want to do and how money will be spent
- Elizabeth will info from Otis Spunkmeyer and Kalahari
- Ask Aisling to look into grant writing and research and report on some options for the next meeting and what she needs

Meeting adjourned 7:00pm