

# Kean PTO Meeting

14 March 2024 / 6:00 PM / Art/Music Room

## Attendees

Tina Knight, Julie Abbott, Gabrielle Montgomery, Holly McMorrow, Michelle Stull, Elizabeth Choppie, Aisling Cadmus

## Agenda/Meeting Notes

- Budget Update
  - Teacher allocations - [Michelle to send an email reminding teachers of their funds](#)
  - 501 c3 Update
    - 2 options for 501 c3. One if raising under \$50k and one for over.
    - We will submit for raising over \$50k. It could take 3-6 months for approval.
  - [Michelle will add a budget line item for the various appreciation days](#)
  - May 6th 3rd grade field trip. Michelle will need a check for \$540, Aisling is volunteering so she can bring it.
  - May 8th 1st grade to Izaak Walton Memorial Forest \$don't know yet.
  - Leader in Me \$1000 left in budget
  - Late April Science show tentative April 30
  - Gabrielle to send over info to order [T. Swift Club items-needs ordered and purchased.](#)
- K-1 GRANDPARENTS DAY 3/19
  - [Aisling will pick up the treats and then drop off in the morning](#)
  - [Aisling to follow up with Brenda as she may have the RSVPs for K-1.](#)
  - [Michelle S and Ashley Pyers are helping with Grandparents Day. Aisling has a signup to see if we can get a few more volunteers.](#)
- End of Year Author Celebration - May 20 First Day of Right to Read Week
  - 9:45 Leader Rally at HS (advise parents to park at HS)
  - 10:30ish Author Celebration
  - Refreshments in the classroom
  - Use leader in me funds for the snacks
  - Student leaders could set up right before the rally and help deliver to classrooms before the kids leave and still attend the rally

- Head count in advance to help us understand how many treats to have in each classroom
- BUTTER BRAID P/U 3/20
  - Hoping for 5 volunteers to check the order and 1-2 to help with delivery from 3:45-5:30. [Aisling working on Sign up genius.](#)
  - Student volunteers may be able to help
- PARAPROFESSIONAL APPRECIATION DAY 4/3
  - Make a sign like we did for the guidance counselor and hang in the building
  - [Could we get their coffee/drink order and deliver it to them](#)
  - [Aisling will set up a google doc order form](#)
- BOGO BOOK FAIR 4/22-4/24 (set up on 4/19)
  - [Julie to tweak signup genius](#)—remove lunchtime volunteers and have volunteers sign up to break down right away
  - Stop fair at 11 and then break down
- FUN RUN
  - At this point should we try to schedule it for early October instead?
    - Gabrielle said yes to the early October fun run.
    - Tina will keep trying to get ahold of Pollen to book in October.
  - The date we had initially chosen is now the day after the book fair, not sure if that will work out well with parent volunteers needed back to back and also donating \$ back to back.
- TEACHER APPRECIATION WEEK -1st full week in May (May 6-10)
  - Sarah Carter asked if we had any ideas or needed any help.
  - Can Brittany make a sign?
  - \$1477 is what we spent last year Xmas and May. We spent ~\$600 for Xmas so about ~\$900 left. Should we do massages again?
    - Otts coffee truck
    - Massages again
    - Michaels donuts in Orrville
- RIGHT TO READ WEEK
  - Dr. Seuss theme this year, camping or super heroes next year
  - [Aisling to check with the Alyssa Anderson on the theme Right to Read week](#) to confirm as Gabrielle thought the group was talking about camping before we have Barbie start creating decorations
  - let's get Barbie and Brittany in the loop and start planning now.
- YEARBOOK

- Tina finished the yearbook. There was a learning curve for someone new to the program. New takes ~5-10 hours Dec-March. Someone experienced would take less ~2-3 hours over Dec-March.
- [Ready for Gabrielle to review.](#)
- 4th GRADE SHIRTS
  - Voting is on Monday; sizes to be turned in Monday as well
  - Then we will turn in to the printing company
  - 4th grade requested actual ice cream sundaes for brains and brawns
- Fine Arts Festival coming up set up April 5, festival April 6
  - [Aisling requested send signup for help setting up](#)

#### PLAYGROUND THOUGHTS

- Any news from Gabrielle/Tudor on blacktop refinishing?
  - [Tina Make a list of playground topics for the April PTO meeting to ask staff from cornerstone.](#)
  - Parkviews was smaller but was around \$150,000 which is probably closer to what we will need to raise.
- Will the school district pay for any part of a new playground?
  - [Gabrille will look into it.](#)
  - Blacktop refinishing is most likely not happening this summer.