

Board Policy DFK: Gifts and Bequests

Status: DRAFT

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The Henry County Board of Education delegates to the Superintendent the authority to accept or deny gifts or donations on behalf of the School District. However, any gift that a potential donor has expressly made conditional upon the District's use for a specified purpose, any gift or real property, or any gift or donation to a school or to the district as a whole that would obligate the District to future operating or upkeep costs must be approved by the Board of Education.

The District shall not accept any gift or donation that would violate or conflict with policies or actions of the Board or with federal or state law.

In accepting any donation of items or services to the athletic programs of the District, the Superintendent or his or her designee shall establish a valuation of the donation and may request from the donor a valuation or an accounting of actual costs incurred regarding the donation. The Superintendent or his or her designee also may set a valuation for donations to other programs as appropriate or required for accounting purposes.

Any gift or donation to the District, including its schools, activities, or programs, shall be the property of the District and are subject to the federal, state, and local laws, policies and regulations that govern the District. Donations of physical education materials, equipment or playground equipment will not be accepted unless it meets with the safety standards and guidelines set forth by the appropriate district administrator.

The Superintendent is authorized to develop and implement administrative regulations consistent with this policy and this Board's purchasing policy to govern the acceptance of gifts, donations, grants, or bequests to the District.

Solicitation of Gifts or Donations

An employee who wishes to solicit gifts or donations for use in the fulfillment of his or her professional responsibilities on behalf of the District shall comply with relevant state and federal law, this Board's purchasing policy, and applicable administrative regulations. Donations received on behalf of the employee shall become property of the school at time of the receipt.

All donations solicited on behalf of the District, including solicitations in the name of the District or a school, activity, or program, shall be the property of the District.

Web-Based Solicitations

The Board authorizes employees to solicit web-based donations of funds or items for use in fulfilling their professional responsibilities or for the District's use, including "crowdfunding" only with advance prior written approval. An interested employee must submit to the Superintendent or his or her designee a crowdfunding application using the District form. Approval must be obtained before campaigns are launched, including before the solicitation or receipt of any funds or item.
