

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**MINUTES – REGULAR MEETING**

November 20, 2024 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

**I. CALL TO ORDER – Board of Education President Justina Breen - 7:00 p.m.**

**II. OPEN PUBLIC MEETING STATEMENT – Ms. Breen**

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 8, 2024, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**The Pledge of Allegiance and reading of the Mission Statement were read by Ms. Breen.**

**There was no Moment of Reflection.**

**IV. ROLL CALL:**

**Present:** Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Timothy Kenyon, Sharon Lukac

**Also Present:** Dr. Jamil Maroun, Superintendent;  
Ms. Kelli Eppley, Assistant Superintendent;  
Mr. Devanshu Modi, Assistant Business Administrator/Board Secretary

**Absent:** Kimberly Fleming, Louis Petzinger

**V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular and executive minutes of the following meeting: October 16, 2024.**

**Ms. Breen made a motion to approve the minutes. The motion was seconded by Ms. Babich and approved by roll call vote as follows:**

**AYES:** Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Tim Kenyon, Sharon Lukac

**NAYES:** None

**ABSTAIN:** None

**ABSENT:** Kimberly Fleming, Louis Petzinger

**VI. SUPERINTENDENT’S REPORT & PRESENTATIONS – Dr. Jamil Maroun**

- Suspension Report/HIB Report
- District Data Presentation
- General Updates

- RWJBarnabas Health System
- Student/Staff Member Awards

**Dr. Maroun reported on the following items:**

- District & BOE Goals
- Suspension Report/HIB Report
- General Updates
  - 2025 Major Renovation Projects to Address
  - Manville Spirit Day - November 22
  - Fulbright Experience
  - Community Partnership with RWJUH Somerset
- Student/Staff Member Awards

**Student Representative Fuirz Honor reported on the following items:**

- 10/17 Homecoming Dance
- Student of the Month & Athlete of the Month
- November Events
  - 11/1 ABIS Got Talent
  - MHS Powderpuff Football
  - 11/4 NHS Induction
  - 11/14 College Readiness Program Orientation
  - 11/15 6th Graders Field Trip
- Upcoming Events
  - 11/22 Manville Spirit Day Shirts
  - 11/22 Instant Decision Day - Drew University
  - Winter Sports
  - 12/4 Fall Sports Ceremony
  - 12/6 Babysitting Night
  - FBLA Coffee - Tuesdays & Thursdays

**Ms. Kelli Eppley reported on the following items:**

- District Data Presentation

## VII. SPECIAL PRESENTATIONS

RESOLUTION PRESENTED TO

*Larissa Mattei*

BY THE MANVILLE BOARD OF EDUCATION

HONORING UNSUNG SUPERHERO IN EDUCATION  
FOR SERVICE IN  
THE MANVILLE SCHOOL DISTRICT

WHEREAS, Larissa Mattei has served with distinction in the Manville School District as a School Nurse for 19 years; and

WHEREAS, Through her work, the Manville District has continued to be a safe and nurturing environment for all students; and

WHEREAS, Larissa Mattei has further contributed to the community by continuously offering community resources to parents, as well as connections to other agencies that can provide assistance for various medical and health-related needs.

WHEREAS, Larissa Mattei's exemplary commitment to the wellbeing of the young people of Alexander Batcho Intermediate School has expanded opportunities for them both in the classroom and community; and

WHEREAS, Larissa Mattei has worked tirelessly as an unsung superhero, making an immeasurable impact on the students of Manville; and

WHEREAS, By performing her duties with competency and compassion she has demonstrated a commitment to the welfare of all students. Now, therefore, be it

RESOLVED, That the Manville Board of Education recognizes Larissa Mattei's dedication and commitment to advancing student achievement; and be it further

RESOLVED, That the members of the Manville Board of Education extend their sincere appreciation to Larissa Mattei for their devoted service to the Manville School District; and be it further

RESOLVED, That the members of the Manville Board of Education extend their best wishes to Larissa Mattei in all of their future endeavors.

**VIII. PUBLIC COMMENT** – The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

**At approximately 8:12 p.m., Ms. Breen moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Ms. Breen invited questions from the public on agenda items only.**

**No Comments.**

**At approximately 8:12 p.m., Ms. Breen motioned to close the meeting to the public. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.**

**A brief recess was taken between approximately 8:13 p.m. and 8:20 p.m.**

**IX. COMMITTEE REPORTS:**

**A. Policy Committee: Sharon Lukac, Chairperson**

**Mrs. Lukac reported on the following items for the Policy Committee:**

- **No meeting this month**
- **Next meeting will be December 3**

**Mrs. Lukac moved item A-1 as follows:**

**A-1** RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the **abolishment** of the following policies/regulations for the **second** read:

- [Policy 1649](#) Federal Families First Coronavirus (Covid-19) Response Act
- [Policy 2432](#) School Sponsored Publications
- [Policy 2461](#) Special Education Receiving School (M)
- [Policy 4211](#) Attendance
- [Policy 5114](#) Children Displaced by Domestic Violence

The motion was seconded by Ms. Babich and approved by roll call vote as follows:

- AYES:** Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Sharon Lukac, Timothy Kenyon
- NAYES:** None
- ABSTAIN:** None
- ABSENT:** Kimberly Fleming, Louis Petzinger

**B.** Curriculum and Instruction Committee: Debra Babich, Chairperson

Ms. Babich reported on the following items for the Curriculum and Instruction Committee:

- No meeting this month
- There was a discussion regarding the nurse schedules and lesson planning.

Ms Babich moved items B-1 through B-7 as follows:

**B-1** BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on October 16, 2024 regarding student case numbers:

- 268429\_WES\_09092024
- 268484\_WES\_09102024
- 268426\_MHS\_09092024
- 268598\_MHS\_09122024
- 268801\_MHS\_09162024
- 269566\_ABI\_09272024
- 269563\_MHS\_09272024

**B-2** RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Christina Sulewski	Montclair State Counselor Workshop	Montclair, NJ	December 6, 2024	Registration: N/A Mileage: \$34.40	11-000-223-580-050-000-000

B	Bradstreet Rand	NJAGC Conference 2025	Somerset, NJ	April 11, 2025	Registration: \$224.00 Mileage: \$4.70	20-231-200-500-000-000-000 11-000-230580-000-000-000
C	Kristel Gallagher	Civically Engaged Districts	New Brunswick NJ	February 6, 2025	Registration: N/A Mileage: \$20.68	11-000-223-580-080-000-000
D	James McLaughlin	Winter Inclusion Leadership Conference	Galloway, NJ	January 10, 2025	Registration: \$175.00 Mileage: \$90.90	11-000-251-330-000-002-000 11-000-230-580-000-000-000
E	Danae Heywood	Winter Inclusion Leadership Conference	Galloway, NJ	January 10, 2025	Registration: \$175.00 Mileage: \$90.90	11-000-251-330-000-002-000 11-000-230-580-000-000-000
F	Angelica Viso	ASAP-NJ 38th Annual Conference	Princeton, NJ	March 6 & 7, 2025	Registration: \$300.00 Mileage: \$20.62	20-270-200-500-000-000-000 11-000-218-580-050-000-000
G	Ethan Jeros	ASAP-NJ 38th Annual Conference	Princeton, NJ	March 6 & 7, 2025	Registration: \$300.00 Mileage: \$20.62	20-270-200-500-000-000-000 11-000-218-580-050-000-000
H	Audra Burns	HR PAA Meeting	Pennington, NJ	December 4, 2024	Registration: N/A Mileage: \$22.65	11-000-320-580-000-000-000
I	Jacob Bentz	Garden State Baseball Coaches Clinic	Springfield, NJ	December 5 & 6, 2024	Registration: \$125.00 Mileage: \$18.71	11-402-100-500-050-000-000 11-402-100-580-050-000-000
J	Rob Snyder	Garden State Baseball Coaches Clinic	Springfield, NJ	December 5 & 6, 2024	Registration: \$125.00 Mileage: \$18.71	11-402-100-500-050-000-000 11-402-100-580-050-000-000
K	Devanshu Modi	Systems 3000 Training	Eatontown, NJ	December 5, 2024	Registration: N/A Mileage: \$39.34	11-000-251-330-000-002-000
L	Jennifer Pisano	Fractions to Fractions	Rutgers, New Brunswick, NJ	March 27, 2025	Registration: \$149.00 Mileage: \$15.13	20-235-200-500-000-080-025 11-000-223-580-065-000-000
M	Jennifer Pisano	Multiplication Strategies for Grades 3 & Beyond	Rutgers, New Brunswick, NJ	January 16, 2025	Registration: \$149.00 Mileage: \$15.13	20-235-200-500-000-080-025 11-000-223-580-065-000-000
N	Danielle Wright	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
		Legal One Anti-Bullying			Registration: \$500.00	20-270-200-500-000-000-000

O	Theresa Gonzalez	Specialist Certificate Program	Online	Asynchronous	Mileage: N/A	
P	Emma Gentile	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
Q	Christina Ruggini	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
R	Christina Sulewski	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
S	Angelica Viso	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
T	Kevin Pacheco	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
U	Christine Bachoril	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
V	Ethan Jeros	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
W	Kristin Stranieri	Legal One Anti-Bullying Specialist Certificate Program	Online	Asynchronous	Registration: \$500.00 Mileage: N/A	20-270-200-500-000-000-000
X	Samantha Kosty	Legal One Anti-Bullying Professional Advanced Certification of Mastery	Online	Asynchronous	Registration: \$1100.00 Mileage: N/A	20-270-200-500-000-000-000

**B-3** RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	May 12, 2025	Lake Hopatcong State Park Hopatcong, NJ Transportation: TBD	Grade: 6 Science Classes	Students will introduce and reinforce the lab skills learned in the classroom in a real-world environment.
B	May 15 & 16, 2025	YMCA Camp Mason Hardwick Twp., NJ Transportation: TBD	Grade: 7	To foster new relationships, team building, inclusive environments, sportsmanship, and learning to treat others with value and respect
C	March 11, 2025	RVCC, Branchburg, NJ Transportation: Road to Success, LLC	Grade: 12	Transition to college event. Students will also receive information on enrollment, and helpful success strategies, and take a campus tour
D	May 14, 2025	TD Ballpark Bridgewater, NJ Transportation: MSD Bus	Grades: 10-12	Sports marketing, career awareness, exploration, preparation and training
E	January 6, 2025	Seton Hall University Transportation: MSD Bus	Grades: 9-12	Career awareness, exploration, preparation, and training.
F	December 18, 2024	Five Below/McDonalds Transportation: MSD Bus	Grades: 5, 6 & 8 Mrs. Kohler's Class	Practicing Life Skills

**B-4** RESOLVED, the Board of Education approves the following position with staffing as indicated:

Line Item	Position	Program	Compensation	Dates	Source
A	Home Instructor	Home Instruction	\$55 per hour ss needed	2024 – 2025 School Year	11-219-100-101-000-000-000
B	One (1) Staff Members	Unified Club - MHS	\$55 per hour Up to 40 hours	2024 – 2025 School Year	11-401-100-100-050-000-000
C	One (1) Staff Members	Unified Club - ABIS	\$55 per hour Up to 40 hours	2024 – 2025 School Year	11-401-100-100-065-000-000
D	Four (4) Nurses	Additional Office Hours for MHS, ABIS, RS, WS	\$55 an hour not to exceed 150 hours per person	2024-2025 School Year	11-000-213-100-050-001-000 11-000-213-100-065-001-000 11-000-213-100-080-001-000 11-000-213-100-090-001-000
E	Up to Ten (10) Staff Members	Special Education Support in Extracurricular Activities	\$25 an hour not to exceed 540 total hours	2024 - 2025 School Year	11-401-100-100-000-000-000
F	One (1) Staff Member	Lesson Planning	\$55.00 per hour, not to exceed 18 hours	November & December 2024	11-000-218-104-050-002-000
G	Five (5) Staff Members	504 Coordinator	Shared Stipend \$1,066	2024-2025 School Year	11-401-100-100-050-000-000 11-401-100-100-065-000-000

					11-401-100-100-080-000-000 11-401-100-100-090-000-000
H	One (1) Staff Member	Winter Track Assistant Coach	\$6335 as per MEA Contract	2024-2025 School Year	11-402-100-100-050-000-000
I	One (1) Staff Member	Spring Track Assistant Coach	\$6335 as per MEA Contract	2024-2025 School Year	11-402-100-100-050-000-000

**B-5** RESOLVED, the Board of Education approves the following out-of-district contract and authorizes the president and secretary to sign the appropriate contract(s) on behalf of the Board:

Line Item	Student	Placement	Effective Dates	Tuition
A	#7	Flemington-Raritan Regional School District	2024-2025 School Year	\$59,406.00
B	#11	Rutgers Day School	2024-2025 School Year	\$99,720.00
C	#12	Children's Corner	2024-2025 School Year	\$13,570.20
D	#22	Rock Brook	2024-2025 School Year - REVISED	\$150,139.95

**B-6** RESOLVED, the Board of Education approves the New Jersey Department of Education Statement of Assurance regarding the School Safety and Security Plan Annual Review for the Manville School District for the 2024 – 2025 School Year.

**B-7** RESOLVED, the Board of Education approves the Memorandum of Understanding between Raritan Community College and Manville High School for the 2024-2025 school year as shown in ***Addendum I***

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

**AYES:** Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Sharon Lukac, Timothy Kenyon  
**NAYES:** None  
**ABSTAIN:** None  
**ABSENT:** Kimberly Fleming, Louis Petzinger

**C. Negotiations Committee:** Tina Breen, *Chairperson*

Ms. Breen reported on the following items for the Negotiations Committee:

- No meeting this month

**D. Personnel**

Ms. Breen moved items D-1 through D-11 as follows:



**D-1** RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Line Item	Name	Position	Action	Effective Dates
A	William Sperduto	Spring District Site Manager	Resignation	Spring 2025
B	Amy Balinski	Instructional Asst, P/T Weston	Resignation	December 13, 2024
C	Samantha Wagner	Teacher Weston	Extension of Unpaid Leave of Absence in accordance with the Contractual Child Leave	January 21, 2025 - June 30, 2025
D	Wendy Ortega	Instructional Asst, P/T Weston	Resignation	December 4, 2024
E	Christina Ruggini	School Counselor MHS	Unpaid Leave of Absence in accordance with NJFLA	January 6 - March 28, 2025

**D-2** RESOLVED, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Andrea Pazmino	School Nurse District	Registered Nurse (RN, Licensed Practical Nurse (LPN) and Basic Life Support (BLS) Certificate	BA, Step 9, \$67,660 <i>Correction</i>	October 23, 2024
B	Jennyfer Tello	Instructional Assistant, P/T Weston	Substitute Certificate	Step 3, \$30.12 per hour	November 21, 2025
C	Whitney Moya	Teacher Weston <i>Maternity Leave Replacement</i>	CEAS Preschool through Grade 3	BA, Step 1, \$60,010	January 21, 2025 - June 30, 2025 <i>Extension</i>
D	Bonnie Kole	ELA/Communications Teacher ABIS	Std, Elementary School Teacher Std, Teacher of Reading Std, Reading Specialist Std, Teacher of Social Studies	MA+30, Step 17, \$86,305	December 2, 2024
E	Victoria Dellapietro	School Counselor MHS <i>Maternity Leave Replacement</i>	Std, School Counselor	MA, Step 1, \$62,610	On or about December 18, 2024
F	Tatiana Colon	Teacher Weston <i>Maternity Leave Replacement</i>	Substitute Certificate	BA+15, Step 3, \$61,660	January 2, 2025 - June 30, 2025
G	Vanessa Embley	Instructional Assistant, P/T Weston	Substitute Certificate	Step 2, \$28.40 per hour	November 21, 2024

**D-3** RESOLVED, the Board of Education Approves the following Student Teachers for the school year 2024-2025:

Line Item	Name	College/University	Date	School
A	Ray Randazzo	TCNJ	1/29/25-5/9/25	MHS
B	Daniel Kimple	TCNJ	1/29/25-5/9/25	Roosevelt

**D-4** RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows:

Line Item	Name	Position	Compensation	Effective Dates
A	William Sperduto	Varsity Softball Head Coach MHS	\$9,115 as per MEA Contract	2024-2025 School Year
B	Dennis Petrone	Girls Basketball Head Coach ABIS	\$3,960 as per MEA Contract	2024-2025 School Year
C	Scott Silvas	Volunteer MHS Wrestling Coach	N/A	2024-2025 School Year
D	Kyle Hamilton	Volunteer ABIS Girls Basketball Coach	N/A	2024-2025 School Year
E	Kira Solt	Assistant Coach Winter Track MHS	\$6355 as per MEA Contract	2024-2025 School Year

**D-5** RESOLVED, the Board of Education approves the following Substitutes for the 2024-2025 school year with compensation as stated, pending satisfactory completion of employment requirements:

Line Item	Name	Position	Compensation	Period
A	Carl Cimiluca	Substitute Teacher Renewal	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2024-2025 School Year
B	Evelyn Rutledge	Substitute Principal	\$400 per day	2024-2025 School Year
C	Clifford Knape	Substitute Maintenance	\$30 per hour	2024-2025 School Year
D	Alex Abarca	Substitute Maintenance	\$30 per hour	2024-2025 School Year
E	Jordyn Bell	Substitute Teacher	Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day	2024-2025 School Year
F	Robert Dallas	Substitute Maintenance	\$30 per hour	2024-2025 School Year

**D-6** RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2024-2025 School Year with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Jennifer Pisano	Math Intervention	\$3,040	November - June
B	Christine Warian	Reading Intervention	\$1,900 <i>Adjusted from October Board</i>	January - June

**D-7** RESOLVED, the Board of Education approves the staff member listed below to Complete Mentoring during the 2024 – 2025 School Year as follows:

Line Item	Mentee	Mentor	Date	School
A	Gerardo Munoz (CE)	Leticia Jankowski	11//20/2024-06/19/2025	MHS
B	Madison Trent (CEAS)	Carl Ruffer	12/16/2024-06/19/2025	Weston

**D-8** RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Line Item	Name	Position	Compensation	Effective Dates
A	Amanda Wilde	Unified Club - MHS	\$55.00 per hour up to 40 hours.	2024-2025 School Year
B	Megan Kohler	Unified Club - ABIS	\$55.00 per hour up to 40 hours.	2024-2025 School Year
C	Michael Krot	Additional Office Hours - MHS	\$55.00 per hour not to exceed 150 hours	2024-2025 School Year
D	Larissa Mattei	Additional Office Hours - ABIS	\$55.00 per hour not to exceed 150 hours	2024-2025 School Year
E	Heather Sheffrin	Additional Office Hours - RS	\$55.00 per hour not to exceed 150 hours	2024-2025 School Year
F	Michelle Romero	Additional Office Hours - WS	\$55.00 per hour not to exceed 150 hours	2024-2025 School Year
G	Amy Balinski	Special Education Extracurricular Activities	\$25.00 per hour not to exceed 135 hours	2024-2025 School Year
H	Kayla Eckert	Planning	\$55.00 per hour, not to exceed 18 hours	November & December 2024
I	Kristin Stranieri	504 Coordinator	Shared Stipend - \$1,066 (\$213.50)	2024-2025 School Year
J	Theresa Gonzalez	504 Coordinator	Shared Stipend - \$1,066 (\$213.50)	2024-2025 School Year
K	Kevin Pacheco	504 Coordinator	Shared Stipend - \$1,066 (\$213.50)	2024-2025 School Year
L	Christina Ruggini	504 Coordinator	Shared Stipend - \$1,066 (\$213.50 x .6 = \$128.10)	2024-2025 School Year
M	Christina Sulewski	504 Coordinator	Shared Stipend - \$1,066 (\$213.50)	2024-2025 School Year
N	Theresa Gonzalez	Standardized Testing Coordinator	\$1000 stipend, per contract	2024-2025 School Year

O	Christine Bachorik	Standardized Testing Coordinator	\$1000 stipend, per contract	2024-2025 School Year
P	Christina Ruggini	Standardized Testing Coordinator	\$1000 stipend, per contract, prorated (.6) - \$600	2024-2025 School Year
Q	Christina Sulewski	Standardized Testing Coordinator	\$1000 stipend, per contract	2024-2025 School Year
R	Laina Penrose	Weston Tutoring	\$55 per hour, not to exceed 75 hours <i>Change in hours from October Board</i>	2024-2025 School Year
S	Heather Erickson	Weston Tutoring	\$55 per hour, not to exceed 100 hours <i>Change in hours from October Board</i>	2024-2025 School Year
T	Elizabeth Catelli	Tutoring Sub	\$55 per hour, not to exceed 50 hours, as needed.	2024-2025 School Year

**D-9** RESOLVED, the Board of Education approves the following staff members as Home Instruction Teachers for the 2024-2025 School Year in the positions and with terms as stated:

Line Item	Name	Position	Compensation	Effective Date
A	All Manville School District Certificated Staff Members Home Instruction Teacher	All Grades/Subjects	\$55 per hour	2024-2025 School Year

**D-10** RESOLVED, the Board of Education approves the following students in the positions with terms as stated:

Line Item	Name	Position	Compensation	Effective Date
A	Slade Esposito	Student A/V Helper MHS	Minimum wage as per NJ state rate on an as-needed basis	2024-2025 School Year
B	Edward Ortiz	Student A/V Helper MHS	Minimum wage as per NJ state rate on an as-needed basis	2024-2025 School Year
C	Paul David Tavera	Student A/V Helper MHS	Minimum wage as per NJ state rate on an as-needed basis	2024-2025 School Year

**D-11** RESOLVED, the Board of Education approves the following Manville School District Department Leaders PK-12 Positions for the 2024-2025 School Year, with staffing as indicated:

Line Item	Name	Position	Compensation	Effective Dates
A	Lianne Chieppa	First Grade Department Leader	\$600 <i>Corrected from September board.</i>	September - November
B	Heather Erickson	First Grade Department Leader	\$1,400 <i>Corrected from September board.</i>	December - June

The motion was seconded by Ms. Babich and approved by roll call vote as follows:

**AYES:** Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson,  
 Kelly Harabin, Sharon Lukac, Timothy Kenyon  
**NAYES:** None  
**ABSTAIN:** None  
**ABSENT:** Kimberly Fleming, Louis Petzinger

**E. Finance and Facilities Committee: Rikki Erickson, Chairperson**

Ms. Erickson reported on the following items for the Finance and Facilities Committee:

- Last meeting was November 14
- Next meeting will be December 10

Ms. Erickson moved items E-1 through E-27 as follows:

**E-1 CAFETERIA CLAIMS**

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
3291	10/16/2024	Heartland Payment	\$3,960.00
3292	10/16/2024	Aramark	\$89,179.71
3293	11/1/24	Edvocate	\$1,350.00
		<b>Total</b>	\$94,489.71

**E-2 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION  
RESOLUTION**

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of September 2024;

WHEREAS, these reports show the following balances on September 30, 2024;

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	\$12,233,405.06	
(11) Current Expense		\$10,412,596.42
(12) Capital Outlay		\$1,097,147.13
(13) Special Schools		\$20,058.00
(20) Special Revenue Fund	\$1,196,476.57	\$3,362,314.11
(30) Capital Projects Fund	\$158,258.15	\$43,443.35

(40) Debt Service Fund		
<b>TOTAL</b>	\$13,588,139.78	\$14,935,559.01

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**E-3 CLAIMS FOR PAYMENT**

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund	Check Numbers	Amount
General Fund #10		\$3,729,999.51
Special Revenue Fund #20		\$324,853.49
Capital Projects Fund #30		
Debt Service Fund #40		
<b>TOTAL</b>		\$4,054,853.00

**E-4 BUDGET TRANSFER RESOLUTION**

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending October 2024.

**E-5 FACILITY USE REQUEST**

RESOLVED, the Board of Education approves the following Facility Use:

Line Item	Organization	Program	Location	Date	Time	Fees
A	Soccer Centers	Soccer Training	MHS Ned Panfile Stadium Turf Field	2/22 & 2/23/2024 3/1 & 3/2/2024 Saturday & Sunday	8:00 A.M. - 9:00 P.M.	N/A

<b>B</b>	Joe DeVito III	The Asbestos City	MHS Auditorium & Stage	1/4/2025 Saturday	2:00 P.M.-5:00 P.M.	N/A
<b>C</b>	MYAL	Cheer Practice	Weston School Multi-Purpose Room	12/02/24-02/07/25 M, T, W, Th, F	6:00 P.M.-8:00 P.M.	N/A
<b>D</b>	MYAL	Cheer Practice	Roosevelt School Multi-Purpose Room	12/02/24-02/07/25 M, T, W, Th, F	6:00 P.M.-8:00 P.M.	N/A
<b>E</b>	MYAL	Wrestling	ABIS Cafeteria	11/11/24-2/28/25 M, T, W, Th, F	6:00 P.M.-8:30 P.M.	N/A
<b>F</b>	Kerry Foderingham	Grit Basketball	MHS Gymnasium	11/26,11/27,12/6, 12/13,12/27,1/10, 1/24,2/21,2/28 M, T, W, F	7:00 P.M.-9:00 P.M.	N/A
<b>G</b>	Kerry Foderingham	Grit Basketball	MHS Gymnasium	11/11,11/12,11/18, 11/19 <i>RETROACTIVE</i> M, T	7:00 P.M.-9:00 P.M.	N/A

**E-6 APPROVAL OF JOINT TRANSPORTATION**

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Trans Corp. for the following Field trips scheduled for the 2024-2025 school year, totaling \$649.00:

Line Item	Trip #	Date	Destination	Price
<b>A</b>	CT2412	05/21/2025	Monroe Township High School	\$649.00
			TOTAL	\$649.00

**E-7 APPROVAL OF JOINT TRANSPORTATION**

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Road to Success LLC for the following Field trips scheduled for the 2024-2025 school year, totaling \$335.00:

Line Item	Trip #	Date	Destination	Price
<b>A</b>	CT2413	03/11/2025	Raritan Valley Community College	\$335.00
			TOTAL	\$335.00

**E-8 APPROVAL OF TRANSLATION SERVICES**

RESOLVED, the Board of Education approves the services of Acutrans for translation/interpretation according to IEP requirements. Not to exceed \$3,400.00 for the 2024-2025 School Year.

**E-9 APPROVAL OF TRANSLATION SERVICES**

RESOLVED, the Board of Education approves the services of The Bilingual Child Study Team for translation according to IEP requirements. Not to exceed \$3,400.00. For the 2024-2025 School Year.

**E-10 APPROVAL OF PROPRIETARY SERVICES**

RESOLVED, the Board of Education approves the contract with K-12 Sign Language Solutions LLC for Services for the 2024- 2025 school year in the amount of \$65/hour, not to exceed five hours.

**E-11 APPROVAL OF PROPRIETARY SERVICES**

RESOLVED, the Board of Education approves the contract with ASL Interpreter Referral Service, Inc. for Services for the 2024- 2025 school year in the amount of \$117/hour, not to exceed five hours, plus mileage reimbursement.

**E-12 APPROVAL - CONTRACTS FOR GOODS AND SERVICES**

Line Item	Vendor	Purchasing Authority	Description of Goods or Services	Effective Date(s)	Amount	Budget Source
A	Silvergata Preparatory	Proprietary Services	Bedside Instruction	2024-2025	\$55.00 per hour	11-000-213-800-000-000-000
B	Genpsych Adolescent Program	Proprietary Services	Bedside Instruction	2024-2025	\$55.00 per hour	11-000-213-800-000-000-000
C	Rutgers Health (UBHC)	Proprietary Services	Bedside Instruction	2024-2025	\$70.00 per hour	11-000-213-800-000-000-000
D	LearnWell	Proprietary Services	Bedside Instruction	2024-2025	\$55.00 per hour	11-000-213-800-000-000-000
E	Educational Services Commission of New Jersey	Proprietary Services	Bedside Instruction	2024-2025	\$74.00 per hour	11-000-213-800-000-000-000
F	Bridgeway Behavioral Health Services	Proprietary Services	Psychiatric Screenings	2024-2025	\$200.00 per evaluation	11-000-213-800-000-000-000
G	AFC Urgent Care	Proprietary Services	Substance Abuse Screening	2024-2025	\$125.00 per test	11-000-213-800-000-000-000
H	Dr. Rajeswari Muthuswamy, MD Child, Adolescent, and Adult Psychiatrist	Proprietary Services	Psychiatric Evaluations	2024-2025	\$575-\$675 per evaluation	11-000-213-800-000-000-000
I	Center for Psychological Assessment and Treatment Child	Proprietary Services	Psychiatric Evaluations	2024-2025	\$2300.00 per evaluation	11-000-213-800-000-000-000



J	Hillman	Proprietary Services	Bilingual Evaluations	2024-2025	\$750.00 per evaluation	11-000-213-800-000-000-000
K	Learning Tree Multicultural/Multilingual	Proprietary Services	Multilingual Evaluations	2024-2025	\$120-\$850 per evaluation	11-000-213-800-000-000-000

**E-13 APPROVAL OF TRANSPORTATION ROUTES FOR THE 2024/2025 SCHOOL YEAR**

RESOLVED, the Board of Education approves the following transportation routes for the 2024/2025 school year:

Line Item	Route #	Bus Contractor	Destination	Total Amount
A	23275	Angels Transportation Services, LLC	Somerset Academy	\$13,000.00
B	24290	Happy Lime, LLC	Somerset County VoTech/Manville High School	\$46,000.00

**E-14 APPROVAL OF PROFESSIONAL SERVICE AGREEMENT WITH WADE APPRAISAL, LLC**

RESOLVED, the Board of Education approves the professional services agreement with Wade Appraisal, LLC in the amount not to exceed \$3,500.

**E-15 APPROVAL OF PURCHASE FROM MILLER BUILDINGS, INC.**

RESOLVED, the Board of Education approves the purchase from Miller Buildings, Inc. for a 10'x30' shed in the amount not to exceed \$21,000.

**E-16 APPROVAL OF RENTAL AGREEMENT WITH CHRIST THE KING CATHOLIC CENTER**

RESOLVED, the Board of Education approves the rental agreement with Christ the King Catholic Center for the use of their cafeteria for wrestling practices from November 24, 2024, through March 8, 2025, at the hourly rate of \$50, total cost not to exceed \$19,000.

**E-17 APPOINT THE RECORDS CUSTODIAN OF PUBLIC RECORDS**

RESOLVED, the Board of Education approves the appointment of Paul Roth as the Records Custodian of Public Records for the District.

**E-18 APPROVAL OF CONSULTATION PROPOSAL**

RESOLVED, the Board of Education approves the consultation proposal with Grant Specialties for \$1,900 per year for a total of three years in the amount not to exceed \$5,700.

**E-19 APPROVAL OF AGREEMENT WITH GRAY LAW GROUP**

RESOLVED, the Board of Education approves the retainer agreement with Gray Law Group, LLC for Pass the Trash Legal Compliance and Employer Verification Background Search not to exceed \$4,400.

**E-20 APPROVAL OF DELEGATION OF AUTHORITY**

RESOLVED, the Board of Education, upon the recommendation of the Superintendent, approves the delegation of authority to the School Business Administrator for supervision of the School Facilities Project. Project is also known as the Alexander Batcho Intermediate School Multi-Purpose Room HVAC Upgrades School Facilities Project (Grant # G5-6709 / NJDOE Project Number 35-3000-065-23-R501).

**E-21 APPROVAL OF SEL PROGRAM**

RESOLVED, the Board of Education approves the agreement with Campfire Kids for SEL Groups Grades 2, 3, and 4 during the 2024-2025 school year in the amount of \$12,600. The Manville Municipal Alliance will be financially responsible for \$4,040, and the Manville School District will be financially responsible for \$8,560. (*Budget Source: 11-000-218-320-090-000-000 (\$4,280) & 11-000-218-320-080-000-000 (\$4,280)*)

**E-22 APPOINTMENT OF QUALIFIED PURCHASING AGENT**

The Board of Education appoints the Business Administrator, as the Manville School District's **Qualified State Purchasing Agent** (18A:18A-2b) for the 2024-2025 school year in accordance with New Jersey State Statutes (5:32-4.4) and be authorized to advertise for and receive bids and purchase through state contracts wherever practical in the best interest of the Board of Education.

FURTHER RESOLVED, the Board of Education evokes the supplemental authority of N.J.S.A. 18A:18A-3 and 18A:18A-4.3 to set the District's bid threshold to the statutory bid threshold of \$44,000.

**E-23 APPROVAL OF AGREEMENT WITH MONTCLAIR STATE UNIVERSITY**

RESOLVED, the Board of Education approves the agreement with Montclair State University for a Professional Development Workshop on December 3, 2024 in the amount not to exceed \$850.

**E-24 APPROVAL OF PURCHASE WITH HERTZ FURNITURE**

RESOLVED, the Board of Education approves the purchase of Cafeteria Tables for Roosevelt School from Hertz Furniture in the amount not to exceed \$69,000.00. (*Budget Source: Cafeteria Account*)

**E-25 APPROVAL OF AGREEMENT WITH FRONTLINE EDUCATION**

RESOLVED, the Board of Education approves the agreement with Frontline Education for a two hour Professional Development Workshop on the IEP System in the amount not to exceed \$600.

**E-26 APPROVAL OF AGREEMENT WITH HPE SOLUTIONS, LLC**

RESOLVED, the Board of Education approves the agreement with HPE Solutions, LLC for two Professional Development Workshops for the 2024-2025 school year in the amount not to exceed \$2,000.

**E-27 APPROVAL OF ROD GRANT STATEMENT REGARDING 2024-2025 BUDGET**

RESOLVED, the Board of Education acknowledges and affirms that the 2024-2025 Budget has been prepared at or below the 2% tax levy cap in accordance with state regulations and fiscal guidelines.

The motion was seconded by Mrs. Antonelli and approved by roll call vote as follows:

<b>AYES:</b>	<b>Lisa Antonelli, Debra Babich, Justina Breen, Rikki Erickson, Kelly Harabin, Sharon Lukac, Timothy Kenyon</b>
<b>NAYES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Kimberly Fleming, Louis Petzinger</b>

**F. Communications Committee:** Timothy Kenyon, *Chairperson*

No report

**X. PUBLIC COMMENT** - The Board President will invite questions and comments from the public.

At approximately 8:32 p.m., Ms. Breen moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote. Ms. Breen invited questions and comments from the public.

Jennifer Colucci  
1334 Dominic Street  
Manville, NJ

- Ms. Colucci expressed concern about keeping teachers and teacher attendance.

At approximately 8:38 p.m., Ms. Breen motioned to close the meeting to the public. The motion was seconded by Ms. Lukac and approved by unanimous voice vote.

**XI. OLD BUSINESS/NEW BUSINESS**

**OLD BUSINESS**

- Dr. Maroun gave an update on 1600 Brooks Boulevard.

**NEW BUSINESS**

- Ms. Breen spoke about the 2025 meeting dates and the election results.

At approximately 8:43 p.m., Ms. Breen made a motion to enter Closed Session. Items discussed would be in reference to item #'s 3,4 and 8 listed below. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

**XII. CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At approximately 10:12 p.m., Ms. Breen made a motion to end Closed Session. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

**XIII. ADJOURNMENT**

At approximately 10:12 p.m., Ms. Breen made a motion to adjourn the meeting. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

Respectfully submitted,



Mr. Devanshu L. Modi  
Assistant Business Administrator/Board Secretary