



KEITH L. LANGSTON
klangston@brusterpllc.com

November 20, 2024

Via CMRRR 9402 8091 0515 6600 5078 73

Norridge SD 80
8151 W Lawrence Ave
Norridge, IL 60706

Re: Open/Public Records Request

To Whom It May Concern:

This letter is an Open/Public Records Request to the **Norridge SD 80** (the “District”) for information regarding the purchase of textbooks and/or instructional materials by the District or on behalf of the District.

RECORDS REQUESTED

- All Purchase Orders or invoices (as set forth below) for the purchase/procurement of textbooks and/or instructional materials by the District from each of the following Publishers:
 - Accelerate Learning;
 - Benchmark Education;
 - Big Ideas Math;
 - Carnegie Learning;
 - Cengage;
 - Houghton Mifflin Harcourt (“HMH”);
 - McGraw Hill;
 - Pearson; and
 - Savvas Learning Company.

(hereinafter referred to collectively as “Publishers”).

- Purchase Orders/invoices should cover at least the time period of January 1, 2017 to present.

COST AUTHORIZATION

This request includes a pre-authorization to incur costs, which will be reimbursed by the requestor, up to \$500.00, without any further written authorization necessary. Please contact the attorney immediately at klangston@brusterpllc.com if prepayment is needed of costs up to \$500.00, and kindly

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include your preferred payment instructions. If costs will exceed \$500, please contact Mr. Langston for authorization. Please also cc Mr. Langston's paralegal, Bryan Bustamante (bbustamante@brusterpllc.com) on any correspondence.

CONTACT AND RECORDS DELIVERY

Questions and/or responsive data should be directed to my attention, as follows:

Bruster PLLC
Attention: Keith L. Langston
680 N. Carroll Ave., Suite 110
Southlake, Texas 76092
Telephone: (817) 601-9564
Facsimile: (817) 796-2929
klangston@brusterpllc.com

Sincerely,

A handwritten signature in black ink, appearing to read "Keith L. Langston". The signature is fluid and cursive, with the first name "Keith" and last name "Langston" clearly legible.

Keith L. Langston

KLL:bjb
Enclosures